

2008
ANNUAL TOWN REPORT



TOWN OF ANDOVER
MASSACHUSETTS

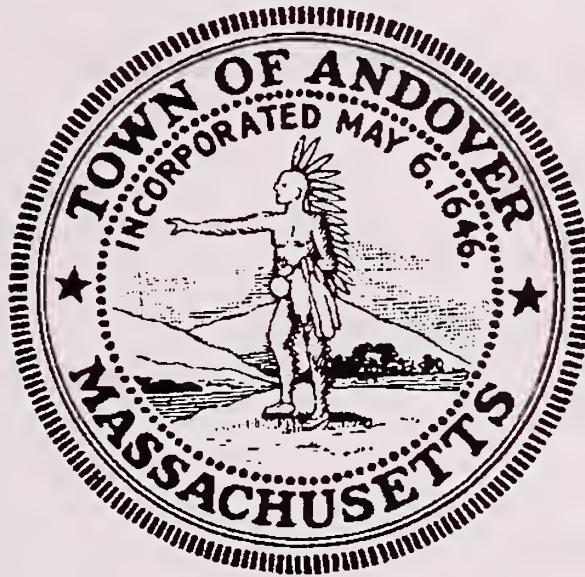


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TOWN OF ANDOVER

2008 ANNUAL REPORT



PREPARED BY THE TOWN MANAGER
PURSUANT TO THE PROVISIONS OF CHAPTER 40,
SECTION 49 OF THE GENERAL LAWS OF THE
COMMONWEALTH OF MASSACHUSETTS AND
ARTICLE II, SECTION 4 OF THE GENERAL BY-LAWS OF
THE TOWN OF ANDOVER

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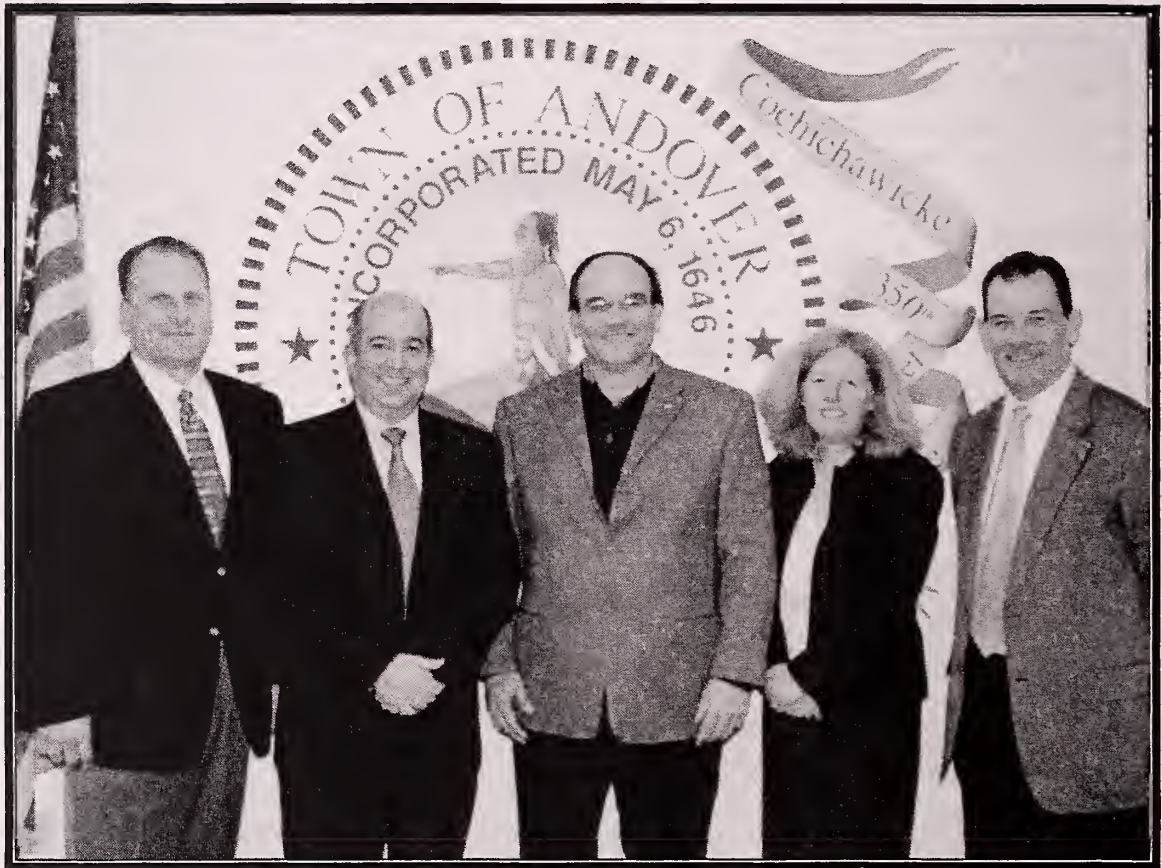
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TOWN OF ANDOVER

BOARD OF SELECTMEN

2008



2008 Board of Selectmen, from left to right: Gerald Stabile, Jr.; Alex J. Vispoli; Brian P. Major; Mary K. Lyman; and Ted E. Teichert, Chairman

*The Town of Andover, more than a place to live, is a way of life.
Its legacy of democracy shall be preserved. Each citizen should experience the treasures
of nature, history, individual respect, neighborhood, and learning. As resources and energy
allow, each of these gifts from the past will be enriched in the present for those yet to be.*

Vision Statement of the Board of Selectmen



TOWN OF ANDOVER

Town Offices
36 Bartlet Street
Andover, MA 01810
(978) 623-8200
www.andoverma.gov

Dear Andover Citizens:

It should go without saying that 2008 has not been the best of years and 2009 is not looking much better. Our nation is currently in the midst of a major prolonged recession with a worldwide reach, the likes of which has not been seen since the Great Depression of the 1930s. We are experiencing ever growing levels of unemployment as business of all sizes, from Main Street to Wall Street are closing up shop. The severity of this particular recession is almost surreal as we watch America's major banks, financial institutions and bedrock industries decline towards bankruptcy.

Although our nation's leading economists are generally in agreement on the causes of this recession – irresponsible loan practices, overvalued stocks and housing, people living beyond their means, lack of regulatory oversight, etc., there is much less consensus on exactly what to do about it. Some say Washington needs to bail out the banks and other major financial institutions, others say the solution is for the Federal government to deficit spend and infuse a trillion or so dollars into the economy to stimulate spending and growth, while others say things should be left alone for Free Market dynamics to sort out. Though no one really knows at this point which of these approaches will prevail, most of the experts do believe the economy will start to rebound in the latter part of 2009 or early 2010 and that our country will be positioned for a new era of growth and prosperity.

We know the prospects for a brighter economic future offers little solace for those who have lost their jobs, or their homes, or are struggling to make ends meet. But it is in the valleys of life where we come to realize our greatest strengths and learn to appreciate the power of the human spirit. To those in Andover who are in a low place right now, please remember that your family, your friends, your church and your community are there for you. You are not alone.

On another sad note, 2008 saw the passing of former Town Manager, Kenneth R. Mahony on May 22nd. Ken served as Andover's Town Manager from 1982 to 1990 and was responsible for many improvements around Town. A remembrance ceremony was held at the Memorial Hall Library to honor his life and long career in public service.

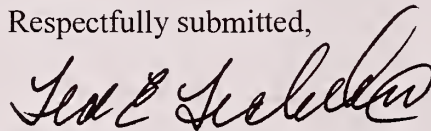
Active planning efforts are underway for replacing several outdated public facilities – the Bancroft Elementary School, the Town Yard and the Ballardvale Fire Station. Although some may feel that these large projects should be put on the back burner during the economic downturn, the Town must continue to move forward on them because the planning for these types of projects can take years to accomplish and we want to be ready to present them to Town Meeting when conditions improve.

As this report goes to print, the Town is working hard to balance its budget for Fiscal Year 2009 which begins on July 1, 2009. Cities and towns across the Commonwealth and across the nation are struggling to maintain critical public services with severely reduced revenues as a result of the recession. Andover is no different. The Town is looking at a multi-million dollar budget deficit for next year with the prospect of dozens of layoffs and reductions in all types of services. All of the Town officials, be they elected or appointed, school or municipal, have come to realize that we can no longer continue to fund and operate the type of organization many have become accustomed to. These times require the Town to take a fresh look at all possibilities for cost savings and efficiencies. Some say a crisis is an opportunity not to be wasted. So in that vein, we believe that the Town of Andover needs to emerge from this economic downturn as a leaner, more efficient organization – one that is structured for the future and not the past. To accomplish that outcome, the Town will need to make some difficult decisions and pursue opportunities in the areas of regionalizing services with neighboring communities, outsourcing and privatizing certain functions, consolidating duties, offices and services and reducing the level of some types of services.

Andover faces many challenges in the years ahead – challenges that will require its citizens to come together and engage in the hard work of consensus building. But the fabric of our community is strong and resilient. We will meet the challenges head on and Andover will be a better place for all.

Finally, on behalf of the Board of Selectmen, as always, it is our honor to serve you as your elected representatives. Please continue to let us know what's on your mind and how we may better serve you.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ted E. Teichert", written in a cursive style.

Ted E. Teichert, Chairman
Andover Board of Selectmen



TOWN OF ANDOVER

Town Offices
36 Bartlet Street
Andover, MA 01810
(978) 623-8200
www.andoverma.gov

To the Honorable Board of Selectmen and Citizens of the Town of Andover:

Every year there are several events that characterize that particular year. In 2008, Andover had two such events. The first event took place in May on Memorial Day when the Town unveiled the Korean War Monument in The Park. This day and this monument gave us all the opportunity to finally say an official “thank you” to the men, women and their families who faithfully served our country in this conflict. The residents who worked on the design and its placement in The Park crafted a very beautiful and meaningful symbol of our everlasting gratitude.

The second is more of a year-long project than a single day event. The Main Street Improvement Project began in the early Spring and continued until the Winter weather forced its closure in December. This project is funded at \$3.9 million by the Commonwealth of Massachusetts Highway Department and the Town’s contribution is \$573,500. The goal of the project is to make Main Street safer for pedestrians and vehicles alike. New concrete sidewalks with handicap ramps were installed. New “antique-style” street lights which are in scale with the buildings replaced the large cobra head lamp poles. Underground conduits and wiring were placed to make way for the more efficient and synchronized traffic signal devices. In the Spring of 2010, the new traffic signals, trees, benches, newsboxes and crosswalk pavers will be installed. The project is scheduled to be completed in the Summer of 2010 with a celebration to mark the “open” of our new and improved Main Street.

Besides the Korean War Monument and the Main Street Improvement Project, the Town witnessed progress on a variety of fronts:

- The Water Treatment Plant’s \$6.5 million filter expansion project was completed and the new facility was brought on-line ensuring the plant’s capabilities to meet the increasing water demands of the Town.
- The I-93 Tri-Town Interchange Project received approvals from both the State Highway Department and the Federal Highway Administration to move ahead on the Environmental Impact Statement. This project will reduce traffic congestion on I-93, improve vehicular safety, support Andover’s goal of sustainable economic development and minimize environmental impacts.
- The Town partnered with Merrimack College’s Center for Public Opinion Research to conduct the 2008 Citizen Survey. The survey was sent to 1,200 residents and 672 were returned for a response rate of 56%! The survey looked at community life and local government services. Andover rated as an excellent place to live and raise children. Overall, the quality of life received a 90% excellent/good rating. This is a Town where

levels of voting and civic engagement are high. Most of the municipal services were ranked positively with nearly all ranked excellent or good by 70% of the respondents.

Information on these and many other Town projects can be found on the Town's website at www.andoverma.gov.

Again, in 2008, Common Cause of Massachusetts honored Andover's website with its "Open Government" award because of the excellent context and its transparency to the public. The Town received the CAFR, Certificate of Achievement for Excellence in Financial Reporting, for the quality of financial/management accounting information. The Plant and Facilities Department also won the Tree City award for 2008.

During the year, the Town reached contractual agreements with all seven of the collective bargaining groups and cost savings changes were made to health insurance, sick leave and terminal leave provisions. Between negotiating with the employee unions and the Town's health insurance carrier, a double digit percentage increase was reduced to three percent.

The Virginia Cole Community Service Award was presented at the Annual Town Meeting to Donald W. Robb for his outstanding, long-term contributions to the Town of Andover as a member of the Finance Committee, School Committee and a variety of other volunteer public service activities.

At the Annual Town Election in March, Sheila M. Doherty was re-elected to the post of Town Moderator. Mary K. Lyman was re-elected as a Selectman. Dr. David S. Samuels chose not to run for re-election to the School Committee. He was replaced by Dennis F. Forgue.

In closing, there were two fun events that occurred during the Summer that deserve mention. In June, Mike Chiklis, movie actor and former Andover resident, was presented with the "key" to the Town in a well-attended celebration on the front steps of the Town Offices. In July, Fox 25, a Boston television station, broadcast their "Zip Trip" program from The Park giving Andover wonderful media attention all over New England.

I want to take this opportunity to thank the Board of Selectmen for their positive guidance, policy direction and leadership. I also want to thank the Department Heads and staff for their faithful service and continued efforts to make Andover the best place to live and raise a family.

Your suggestions and comments are always welcome. Please use the Town's website at www.andoverma.gov to contact the Town or learn more about our array of services and programs.

Very truly yours,

A handwritten signature in black ink that reads "Reginald S. Stapczynski". The signature is written in a cursive, flowing style.

Reginald S. Stapczynski
Town Manager

In Memoriam



Kenneth R. Mahony

July 11, 1936 – May 22, 2008

Andover Town Manager 1982 - 1990

TOWN OF ANDOVER

MISSION & VALUES STATEMENT

*Developed by the
Board of Selectmen, Town Manager, and Town Department Heads
Adopted by the Board of Selectmen on October 6, 2003*

The mission of the Town of Andover is to ensure the safety, education, and well-being of the community; to be a leader in the delivery of efficient and effective quality services that respond to community needs; to promote the continuous improvement of staff skills and performance; to encourage an environment of trust; to respect cultural and economic diversity; and to preserve the historic character of the community.

The Board of Selectmen, as the chief policy makers for the Town of Andover, Massachusetts, will provide leadership in advancing the following primary and supporting values:

VALUE 1 – ENSURE THE SAFETY, EDUCATION, AND WELL-BEING OF THE COMMUNITY

- 1.1 Protect the safety of persons and property
- 1.2 Maintain the high quality of education for all
- 1.3 Maintain the Town’s infrastructure
- 1.4 Promote public health programs and awareness
- 1.5 Manage the impact of non-municipal public utilities
- 1.6 Support human/community services
- 1.7 Ensure compliance with regulatory requirements
- 1.8 Identify and promote economic opportunities

VALUE 2 – BE A LEADER IN THE DELIVERY OF EFFICIENT AND EFFECTIVE QUALITY SERVICES THAT RESPOND TO COMMUNITY NEEDS

- 2.1 Deliver innovative municipal services
- 2.2 Encourage cost saving initiatives
- 2.3 Assess and prioritize community needs
- 2.4 Maintain the Town’s “Aaa” bond rating

VALUE 3 – PROMOTE THE CONTINUOUS IMPROVEMENT OF STAFF SKILLS AND PERFORMANCE

- 3.1 Recruit, develop, and retain a highly skilled workforce

- 3.2 Promote and recognize municipal professionalism
- 3.3 Measure, evaluate, and improve performance

VALUE 4 – ENCOURAGE AN ENVIRONMENT TRUST AND HONESTY

- 4.1 Uphold high ethical standards
- 4.2 Value teamwork and cooperation
- 4.3 Promote open communication with the public
- 4.4 Solicit citizen participation
- 4.5 Recognize the outstanding contributions of citizens

VALUE 5 – RESPECT CULTURAL AND ECONOMIC DIVERSITY

- 5.1 Promote diversity in the workforce and community
- 5.2 Provide services that are accessible, fair, and equitable
- 5.3 Support housing alternatives

VALUE 6 – PRESERVE THE HISTORIC CHARACTER OF THE COMMUNITY

- 6.1 Celebrate Andover’s unique heritage
- 6.2 Protect and acquire open space

THE ANDOVER VISION

As citizens of Andover, we are grateful to those in the past who nurtured the attractive, well managed, and vibrant town that we enjoy today. At the same time, we are mindful of our current stewardship and the fragile nature of much that we cherish. We have confidence that the most promising approach to the future is to acknowledge and act upon the values that we share. This is our Vision and our hopes and commitments for the Andover of the future. *Vision 21 Committee – July 26, 2004*

QUALITY EDUCATION

We will offer a rich and challenging public education that builds essential skills and knowledge that support a broad range of academic and vocational options, enable successful participation in our society and culture, and sustain curiosity and learning in a world of new and ever changing opportunities. We will cultivate the public library as a resource for lifelong learning and enrichment and as facilitator for the flow of information throughout the community. We will find ways to protect the quality of these institutions through fluctuating economic cycles.

OPEN SPACE AND RECREATION

We will continue to acquire and protect open space as a crucial natural resource that helps to maintain the character of the town, offers access to both active and passive recreation, and provides an important natural system for water recharge, flood control, and wildlife habitat.

VIBRANT DOWNTOWN

We will maintain our downtown as an attractive and vibrant center with a mix of commercial and public activities, historical elements, and parks. We will use permits, zoning guidelines, and planning approvals to attract and keep pedestrian-friendly street-level enterprises.

SMALL-TOWN CHARACTER

Even as the Town continues to grow, we will actively seek to identify and preserve those elements — town layout and scale, central focus, community-wide activities, respect for historical structures, and residential mix that give Andover its small-town character.

CITIZEN PARTICIPATION

We will govern ourselves in a manner that encourages participation by all, that consistently provides adequate information for making informed choices, and that acts to preserve our investment and the interests of the community as a whole. We will acknowledge the needs of others and consider compromises that are in the best interest of the Town and region.

HISTORICAL HERITAGE

We will maintain strong and consistent zoning that protects historic buildings and places, and we will support the institutions that protect and promote Andover's historical heritage.

CULTURAL DIVERSITY

We will be respectful of Andover's many races, ethnicities, religious beliefs, and lifestyles. We will facilitate public events that celebrate diversity and provide opportunities for sharing cultural traditions. As a community, we will not tolerate acts of hatred or persecution.

FINANCIAL STABILITY

We will follow prudent financial practices that balance consistent high-quality services, private vs. public responsibility, stable tax rates, and responsible levels of debt. We will set ambitious goals but live within our means. In making financial decisions, we will include an understanding of long-term costs and consequences, particularly to the environmental integrity of the Town. We will consider regional partnerships that offer more effective and economical options, and we will manage the impact of our decisions on property values relative to similar communities.

HEALTHY AND SAFE ENVIRONMENT

We will protect public health and safety through careful monitoring and enforcement of environmental, health, and safety regulations and by continuing to provide effective and responsive fire and police protection and beneficial public health services.

MANAGEMENT OF NATURAL RESOURCES

We will manage and protect our natural resources, particularly water, in a manner that acknowledges our responsibility to future generations and to other communities that share those resources. We will monitor air quality and take measures to mitigate negative effects of emissions from vehicles, regional incinerators, and industrial facilities.

TOWN SERVICES

We will provide effective and efficient services that build and maintain Town infrastructure, handle Town business, and assist citizens. We will use technology to facilitate interdepartmental communication and efficiency, and to provide public access to Town information.

HUMAN SERVICES

Through our department of community services, other Town programs, and religious institutions, we will sponsor services and programs, facilities, outreach, and recognition to veterans, seniors, youth, and the disabled or disadvantaged among us. We will foster connections among all citizens to help us to appreciate, learn from, and support one another.

TRANSPORTATION

We will monitor changing commuting patterns and side-effects on air and water quality, noise, and traffic. We will work within the region to strengthen opportunities for regional transit, rail travel, commuter buses, and improved connections with mass transit hubs. We will seek solutions to local needs for downtown and commuter parking, for safe and efficient traffic flow, and for shuttle service to local facilities and services. We will encourage foot and bicycle travel as an alternative to automobiles, whenever feasible.

COMMUNITY DEVELOPMENT PLAN

Background – In January 2000, the Governor issued Executive Order 418 providing cities and towns with \$30,000 to create a Community Development Plan (CDP) to address the state's critical housing need while simultaneously balancing economic progress, transportation issues and open space preservation. The CDP's purpose is to encourage people to think about what is best for the whole community now and in the future. The Department of Housing and Community Development approved Andover's CDP in December 2004. As a result, Andover continues to be eligible for state funding and competitive grants. The Town will also use the Plan's conclusions to update the corresponding four sections in the 1992 Master Plan.

Introduction – The Town of Andover is faced with several challenges: 1) Housing has become less affordable for those who want to live and work, or simply to remain, in Andover; 2) Andover must remain economically competitive to maintain a stable tax base; 3) Limited funding and the continuous development of substandard parcels impede the preservation of open space; and 4) Residential, commercial, and industrial development at the local and regional levels has dramatically increased traffic. The foundation of the CDP is the Andover Vision Statement. The Vision provides a framework for decision-making by Town officials and citizens. Where elements of this Plan differ from the Vision, implementation must involve balance and compromise, weighing the various inputs according to their proportionate value.

Economic Development Element – Andover has a strong local economy that was created through properly designed land uses, strong planning, and good positioning. In order to be competitive in the changing economy, it is recommended that the Town proceed with the following economic strategies: 1) Create a new management and marketing organization or committee that focuses on local business interests while utilizing the marketing skills of regional organizations; 2) Consider adopting zoning bylaw amendments that encourage a diverse mix of high quality/low impact industries and allow the development and redevelopment of existing parcels; 3) Improve infrastructure and programs that create access to industrial land and reduce congestion on local roads; and 4) Seek partnerships with Andover's business community.

Housing Element – Over time, the enhanced economy has provided a tax base that created first-rate town services, including a high-quality school system, and funding for open space preservation. The result is increased demand for the remaining land. Housing costs have outpaced the region and the nation over the past ten years. Due to Andover approaching its build out, greater care is needed in planning for future land development. Unless measures are taken to protect and increase

Andover's housing supply, there is a danger that people who were raised here and who work here, will no longer be able to afford Andover. The solution is coordinated expansion of opportunities for different market segments, gradually reducing pressure and opening new options. Suggested recommendations: 1) Keep designated affordable housing units in perpetuity; 2) Provide outreach to seniors and encourage elderly housing developments; 3) Establish a housing trust fund; and 4) Encourage zoning bylaw regulations that reuse old, industrial buildings for residential uses, maintain a mix of housing stock, preserve neighborhoods and promote new development to be moderate in scale.

Open Space Element – The value of land in Andover has become so high; almost every parcel now in private hands is vulnerable to housing or commercial development within the next few decades. The need to protect critical open space areas is necessary to protect Andover's small town character, provide recreational opportunities, and continue wise management of natural resources. Suggested recommendations: 1) Acquire undeveloped portions of watershed or protect it through regulations; 2) Encourage developers to design subdivisions that protect critical areas and provide open space parcels and connections to conservation land; 3) Establish alternative linkages and trails; 4) Develop a management plan for town-owned conservation properties, and budget annually for maintenance of conservation areas; 5) Encourage volunteer efforts to promote proper use and maintenance whenever possible; and 6) Seek funding mechanisms to assist in continued acquisition of prioritized undeveloped land.

Transportation Element – Andover's transportation system supports businesses and residences and connects Andover to neighboring towns and the regional interstate system. Although Andover has an excellent road system, there are issues that need attention. Over time, commercial, industrial, and residential development has increased the number of vehicles and the frequency of use into unaccustomed neighborhoods. Suggested recommendations: 1) Support high-speed transit systems that will link Andover with other areas of the Commonwealth and New England; 2) Support improvement of the Merrimack Valley Regional Transportation Authority's flexible design service along with expansion of days and hours of service; 3) Repair or replace the inadequate bridges; 4) Increase bicycle use by providing a range of options; 5) Improve access and management of the River Road and Dascomb Rd. areas to create more efficient traffic flow and allow existing industrial land to be effectively developed; 6) Promote zoning and land use regulations that are consistent with the region's transportation goals; and 7) Build new access from I-93 to Burt Road and Lowell Junction to allow existing industrial land to be developed and decrease vehicle trips on neighborhood roads.

RESULTS SUMMARY

2008 ANDOVER CITIZENS SURVEY

Community Life Summary

Andover is rated as an excellent place to live and raise children, with 97% and 96% of respondents rating the town as excellent or good in these two categories respectively. Overall quality of life received a 90% excellent/good rating. The areas of weakness appear to be shopping and dining (40% rate this as fair), and place to retire (54% rate this as fair or poor). In addition, a quarter of respondents indicated they were unsure about quality of Andover as a place to retire.

Andover receives high marks for safety and appearance, with 96% of respondents rating it as excellent or good in terms of feeling safe, and 90% rating its overall appearance as excellent or good. Public transportation and range of housing options received the lowest overall ratings. Violent crime is not perceived as a problem in Andover, with 76% of respondents strongly disagreeing and 19% somewhat disagreeing it's an issue of concern. On the other hand, property crime and vandalism (though not graffiti) are seen as more relevant problems in the community. Overall, most of the potential problems that respondents were asked about did not seem to be major issues of concern. The one exception to this generalization appears to be automobile speeding, where half of the respondents strongly or somewhat agreed that this is a problem issue.

Andover's public schools are seen as one of the most attractive features of the community, with three quarters of the respondents rating it as essential or very important in their decision to move to and/or stay in Andover. Town services, location, and property values were also rated as extremely important in attracting respondents to Andover and keeping them here.

There is a strong consensus that Andover's stock of single family housing is appropriate for the community, with 85% rating it as just about right. Opinion on the amount of multi-family and rental housing is more divided, with approximately 20% of residents feeling there is too much of these types of housing, and another 20% feeling there is not

enough. Only 1% of residents feel there is too much open space/farmland, while a substantial number (40%) feel there is not enough of this type of property in Andover's current mix.

Local Government Summary

Andover is a town where levels of voting and community engagement are high. In terms of civic and community participation, voting rates are much higher than rates of attendance at Town Meeting. Almost 90% of respondents said they had voted at least once in the past twelve months, while only 40% claimed to have attended the Annual Town Meeting. In a separate question, 43% of respondents reported attending Town Meeting at least once in the past three years. In addition, large numbers of residents attend town events (76%), donate money to local groups (78%), and shop in the downtown district (95%) at least once a year.

Most of the Town's services were ranked positively, with nearly all being rated at excellent or good by at least 70% of survey respondents. Superior services (with excellent/good scores in the 90+ range) were: schools, police, fire, EMS, trash collection, recycling, library services, parks, and handicapped access. Services that received less positive ratings were: street repair/maintenance, sidewalk maintenance, public parking availability, and public transportation, which were ranked as fair or poor by 45-50% of citizens.

Contact with town officials was rated very positive, with 85% of survey respondents ranking their experience as excellent or good across all criteria.

The Andover Townsman and word of mouth are the primary sources of local news and information for residents, with over 80% of residents reporting they use these sources at least occasionally to keep up on local town news. Electronic media, including newspaper websites, the town website, other websites or blogs, local access television, and email networks, were less frequently used by respondents as a source of local news.



DIRECTORY OF TOWN OFFICIALS AS OF DECEMBER 31, 2008

ELECTED

BOARD OF SELECTMEN

Ted E. Teichert, Ch.	- 2009
Alex J. Vispoli	- 2010
Mary K. Lyman	- 2011
Gerald Stabile, Jr.	- 2010
Brian P. Major	- 2009

SCHOOL COMMITTEE

Debra R. Silberstein, Ch.	- 2010
Anthony H. James	- 2009
Richard J. Collins	- 2010
Arthur H. Barber	- 2009
Dennis F. Forgue	- 2011

ANDOVER HOUSING AUTHORITY

James A. Cuticchia, Ch.	- 2009
Francis A. O'Connor	- 2010
Janice Burkholder	- 2013
Daniel T. Grams	- 2011
Calvin A. Deyermund*	- 2011

* Appointed by Cabinet Secretary of Executive
Office of Communities and Development

GREATER LAWRENCE TECHNICAL SCHOOL DISTRICT COMMITTEE

Kenneth Henrick, Ch., Methuen	- 2009
Gerald H. Silverman, Andover	- 2009
Leo J. Lamontagne, Lawrence	- 2009
Richard Hamilton, Jr., Lawrence	- 2009
Pamela Neilon, Lawrence	- 2009
Thomas Grondine, Methuen	- 2009
John Driscoll, North Andover	- 2011

TRUSTEES OF PUNCHARD FREE SCHOOL

Earl G. Efinger	- 2009
John H. Atchison, Jr.	- 2009
Norman C. Frost	- 2009
Donna C. Ellsworth	- 2009
Dr. Eric Stubenhaus	- 2009

TOWN MODERATOR

Sheila M. Doherty	- 2009
-------------------	--------

CORNELL FUND TRUSTEES

Barbara Brandt-Saret	- 2010
Edward Morrissey	- 2009
Richard J. Bowen	- 2011

APPOINTED

TOWN MANAGER - REGINALD S. STAPCZYNSKI

FINANCE COMMITTEE

Joanne F. Marden, Ch.	- 2009
S. Jon Stumpf	- 2010
Richard T. Howe	- 2011
Stephen E. Stapinski	- 2009
Paul Fortier	- 2011
Timothy L. Felter	- 2009
Mark Merritt	- 2010
Mary O'Donoghue	- 2010
Cynthia Milne	- 2011

HOUSING PARTNERSHIP COMMITTEE

Francis A. O'Connor	- 2011
Sarah B. Young	- 2010
Bruce R. Sorota	- 2009
Erin M. McDonough	- 2009
Vinod K. Bhandari	- 2010
Evan Belansky	- 2011
Jonathan Fuller	- 2011
Williams S. English	- 2011
Lelani Loder	- 2011

PLANNING BOARD

Paul J. Salafia, Ch.	- 2012
John J. McDonnell	- 2013
Vincent A. Chiozzi, Jr.	- 2013
Linn N. Anderson	- 2009
Selena Goldberg	- 2009
Joan H. Duff – Associate Member	- 2010

BOARD OF HEALTH

Candace Martin, Ch.	- 2010
Margaret Kruse	- 2011
Dr. Donald Miller	- 2009

CABLE ADVISORY COMMITTEE

Gerald H. Silverman	- 2011
John B. Flynn	- 2010
Zeff Marusich	- 2009

TOWLE FUND

Christopher S. Doherty	- 2010
John J. Cronin	- 2009
Jane Morrissey	- 2009

TOWN YARD TASK FORCE

Hooks K. Johnston, Jr., Ch.	- 2009
Mary Jane Bausemer	- 2009
Michael Harkins	- 2009
James M. Delaney	- 2009
Norman J. Viehmann	- 2009
David O. Nelson	- 2009
Jack Petkus, Jr.	- 2009
Joseph R. Piantedosi	- 2009
Paul Materazzo	- 2009

CULTURAL COUNCIL

Alan Michel, Ch.	- 2010
Shelley Selwyn	- 2010
Denise Johnson	- 2011
Jennifer Cullen-Struhl	- 2010
Susie Novick	- 2010
Donald W. Robb	- 2009
John Riley	- 2010
Linda Kirk	- 2010
Kathy S. Abisso	- 2011

FISHBROOK WATERSHED ADV. COMM.

Stephen S. Boynton, Ch.	- 2010
John F. Zipeto	- 2010
David J. Adilman	- 2010
Richard A. Bizzozero	- 2010
Thomas E. Brady	- 2010
Patricia M. Donahue	- 2010

BOARD OF ASSESSORS

John R. Petty, Ch.	- 2009
David A. Billard	- 2010
Dennis M. Adams	- 2009

BOARD OF REGISTRARS

Ronald C. Hajj	- 2012
Gregory J. Rigby	- 2011
William T. Downs	- 2010

ELDERLY TAX AID COMMITTEE

David J. Reilly, Ch.	- 2011
John R. Petty	- 2009
Klaus Lasch	- 2011
Michael Burke	- 2011

AUDIT COMMITTEE

Paul C. Dow, Ch.	- 2010
Robert E. Finneran	- 2009
Steven G. Caron	- 2011
Steven S. Sintros	- 2009
Kathleen O. Sherman	- 2011

HOUSING TRUST FUND TRUSTEES

Joan Duff, Ch.	- 2010
Linda A. O'Connell	- 2010
Carolyn Hall Finlay	- 2010
Janice Burkholder	- 2010
Reginald S. Stapczynski	- 2009

LOWELL JCT. INTERCHANGE TASK FORCE

Christian C. Huntress, Ch.	- 2011
Kerry O'Kelly	- 2011
William S. Holt	- 2011
Beth A. Niemi	- 2011
James D. Doherty	- 2011

BALLARDVALE FIRE STATION BLG. COMM.

Daniel S. Casper, Ch.	- 2011
James T. Curtis	- 2011
George Thomson	- 2011
James R. Ash	- 2011
John J. Kiely	- 2011
Emily M. Samansky	- 2011
Rebecca A. Backman	- 2011

MEMORIAL HALL LIBRARY TRUSTEES

Karen M. Herman, Ch.	- 2011
Carolyn A. Fantini	- 2010
Laurence J. Lamagna	- 2009
Matthew L. Russell	- 2010
Mark N. Spencer	- 2009
Frank Castle	- 2009
Ann Handley	- 2011

SCHOOL BUILDING COMMITTEE

Mark B. Johnson, Ch.	- 2011
Francine Goldstein	- 2011
Dr. Claudia Bach	- 2011
Joseph Piantedosi	- 2011
Anthony H. James	- 2011
Thomas R. Deso	- 2011
Joseph Reilly	- 2011

DESIGN REVIEW BOARD

Ann E. Constantine, Ch.	- 2010
Craig D. Gibson	- 2011
Lynn W. Smiledge	- 2009
Suzanne Korschum	- 2011
Anita M. Renton	- 2010

INFORMATION TECHNOLOGY COMMITTEE

Leonard D'Innocenzo, Ch.	- 2009
George J. Cordina	- 2009
Kurt Guthmann	- 2009
Kristen Howard	- 2009
Christopher A. Imhoff	- 2009

SPRING GROVE CEMETERY TRUSTEES

Dr. Paul Caselle, Ch.	- 2011
John S. Bigelow	- 2011
Arthur H. Richter	- 2009
Sandra Dearborn	- 2010
Jennifer Smith	- 2010

CONSERVATION COMMISSION

Donald D. Cooper, Ch.	- 2011
Paul J. Finger	- 2010
Howard M. Kassler	- 2011
Michael Walsh	- 2009
Gail Ralston	- 2009
Alan French	- 2010
Alexandra Driscoll	- 2009

PRESERVATION COMMISSION

Karen M. Herman, Ch.	- 2009
Dennis Ingram	- 2010
Norma A. Gammon	- 2011
James S. Batchelder	- 2009
Lynn Smiledge	- 2010
Margaret Salafia	- 2010
Leslie Frost	- 2011

RECYCLING COMMITTEE

Candy Dann, Ch.	- 2009
Glenn A. Rogers	- 2009
Anthony Connell	- 2010
Marya Chapin Lundgren	- 2010
Alanna McKee	- 2010
Scott D. Stecher	- 2011
Donald Gottfried	- 2010

ZONING BOARD OF APPEALS

Stephen D. Anderson, Ch.	- 2011
Carol C. McDonough	- 2010
Nancy K. Jeton	- 2009
Lynne S. Batchelder	- 2010
David W. Brown	- 2011
Rachel Baime – Associate Member	- 2010
Shelley Ranalli – Associate Member	- 2009

COMMISSION ON DISABILITY

Justin J. Coppola, Ch.	- 2011
Jami Cope	- 2010
Bernadette Lionetta	- 2010
Justin J. Coppola, Jr.	- 2010
Julie Pike	- 2010
Madelaine St. Amand	- 2009
Gilbert DeMoore	- 2011
Patricia Commane	- 2011

MAIN STREET COMMITTEE

Clifford T. Markell, Ch.	- 2009
Steven J. Druth	- 2009
Judith F. Wright	- 2009
Abigail O'Hara	- 2009
Katherine O'Neil	- 2009
Ann E. Constantine	- 2009
John C. Campbell	- 2009
John A. Simko	- 2009
Karen M. Herman	- 2009
Gary S. Finlayson	- 2009

COUNCIL ON AGING

Nancy Mulvey, Co-Ch.	- 2009
Jo-Ann Deso, Co-Ch.	- 2009
Patricia D'Ambra Tovey	- 2010
Judith G. Trerotola	- 2009
Nancy S. Gump	- 2010
Mary Jane Bausemer	- 2009
Burt M. Phinney	- 2011
Mary L. Ryan	- 2011
Francis A. O'Connor	- 2010
Joan C. Foohey	- 2010
Vincent P. Cottone	- 2009
Ann M. O'Sullivan	- 2010

RETIREMENT BOARD

James A. Cuticchia, Ch.	- 2011
Robert J. O'Sullivan	- 2011
Elena M. Kothman	- 2010
Anthony K. Stankiewicz, Esq.	- 2011
Rodney P. Smith, Ex-Officio	

TRIAD COUNCIL

Nancy A. Bailey, Co-Ch.	- 2009
Ethel A. Olsen, Co-Ch.	- 2009
Thomas R. Deso	- 2009
Richard Tyler	- 2009
Dorothy L. Bresnahan	- 2009
Susan Toth	- 2009
Mary Joyce Kernan	- 2009

BALLARDVALE HISTORIC DISTRICT COMM.

James Sheldon, Ch.	- 2010
Diane R. Derby	- 2011
Ron Abraham	- 2009
Bruce S. Taylor	- 2009
Lynn Smiledge	- 2009
Sherry Kirby	- 2011
David J. Hart	- 2010
Leo M. Greene – Alternate Member	- 2009

SCHOLARSHIP COMMITTEE

David J. Reilly	- 2009
Cynthia H. Sherlock	- 2009
Elizabeth Roos*	- 2009
Norman Rice	- 2009
Rosalie Konjoian	- 2009
Dr. Eric Stubenhaus	- 2009
Janis T. Hill	- 2009
Cherish Brunet	- 2009
*Superintendent's Appointee	

PATRIOTIC HOLIDAY COMMITTEE

Calvin A. Deyermund, Ch.	- 2009
Michael Burke	- 2009
Michael B. Mansfield	- 2009
John J. Lewis	- 2009
Joseph D. McCloskey	- 2009
Robert S. Hamilton	- 2009
James Bedford	- 2009
Susan W. Ratyna	- 2009
Stephen H. Wallingford	- 2009
Joseph V. Leone	- 2009
R. Scott Parrish, Jr.	- 2009

INSPECTOR OF ANIMALS

Richard D. Lindsay, DVM - 2009

MERR. VALLEY REG. TRANSIT AUTHORITY

Planning Director Paul T. Materazzo - 2009

Senior Planner Lisa Schwarz, Alternate - 2009

DIR. OF EMERGENCY MANAGEMENT

Police Chief Brian J. Pattullo - 2009

GR. LAWRENCE COMM. ACTION COUNCIL

Judith M. Yelle - 2009

IPSWICH RIVER WATERSHED**MANAGEMENT COUNCIL**

Water Treatment Plant Supt. John Pollano - 2009

VETERANS SERVICES AGENT

Michael Burke - 2009

MERR. VALLEY PLANNING COMMISSION

Paul J. Salafia - 2009

John J. McDonnell, Alternate Member - 2009

KEEPER OF THE LOCKUP

Police Chief Brian J. Pattullo - 2009

GR. LAWR. SANITARY DISTRICT REP.

DPW Director John A. Petkus, Jr. - 2010

FOREST WARDEN

Fire Chief Michael B. Mansfield - 2009

TOWN OF ANDOVER DEPARTMENT/DIVISION HEAD DIRECTORY

Community Development & Planning Department

Health Director	Thomas G. Carbone
Planning Director	Paul T. Materazzo
Conservation Administrator	Robert J. Douglas
Inspector of Buildings	Kaija M. Gilmore
Electrical Inspector	Paul J. Kennedy
Plumbing, Gas & Sewer Inspector	Bruce P. Hale

Community Services Director

Mary L. Donohue

Elder Services Director

Katherine D. Urquhart

Emergency Management Director

Brian J. Pattullo

Finance and Budget Department

Finance Director	Anthony J. Torrissi
Chief Assessor	Bruce A. Symmes
Collector/Treasurer	David J. Reilly
Information Systems Manager	Barbara D. Morache
Purchasing Agent/Insurance Coordinator	Elaine M. Shola

Fire Chief

Michael B. Mansfield

Human Resources Director

Candace A. Hall

Plant and Facilities Department

Director	Joseph R. Piantedosi
Superintendent of Building Maintenance	Edward S. Ataide
Superintendent of Parks and Grounds	Randy H. Pickersgill
Superintendent of Plumbing, Heating and Electrical	Ralph D. Knight

Police Chief

Brian J. Pattullo

Operations Commander

Lt. James D. Hashem

Public Works Department

Director	John A. Petkus, Jr.
Highway Superintendent	Christopher M. Cronin
Superintendent of Water & Sewer Distribution	Morris B. Gray
Town Engineer	Brian W. Moore

Memorial Hall Library Director

James E. Sutton

Superintendent of Schools

Dr. Claudia L. Bach

Town Accountant

Rodney P. Smith

Assistant Town Accountant

Theodora K. Moccia

Town Clerk

Randall L. Hanson

Assistant Town Clerk

Kathleen F. McKenna

Town Counsel

Thomas J. Urbelis

Town Manager

Reginald S. Stapczynski

Assistant Town Manager

Steven S. Bucuzzo

Veterans Service Agent

Michael Burke

Youth Services Director

William D. Fahey

FORTY-FOURTH ANNUAL FOUNDERS' DAY – MAY 8, 2008

FOUNDERS' DAY WAS ESTABLISHED BY THE BOARD OF SELECTMEN IN 1965 TO MARK THE DATE OF THE TOWN'S INCORPORATION ON MAY 6, 1646.

HONORING TOWN AND SCHOOL EMPLOYEES WITH TEN OR MORE YEARS OF DEDICATED SERVICE

TOWN DEPARTMENTS

35 Years of Service:

Nancy E. Richards, Library

George P. Thomson, Fire Rescue

30 Years of Service:

Michael J. O'Neill, Fire Rescue

Glenda C. Schaaake, Library

Robert C. Sheaff, Fire Rescue

25 Years of Service:

Thomas H. Agnew, Fire Rescue

Mary V. Buck, Water Department

Brian C. Burwell, Highway Department

Harry T. Collins, Police Department

Kevin J. Connors, Fire Rescue

Richard A. Dalton, Fire Rescue

Barbara L. DeRosa, Library

John A. DiZoglio, Fire Rescue

James M. McSurdy, Water Department

Rudolph A. Perron, Highway Department

Lawrence N. Pierce, Fire Rescue

20 Years of Service:

David M. Cantone, Police Department

Christopher Cronin, Highway Department

Robert A. Fraser, Plant & Facilities

Kathleen A. Grant, Dept. of Public Works

Anna D. Kjos, Library

Carolyn M. Lynch, Finance

Joanne E. Martel, CD&P – Health Division

John K. Senee, Fire Rescue

Stephen T. Stabile, Fire Rescue

Barry S. Thornton, Fire Rescue

David R. VanDooren, Plant & Facilities

Daniel F. Verrington, Plant & Facilities

Ernest T. Vocell, Fire Rescue

15 Years of Service:

Anita L. Crowley, Treasurer's Office

Paula A. DelDotto, Library

James J. Dolan, Fire Rescue

John G. McMullen, Fire Rescue

Mary L. Rurak Burke, Police Department

Stephen W. Surette, Highway Department

10 Years of Service:

David J. Carriere, Police Department

Michael W. Connor, Police Department

Michelle Doucette, Community Services

Jason W. Dowd, Police Department

Joseph R. Favreau, Plant & Facilities

Patrick E. Keefe, Police Department

Beth A. Kerrigan, Library

Joseph A. Mangano, Library

Christopher E. McQuade, Plant & Facilities

David J. Milne, Police Department

Bruce J. Page, Plant & Facilities

Peter J. Reming, Police Department

Debra M. Ryan, Elder Services

Eleanor L. Sathan, Library

Dwayne B. Scruton, Plant & Facilities

Donna M. Zahoruiko, Plant & Facilities

SCHOOL DEPARTMENT

35 Years of Service:

Barbara E. Bunn, Sanborn Elementary

Jane E. Snow, Wood Hill Middle

30 Years of Service:

James S. Batchelder, Andover High

Richard F. Irving, Bancroft Elementary

Ann Marie Wilde, Andover High

Evelyne M. Cullinane, Andover High

Irene Velonis, High Plain Elementary

25 Years of Service:

Teresa C. Consentino, Andover High

Paul J. Ragnio, Andover High

Clarissa N. McDermott, West Elementary

20 Years of Service:

Linda M. Davis, Andover High

Deborah H. Hall, Bancroft Elementary

Felicia W. Lazarakis, Sanborn Elementary

Karen M. Parker, Wood Hill Middle

Deidre M. Simon, South Elementary

Barbara S. Worcester, Technology

Jeffrey D. Znamierowski, Andover High

Josephine A. Goldin, Andover High

Diane J. Krafton, Business Office

Bruce M. Maki, Doherty Middle

Marjorie S. Recinos, South Elementary

Leah A. Tremblay, Andover High

Janet M. Yedinak, High Plain Elementary

15 Years of Service:

Scott P. Besterman, Bancroft Elementary

Amy D. Brady, Wood Hill Middle

Kathleen B. Gilmore, Business Office

Carol A. Green, Shawsheen Elementary

Jane M. Kish, Sanborn Elementary

Karen M. McCarthy, Doherty Middle

Maureen K. Wittbold, Sanborn Elementary

Janet L. Bowen, High Plain Elementary

Laura A. Carrick, Andover High

Faith K. Goldstein, South Elementary

Peter J. Hall, Andover High

Maureen D. Mackin, West Elementary

Melissa A. Nussbaum, South Elementary

10 Years of Service:

Karen M. Agnew, Doherty Middle

Claudia L. Bach, Superintendent of Schools

Judith Berger, Sanborn Elementary

Linda A. Breen, High Plain Elementary

Ann S. Carlson, Sanborn Elementary

Debra A. Casey, Andover High

Linda A. Cerchione, South Elementary

Charlene F. Clinton, Andover High

Eleonora L. D'Avolio, Food Services

Nancy J. Durkin-Calkins, West Elementary

Julie A. Farnham, Bancroft Elementary

Paula M. Frithsen, Bancroft Elementary

Catherine A. Ghandchi, Bancroft Elem.

Lynne J. M. Gorrie, Food Services

Maria H. Hamilton, Wood Hill Middle

Judith A. Hayes, West Elementary

H. Jane Anthony, Wood Hill Middle

Leonard G. Beninato, Andover High

Kimberly A. Bergey, Andover High

Eugenia Z. Buba, West Elementary

Evelyn S. Casey, Bancroft Elementary

Alfred R. Cataldo, Andover High

Janice D. Chapin, South Elementary

Susan S. Curtis, West Middle

Julie M. Diehl, Doherty Middle

Meredith J. Emery, Andover High

Bonnie A. Fields, Shawsheen Elementary

Laurie J. Francis-Wright, Andover High

Carol M. Gianopoulos, Sanborn Elementary

Gordon F. Goyette, West Middle

Marie F. Haugh, West Elementary

Meryl K. Holber, Bancroft Elementary

SCHOOL DEPARTMENT

10 Years of Service (Cont.):

Alfred E. Hopkins, Andover High
Marilyn A. Jordan, Andover High
Kim E. Lemieux, Andover High
Thomas Mead, Andover High
Carol A. Mitchell, West Elementary
Todd J. Nowell, Wood Hill Middle
Paula J. Parker, Doherty Middle
Melody A. Pelletier, Wood Hill Middle
Mary K. Poe, Shawsheen Elementary
Karen E. Rudis, Bancroft Elementary
Joan F. Ruggiero, Doherty Middle
Kimberly K. Santos, Bancroft Elementary
Brian J. Stevens, Doherty Middle
Joan E. Veznaian, Wood Hill Middle

Ellen K. Johnson, South Elementary
Linda S. Lawrence, Andover High
Megan A. McCarthy, South Elementary
Lisa J. Menschel, West Middle
Heather A. Noonan, South Elementary
Donna M. Pappalardo, Andover High
Eric D. Pellerin, Andover High
Roxanne Plaskon, West Middle
Wayne R. Puglisi, Andover High
Beth A. Rufo, West Elementary
James D. Saalfrank, Wood Hill Middle
Kimberly A. Serapiglia, Andover High
Joanne C. Swenson, Food Services
Greg N. Waters, Andover High

TOWN RETIREMENTS:

John A. Campbell, Fire Rescue
Phillip E. Froburg, Police Department
Barbara A. Hood, Central Dispatch
Elizabeth A. Kochakian, Fire Rescue
David F. Lynch, Fire Rescue
Peter R. Nowell, Highway Department
Bruce A. Symmes, Assessor's Office

John C. Doherty, Veterans Services
Norma J. Gammon, Library
Joanne P. Kempton, Plant & Facilities
Verna N. Loschi, Community Services
Edward S. Mazzaglia, Plant & Facilities
Arthur J. Ricci, Police Department
Kevin J. Winters, Police Department

SCHOOL RETIREMENTS:

Ruth S. Baer, South Elementary
Helen G. Briggs, West Elementary
Jean C. Finn, Doherty Middle
Joyce E. Galvin, Food Services
Ronald N. Howland, Andover High
Carolyn S. Lazzarino, Bancroft Elementary
Eileen J. Mahan, Food Services
Patricia Olender, Sanborn Elementary
Walter J. Rossini, West Middle
Lois F. Seligman, Doherty Middle
Katie M. Tyler, Doherty Middle

Candace B. Borrello, Doherty Middle
William J. Cullen, Andover High
Anne Marie Gallant, High Plain Elementary
M. Denise Holmes, West Middle
Stephen C. Jankauskas, Sanborn Elementary
Joanne S. Lee, Bancroft Elementary
Susan B. O'Brien, Pupil Personnel
Kenneth J. Pellerin, Andover High
Winifred L. Schwartz, South Elementary
Regina Stein, High Plain Elementary
Marcia E. T. Young, High Plain Elementary

FINANCE & BUDGET DEPARTMENT

The mission of the Finance Department is to build and reinforce confidence in Town financial management by managing and planning all financial functions in an efficient, cost effective and responsive manner, and, through a collaboration of team efforts, provide departments and the public with the necessary information to assure accuracy, accountability and justification.

FINANCE ADMINISTRATION

The Town Manager's Recommended Fiscal Year 2009 Budget was released on February 1, 2008. During the months of February, March, and April meetings were held with the Board of Selectmen, Finance Committee, School Committee and department heads to review the budget and warrant article requests and prepare recommendations for the Annual Town Meeting.

In April, the Finance Committee Report was mailed to over 11,300 households. The Annual Town Meeting began on Wednesday, April 30, 2008 and the Fiscal Year 2009 operating budget (Article 4 and Article 8) was adopted in the amount of \$131,690,050. This budget was an increase of \$5,231,416 or 4.1% over the Fiscal Year 2008 operating budget of \$126,458,634.

Some of the major accomplishments for 2008 follow:

- Prepared Town Manager's Recommended FY2009 Budget
- Prepared the Five-Year Capital Improvement Plan for FY2010 – FY2014.
- Provided staff support to the Finance Committee
- Produced 2008 Finance Committee Report
- Implemented health insurance changes in co-pays to reduce Town and employee costs

CENTRAL PURCHASING

In 2008, the Purchasing Division processed approximately 1,418 purchase orders and 2,966 requests for payment for the Town, and 3,678 purchase orders and 430 requests for payment for the School Department. During this period there were approximately 43 bids, 9 requests for proposals and 1 Request for Written Responses that were advertised and officially opened. The continued utilization of the State bid contracts available to cities and towns has provided numerous benefits to the taxpayers of Andover.

Throughout 2008 Andover has initiated and coordinated a number of Cooperative Bids as well as participated in a number of these bids with other communities. Under Massachusetts General Laws, two or more political subdivisions may jointly purchase goods or services through the bidding process. Some of the items purchased were: xerographic paper for copy machines, road salt, water treatment chemicals, fuel oils, vehicle fuels, office supplies, equipment and furniture, and school athletic and student voluntary insurance.

Some of the major requests for proposals and bids solicited in 2008 were:

- Roof Replacement Project No. 1 – Sanborn, South and Bancroft Elementary Schools

- Roof Replacement Project No. 2 – Andover High School, Shawsheen Elementary and Doherty Middle Schools
- Sidewalk Reconstruction – North Main Street
- Sewer Construction – Kirkland Drive
- Sewer Construction – Dascomb Road and Osgood Street
- West Elementary School Boiler Replacement Project, Phase II
- Town Offices Roof Top Units Replacement
- West Middle School Electrical Upgrades Project
- Sanborn School Electrical Services Upgrade
- Scholar Supplies, Fine Arts Supplies, Physical Education Supplies & Equipment, Athletic Supplies, Medical Supplies and Custodial Supplies
- Miscellaneous Road Paving Projects
- Miscellaneous Sidewalk Reconstruction and Concrete Wheelchair Ramps
- Lovely Field Stadium Sports Lighting System Replacement
- New Custom Built 1500 GPM Triple Combination Pumper
- Compost Site Grinding and Screening
- New 2009 Model Year Medium Duty Emergency Medical Rescue Vehicle
- Design and Construction Administration Services for Four Seasons Room – Senior Center
- Miscellaneous Road Materials and Aggregates (Annual Requirements)
- Town Yard Design Study
- Consulting and Bid Evaluation for Town Insurance
- Billing Service for Emergency Ambulance Service for Fire Rescue
- Design and Construction Administration Services for Removal and Replacement of Multiple Town and School Roofs
- Pizza for Andover Public Schools
- Follow-up Reinforcement of Roof Framing System – Bancroft Elementary School
- Two 2009 Heavy Duty Chassis Trucks with Dump Bodies, 43,240 G.V.W.R.
- New Unused Water Meters, Register Retrofits, Radio Frequency Meter Interface Units and Mobile Data Collection Device
- Building Envelope Repair Project – Town Offices and School Administration Building
- One 2008 or Current Model Year Truck 4x4, F450, 4-Wheel Drive, 15,000 GVW Cab & Chassis
- One 2008 or Current Model Year Cab & Chassis 4x2 Platform/Stake Body Truck with Power Tailgate
- Three 2009 Model marked Law Enforcement Full-size Sedans and one 2009 Model Administrative Full-size Sedan with Street Appearance Package
- Cooperative Bid for Office Supplies, Toner Cartridges, Equipment and Furniture
- Cooperative Bid for Highway Road Salt, Solar Salt and Liquid Calcium Chloride 32%
- Solarium Addition and Related Work – Senior Center

The Purchasing Division is also responsible for administering the contract compliance of Andover's Affirmative Action Plan as well as coordinating the Property and Casualty insurance and risk management for all Town and School Departments. The Human Resources Department, however, handles the Health and Personal insurance for both Town and School Departments. The Purchasing Department is also responsible for overseeing our current insurance company's Rewards Program that helps control and reduce losses along with providing future savings on

insurance premiums. The Town of Andover again this year received a plaque from our insurance company, Massachusetts Interlocal Insurance Association (MIIA), recognizing the Town for its High Achievement under their Loss Control Program. Participation in the MIIA Rewards Program earned the Town a \$30,182.00 credit reducing this past year's insurance premium by that amount. The Purchasing Department also processed approximately 47 casualty and property claims over the year and was able to recover \$212,149.46 for the Town.

COLLECTOR/TREASURER

The Collector/Treasurer Division is responsible for the collection, investment and disbursement of all Town monies. Highlights during 2008 are as follows:

- Borrowed \$4,313,648 for 9 months @1.79% on June 25
- Implemented a new "Positive Pay" check fraud protection program
- Conducted a sale of three Town-owned surplus parcels of land on May 21
- Borrowed \$634,717 for 6 months @1.46% on June 10 from the Mass Water Pollution Abatement Trust for the Water Treatment Plant expansion
- Implemented the new water billing/AR software in October
- Provided continued outstanding customer service to Andover residents

Dollars for Scholars is a national non-profit organization. The Andover Chapter was formed in 1997 with the acceptance of Article 27 at the 1997 Annual Town Meeting. During the year, several fundraising events were held and donations were received from many Andover residents that resulted in the awarding of fifty-six scholarships in the amount of \$59,500 to deserving Andover students pursuing further education.

Balance:	January 1, 2008	\$642,701
	Income, Donations, Gifts	121,073
	Expenses, Scholarships	<u>50,045</u>
Balance:	December 31, 2008	\$664,360

ASSESSOR

The Board of Assessors is responsible for the valuing all real estate and personal property accounts and motor vehicle excise taxes in the Town, as well as defending all appeals of these taxes. The three-member board is also responsible for the awarding nearly 230 property tax exemptions on an annual basis. Major exemption groups include senior citizens, disabled veterans, widows and widowers and individuals classified as blind.

The Assessors also must conduct revaluations of all property on a triennial (every three years) basis. A revaluation was completed for Fiscal Year 2006. Interim adjustments were made in Fiscal Year 2007 and again in Fiscal Year 2008 with another revaluation completed for Fiscal Year 2009. The Board is responsible for meeting all Massachusetts Department of Revenue guidelines for property valuations, reporting of valuations and tax billing.

The Assessor's Division gathers vast amount of property and ownership related information

that is available to the general public. Exterior digital photos are now recorded on all property and the valuations, sales information and other pertinent information is available on the Town's web site. More than 1,000 requests for public records and information are received and processed on an annual basis.

The Assessor's Division completed the triennial recertification of values for FY2009 in a manner that allowed for timely tax billing. The Division, along with other financial staff, were trained and submitted all assessment and tax rate related information for approval using the Division of Local Service's Gateway Software. This submission software will now be used annually in an attempt to expedite all the necessary approvals for the tax rate to be set.

INFORMATION SYSTEMS

The Information Systems Division is responsible for maintaining and improving the utilization of computerized data in municipal operations including financial records, word processing/spreadsheet/database files, electronic transmission and other varied electronic files. Major functions of this division are: network administration, financial application support and reporting, user support for office integration software, and hardware/software/operating system maintenance and upgrades. The Information Systems Division supports all users of the network and strives to meet the many diversified needs of town government administration. Maintaining the integrity and improving the accessibility of all data on the network are priorities, especially since most users rely on network resources for daily operations.

Highlights during the year include the following:

- Programmed and processed billing and A/R conversion from estimated sewer betterments to actual betterment bills totaling \$20 million, in conjunction with the Assessor's office.
- Initiated and participated in Town technology team for regular collaboration with other Town technology personnel.
- Led vendor selection process for replacement of utility billing software, began implementation of utility billing software to include current processing and history conversion.
- Participated with newly created Information Technology Committee to investigate areas for improvement and efficiencies.
- Assisted Treasurer's Office in the implementation of the "Positive Pay" for payroll and accounts payable to prevent check fraud.
- Improved/implemented the automation of payroll/expense reconciliations, electronic reporting for 401K and child support deductions.
- Conducted multiple training sessions on Office 2007 and Outlook efficiencies.
- Performed website improvements to increase number of boards with agenda and minutes publication.
- Began improvements on wide area network security and sharing, added Youth Services location, improved security on web-based e-mail for use by Town employees; increased desktop security by starting Vista roll-out.
- Utilized new Windows features to quickly roll out PC images and create virtual test environments.

Assessors Annual Report 2008

ANNUAL PROPERTY VALUATIONS

PROPERTY TYPE	FY2006 #ACCTS	FY2006 VALUE	FY2007 #ACCTS	FY2007 VALUE	FY2008 #ACCTS	FY2008 VALUE
SINGLE FAMILY	8,437	\$4,736,207,600	8,459	\$5,006,022,800	8,480	\$4,919,136,300
CONDO	1,455	355,443,200	1,475	367,276,700	1,558	398,264,000
MULTI FAMILY	341	209,337,800	335	256,129,300	318	243,441,700
VACANT LAND	596	74,208,300	584	96,945,600	538	77,179,800
OTHER RESIDENCE	30	21,980,100	28	21,571,500	21	15,027,600
COMMERCIAL AND CHAPTER	248	527,511,100	257	558,958,866	270	558,906,023
INDUSTRIAL	137	536,570,500	138	540,662,900	139	551,109,200
MIXED USE	185	244,588,700	181	244,141,900	175	236,081,600
PERSONAL PROPERTY	395	94,200,625	447	99,325,718	514	161,324,140
TOTAL	11,824	\$6,800,047,925	11,904	\$7,191,035,284	12,013	\$7,160,470,363

MOTOR VEHICLE EXCISE COLLECTIONS

	FY2006	FY2007	FY2008
TOTAL	\$5,000,633	\$4,563,040	\$4,760,216

TAX ABATEMENTS AND EXEMPTIONS

ANNUAL EXEMPTIONS	FY2006 NUMBER	FY2006 AMOUNT	FY2007 NUMBER	FY2007 AMOUNT	FY2008 NUMBER	FY2008 AMOUNT
WIDOWS	15	4,780	15	4,466	10	\$2,735
VETERANS	138	85,591	129	103,199	121	\$98,857
BLIND	24	22,267	26	22,724	22	\$18,482
SENIORS	39	57,640	41	63,401	42	\$66,009
DEFERRALS	8	22,305	9	25,624	9	\$25,492
HARDSHIPS	<u>1</u>	<u>1,000</u>	<u>1</u>	<u>1,000</u>	<u>1</u>	<u>\$1,000</u>
TOTALS	225	\$193,583	221	\$220,414	205	\$212,575

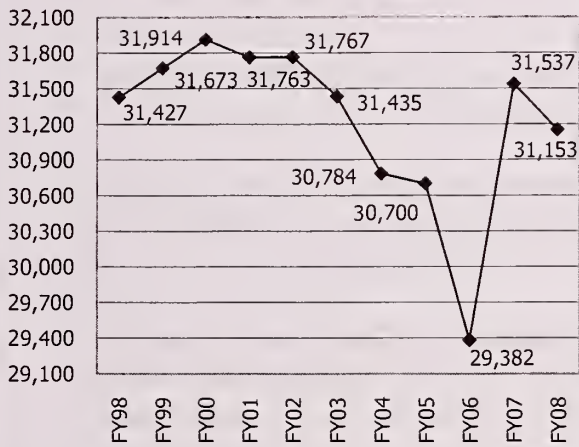
ANNUAL ABATEMENTS	FY2006 NUMBER	FY2006 TAX AMOUNT	FY2007 NUMBER	FY2007 TAX AMOUNT	FY2008 NUMBER	FY2008 TAX AMOUNT
RESIDENTIAL	66	50,062	56	64,446	62	\$73,752
SENIOR VOUCHER	148	88,800	157	105,975	166	\$112,050
COMM/IND	11	102,508	9	204,391	4	\$92,809
PERSONAL PROPERTY	<u>6</u>	<u>1,296</u>	<u>4</u>	<u>2,145</u>	<u>2</u>	<u>\$2,987</u>
TOTALS	231	\$242,666	226	\$376,957	234	\$281,598

BUDGET AND TAX RATE SUMMARY

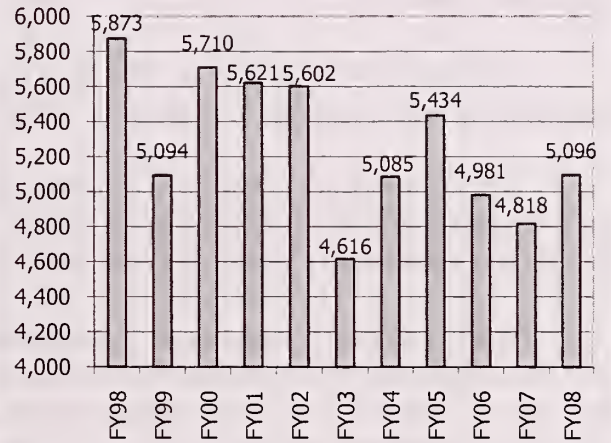
	<u>FINAL FY2007</u>	<u>FINAL FY2008</u>	<u>FINAL FY2009</u>
<u>EXPENDITURES</u>			
Appropriations & Articles	124,807,982	130,190,002	134,309,458
Other Local Expenditures			
Tax Title Purposes	4,000	4,000	4,000
Final Court Judgments			63,205
Overlay/ Other Deficits	50,762	1,248	223,700
Other amounts	6,860	0	0
Revenue Offsets/Cherry Sheet	<u>60,247</u>	<u>64,202</u>	<u>73,068</u>
Total Other Local Expenditures	121,869	69,450	363,973
State and County Charges	2,501,545	2,874,461	2,873,157
Overlay Reserve for Abatements	<u>754,410</u>	<u>832,176</u>	<u>1,127,947</u>
TOTAL EXPENDITURES	\$128,185,806	\$133,966,089	\$138,674,535
<u>REVENUES and OTHER FUNDING SOURCES</u>			
Revenue from State			
Cherry Sheet Estimated Receipts	9,122,219	9,962,504	10,764,225
School Construction Assistance	<u>1,894,649</u>	<u>1,894,649</u>	<u>1,551,447</u>
Total from State	11,016,868	11,857,153	12,315,672
Revenue from Town			
General Local Revenue	9,851,016	9,383,000	9,803,000
Revenue for Specific Purposes-Offset Receipts	1,978,605	1,964,605	1,691,964
Water and Sewer Revenue	<u>12,650,263</u>	<u>12,892,816</u>	<u>13,526,502</u>
Total Local Receipts	24,479,884	24,240,421	25,021,466
Free Cash and Other Funding Sources			
Free Cash used for Warrant Articles	1,360,449	2,820,368	1,183,147
Other Available Funds	<u>323,322</u>	<u>258,428</u>	<u>1,597,496</u>
Total Free Cash and Other Funding Sources	1,683,771	3,078,796	2,780,643
Free Cash used for Operating Budget	744,000	712,000	580,000
Total Non-Property Tax Revenues and Other Funding Source	37,924,523	39,888,370	40,697,781
Total Property Taxes	<u>90,261,283</u>	<u>94,077,719</u>	<u>97,976,754</u>
TOTAL REVENUES	128,185,806	133,966,089	138,674,535

FINANCE STATISTICS

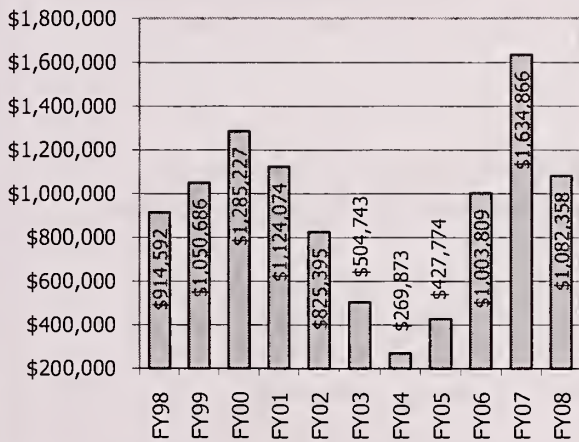
MOTOR VEHICLE BILLS



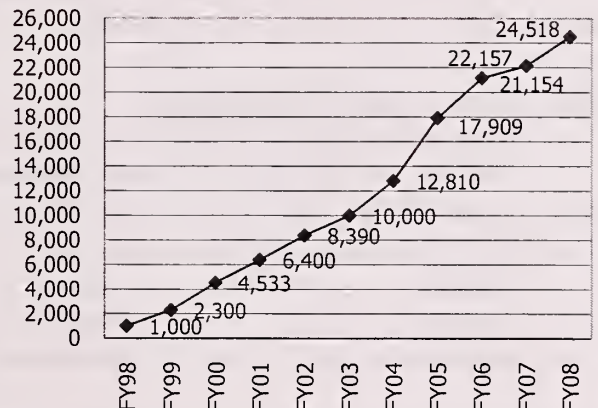
PURCHASE ORDERS



INVESTMENT INCOME



TOWN WEBSITE VISITS (Mthly. Avg.)



TOWN CLERK

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records, and to act in the best interest of the community and the State by providing innovative, efficient, quality service.

The Town Clerk's Office coordinated four elections and the Annual Town Meeting in 2008. The Presidential Election held on November 4th culminated one of the busiest years the office has seen in a long time – 2,358 absentee ballots were processed and 18,344 out of 22,910 registered voters cast a ballot.

Vital records dating back to 1989 have been scanned. These records are now issued through a scanning program that has brought great efficiencies to the servicing of vital records.

Office volunteers continue to be a great resource and tremendous value to the Town. They have worked hundreds of hours assisting staff with the Town Census, inventorying permanent records and conducting election duties to name a few.

The Office continues to work on upgrading the office's portion of the Town's website adding new forms and applications which facilitate service to the public. The TV bulletin on the Town's government channel has been upgraded to increase stability and allow the Town to better communicate with the public.

DEPARTMENT STATISTICS:

Town Census

In January, the Town Census was mailed to 12,392 households. The Town's population at the completion of the census was 29,408.

Voter Registration/Election Turnout

The year ended with 21,295 active registered voters – an increase of 1,735 voters from the previous year – in nine precincts as follows:

Precinct 1 – 2,290	Precinct 2 – 2,307	Precinct 3 – 2,450
Precinct 4 – 2,235	Precinct 5 – 2,415	Precinct 6 – 2,335
Precinct 7 – 2,397	Precinct 8 – 2,464	Precinct 9 – 2,402

<u>Election</u>	<u>Date</u>	<u>No. Voted</u>	<u>% of Voters</u>
Presidential Primary	February 5, 2008	10,704	49%
Town Election	March 27, 2008	2,770	12%
State Primary Election	September 16, 2008	2,280	10%
Presidential Election	November 4, 2008	18,344	80%
Annual Town Meeting	April 30 & May 1, 2008	897*	4%

* first night's attendance

	<u>2006</u>	<u>2007</u>	<u>2008</u>
<u>Recordings</u>			
Births Recorded	264	321	249
Marriages Recorded	114	114	113
Deaths Recorded	290	279	290
Dog Licenses Sold	2400	2365	2493
Fishing and Hunting Licenses Sold	266	300	300
Business Certificates	107	125	99
New Voter Registrations	1501	1320	1735
Passport Applications	825	868	541

Fees Collected

Marriage Licenses	2,875.00	2,920.00	2,900.00
Certified Copies	18,779.00	21,709.00	21,249.00
Miscellaneous Licenses Income	12,075.00	12,620.00	14,285.00
Liquor License Income	112,520.00	100,790.00	111,570.00
Business Certificate Filings	4,635.00	5,720.00	5,245.00
Miscellaneous Income	4,116.95	3,062.00	1,901.00
Passport Fees	24,750.00	26,040.00	13,960.00
Dog Licenses	25,499.00	31,838.00	38,968.00
Non-Criminal Violations	11,175.00	5,400.00	8,150.00
Copies of Public Records	174.00	270.00	167.00
Fishing and Hunting Licenses	<u>7,173.45*</u>	<u>6,814.25**</u>	<u>6,746.25***</u>
TOTAL MONIES COLLECTED	\$223,772.40	\$217,183.25	\$225,141.25

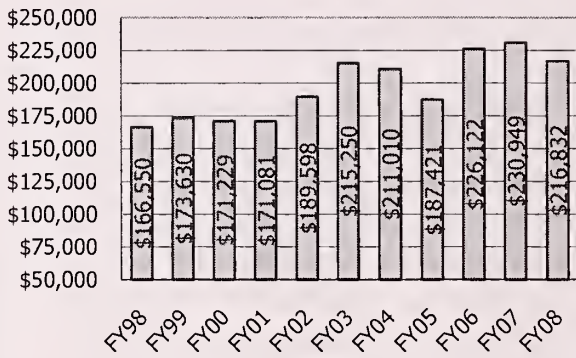
* \$7,049.00 in fees were sent to the State Division of Fisheries and Wildlife and \$124.45 was retained by the Town.

** \$6,492.25 in fees were sent to the State Division of Fisheries and Wildlife and \$322.00 was retained by the Town.

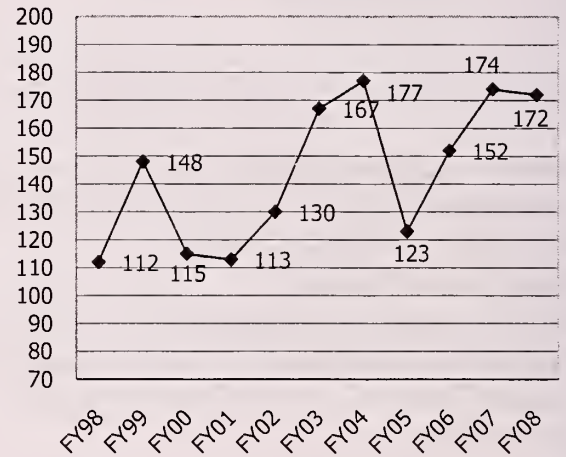
*** \$6,417.25 in fees were sent to the State Division of Fisheries and Wildlife and \$329.00 was retained by the Town.

TOWN CLERK STATISTICS

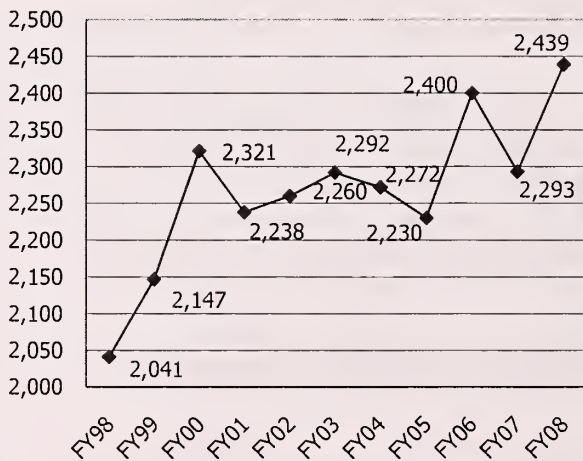
FEE REVENUES



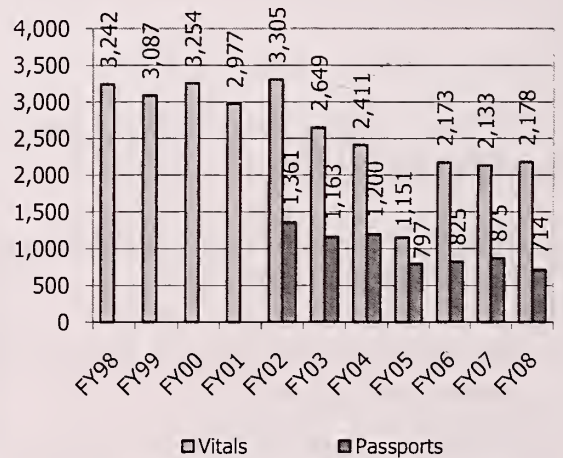
BUSINESS CERTIFICATES



DOG LICENSES



VITAL RECORDS & PASSPORTS



POLICE DEPARTMENT

The mission of the Andover Police Department is to protect our future and the quality of life in Andover. We are empowered to protect life and property, but, with the changing times of increasing social programs, our agency has become more service-oriented to the community. To continue our mission, we all maintain an open door policy to the community, working with their suggestions, needs and thoughts so that we may preserve the way of life that we all enjoy in Andover.

The Andover Police Department is committed to providing the highest level of public safety and service to the citizens and business people within the community. The members of the Department are empowered to enforce the laws of the Commonwealth of Massachusetts and the Bylaws of the Town of Andover, to ensure that the peace and tranquility of our neighborhoods are maintained and that crime and the fear of crime are reduced. The Department emphasizes integrity, honesty, impartiality and professionalism from its members creating an environment that values differences and fosters fairness and flexibility in our mission. The Department encourages citizen input and interaction that will assist in developing sound partnerships between the community and the Police. Working together will protect our future and enhance the quality of life for everyone within the Town.

OPERATIONS DIVISION

The Department handled 35,153 incidents in 2008 – a 2% increase from 2007. There were 694 arrests(15% increase), 487 larcenies (42% increase) and 61 burglaries (same as 2007).

The Department issued 8,328 motor vehicle citations during the year which is a 25% increase from 2007. There were 899 motor vehicle accidents handled by the Department, a 15% decrease from the previous year.

The Police Department continued to work closely with other Town departments, agencies and the community throughout the year. The Sub-Station, located on Grandview Terrace, continued to allow the Department to form a partnership with the residents at the Andover Housing Authority and the Youth Services Department through the New Horizons for Youth Program, which the Department has taken over funding for since the expiration of the grant.

The Department continues to have great success with a School Resource Officer assigned to the Greater Lawrence Technical School. Funding for this position is provided by the Technical School.

The Department also participated in numerous events including the Holiday and Memorial Day Parades, the Fourth of July celebrations, Safety Saturday, Andover Days, the Feaster Five Road Race on Thanksgiving Day as well as numerous other road races held throughout the year.

RECORDS DIVISION

The Records Division provides support services to the entire Police Department. This service enables information to flow efficiently throughout the Department as well as to the entire community.

The Police Department received more than \$72,536.00 in new grant money during 2008. These grants allow the Department to serve the community by providing funding for personnel and other resources. Equipment grants allowed the Department to provide car safety seats and bicycle helmets to those who would otherwise not be able to afford such safety items. Emergency equipment such as tent body armor, gas masks, defibrillators and other emergency communication equipment were also purchased with this grant money. Highway Safety grants allowed for extra patrols, participation in several MSP Sobriety Checkpoints and enforcement around high accident locations. Citizen Corps grants allowed us to train citizens (CERT) in disaster preparedness. Our participation in a Regional Youth Court was also funded by a grant this year.

The Court Section processed a total of 694 arrests and 699 summonses. This included tracking all Police Department cases from inception to disposition and coordinating officers' appearances in court. In addition, this section assists in tracking District Court cases for other Town Departments such as the Health Division, Building Division, etc.

DETECTIVE DIVISION

The Detective Division is responsible for the follow up of investigations conducted by the agency. The Detective Division also oversees the Substance Abuse Unit. This Unit was created in response to the community's request for the Police Department to take a more active role in combating drugs and alcohol in the Town. The Division also has one investigator assigned as a Juvenile Officer. He works closely with the schools and courts in processing Juvenile cases.

The Detective Division continued to be actively involved in follow-up investigations throughout the year. The Division was instrumental in solving and identifying the perpetrators of numerous serious crimes as well as following the cases through the judicial system.

The Detective Division followed up and investigated 61 burglaries and 487 larcenies.

The Division also investigates incidents on the Internet. They recognize this new aspect of Internet crime as a major problem to our community and caution all parents and residents of the Town to be vigilant in combating this increasing problem.

ANIMAL CONTROL

The Animal Control Officer answered 708 calls for service in 2008. He responded to 264 dog complaints and impounded 59 dogs and 4 cat. He also removed 141 deceased animals. In addition to these removed animals, there were 64 deer struck and killed by motor vehicles in

Town.

EMERGENCY MANAGEMENT

The Town's Emergency Management is directed by the Chief of Police and serves as the local link to the Federal and State Emergency Management Agencies (FEMA/MEMA), the Department of Homeland Security and the FBI's Joint Terrorism Task Force. It also includes a network of HAM radio operators that are on standby should the need arise for auxiliary radio services. A Citizen Emergency Response Team (CERT) has also been established and is providing residents with training and equipment that will allow them to be better prepared in times of crisis.

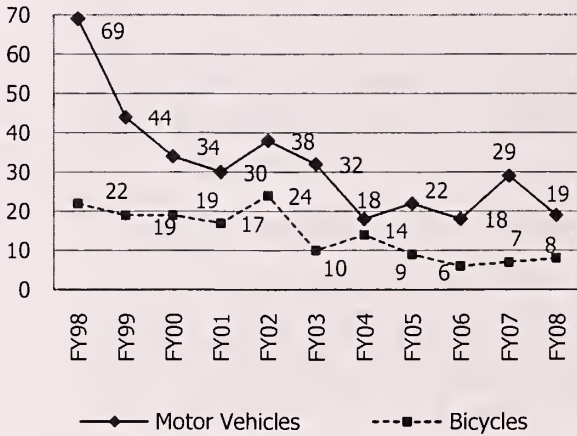
The Chief of Police is also the Town's Liaison with the regional Local Emergency Planning Committee (LEPC) and is responsible for coordinating the Town's response to any hazardous materials incident.

The Chief of Police is the current Chairman of the Commonwealth's Northeast Homeland Security Regional Advisory Council.

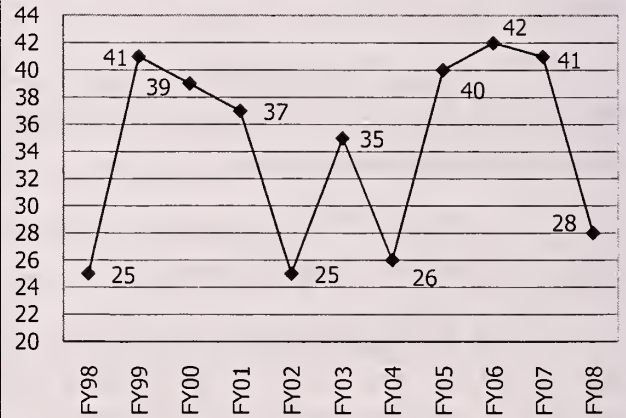
The Auxiliary Police assisted the regular officers of the Police Department many times throughout the year. They are particularly active during the holidays and on Halloween. They are a very dedicated group of volunteers and the Town is fortunate to have their services as a resource.

POLICE STATISTICS

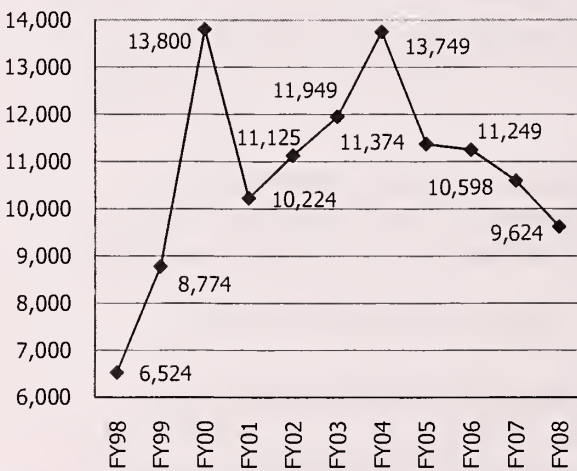
STOLEN VEHICLES & BICYCLES



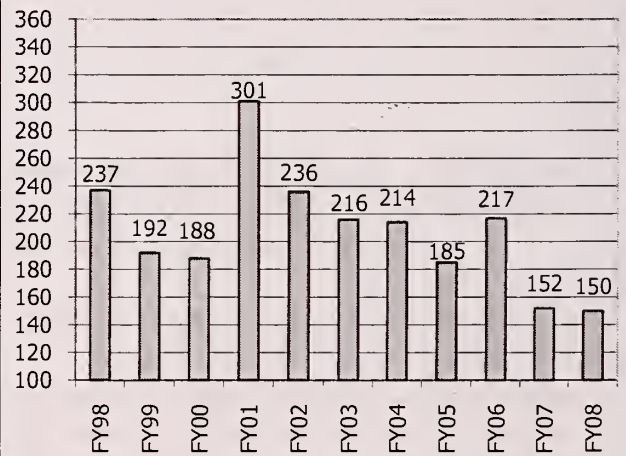
DOMESTIC ABUSE



PARKING VIOLATIONS

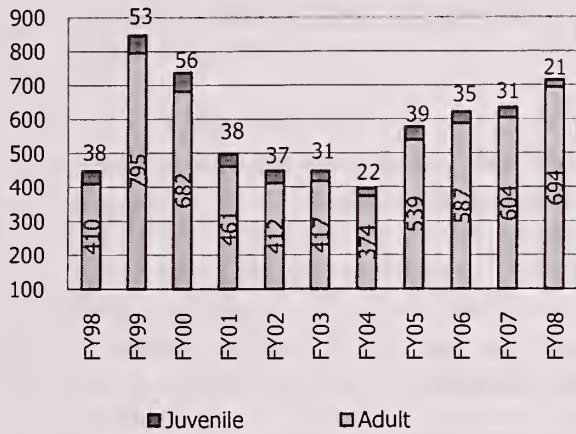


VANDALISM

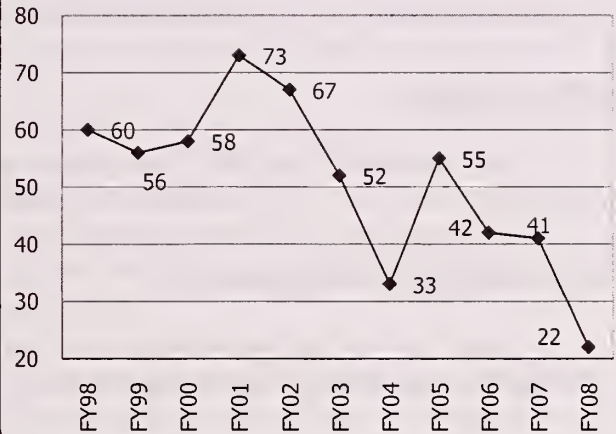


POLICE STATISTICS

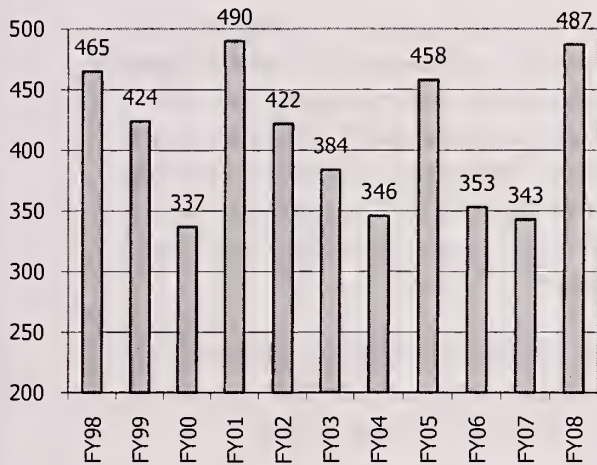
ARRESTS



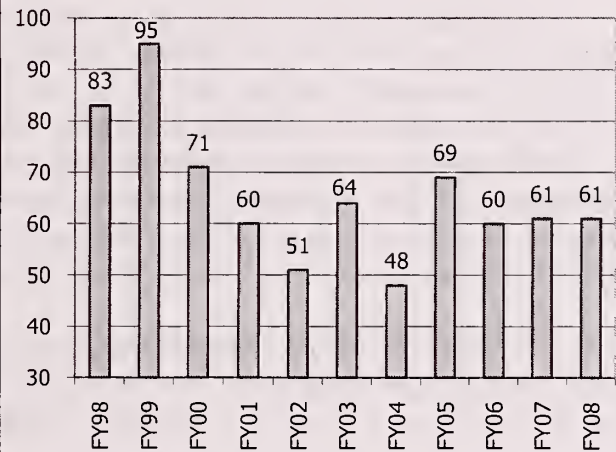
ASSAULTS



LARCENY



BREAKING & ENTERING



ANDOVER FIRE RESCUE

The mission of Andover Fire Rescue is to serve the citizens of the community and its visitors by protecting them from the dangers created by man-made and natural emergencies.

Andover Fire Rescue provides professional services such as fire suppression, EMS, technical rescue and hazardous materials response. Andover Fire Rescue aggressively attempts to minimize the risks associated with these incidents through effective fire prevention and investigation, code enforcement, public education and injury prevention programs. The Department is dedicated to assisting those in need regardless of the severity of the problem.

Value Statement

The values of Andover Fire Rescue are service to those in need and community involvement through the professionalism, integrity, and dedication of its personnel.

Fire Rescue and EMS Operations

There are two basic sub-divisions within the Operations Division of Andover Fire Rescue – the Fire Rescue Division and the Emergency Medical Services Division.

The Operations Division operates on four shifts that is led by a Deputy Fire Chief who has the responsibility of oversight for all activities on a particular shift. Those responsibilities range from incident response and training to ensuring there is adequate personnel coverage to appropriately protect the community on a given day.

The Operations Division has primary responsibility for responding to emergency and urgent calls for help from the public. Services provided include combating all types of fires, providing emergency medical care to the sick and injured, containing and mitigating the effects of leaks and spills of hazardous materials, rescuing those who are physically trapped in such situations as motor vehicle accidents, industrial accidents, or collapsed structures, rescuing persons caught in swift moving water, mitigating the hazards associated from downed power lines or natural gas leaks, and providing aid in situations where those in the community need special assistance such as lock out/in situations, or animal rescues.

In addition to the aforementioned, all the men and women of Andover Fire Rescue participate in presenting public fire safety and emergency preparedness educational programs, safety inspections, maintaining equipment, apparatus and facilities and continually train.

Currently, Andover Fire Rescue operates out of three fire stations with three EMT Engine Companies, one EMT Ladder Company and two Basic Life Support (BLS) ambulances providing 24/7 coverage. The fire stations are currently located on North Main Street, Greenwood Road and at the intersection of Clark Road and Andover Street.

Several specialized pieces of equipment (such as boats and a trench rescue trailer) are located throughout the community and are staffed on an “as needed” basis by personnel normally assigned to the engine companies.

Andover Fire Rescue currently has one reserve engine, one reserve ladder, and two reserve ambulances among its fleet. The reason for the reserve apparatus is to ensure that the Town of Andover is appropriately protected when a “front line” truck is out of service for repairs or preventative maintenance and to maintain the Insurance Services Office (ISO) Class 3 rating.

There are a total of 68 personnel, including four Deputy Chiefs, twelve Lieutenants and forty-eight firefighters. Suppression personnel work 24-hour schedule with one of the four group’s on-duty each day. The level of staffing can fluctuate slightly and is absence dependent.

One of the Deputy Chiefs serves as the Training Officer for Andover Fire Rescue and has the responsibility for coordinating and/or delivering all training related programs related to the myriad of services provided by the personnel of Andover Fire Rescue. This may range from the review of initial training newly hired recruits have received as a result of attending the Massachusetts Firefighting Academy, specialized rescue training recertification, or continuing education and training to the entire organization.

The delivery of Emergency Medical Services training is provided by Paramedic and EMT certified personnel from outside agencies or from within the organization. Extensive federal and state regulations relative to the provision of emergency medical services, and the appropriate documentation and administrative requirements, necessitate special focus and attention.

Fire Rescue and EMS Resources

Andover Fire Rescue has three fire stations, each of which has one or more staffed companies as well as specialized and/or reserve equipment.

- Station 1, Central Station, 32 North Main Street (downtown area)
 - ~ Staffed companies: Engine company, ladder company, ambulance, Deputy Chief
 - ~ Specialized apparatus: (2) rescue boats, trench rescue trailer, and air support vehicle.
 - ~ Reserve apparatus: engine, ladder truck, 2 ambulances
- Station 2, Ballardvale Station, Clark Road and Andover Street
 - ~ Staffed company: Engine company
 - ~ Specialized apparatus: One Rescue boat
- Station 3, West Station, Greenwood Road (West Andover area)
 - ~ Staffed companies: Engine company, ambulance
 - ~ Specialized apparatus: (2) rescue boats, fire alarm bucket truck.

Each of the four platoons consists of seventeen positions with a minimum daily staffing level of 16 Firefighter/EMT’s and Command staff.

- Command staff: One Deputy Chief
- Engine Companies: One Lieutenant, one driver/operator and one firefighter
- Ladder Company: One driver/operator and one firefighter
- Ambulance: Town Emergency Medical Technicians

Andover Fire Rescue currently has Memorandums of Understanding (MOUs) with several communities to provide mutual aid, automatic mutual aid and other response needs in the event that the on-duty resources are overwhelmed by an incident. These agreements entail the provision of service by Andover Fire Rescue to other communities in return for service to the community of Andover.

Fire Prevention

The Fire Prevention Office has five primary objectives in measuring the success of its work. They are:

- Reduce fire loss and injuries through the administration of risk-based community education programs.
- Manage risk associated with fire and environmental emergencies through successful implementation of Engineering, Inspection, Code Compliance and Hazardous Materials Management.
- Ensure citizens can escape a fire safely, that suppression forces have the means to control a fire with minimal risk of injury and that damages to physical resources are minimized in an emergency through proactive prevention efforts in new and existing buildings.
- Investigate fire and hazardous materials incidents to understand causes and effects and apply lessons learned to improving our community safety programs.
- Ensure that we are meeting the service demands of our community and are providing excellent customer service. We strive to meet the interests of our Fire Prevention responsibilities while attempting to meet the interests of our customers.

The Fire Prevention Officer also supports the Incident Commander at all escalating fire and rescue incidents by fulfilling the staff function of Safety Officer. The Fire Prevention Officer responds directly to the scene to coordinate and address any safety and personnel accountability concerns that may arise during the mitigation of the incident.

Fire Rescue annually inspects three or more family dwellings, schools, theaters, and all public, municipal, commercial and industrial occupancies. All nursing homes, rest homes, hospitals infirmaries and inn holders are inspected on a quarterly basis. Fire drills are conducted at each and every public and private school every quarter and public sector training is conducted per their request as necessary. Facilities needing assistance in the development of evacuation plans are also afforded the guidance necessary to preparing the plans. All necessary State and Local permits for storage of flammables, installation of oil burners, fireworks and pyrotechnic displays, storage of gunpowder or blasting agents and the daily blasting or open burning permits are issued by Fire Prevention.

Fire Investigation

Andover Fire Rescue is responsible for conducting fire scene investigations to determine origin and cause. Andover Fire Rescue has a Deputy Fire Chief who is specially trained in performing fire and arson investigations to determine whether the fire was accidental or arson in nature. Fire Investigators thoroughly examine fire scenes, interview victims, witnesses and potential suspects. The investigators are also responsible for collecting evidence and processing the evidence to determine the cause of the fire.

Andover Fire Rescue has a Deputy Chief who teams up with members of the Andover Police Department, the Massachusetts Fire Marshal's Office, Massachusetts State Police and the Essex County District Attorneys Office in the prosecution of arson cases. All entities involved are required to prepare detailed reports, present evidence and testify in Court for fire cause cases.

Fire Protection

As a full service fire protection organization, Fire Rescue provides services ranging from the education of elementary school children to the rescue of elderly citizens from nursing home fires. Installation and maintenance of all fire alarm wiring of all coded fire alarm boxes is also provided. We hope to break the stereotype of sitting around waiting to respond to a fire, and we are actively seeking public opinion concerning the present and future activities of this department.

Arson Investigation

Fire Rescue investigates every fire to determine if arson is a cause and employs the use of the State Fire Marshal's office and state forensic laboratory for analysis when needed. The department also utilizes the services of the Andover Police Department and District attorney's Office to prosecute those involved in cases of arson and those committing other fire related crimes.

Specialized Rescues

In addition to fire and emergency medical services, Fire Rescue performs numerous rescue missions. These could and do include incidents involving stalled elevators, trench collapse rescue, confined spaces, high/low angle rope rescues, surface water and ice rescues.

Hazardous Materials Response

Fire Rescue, in cooperation with the District Hazardous Materials Team, mitigates all hazardous materials incidents. The District 6 Team is comprised of members of various departments from Billerica to Gloucester. Fire Rescue maintains records of any and all occupancies that store hazardous materials over the threshold amounts established by the Environmental Protection Agency. These records are required to be resubmitted to the department on an annual basis prior to March 31.

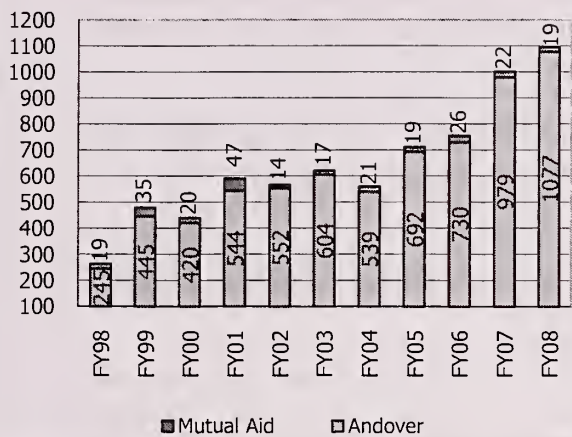
Emergency Medical Services

Andover Fire Rescue provides first response to all medical emergencies due to accidents or medical ailments in Andover. The surrounding communities of North Andover, Tewksbury, North Reading, Reading, Billerica, Methuen, and Salem, NH provide back up mutual aid ambulance service to those communities in need.

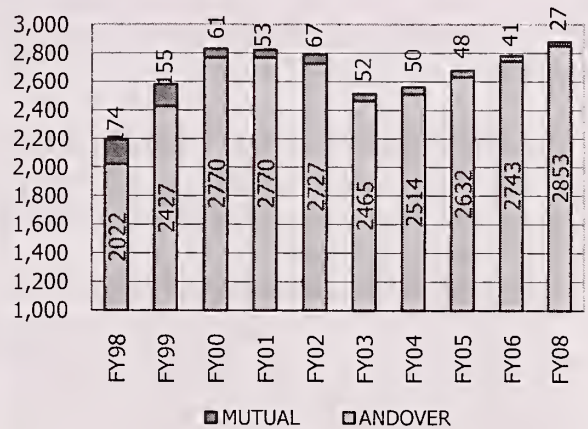
In addition, the Lawrence General Hospital Paramedic Unit is requested when the emergency dictates the need for Advanced Life Support (ALS) based on stringent protocols established through collaboration between Andover Fire and Lawrence General Hospital. Andover's ambulance service has recently upgraded its license from a Basic Life Support status to an Enhanced Life Support status as the result of placing Automatic External Defibrillators on all of its emergency vehicles.

FIRE STATISTICS

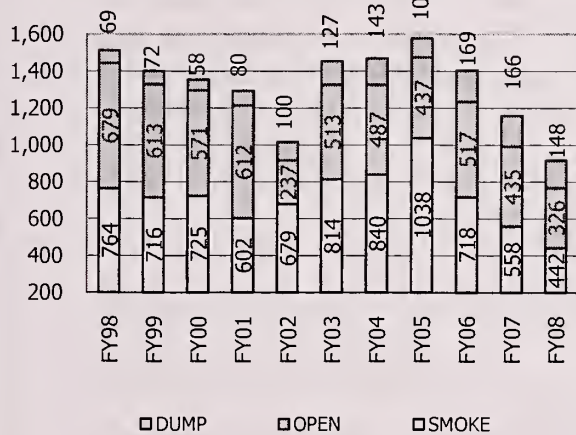
FIRE CALLS



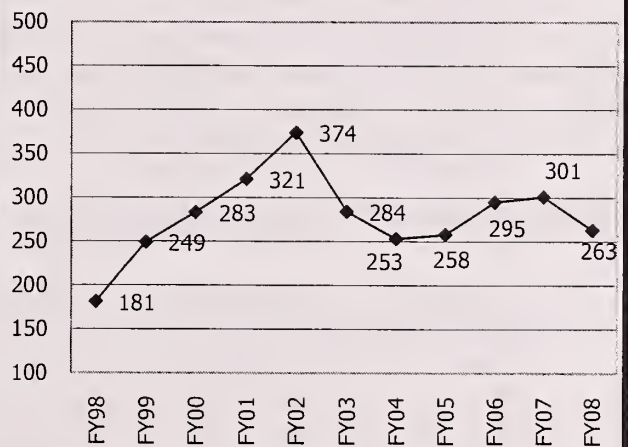
AMBULANCE TRANSPORTS



PERMITS & LICENSES ISSUED



MOTOR VEHICLE ACCIDENTS



PLANT & FACILITIES DEPARTMENT

The mission of the Plant & Facilities Department is to provide a responsive, well planned and cost effective maintenance operation and capital improvement program for all Town and School buildings, parks and grounds, vehicle maintenance, cemetery, forestry and other areas within their responsibility.

The Plant & Facilities Department provides scheduled and non-routine maintenance services to all Town and School buildings (over 1.35 million square feet), parks and grounds, cemetery, forestry and vehicle operations. Additionally, the Department is responsible for the following:

- Implementation of all major buildings and grounds capital projects including new building construction projects, landscape and field projects and driveway and parking areas.
- Town and School building and field rental functions.
- The Town's fuel depot.
- Spring Grove Cemetery operations.
- Compliance with environmental, health and safety regulations.
- Custodial services to all Town buildings.
- Town-owned traffic and streetlights.
- Building security.
- Bald Hill leaf composting facility.

ADMINISTRATION

The Department is managed by a Director who is supported by four Superintendents, an Executive Secretary, a Construction Project Manager, a Work Control Center Coordinator, two part-time Accounts Payable Clerks, a Business Manager, a Facilities Services Supervisor and a diverse group of skilled and semi-skilled Maintenance Trades Persons, Vehicle Mechanics, Custodians, and Grounds and Tree Workers.

ADMINISTRATION ACCOMPLISHMENTS/HIGHLIGHTS

- Completed the installation of 175,000 S.F. of new roofing at Doherty, Sanborn, South and Shawsheen Schools.
- Plant & Facilities Director approved by MSBA as the designated Owner's Project Manager for the new Bancroft School project.
- Over 100 Summer and Fall projects completed at multiple Town and School Buildings and sites.
- Energy Conservation/Cost Avoidance:
 - ~ All schools converted to natural gas (\$28,000 incentive received from Bay State Gas Company)
 - ~ Installed energy efficient lighting at the Town Offices/School Administration Building and Andover High School. Received 40% of funds through NGRID grant. Estimated annual savings of \$103,000 from this project.
 - ~ Applied for Mass. Department of Energy Resources energy audit grant.

Thirteen Town and School buildings have been audited, and two are pending, which will allow the Town to apply for energy project grant funds as soon as they become available.

- ~ Installed CO² sensors at multiple School and Town Building locations to regulate ventilation rates and save energy.
- Other Major Capital Projects completed include:
 - ~ Major Electrical Distribution System upgrade at West Middle School.
 - ~ Structural repairs at Bancroft Elementary School.
 - ~ New boiler at West Elementary School.
 - ~ New lights installed at Lovely Field Stadium. Received \$75K State grant.
 - ~ Replaced roof HVAC units at Town Offices and School Administration areas.
 - ~ Site drainage system repairs at the Public Safety Center.
- Tree City USA designation for the ninth consecutive year by the *National Arbor Day Foundation*.
- Wood Park Study – Schematic design and cost estimates complete.

BUILDING MAINTENANCE AND MECHANICAL/ELECTRICAL DIVISIONS

The Building Maintenance and Mechanical/Electrical Divisions are supervised by two Superintendents and provide all maintenance services including electrical, mechanical, plumbing, carpentry, painting and security to all Town and School buildings. The two Superintendents also function as Project Managers on a variety of Town/School capital improvement projects. Additionally, they provide mail delivery to all buildings, and maintain traffic signals and Town owned street light poles.

	<u>2006</u>	<u>2007</u>	<u>2008</u>
School Labor Hours	20,202	23,011	20,107
School – Total Labor & Material Cost	\$982,103	\$1,092,701	\$978,951
Town Labor Hours	6,010	9,358	10,023
Town – Total Labor & Material Costs	\$407,906	\$544,508	\$767,080

Capital Projects: School – \$2,114,254 Town – \$4,114,569

BUILDING MAINTENANCE AND MECHANICAL/ELECTRICAL ACCOMPLISHMENTS

BANCROFT ELEMENTARY SCHOOL

- Interior structural work completed.
- Installed new access control and CCTV systems.
- Installed new carpet tile in three classrooms.

DOHERTY MIDDLE SCHOOL

- Installed new carpet tile in the music and choral rooms.
- Masonry repairs to roof parapet wall.
- New roofing installed on auditorium.
- Removed loose ceiling and wall plaster at Veteran's Memorial Auditorium.
- Constructed temporary wood stairs to auditorium to eliminate tripping hazard.

HIGH PLAIN ELEMENTARY/WOOD HILL MIDDLE SCHOOLS

- Screened and refinished gym floors – High Plain Elementary and Wood Hill Middle Schools.
- Completed major warranty roof repairs.

ANDOVER HIGH SCHOOL/COLLINS CENTER

- Installed new sign at Andover High School main entrance.
- Screened and refinished Dunn Gym floor.
- New roofing installed Andover High School and Collins Center.
- New motorized roof smoke hatches installed at the Collins Center.
- New field lighting installed at Lovely Field Stadium. Cost offset with State grant.
- Replaced spiral stairway in Tower at the Collins Center to eliminate safety hazard.
- Repaired several exterior drainage problems to the rear, side and front of the Collins Center, including adding new catch basins.
- Performed a drainage study at Andover High School to address drainage and flooding problems.
- Converted High School boilers to natural gas. New gas line installed at no cost to Town.
- Upgraded all High School interior lighting with new energy efficient lighting. Cost offset with 40% grant from NGRID.
- Installed CO² ventilation controls in Dunn Gym and Field House (energy savings).
- Upgraded 12 classroom unit ventilators to digital controls and CO² controls to regulate ventilation rates and save energy.

SANBORN ELEMENTARY SCHOOL

- New custodial closet constructed.
- Completely refinished gym floor.
- Installed new floor tile in one modular classroom.
- Removed dishwasher.
- Installed new roof on main hallway section.
- Replaced domestic hot water heater with new energy efficient unit.

SCHOOL ADMINISTRATION

- Changed door swing direction in Superintendent's office.
- Replaced two 50-ton rooftop HVAC units with reheat capability and CO² control.
- Installed new metal drip pan over School Department Computer room.

SHAWSHEEN ELEMENTARY SCHOOL

- New carpet tile installed in one modular building classroom.
- Replaced roof access stairways.
- New roofing installed on main building and modular building.
- Installed two new fresh air vent shaft roof hatches.
- Converted boilers to fire natural gas. New gas line installed by Bay State Gas Co.

SOUTH ELEMENTARY

- Removed and repaired large section of front sidewalk.
- New roof installed.
- Converted boilers to natural gas. New gas piping provided by Bay State Gas Co.
- Replaced domestic hot water heater with new energy efficient model.
- Screened and refinished gym floor.

WEST ELEMENTARY SCHOOL

- Screened and refinished both gym floors.
- New dual fuel steam boiler installed (the other boiler was replaced last year).
- New electrical outlets installed in first and fifth grade classrooms.
- Replaced NGRID exterior parking lot lights with Town owned, building mounted, controllable lights to save money.
- Installed interface between interior night lighting and exterior parking lot lighting to security system for energy savings. All lights go out when building is secured.

WEST MIDDLE SCHOOL

- Installed new steel walkway over side entrance near boiler room, replacing deteriorated masonry unit.
- Screened and refinished gym floor.
- New windows installed in the Science Wing and the Cafeteria.
- Installed new shades in the Café and Science Wing classrooms.
- Electrical upgrade of emergency and main power distribution systems.
- Provided natural gas to the boilers. Replaced one oil burner with new oil/gas burner.

ALL SCHOOLS

- Fire alarm system testing and maintenance completed.
- AHERA (bi-annual) asbestos inspection completed.

TOWN PROJECTS

MEMORIAL HALL LIBRARY

- Slate shingle repairs.

PUBLIC SAFETY BUILDING

- Installed motorized damper in louver at top of hose tower, an energy and maintenance saver.

SENIOR CENTER

- Bid awarded to construct new Four Season Room.

TOWN OFFICES

- New shades installed in various offices.
- Major restoration work completed to roof parapet.
- Replaced 35 and 50-ton rooftop HVAC units with reheat capability and CO² control.
- Expanded/renovated the Retirement Office.
- Renovated the foyer of the Town Manager's Office.

TOWN YARD/TOWNWIDE

- Built two new offices and a break area at the Red Spring Road maintenance building.
- Assisted with the renovation work at 37-39 Pearson St. for the Youth Services Department, including the installation of a Fire/Security System and Card Access system.
- Installed handicap accessible playground equipment in lower Shawsheen playground. Volunteers from Phillips Academy assisted with this project.
- Town Yard Study – Hired architectural firm and began study of Town Yard options.

TOWN HOUSE

- Refinished stairways and hardwood floor in Ballroom.
- Installed new carpeting in hallways and on staircases.
- Relocated Facilities Services Office to the rear of the building.

PARKS & GROUNDS, CEMETERY and FORESTRY DIVISIONS

The three Parks & Grounds Divisions (Parks & Grounds, Cemetery and Forestry) are independent and interdependent. They operate under the supervision of one Superintendent and share some equipment and work together on special projects. The three divisions perform many tasks seemingly unrelated to their principal horticultural maintenance duties, such as providing support to parades and other holiday events, litter control, trash removal, recycling, flagpole maintenance, fence/gate/backstop repairs, drainage projects, snow removal and repairing park benches and tables.

PARKS & GROUNDS STATISTICS

	<u>Schools</u>	<u>Town</u>	
Man Hours	6,657	19,644	
Labor & Materials	\$217,768	\$673,652	
Capital Projects	2,245	\$29,718	Total \$31,963

PARKS & GROUNDS DIVISION

This division maintains over 2.75 million square feet of ball fields and 1.4 million square feet of lawn areas. Ball fields and lawns are located on all School and Town building sites and other Town properties including Recreation Park, Ballardvale Playground, Upper and Lower Shawsheen, the Bowling Green, Town-owned parks, playgrounds and designated islands, triangles and other parcels throughout the Town. Ball fields are prepared (groomed and lined) for all secondary school athletic events. Turf maintenance consists of mowing, aerating, watering, over-seeding, liming, fertilizing and weed and insect control. This division also maintains small trees, shrubs and shrub beds on Town property and is responsible for snow removal at all Town buildings.

CEMETERY DIVISION

Spring Grove Cemetery on Abbot Street is owned and operated by the Town, contains approximately sixty acres and is approximately 75% developed. During 2008, there were 39 full burials, 10 cremations and 35 gravesites sold for total revenue of \$59,632. Cemetery operations and maintenance includes burials, mowing, trimming, turf care, pruning of shrubs and small trees, leaf pickup, Town-wide snow removal and other tasks including grounds maintenance in Recreation Park and special projects at other Town facilities.

One of the major goals for the Spring Grove Cemetery for 2008 was to fully implement the Geographic Information System (GIS). The GIS will allow residents and visitors to call up standardized information about gravesite locations and view and query an interactive map of the cemetery. This detailed information will be available to the public in the future. This software program will also give detailed information about the location of lots and the sale of lots.

FORESTRY DIVISION

The Forestry Division is responsible for the maintenance of all Town-owned trees. Forestry Division work includes: pruning trees, clearing storm damage, flat clearing areas of undesirable vegetation and removing obstructions at intersections and curves for improved visibility. The Forestry Division also performs roadside mowing throughout the Town and maintains the Bald Hill compost site.

PARKS & GROUNDS, CEMETERY and FORESTRY ACCOMPLISHMENTS

- South School – Aerated and seeded all three fields twice during growing season.
- Upper Shawsheen Field – Aerated three times during season, over-seeded field, removed sod in worn areas, added 35 yards of loam, and hydro-seeded.
- Upper Shawsheen field – Expanded field irrigation by installing 18 additional sprinkler heads.
- Lower Shawsheen field – Aerated and seeded field two times during growing season.
- Wood Hill and High Plain – Aerated and seeded fields two times during growing season.
- Recreation Park – Aerated and seeded fields two times during growing season.
- Applied Diamond Mix to all baseball diamonds throughout Town.
- Irrigation systems maintenance – Performed Spring and Fall maintenance and performed system repairs.
- Fertilizer applications – Town-wide.
- West Elementary and Lower Shawsheen playgrounds – installed playground safety mulch.
- Assisted PTO Group at Shawsheen School to prepare area for new Sensory Garden.
- Received Tree City U.S.A. designation from the National Arbor Day Foundation for the ninth consecutive year.
- Removed five hazard trees on Cemetery property, continued pruning of low hanging limbs throughout the cemetery.
- Responded to 137 requests for tree work by Town residents.
- Responded to 11 emergency tree calls from the Andover Police Department.
- Planted 16 new shade trees during the Spring of 2008.
- Bald Hill Recycling facility – Continued monitoring and providing support to the composting operation, which produced 4,900 cubic yards of processed compost generated from grass clippings and leaves.
- Coordinated the installation of the holiday decorations on Main Street.
- Celebrated Arbor Day on April 25, 2008 at the Spring Grove Cemetery by planting a *Malus* ‘Spring Snow’ in honor of Arbor Day.
- Forestry Division mowed vegetation that encroaches along 30 miles of Town roads.
- 35 stumps ground out, chips removed, areas loamed and seeded.
- Cemetery staff assisted in the spreading of 150 cubic yards of safety mulch at playgrounds throughout Andover.
- Removed 120 feet of existing blacktop from old road on cemetery grounds, prepared site for new blacktop.
- Removed 100 feet of old road, graded, loamed and seeded this area, producing 12 new grave sites.

VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance Division is supervised by a Superintendent, who is also responsible for purchasing and materials management for all Plant & Facilities operating divisions. This division provides maintenance to all Town vehicles and major pieces of equipment including fire apparatus, police cruisers, DPW trucks and heavy equipment, Plant & Facilities trucks and heavy equipment, Town/School emergency generators and other support vehicles. The Superintendent of the Vehicle Maintenance Division also coordinates the purchasing of all new Town vehicles.

VEHICLE MAINTENANCE ACCOMPLISHMENTS

- Provided preventive maintenance and general repairs to 200 Town vehicles and major pieces of equipment, emergency generators for 18 School and Town buildings and 56 smaller pieces of equipment.
- Completed 907 work orders totaling 4,172 man hours and \$364,741 in labor & materials.
- Provided administrative support to vehicle purchases for Town departments.
- Supported DPW snow removal operations, (Equipment maintenance and installation and removal of sander units).
- Maintained and repaired all fire apparatus, including assisting with federally-mandated inspections of the ladder trucks' hydraulic and pump systems.

VEHICLE MAINTENANCE STATISTICS

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Gasoline	84,849	86,915	84,713
Diesel	<u>37,895</u>	<u>44,242</u>	<u>45,763</u>
Total Gallons	122,744	131,157	130,476

FACILITIES SERVICES DIVISION

The Facilities Services Division is managed by a Supervisor who is supported by a part time Office Assistant. The Facilities Services Division is responsible for all Town custodial services, including support to the Library, Public Safety, Town House, Town Offices, and Senior Center. This division also schedules the use and rental of all School buildings, Town and School fields, and the Town House function hall to non-profit groups, private organizations, individuals, and Town and School activities. Note: the Field House, Dunn Gymnasium, and fields at Andover High School and West Middle School, are scheduled by the School Athletic Department.

FACILITIES SERVICES ACCOMPLISHMENTS

- Continued support to Town and School energy conservation initiatives.
- Continued program to improve custodial efficiency and cost savings with new labor saving equipment and cleaning products.
- Ongoing custodial training on methods and procedures.
- Coordinated meetings with leaders of all private youth sports and Town officials to support field maintenance, scheduled programs, and special projects.

RENTAL ACTIVITY

In 2008, the rental numbers reflect the actual permits issued and entered into the accounting system. For every rental request received, a permit is issued and an invoice is generated. The number of permits decreased this year as multiple programs were put on individual permits to increase efficiency and decrease paperwork.

SCHOOLS

School rentals continued to fill the ten schools in Town. Growth was seen in the Department of Community Services, Youth Services, and School enrichment program uses. There continued to be a slight decline in School rental permits as a result of the energy conservation program, implemented in 2005. Five schools are available for gym rentals *only* after 6:00PM, and four schools accommodate mostly Town and School programs from Thanksgiving to April vacation. Weekend use of schools is not permitted from the end of November until after April vacation.

FIELDS

Town fields were rented to capacity each season in 2008. The High School, Department of Community Services, and Andover Youth Services programs continued to expand. All Youth and Adult Leagues were once again asked to maintain their programs at their current size, as there is no field space available for program expansion.

ANDOVER TOWN HOUSE

The function hall at the Andover Town House is available for rental seven days per week. In addition to various private rentals, the Department of Community Services is the most frequent weekday user, and also uses the Hall for various evening dances. Andover Youth Services regularly schedules concerts, dances, and other events at the Town House. The Andover Senior Center also hosts social events at the Town House each year.

FACILITIES SERVICES STATISTICS

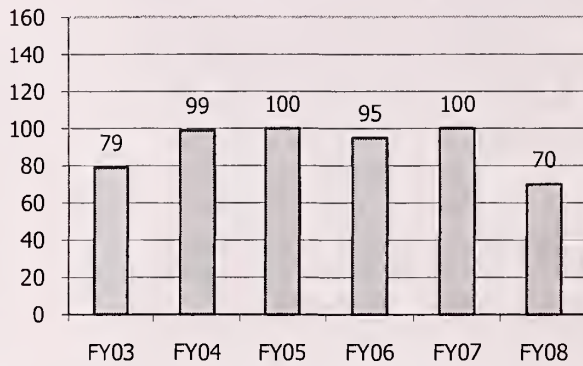
The number of permits decreased this year as multiple programs were put on individual permits to increase efficiency and decrease paperwork.

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Schools	485	592	558
Town Buildings	95	100	70
Fields	<u>132</u>	<u>85*</u>	<u>64</u>
Total Permits Issued	712	777	692

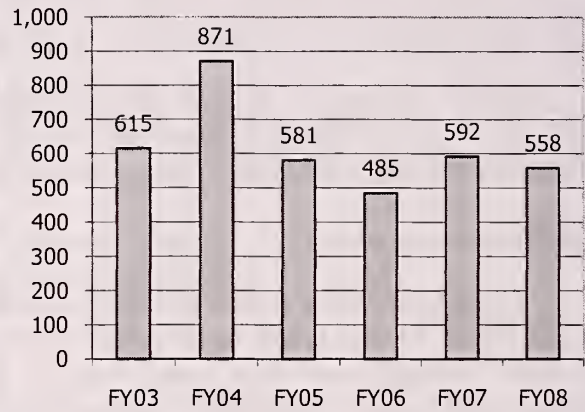
* Decrease in field permits due to Recreation Park moving under Department of Community Services.

PLANT AND FACILITIES STATISTICS

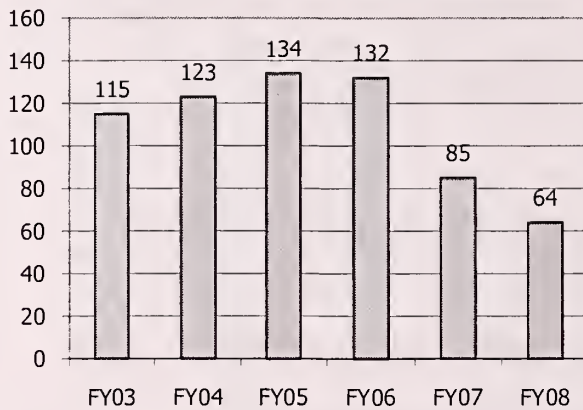
**TOWN BUILDING
RENTAL PERMITS**
(Includes Town Hall & Sr. Ctr.)



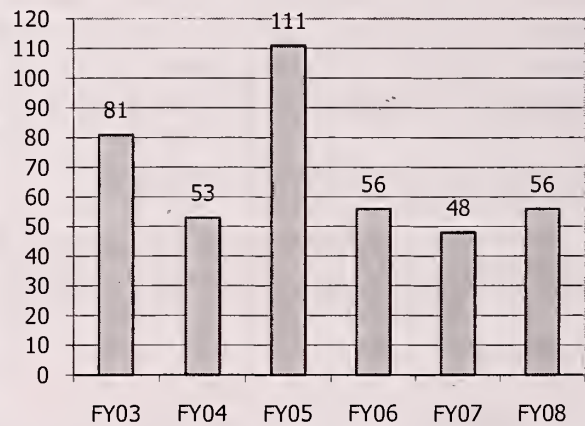
**SCHOOL BUILDING
RENTAL PERMITS**



FIELD RENTAL PERMITS
(Excludes Rec Park as of FY07)



SALE OF GRAVE SITES



DEPARTMENT OF PUBLIC WORKS

The mission of the Department of Public Works is to continuously improve our quality of life by providing the finest potable water, state-of-the-art disposal of our wastes (liquid and solid) and provide safe travel on our road network.

ENGINEERING DIVISION

During 2008, the Engineering Division performed work for the construction of various projects such as: sanitary sewer rehabilitations on Balmoral Street, York Street, Carisbrook Street, Argyle Street, Arundel Street and Fleming Avenue; sidewalk reconstruction on North Main Street near Wood Park; sewer construction on Kirkland Drive and a portion of Osgood Street near Dascomb Road and drainage improvements on Elm Street at Foster Circle, Upland Road, William Street and Poor Street. This involved performing field surveys, preparing construction plans, cost estimates, bid specifications, construction management, layout, utility markouts, and inspections.

The Division also performed field surveys and designs for upcoming 2009 construction projects such as drainage improvements on College Circle and William Street.

The Engineering staff coordinated daily with the contractor, state engineers, residents and businesses on the Main Street Reconstruction project.

Assistance was provided to the Highway Division for the resurfacing of ten Town streets this year. Staff also provided support to the Highway and Water/Sewer divisions during various drainage, roadway, sidewalk, water or sewer repairs.

Work was also performed to continue implementation activities required for compliance with EPA's Phase II Stormwater Management regulations such as locating and inspecting storm drain outlets in Moderate-High priority sub-watershed areas; investigation and elimination of illicit discharges and adding data to the GIS system to create a Town-wide drainage map. Activity reports from various Town departments involved in the program were documented and then utilized for preparation of the annual Stormwater Management report submitted to EPA in April. Staff also worked with the consultant and Planning, Health, Building and Conservation staff to develop the proposed Stormwater Management Bylaw and regulations.

Work was also performed on further development of the Town's GIS system – develop the GIS website, update software, checkplots and database design; analysis of pictometry images for interim update of data layers; submitted address, housing and GIS data for 2010 federal census districts; continue development of the drainage, water and sewer utility layers; updating the parcel maps for the Town Assessor and creating various maps for other town departments.

Preliminary and Definitive Subdivision Plans and Site Plans were reviewed for the Planning Board checking for design conformance, traffic safety, layout and adequacy of proposed roads and utilities. Road and utility construction in new subdivisions and site developments such as Winterberry Lane, Gregory Circle, Newport Circle, Andover Country

Club and numerous other sites were inspected and tested to insure compliance with Town construction standards. Performance Bond amounts were also calculated as requested for the Planning Board.

Street opening permits for the installation and repair of various underground utilities by Bay State Gas Company, Verizon, Mass Electric, Comcast and other private contractors were issued and the necessary utility markouts and inspections were performed. This year included the work by Verizon to install underground conduits for their FIOS system on 54 remaining streets as well as new gas mains by Bay State Gas on Hidden Road, Lincoln Street, Wethersfield Drive, South Main Street and six other streets.

The Engineering Division also provided and maintained records of various utilities, street excavations, residential and industrial site development, street layouts and road maintenance.

ENGINEERING STATISTICS

	2006	2007	2008
Storm Drain Design & Construction (ft.)	746	0	800
Sewer Main Design & Construction (ft.)	1,124	0	4,740
Sidewalk Design & Construction (ft.)	16,619	0	2,800
Water Main Design & Construction (ft.)	0	0	0
Streets Resurfaced (miles)	4.1	6.8	5.7
Street Opening Permits Issued & Inspected	209	327	304
Assessors Maps updated	55	27	21
Subdivision/Site Plans reviewed (# plans/# lots)	17/40	17/35	16/44
Performance Bonds figured for Planning Board	14	6	7
Drainage outfalls located, mapped and inspected	139	309	45
Subdivision Construction Inspections/Tests:			
Water mains (ft.)	8,080	3489	3,132
Sewer mains (ft.)	5,904	1560	1,715
Drain lines (ft.)	2,862	2998	1,517
Sidewalks (ft.)	1,426	7730	2,294
Roads Paved: Binder coarse (ft.)	5,785	3001	1,152
Top coarse (ft.)	2,113	5272	1,993

Streets Reviewed for Town Acceptance	5	2	2
GIS data requests completed		18	4
GIS Map requests completed		20	15
GIS data layers maintained/edited		19	11

HIGHWAY

The Highway Division is responsible for road maintenance, including rebuilding and resurfacing of approximately 200 miles of existing roads. During the fall, spring and summer months, two sweepers are continuously kept busy cleaning winter sand off all streets and cleaning road construction areas. A few days per week the sweepers start work at 5 a.m. to take advantage of low traffic and parking conditions especially in business areas. The Highway Division is responsible for the maintenance of the Town's sidewalk infrastructure. The Division also assists the Engineering Division in inspecting new roads prior to acceptance as public ways. The Division is responsible for the cleaning and maintenance of all storm water culverts and drainage systems including catch basin and pipe cleaning as well as maintenance of water courses on public property impaired by beaver dams. The Highway Division is the lead agency responsible for snow and ice removal and flood control measures; other Town divisions assist in these operations.

HIGHWAY STATISTICS

	2006	2007	2008
Number of streets resurfaced		28	10
Total number of miles of road resurfaced	4	6.9	5.7
Total number of feet of curbs constructed	4,000	6250	6225
Catch basins cleaned	264	670	2525
Storm drains/culverts cleaned		256	250
Catch basins repaired	90	92	86
Storm drains repaired	12	21	25
Snow storms	5	4	9
Sanding events	41	19	45
Signs repaired/installed	365	338	397
Masonry wall repairs		16	18

WATER TREATMENT PLANT

During 2008, the Water Treatment Plant processed more than 2.7 billion gallons of water – a daily average of 7.3 million gallons – to produce over 2.3 billion gallons of finish water delivered to the distribution system. To augment available water supplies, 1.31 billion gallons

were diverted from the Merrimack River to Haggetts Pond through the Fish Brook pump station. The Fish Brook station was online for a total of 177 days over the course of the year. The chart below illustrates the breakdown of total water consumption.

Weekly, monthly and quarterly sampling was completed, as well as QA/QC testing required to maintain full certification of the Laboratory for the analysis of potable and non-potable water. Over 400 samples were processed by the laboratory for neighboring towns, over two dozen resident-requested samples were analyzed and 78 stormwater samples were processed. During the four compliance periods of 2008, volatile organic compounds, secondary contaminants, disinfection byproducts and perchlorate levels were monitored in the finished water. Annual testing for bromate, nitrate and nitrite in the finished water was completed, and supplementary testing of the raw and finished water for synthetic organic compounds was also done. Weekly monitoring for coliform bacteria was conducted at the plant and throughout the distribution system; there were no violations of the Total Coliform Rule in 2008 and regular monitoring for Giardia, Cryptosporidium and enteric viruses suggests 99.9% removal of these organisms during the treatment process.

The sampling portion of Andover's Initial Distribution System Evaluation and Stage 2 Long Term Enhanced Surface Water Treatment Rule monitoring plans were implemented in 2008. In compliance with recently promulgated EPA regulations, over 160 samples were taken and submitted for analysis.

All operators maintained current licensing, including five operators holding 4C licenses, three holding 4T licenses and two holding 3D licenses. A comprehensive safety walk-through was completed to assess and upgrade existing safety measures as appropriate. Work continued on the WTP Emergency Response Plan in an effort to improve and update all information, including schematics and maps of pertinent valve locations throughout the distribution system.

Water Treatment Plant staff also held seats on the New England Water Works Association (NEWWA) Disinfection Committee and Residuals Committee, as well as contributed to classes offered by NEWWA/MWWA on various pertinent topics. WTP staff also maintained membership in the NE/MVCC consortium for the purchase of bulk treatment chemicals and collaborated with the Greenscapes North Shore Initiative to bring the Greenscapes 2008 Program to Andover in fulfillment of Water Management Act and Stormwater Management requirements.

WATER TREATMENT PLANT STATISTICS

	2006	2007	2008
Hydrants Repaired	163	191	235
Hydrants Replaced	23	17	10
Hydrants Inspected & Serviced	257	295	315
Hydrants Flushed	193	295	170
Water Main Breaks Repaired	17	22	19
House Service Leaks Repaired	14	9	7

House Services Renewed	22	20	44
New Water Meter Accounts/Installations	76	126	113
Old Water Meters Replaced	213	238	195
Water Meters bench checked	12	10	8
Water Shut Offs/Turn On	115	113	127
60 Gate Boxes Adjusted	65	52	
Gallons of water treated (in millions)	2264	2607	2702
Average daily gallons pumped (in million gal.)	6.2	7.1	7.3
Maximum day (in million gallons)	12.038	12.62	

SEWER

The Sewer Division is responsible for the operation and maintenance of thirteen (13) wastewater pumping stations and the entire system of sanitary sewers. The sewerage system includes 140 miles of sanitary sewers and 6,100 connections. The raw sewage discharge from the Shawsheen Village Pumping Station is transported by means of a force main through the City of Lawrence to the Greater Lawrence Sanitary District's Regional Treatment Plant in North Andover for treatment.

SEWER STATISTICS

	2006	2007	2008
Sewer Main Blocks Cleared	27	17	13
Sewer Main Rodded – Regular Maintenance	73	96	125
Sewer Mains Repaired/Replaced	5	4	1

SOLID WASTE / RECYCLING

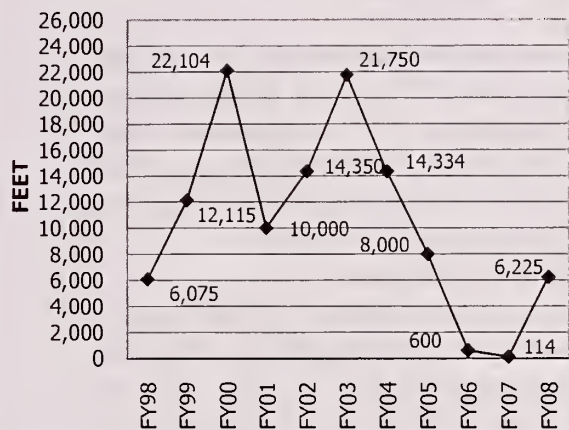
Andover has its refuse transported and processed at the Regional Waste-to-Energy Plant, Wheelabrator, located in North Andover, where the refuse is incinerated to generate electricity. The Solid Waste Division oversees the mandatory curbside recycling program for newspapers/magazines, junk mail, office paper, cardboard, telephone books, paperboard, steel/tin metal containers, glass, #1 thru #7 plastics and aluminum containers. The Town negotiated to earn a paper credit when the New England index ("Yellow Sheet") price for news #6 is above \$30/ton. We earned a total credit of \$50,092 last year. The Town also maintains a leaf and grass clippings compost site on the High Plain Road, near Bald Hill. The Town screens and grinds the material annually with the compost being available to Town residents.

SOLID WASTE / RECYCLING STATISTICS

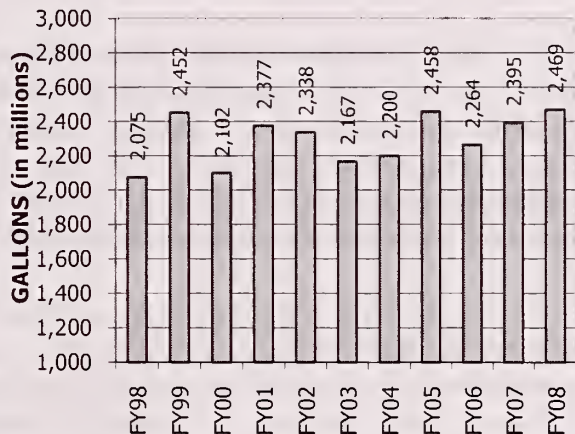
	2006	2007	2008
Tons of residential refuse collected	11,932	10954	10292
Tons of mixed residential paper	2,966	2581	2327
Tons of corrugated containers	297	287	368
Tons of glass recycled	728	737	1000
Tons of steel/tin containers recycled	43	43	59
Tons of #1 thru #7 plastics	43	43	59
Tons of aluminum materials	43	43	59
Tons of leaves & grass clipping composted	6,800	6900	6350

PUBLIC WORKS STATISTICS

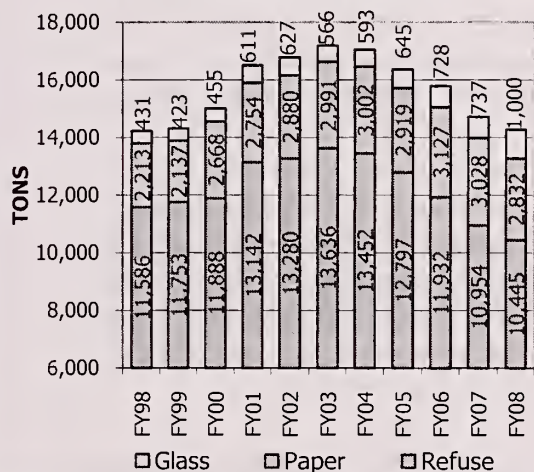
STREET BERM CONSTRUCTION



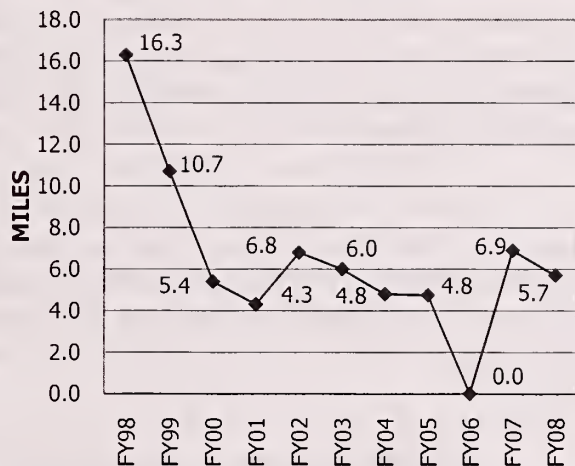
WATER TREATED



SOLID WASTE & RECYCLING COLLECTION



STREET RESURFACING



MEMORIAL HALL LIBRARY

Memorial Hall Library is the informational, educational, and cultural heart of the Andover community. The library is the place of first resort for traditional and innovative library materials, services, and programs. It also serves as a community platform for information-based technological innovation. The library continually strives to maintain a standard of exceptional service that contributes to a higher quality of life for all members of the community at every stage of their lives.

Libraries Will Get You Through Times of No Money Better than Money Will Get Through Times of No Libraries

How often have we read or heard in the news media over the last six months how public library use has been increasing during these tough economic times? With more people facing economic uncertainty, use of libraries nation-wide has been increasing. Use of Memorial Hall Library has increased over 5% on the adult floor and over 11% in the Children's Room as the availability of free books, music, and films meets a bigger need. With more people using the library for information, use of the computers has increased 53%.

The Children's Room fills a particular need as parents want free reading and pre-literacy programs for their children ages infant to 5 years. In addition, the availability of free museum passes, paid by the Friends of the Library and Andonna Society, makes places like the Museum of Science, the Children's Museum, the Aquarium, PEM, and the Zoo more affordable for everyone.

Children and parents are not alone in benefitting from programming at the library. The month of February featured, as has been the case for 10 years now, a series of four fishing programs on Tuesday nights. Also, the Friends' concert series entertained 414 satisfied listeners. In October, the library had a series of 4 programs on the subject of "Going Green." Gary Hirshberg, CEO of Stony field Yogurt spoke about how consumers and businesses can be forces for positive and tangible environmental change. A total of 5,855 people attended library programs in 2008.

In June, the Trustees of Memorial Hall Library unveiled the polar bear sculpture that now graces the library's front lawn. Mother Aurora with her three cubs named Klondike, Snowflake, and Grace have since provided countless hours joy for children and adults alike. Keeping with the environmental theme intended by the polar bears, the library will feature the book The Worst Hard Time, by Timothy Egan as the focus book for the first ever Andover Reads in April and May 2009.

Despite the increase in usage, it looks like the library will closed on Thursday evenings starting July 1st. Despite budget cutbacks, Memorial Hall Library will still be open 9 AM – 9 PM, Mondays through Wednesdays, 9 AM – 5 PM on Fridays and Saturdays, and 1 PM – 5 PM on Sundays. When you want to see if a book or a cd or dvd is available before visiting the library, check out the library catalog at www.mhl.org. Whatever your library-related need, the staff of the Memorial Hall Library is always ready to help you.

Accomplishments in 2008 were:

- **Children's Room**

Use of the Children's Room increased with an 11% increase in Circulation and an increase in attendance at programs with enrollment in the Summer programs nearly doubling from last year. The Library Card Initiative with the public schools helped bring in new users to the Library.

- **Information Technology Services**

1. Replaced and added PCs in the Teen Room to increase access to electronic services for both Teens and adults. There are now 12 full-service PCs available.
2. Increased access to wireless Internet access for both patrons and staff.
3. Worked with Verizon to bring fiber into the building.

- **Community Services**

With the help of funding from the Friends of the Library, Community Services offered 129 programs that attracted 5,855 attendees on topics including fishing, genealogy and the environment.

- **Reference Services**

1. An increase of reference questions at the desk and through MassAnswers resulted in over 70,000 questions answered.
2. Librarians were sworn in as deputy registrars allowing patrons to register to vote at the Library.
3. The Reference Library staff crafted the "Green Scene" – wiki of environmentally-friendly resources: web sites, organizations, books and DVDs.

- **Trustees**

The Trustees commissioned and unveiled the granite sculpture of a polar bear mother and three cubs for the Library's front lawn. In conjunction with the sculpture, Library programming has reflected the theme of the environment.

- **Circulation**

Continuing improvements in the display of materials, including "theater style" lighting over the DVDs have contributed to 5% increase in circulation.

- **Collection Department**

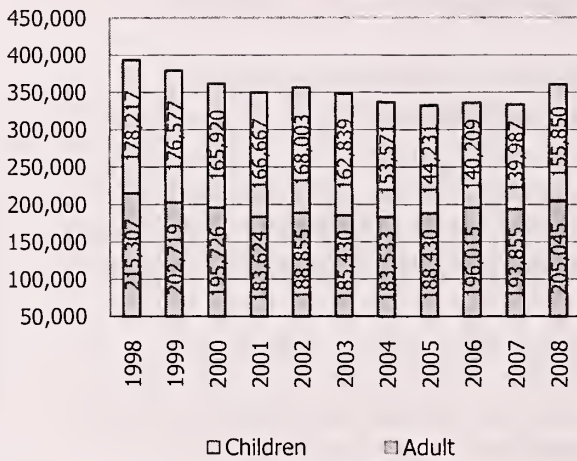
1. Completed a major weeding of the mass market paperbacks and used donations as well as newly purchased items to renew the collection
2. Added a Book Club browsing collection to Level 1.
3. Started a collection of books, magazines, newspapers, CDs, and DVDs about Korea, upon request of the Andover Korean-American community.

- **Inter-Library Loan**

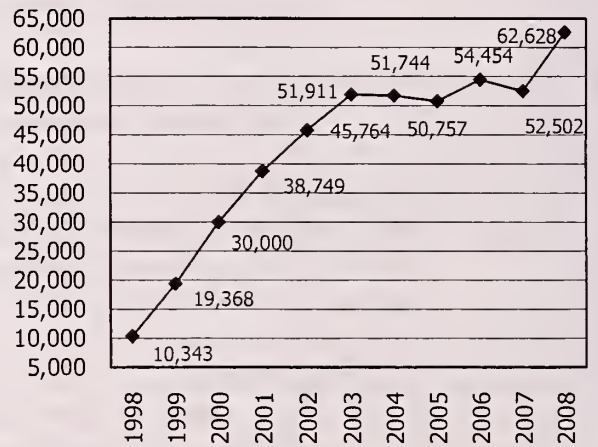
Inter-library loans increased more than 28% and the accomplishment has been to handle this increasing load, now more than 110,000 items per year, traveling into and out of the Library.

LIBRARY STATISTICS

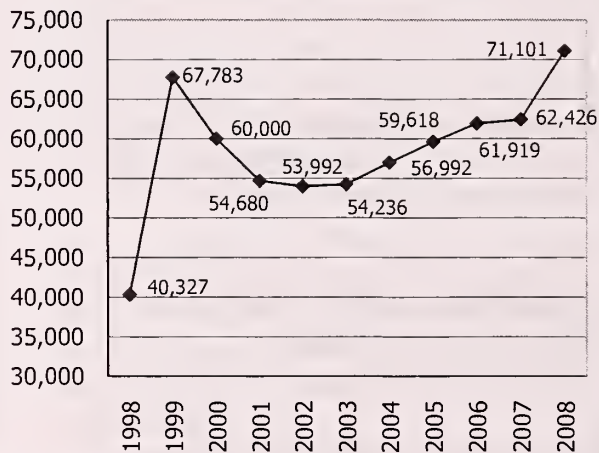
BOOKS & PERIODICALS



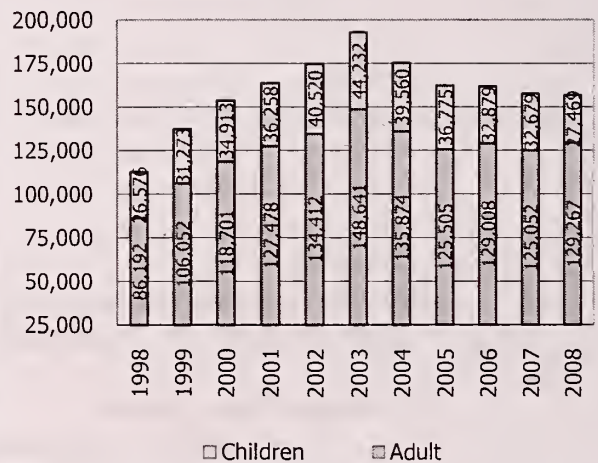
PC & INTERNET USE



REFERENCE QUESTIONS



NON-PRINT CIRCULATION



COMMUNITY DEVELOPMENT & PLANNING

BUILDING DIVISION

The mission of the Building Division is to ensure the health, safety and welfare of the Town's residents and visitors, as well as to protect the value of the historic district and historic structures in the Town through the enforcement of State and local laws, by-laws and regulations.

The Building Division is charged with the enforcement of The Commonwealth of Massachusetts Building Code, 780 CMR, Architectural Access Board Rules and Regulations, 521 CMR, The Zoning Act, Chapter 40A of the Massachusetts General Laws, the Andover Zoning Bylaw, Article VIII, Section 33, Demolition of Historically Significant Buildings, Section 36, BallardVale Historic District Bylaw and Section 37, Chimneys, of Article XII of the Town of Andover Code of Bylaws, as well as other applicable Town and State laws and regulations. The Building Division reviews all documentation (plans and specifications) submitted with applications for permits and issues all permits required for construction and other applicable activities for which permits are required by law. The Division performs all required site inspections as well as Code mandated safety inspections. The Building Division responds to customer inquiries, complaints and emergencies. Finally, the Building Division assists other Divisions of the Department of Community Development and Planning, as needed, in their permit processing and enforcement and attends, when necessary, Zoning Board of Appeals, Planning Board and other Commission meetings.

BUILDING DIVISION STATISTICS

Permit Type	2006	2007	2008
New Dwellings	22	21	16
Additions/Alterations to Single Family Dwellings	948	832	768
New Multi-Family Dwellings	6	8	5
Additions/Alterations to Multi-Family Dwellings	56	3	29
New Commercial & Industrial Buildings	4		2
Additions/Alterations to Commercial and Industrial Buildings	167	130	150
Schools/Public Buildings	9	7	16
Swimming Pools	37	32	19
Signs, Chimneys, Woodburning Stoves, Raze Permits	107	77	95
Certificates of Inspection	31	45	75
Zoning Verification	82	99	81
Total Fees Collected	\$1,286,960	\$1,115,029	\$1,373,432
Total Estimated Value	\$160,987,024	\$83,422,069	\$102,983,523

ELECTRICAL

The purpose of the Massachusetts Electrical Code is safeguarding the general public and property from the hazards arising from the use of electricity. The Electrical Inspector is responsible for reviewing and granting permits and scheduling inspections on a daily basis for residential, commercial and industrial jobs, assisting the Police and Fire Departments in the investigation of accidents and fires. Electrical work includes, but is not limited to, wiring for lighting, power, fire alarms, security alarms, telephone and other similar devices, installation of equipment for emergency power, generators, transformers, switch gear equipment, panel boards and similar equipment. The Electrical Inspector also reviews violations of the Electrical Code and inspects the corrective work for protection of the users and cooperates with the various electric companies that service the area.

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Electrical Permits	1235	1120	1147
Fees Collected	\$158,026	\$115,282	\$106,458

PLUMBING AND GAS

All plumbing and gas fitting installations are controlled through enforcement of the Commonwealth of Massachusetts State Uniform Plumbing and Gas Code, formulated by the Board of State Examiners of Plumbers and Gas Fitters under Massachusetts General Laws, Chapter 142.

The Plumbing and Gas Inspector issues permits for the installation of gas piping, plumbing and sewer installations and repairs. Inspections are conducted as necessary to ensure compliance with State Codes. Complaints and violations are also investigated and corrected or reported to the proper authorities.

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Plumbing Permits	821	655	701
Plumbing Fees Collected	\$50,943	\$42,992	\$41,007
Gas Permits	702	577	588
Gas Fees Collected	\$34,240	\$32,230	\$28,517
Seals	8	6	2
Seal Fees Collected	\$1,425	655	50

CONSERVATION DIVISION

The mission of the Conservation Commission is to protect Andover's natural resources and to act as trustees in perpetuity of the Town's conservation land.

The Conservation Commission administers the Massachusetts Wetlands Protection Act and the Andover Wetlands Protection Bylaw. The Commission acquires and manages conservation land for passive recreation, wildlife and watershed protection purposes. Over 2,000 acres of public land are under the control and custody of the Commission.

The Conservation Division had a great year for volunteer partnership and participation in the improvement of Conservation land. Volunteers cleared new trails and re-opened old trails on the Bald Hill and Wood Hill Reservations. A meadow restoration project was begun to improve wildlife habitat and encourage the re-growth of a historic blueberry patch.

The Commission expanded its partnership with local Eagle Scouts that, for several years, has proved to be a mutually beneficial relationship. In these cases, the Eagle candidate uses his leadership skills to perform a large community service project and the Town benefits by the new access and amenities.

The 2008 Eagle projects covered many different areas of Town. One scout selected sites with scenic vistas of Haggetts Pond and installed several permanent benches to be used by the areas hikers, picnickers and dog walkers. Serio's Grove, one of the Town's premier Conservation properties at the 18-acre former Reichhold site along the Shawsheen River, was the recipient of two separate Eagle Scout projects including a 200-foot long safety fence, the clearing of new campsites, construction of a canoe landing, and the installation of several fire rings and log benches. This site was used for six wilderness camping trips for the scouts and the public, including two frosty winter overnights in February.

Another Scout project on Rock Island in Foster's Pond created a relaxing scenic area with three picnic tables and wildlife enhancements including birdhouses.

In the Spring, a joint river trip with AVIS, the Shawsheen River Association and Andover Youth Services, the community was provided with a free canoe trip down the Shawsheen River. Over twenty-five people attended and enjoyed a beautiful Spring day with a hike on the Sanborn Reservation, a campfire at the new picnic site at Serio's Grove and a brief discussion on the history of the river.

The Commission also hosted a Summer Hike with the Senior Center "Ladies Venture Group" on a trail through the Bald Hill and Wood Hill reservations as well as portions of the adjoining lands.

With the help of Eagle Scout volunteers and local church groups, a new trail and picnic table on the edge of a Conservation Pond were installed in Hearthstone Circle area.

Amenities were added to the “Dug Pond” Conservation area near Foster Pond by an Eagle Scout. Invasive plants were cleared and new benches were installed.

On Pole Hill Reservation, Eagle Scouts cleared a historic trail dating back to pre-revolutionary war days, and constructed and installed fire rings, three picnic tables and created all new signage.

The Skug River reservation benefited from an Eagle Scout project which installed a 35-foot bridge crossing the Skug and opening up a new area for birdwatchers and hikers.

Last year at Town Meeting the Commission was granted a new parcel of land nicknamed the “chipped tooth” on River Street. The Andover Youth Services and the Shawsheen River Watershed Association contributed to a massive clean-up of the property.

Volunteers from The Christian Free Church and the South Church cleared a trail along the Merrimack River and installed three bridges to open up a scenic pedestrian way. The Andover Youth Services Group “Green Team” also re-established trails and did a massive trash clean-up.

The Commission, along with the Planning Division, began a study of the feasibility of removing the three dams along the Shawsheen River (Balmoral, Stevens Street and Balardvale). Initial conclusions suggest the dam removal may restore historic fish-runs for herring, salmon, alewife; and open boating opportunities from Andover to the Merrimack. The Commission and its partners hosted a public meeting at the Library to discuss the possible community and ecological benefits. Over eighty people attended.

A meeting and reception for the Conservation Overseers was held in recognition of their volunteer service to the Town. The Overseers provide management and oversight for the Conservation areas in their neighborhood.

The Commission also authorized a State-sanctioned study on the Bio-Control of the invasive Purple Loosestrife plant. Several hundred loosestrife eating beetles will be released on conservation land as part of this monitored study.

The Commission processed several important infrastructure projects including the intersection improvements at Rte. 125 and Salem Street/Stinson Road and the Park & Ride at I-93 on Dascomb Road.

The Commission bid farewell to Commissioner Marsha Miller after many years of volunteer service. Alix Driscoll was subsequently appointed as Commissioner. The Commission also appointed Robert H. Decelle as Special Project Manager. Robert has been a key member of the Conservation Team and has done an outstanding job working with our scouts and other volunteers.

In the coming year, the Commission will host a Conservation Overseers meeting for our network of trail volunteers as well as host an Ecological Meeting for the many municipal and

environmental groups that are interested in assuring that the proposed I-93 corridor project provides protection to the Town's river ways and conservation interests. The Commission also looks forward to improving the passive recreation interests of the conservation land on the former Reichhold site and other Town reservations. The Commission is particularly interested in opening up its Conservation reservations to citizens with disabilities.

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Conservation Commission Meetings	24	24	25
Public Hearings & Public Meetings	232	103	128
Abbreviated Notices of Resource Area Delineation	4	8	4
Orders of Conditions Issued	29	43	23
Amended Orders of Conditions Issued	4	5	-0-
Certificates of Compliance Issued	25	24	20
Determinations of Applicability Issued	71	79	43
Extension Permits	10	11	11
Notification of Satisfactory Completion of Work	40	24	29
Findings of Significance Issued	19	13	13
Enforcement Orders Issued	11	8	9
Emergency Certifications	8	8	1
Acres of Conservation Land Acquired	51.0	0.5	-0-
Wetland Filing Fees Collected	\$43,305.50	\$33,920.50	16,775.00
Fines (tickets) Collected	\$1,500.00	\$1,600.00	\$3,100.00

HEALTH DIVISION

The mission of the Andover Board of Health is to promote and protect the public health including the physical, mental, emotional and social wellness of all the people.

The Health Division is responsible for ensuring the protection of the public and environmental health. The Sanitarians supervise the inspection and public health education programs in matters dealing with the State Sanitary Code and the State Environmental Code, including complaint investigation, wastewater disposal, food safety, swimming pool operations, recreational camp programs, and many other services. The Public Health Nurse is primarily responsible for all medical clinical administrative matters, including communicable disease investigations, vaccination programs, and health promotion programs. The Director of Public Health serves as staff supervisor, ensuring that public health programs are offered in a coordinated manner, and is the liaison to various boards. The Director designs programs and implements policies as proposed by the Board of Health to meet the health needs of the community. The Board of Health consists of three volunteer members appointed by the Town Manager for staggered three-year terms.

Issues of note from 2008 include:

- The Public Health Nurses continued their Shingles Vaccination Program through a general grant from the Andover Home for Aged Persons. This program, one of the first in the Commonwealth, has served 250 residents over the age of 60 and has been held out as an example to area communities.
- The Andover Health Division is now the host agency for the Greater River Valley Medical Reserve Corps which is part of the National Citizen Corps Program. A part-time coordinator has been hired to help recruit volunteers from the seven member communities.
- The Fish Brook Watershed Advisory Committee has worked to review various environmental threats to see how they affect the water quality within the watershed and will release its report in June 2009.
- A successful Public Health Week Program in April included the presentation of an information session on hoarding.
- Staff provided a training session for Summer Camp operators prior to camp operations.
- Two inspections of all licensed swimming pools and tanning booths were conducted.
- Staff continued its work with the regional Public Health Emergency Preparedness Coalition outlining emergency plans and training to respond to public health issues.
- Staff coordinated a regional response to a possible Noro-virus outbreak in the area that crossed municipal lines.

HEALTH DIVISION STATISTICS

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Board of Health Meetings	12	11	14
Plan Reviews	180	248	291
Food Inspections	197	328	339
Environmental Inspections	442	386	388
Complaints Received	51	88	110
Administrative Hearings	6	9	6

HEALTH DIVISION STATISTICS (Cont.)

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Total Permits Issued*	2053	1603	1347
Fees Collected*	\$172,639.71	\$142,950.33	\$151,032.27

*In looking at these numbers, it should be noted that starting in 2006, operating permits that expired on December 31st were renewed for the following year in December of that year. This means that many establishments paid for and processed operating permits for two operational periods in one calendar year.

HEALTH CLINIC STATISTICS

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Outreach Clinics	21	21	18
Attendance	245	197	197
Senior Center Clinics	52	49	50
Attendance	696	638	556
Office Visits	284	209	207
Home Visits	50	22	25
Recreational Camps for Children/Clinical Inspection	27	27	24
Influenza Immunization	1849	1774	1666
Pneumonia Immunization	33	19	20
Cholesterol Screening Clinics	9	11	10
Attendance	69	85	44
Mantoux Tuberculin testing	28	1	24
Positive Reactor Follow Up	9	8	7
T.B. Clinic Case History, Appts. & Follow-Up	58	49	46
Latent T.B. Infection Reports	27	21	19
Zostavax (Shingles) Vaccine Clinics	--	145	155

COMMUNICABLE DISEASES

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Animal Bites	35	26	28
Brucellosis	1	0	0
Chicken Pox	14	20	13
Campylobacter	8	7	10
Cryptosporidiosis	2	2	1
Dengue Fever	1	0	0
E.coli 0157.H7	0	0	3
Ehrlichiosis	0	0	2
Giardia	2	0	0
Hepatitis A	0	0	0
Hepatitis B	9	7	4
Hepatitis C	1	6	5
Influenza A	0	0	1
Legionellosis	0	1	0

COMMUNICABLE DISEASES (Cont.)

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Lyme Disease (Confirmed)	54	8	17
Lyme Disease (Suspect)	--	55*	91
Meningitis (Bacterial)	0	0	0
Meningitis (Viral)	0	0	2
Pertussis	4	3	1
Salmonella	4	5	5
Shigella	--	--	2
Strep Pneumonia	5	0	4
Group A Strep	1	0	0
Group B Strep	1	0	1
Tuberculosis (Active)	2	1	1
Tuberculosis (Suspect)	3	0	2
Vibrio	--	--	1
Yersinia Enterocolitica	0	0	0
Suspect Disease Requiring Follow-Up	22	17	29
(* Suspect due to change in state reporting requirements)			

HEALTHY COMMUNITIES TOBACCO CONTROL PROGRAM

The Healthy Communities Tobacco Program, a State-funded entity, is a collaborative made up of Boards of Health from twelve communities which are charged with the responsibility of enforcing Andover's bylaws that prohibit the sale of tobacco products to minors. This organization is also responsible for enforcing the Statewide ban of smoking in enclosed public places (including restaurants and bars) that went into effect in July of 2004. Healthy Communities serves as the Andover Board of Health's agent on all tobacco control issues. With Andover as the lead agency, the collaborative includes Haverhill, Lynnfield, Newburyport, Dracut, Methuen, Middleton, North Andover, North Reading, Reading, Stoneham and Topsfield.

In an effort to curb tobacco sales to youth, Healthy Communities conducts quarterly compliance checks to make certain local establishments adhere to laws prohibiting sales of tobacco to minors. In calendar year 2008, one establishment sold tobacco products on two occasions and received a license suspension.

GREATER LAWRENCE BIOTERRORISM PREPAREDNESS COALITION

The Greater Lawrence Public Health Coalition is comprised of seven community health departments including Andover, North Andover, Lawrence, Methuen, North Reading, Reading and Lynnfield working together to improve both regional and community capability to respond to public health emergencies. The Town of Andover serves as the fiscal agent for the Coalition.

Coalition activities are funded by the Centers for Disease Control (CDC) Cooperative Agreement on Public Health Preparedness and Response for Bioterrorism through a grant awarded by the Massachusetts Department of Public Health. The coalition has established emergency plans

within each community, and in 2008 conducted a table top exercise to engage public health employees in learning how Emergency Dispensing Sites will be staffed and operated. Additionally, the coalition continues to speak regionally to public health issues, including food protection, housing issues, and vector borne diseases.

GREATER RIVER VALLEY MEDICAL RESERVE CORPS

While the Medical Reserve Corps (MRC) had been formed in 2007, the Andover Health Division became its host agency in spring of 2008. The MRC is a grant funded regional entity that falls under the federal Citizen Corps program, and serves as a clearing house for medical professionals to volunteer for emergencies within and outside the region. A part time coordinator has been hired to conduct recruitment and training, and the MRC currently boasts a membership of approximately 104 medical and non-medical volunteers.

PLANNING DIVISION

The mission of the Planning Division is to ensure the orderly growth and development of the Town through sound planning practices and through the implementation of the recommendations of the Master Plan.

Throughout 2008, the Planning Division continued its efforts monitoring the downtown improvements and facilitating communication between Mass. Highway, businesses and residents. Massachusetts Highway Department contracted with Newport Construction to reconstruct the downtown beginning in January 2008 and construction is anticipated to continue through the Summer of 2009. Once the project is complete, the downtown from Stevens Street to Wheeler Street will have improved drainage, signalization, handicap and pedestrian accessibility, new streetscape furniture and lighting. It will be a great place to shop, walk and congregate.

Looking to build off of the momentum and excitement that has been generated by the Main Street Project, the Planning Division has assembled a collaboration of local businesses, area stakeholders, residents and various Town departments to begin the process of developing a master vision plan for Shawsheen Village. The Shawsheen Renaissance Working Group has developed a preliminary "Vision Plan" for the Shawsheen Village area. In the coming years, the Planning Division will explore funding opportunities to assist with implementation. Please feel free to visit <http://beautifulshawsheen.com> for further information pertaining to this project.

The Board of Trustees for the Affordable Housing Trust Fund awarded \$60,000 in grant money from the Northshore HOME Consortium.

The Planning Division in conjunction with the Design Review Board rewrote Section 5.2. Signs in the Zoning By-law.

During the year, division staff worked on open space preservation and wrestled with numerous subdivision and site plan proposals to achieve the best possible development on the Town's diminishing vacant lands. The staff and the Planning Board began encouraging Low Impact

Development techniques for all new development proposals to enhance compatibility with existing neighborhoods and mitigate environmental impacts to the greatest extent possible.

Throughout 2008, the Planning Division has played a pivotal role in helping facilitate *The Junction/Route 93 Development Area* which represents one of the largest concentrations of employment in Northeastern Massachusetts. Achieving a Lowell Junction Interchange has the potential of opening up hundreds of acres of currently landlocked and grossly underutilized industrial land as well as allowing for expansion of existing industries in the area that are constrained by poor access to the interstate. In working in collaboration with various Town staff and community leaders from Andover, Tewksbury and Wilmington, the Planning Division has successfully helped develop a consensus “Mixed-uses Centers” land use vision for the development area. In anticipation of a new “Lowell Junction” interchange becoming a reality, the Planning Division had applied for and was successfully awarded \$1.2 million dollars in MORE Grant funding from the Executive Office of Economic Development to assist with the engineering, design and construction of supporting infrastructure.

The Planning Division has worked closely with representatives from the Towns of Tewksbury and Wilmington and MassHighway in developing a detailed schedule for delivering a new Lowell Junction Interchange. Early estimates indicated that a preliminary preferred interchange alternative will be available for public comment by July 2009.

On a parallel track, the Towns of Andover, Tewksbury and Wilmington are currently engaged in the process of refining the unified development land use vision that would result in more efficient land utilization, increased tax revenues and increased economic development that will occur if each community acts independently of the others.

In February of 2008, Governor Patrick signed into law the groundbreaking \$1 billion Life Science bill. The legislation is a 10-year, \$1-billion investment in the industry and will secure and expand Massachusetts’ life science supercluster. As stated by Governor Patrick “With this initiative we take our rightful place as a global leader in the life sciences.” As part of the bill, Governor Patrick has committed \$12.6 million dollars to help facilitate infrastructure improvements associated with the Lowell Junction development, thus helping facilitate future growth/expansion at Wyeth, one of the state’s largest life science companies.

At the April/May 2008 Town Meetings, voters in the communities of Andover, Tewksbury and Wilmington unanimously voted to designate three separate Priority Development Sites at Town Meeting within the I-93 Junction Development Area. By opting-in, each community received \$100,000 in State aid (\$300,000 total) which will be used to help advance the Tri-Town Task Force consensus mixed-use Land Vision for the development area. On September 24, 2008, the Executive Office of Housing & Economic Development approved the communities’ regional Priority Development Site designation.

For further information relating to the I-93 Junction Development Area, please feel free to visit <http://andoverma.gov/planning/i93/>

Stemming from a successful amendment at the 2008 Annual Town Meeting and the Planning Board's desire to encourage expansion of the Central Business District consistent in a manner with the Commonwealth's Sustainable Development Principles, a Town Yard Task Force was created. The charge of the Task Force is to evaluate the feasibility of the reuse of the Town Yard property and to consider private alternatives for relocation of the existing Town Yard facility. To date, the Town Yard Task Force has completed their initial evaluation of existing Town-owned properties and is presently evaluating responses from a Request For Information from private stakeholders. Preliminary visioning of the potential reuse of the existing Town Yard is well on the way, with the Task Force commencing Phase II of their investigation. The next steps include working with Weston and Sampson in developing specifications for a new Town Yard, develop an RFP to help identify and secure a potential private site for relocation, develop 40R/Smart Growth Overlay District for the existing Town Yard (Lewis Street/Pearson Street) and to actively pursue various grant opportunities to lesson capital cost for implementation.

PLANNING DIVISION STATISTICS

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Planning Board Meetings	20	20	18
Public Hearings Held	108	108	73
Definitive Subdivision Plans	6	3	6
Preliminary Subdivision Plans	1	1	3
ANR Plans	28	22	15
Site Plan Reviews	5	3	2
Special Permits Issued	17	17	11
Lot Releases and Clearance Certificates	28	9	15
Warrant Articles Reported	13	19	11
Subdivision Guarantees	\$288,820	\$92,700	\$103,000
Street Acceptances	1	2	0
Revenues Generated	\$31,728	\$28,127	\$53,515

ZONING BOARD OF APPEALS

The Andover Zoning Board of Appeals is authorized to function under the General Laws of the Commonwealth of Massachusetts, Chapter 40A, applicable sections of Chapter 40B and the Town's Zoning Bylaw. The Board meets on the first Thursday of each month in Memorial Hall at the Memorial Library, Elm Square. The Board of Selectmen appoints five regular members and four associate members. The public hearings by the Board are the result of applications in the following areas:

- A Variance from the requirements of the Zoning Bylaw;
- A Special Permit under the Zoning Bylaw;
- A person aggrieved by the decision of the Inspector of Buildings or other Administrative official;
- A modification or an extension of a decision; or
- Permission to construct low or moderate-income housing within the Town of Andover (Comprehensive Permit, M.G.L. Chapter 40B).

Prior to the hearings, applications are reviewed and pertinent plans and sketches are requested, legal advertisements are published and abutters are notified as required by law. The Chairman, in conformity with the Board of Appeals Rules and Regulations, conducts public hearings. Following the hearings, the members of the Board, when deemed necessary, view each property in question and hold a deliberation meeting thereafter. Based on the evidence presented at the hearing, and the applicable laws, a decision is rendered, signed and filed with the Town Clerk and recorded at the Registry of Deeds upon completion of the statutory appeal period.

Meetings:	2006	2007	2008
Hearings ¹	14	14	16
Deliberations Only ²	7	6	1
Filed ³	73	79	69 ⁴
Granted	55	58	49
Denied/Moot	13	13	5
Withdrawn	7	5	10
Continued/Undecided			1
Fees Collected ⁵	\$26,445	\$31,385	\$25,338

¹ These meetings often include both public hearings *and* deliberations.

² Oftentimes deliberations are held immediately after a public hearing & therefore a Saturday Deliberation meeting may be cancelled if no site views or deliberations are pending or continued to a later date.

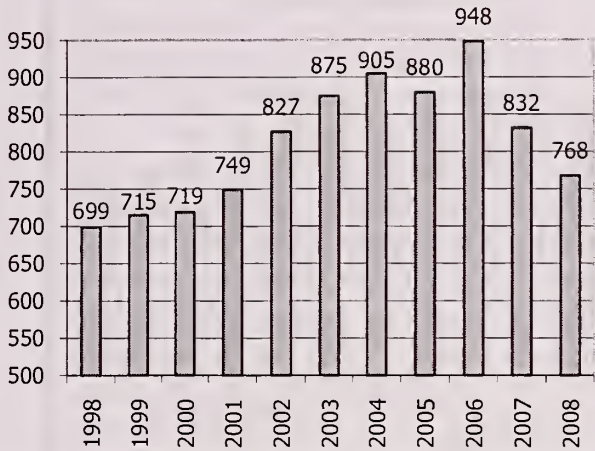
³ Some petitions contain multiple requests but pay only one fee and are counted only once.

⁴ 61 petitions were filed and heard in 2008; 4 were filed in '07 but heard in '08; 4 of the 61 filed in 2008 were heard/deliberated in '09.

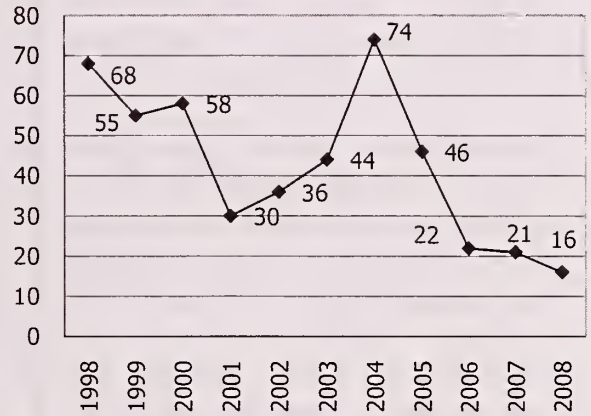
⁵ Only the fees collected between 1/1/08 and 12/31/08 are included in the total.

BUILDING STATISTICS

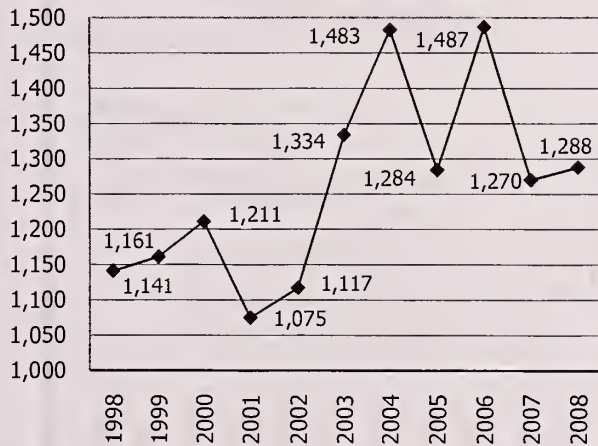
**SINGLE FAMILY
ADDITIONS & ALTERATIONS**



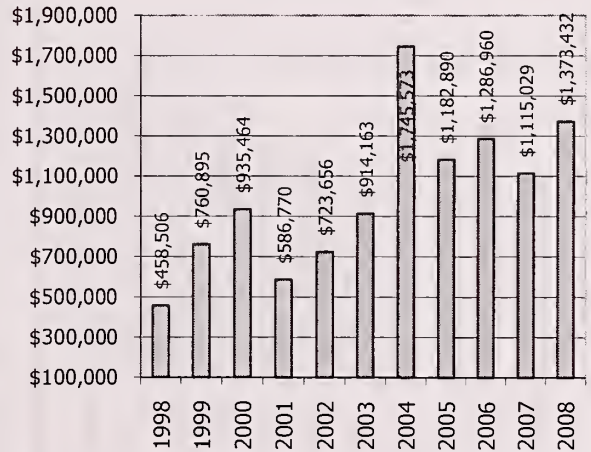
**SINGLE FAMILY
NEW DWELLINGS**



BUILDING PERMITS

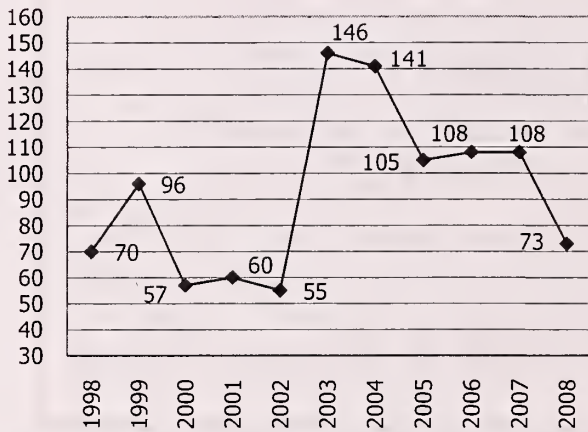


PERMIT FEE REVENUE

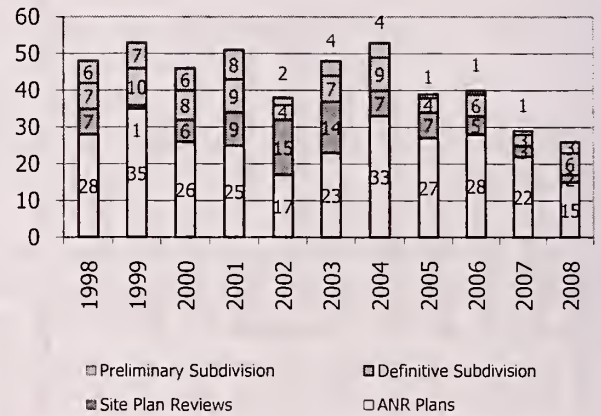


PLANNING AND PUBLIC HEALTH STATISTICS

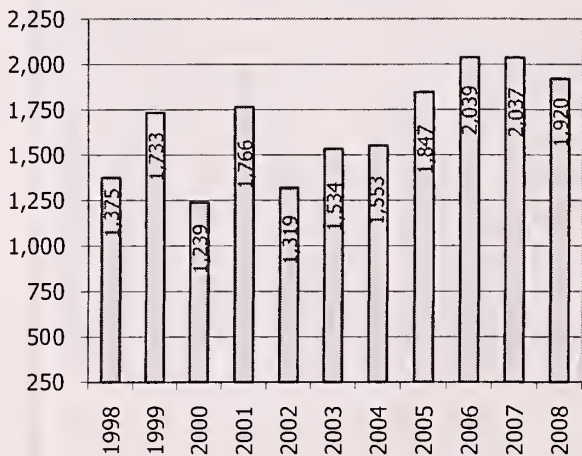
PLANNING BOARD PUBLIC HEARINGS



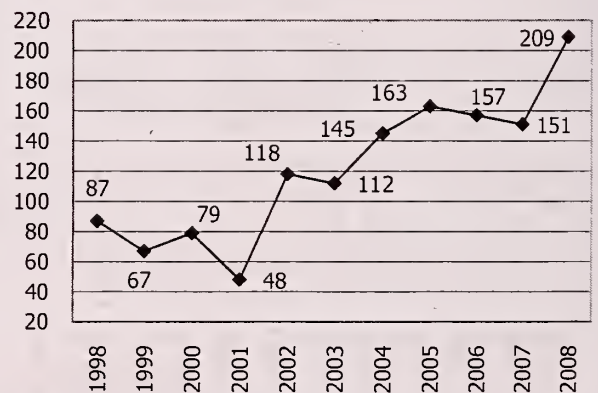
PLANNING DIVISION PLAN REVIEWS



VACCINATIONS



PUBLIC HEALTH COMMUNICABLE DISEASE SURVEILLANCE



DIVISION OF COMMUNITY SERVICES

The Division of Community Services provides the residents of Andover a myriad of social, educational, cultural and recreational opportunities embracing diversity and accessibility for all. Community Services strives to rate the pulse of the community and incorporate ideas into valued programs for its citizens now and in the future.

Community Services is the Town's Recreation Division providing social, educational, cultural and recreational opportunities to Andover residents of all ages. Daytime, evening, special events, workshops and public performances are offered throughout the year. A full-time office staff of five, hundreds of part-time adult and student employees, vendors and volunteers provide over 600 programs, events and trips to most of our residents.

In addition to traditional recreational programs of leagues, fitness programs and children's activities, DCS also sponsors special Town-wide events, a concert series, online courses and themed dances held at the Old Town Hall. The Division partners with countless Town organizations encouraging healthy lifestyles for all. Improvements to Recreation Park included the installation of new softball lights this Spring and the shelters for the playground programs at the park. A major challenge of the Division this year was to meet all program directives with the retirement of an Office Assistant. Offering excellent customer service while providing quality in programming became a struggle with the on-going vacancy of that position for almost a full year. Now that DCS is fully staffed, the goal to become a million dollar business for FY-2010 will be back on the drawing board. Inclement weather plagued the Summer months affecting attendance at the concert series and all outdoor activities including the Fourth of July morning celebration in The Park.

DCS PROGRAM STATISTICS:

FALL PARTICIPATION

Fall Classes – Youth ages 2 – 18	1,172
Adults	213
Holly Balls	291
Special Events/Trips	171
Kickin' Kids Soccer League	<u>196</u>
Total Fall Participation	2,043

WINTER PARTICIPATION

Winter Classes – Youth ages 2 – 18	2,519
Adults	482
Bradford Ski – Grades 3 – 8	201
Kid's Basketball League – Grades 1-3	168
Bob French Basketball League – Grades 4-8	469

WINTER PARTICIPATION (Cont.)

L'il Hoopsters – Ages 4 – 6	90
Sandlot T-ball – Ages 4-6	145
Ballroom Dance & Mother Son Spring Fling	180
Special Events/Trips	<u>459</u>

Total Winter Participation	4,713
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SUMMER PARTICIPATION

Summer Classes – Youth ages 2 – 18	1,590
Adults	120

Special School-Age Children's Programs:

All-Day Discovery – Grades K – 5	1,750
Summer Theatre – Grades 2 – 10	140
Drop-in Playground – Grades K – 5	12,100
Drop-in Field Trips – Grades K – 5	435

Special Pre-School Age Children's Programs:

Half Pints – Ages 4 – 6	1,480
Park Events – Ages 1 – 6	480

Pomps Pond:

Stickers	500
Daily Attendance	50+/cars
Average number of people per day	150/day

Concerts:

The Park/Fourth of July Festivities – All ages	7,400
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Special Events:

Trips & Events – All ages	125
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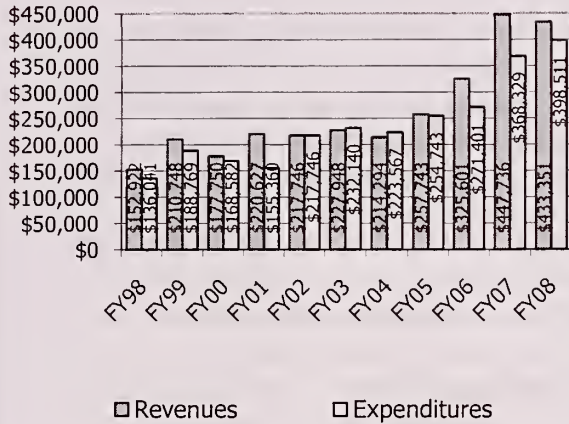
Co-Ed Adult Softball League	<u>600</u>
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Total Summer Participation	36,720
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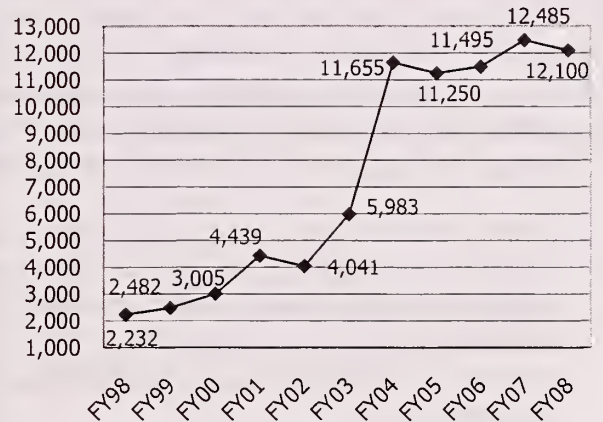
TOTAL YEAR-LONG PARTICIPATION	43,476+
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DCS STATISTICS

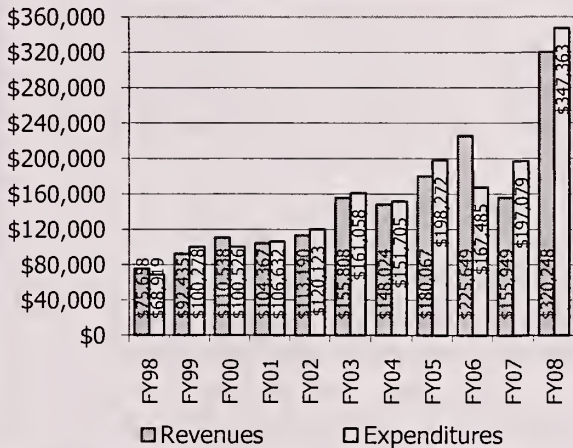
RECREATION SERVICES REVOLVING FUND REVENUES & EXPENDITURES



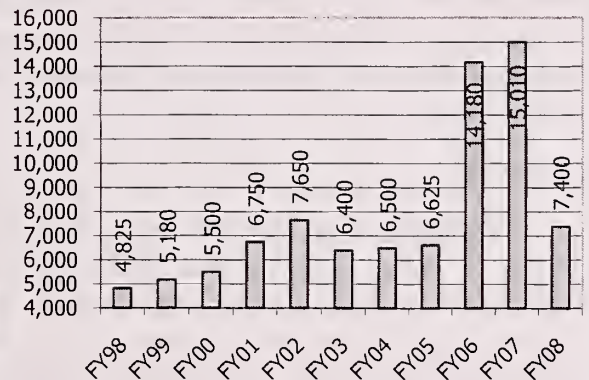
SUMMER PLAYGROUND ATTENDANCE



YOUTH SERVICES REVOLVING FUND REVENUES & EXPENDITURES



JULY 4TH & SUMMER CONCERT ATTENDANCE
(FY06 - 08 includes fireworks & breakfast)



DIVISION OF ELDER SERVICES

The mission of the Division of Elder Services is to identify, develop, implement and advocate for programs and services designed to enhance the quality of life and independence of elders in the community, and to provide a focal point in the community (Senior Center) where these programs and services can be easily accessed by elders and their families.

The Growing Community of Residents of “Senior” Status

As the number of Andover residents presently or soon to be 60+ steadily increases, we face the challenge of identifying resources for an increasingly diverse elder population. How pre-pared are we to meet the various needs of a population whose ages range from 60 to 100+? What resources will be needed to support our oldest seniors living independently in the community? Will we, as a community, be ready as more residents seek assistance, either for themselves or for family members? The division will continue to create and provide specialized programs and services in fulfillment of its mission, as laid out by the Council on Aging, following the charge of the Town Meeting of March 12, 1966:

- Identify the total needs of the community’s elderly population;
- Educate the community and enlist support and participation of all citizens about these needs;
- Design, promote or implement services to fill these needs, or coordinate existing services in the community;
- Promote and support any other programs which are designed to assist elderly in the community; and
- Enlist and develop capable volunteers and professional leadership for the purposes stated in this Article (35).

To accomplish these goals, programs are designed to promote good health and nutrition, access to services and community life, financial and personal independence and to combat isolation. We continue to develop creative Intergenerational programs serving both seniors and young people from pre-school to college age. An emphasis on Health, Wellness & Nutrition programs provides a variety of opportunities to maintain, enhance and improve one’s health. Continuing goals and objectives focus on improving social services, educational and recreational programs, intergenerational and volunteer opportunities and expanding outreach in the community.

Challenges

Increased costs and decreases in funding are compounded by an increased need for services. As we struggle to maintain core services with fewer resources, we have increased efforts to off-set related costs. Advocacy at the state and federal levels, grant writing and outside fund-raising are increasingly important. We are especially grateful to the ‘The Friends of the Andover Senior Center’ as well as the Andover Home for Aged People for their support. Fees for service cover most program costs and are supplemented by coordinating programs with other agencies. Programs have been developed cooperatively with the Andover/North Andover YMCA, Elder Services of the Merrimack Valley, and U Mass, Lowell in an effort to provide access to a variety of programs and services that would otherwise be limited by both space and economic constraints. Offsite programming creates additional challenges. Seniors interested in participating in programs scheduled off-site often limit their participation to one event a day so

they won't have to travel between the Senior Center and another site. Others are unable to participate in events not scheduled at the Senior Center because accessibility to off-site locations is limited by the availability of affordable and accessible transportation services.

Increased Need

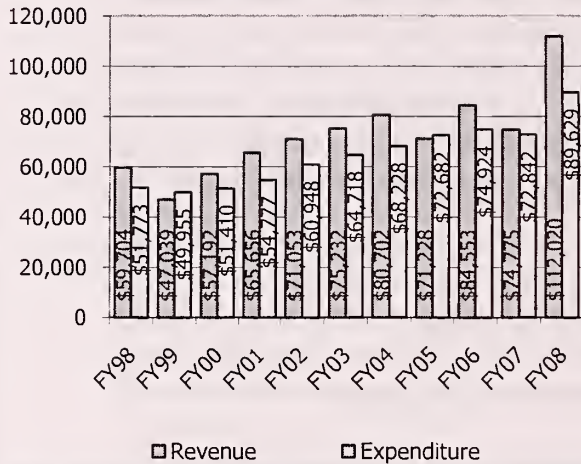
Requests for services tend to increase in difficult economic times. Core services, including Transportation, the Senior Connections program, Nutrition and Meals on Wheels are an invaluable resource. Requests for general information from both seniors and family members continue to increase; due in part by the growing number of seniors choosing to remain in their homes. We have expanded our outreach efforts to provide information on a variety of resources as well as energy conservation. The need for the supportive services provided by the Geriatric Nurse Specialist to meet increased mental health needs has doubled in the past two years. Those aged 85+ are the fastest growing group receiving services. We expect these trends will continue as people continue to live longer and to remain in the community rather than seek long term care. As we have seen at the federal level and locally with fewer service options, the negative affects of the economy continue to impact the elderly population first, and often, most severely.

Accomplishments

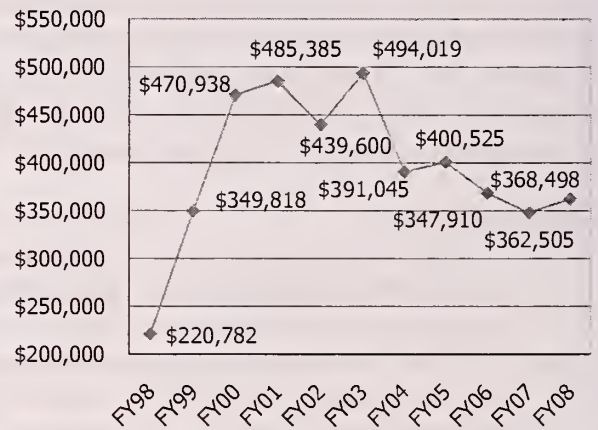
- Council on Aging sub-committee researched options to help support seniors who wished to remain in their homes resulting in the development of The Andover Villages at Home (TAVAH), a non-profit assisted living without walls to provide a comprehensive array of services to make it possible to remain at home.
- Boomer Venture, Andover Activities for the Adventurous plus 50's was presented at the Annual MCOA (Massachusetts Councils on Aging) conference and received positive feedback as well as interest from other communities to develop similar programming.
- Purchased a 12-passenger van (80% of the funding was through a grant) and have begun to offer much needed accessible, affordable transportation with an initial focus on shopping which has been a goal for several years.
- TRIAD, a collaboration of the Andover Police Department, Fire Rescue, the Essex County Sheriff and District Attorney and the Andover Council on Aging continues to collect cellphones and other small electronics and games to recycle. This year, they brought in over \$1,000. They are also working the Boy Scouts in the "Is Your Number Up?" campaign to ensure that all homes in Town have their street number posted and easily visible from the street to ensure timely emergency services.
- Over 200 people applied to participate in SCRPT, the tax work-off program, this year.
- Cultural programs such as the Andover Chroniclers (cable TV show), the SunRise singers and SunSet Tappers continue to share their talents with the community.
- Individuals in the tapping and woodworking classes placed first in local and national competitions.
- Individuals in the tapping and woodworking classes placed first in local and national competitions.
- Received a grant from the Office of Attorney General Martha Coakley for outreach and education on saving energy and resources available to help off-set increased energy costs.
- Received an Accent grant from the Massachusetts Department of Public Health to develop a wellness program incorporating healthy eating and exercise. Participants were, to a large degree, no longer participating in activities at the Senior Center due to chronic health conditions. As a spin off from this, an easy exercise program was re-introduced.

ELDER SERVICES STATISTICS

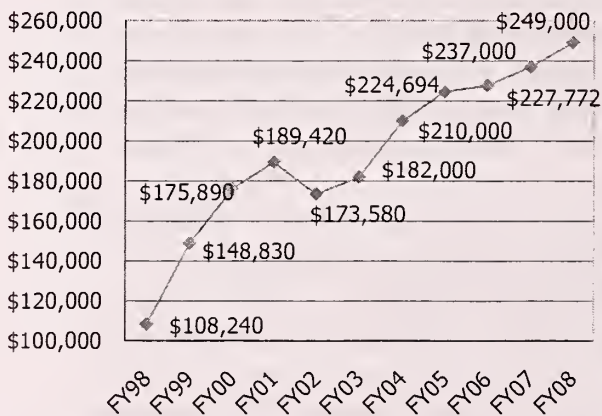
ELDER SERVICES REVOLVING FUND REVENUES & EXPENDITURES



VALUE OF ELDER SERVICES VOLUNTEER SERVICE



TAX VOUCHER PROGRAM VALUE TO TOWN



SENIOR MEALS SERVED



VETERANS SERVICES

The mission of the Veterans Services Office is to do whatever is necessary to provide Andover veterans with benefits, entitlements and services whether they be medical, administrative, financial or quality of life.

The Veterans Services Office provides or coordinates all State and Federal financial, medical and administrative benefits to Andover's 3,000 veterans and their families.

State Benefits – In 2008, the Office responded to increased Public Assistance requests from veterans for fuel, food, housing, burials medical needs and others under Massachusetts General Law Chapter 115 (M.G.L. C115). The increase for Public Assistance is due to the tightening economy and aging veteran population. The Veterans Office began the year with two Public Assistance cases and a total of nineteen cases were managed by the office throughout the year culminating in over \$65,000 disbursed to veterans and their dependents. The Public Assistance program is paid for by the Town and reimbursed 75% by the State under M.G.L. C115.

Federal Benefits – Obtaining Federal Benefits for local veterans is a priority in the Office to include service-connected disability claim processing. Andover residents receive over \$2 million dollars in tax-free Federal veterans' benefit dollars annually – mostly through service-connected disabilities and widows' pensions.

The Office also planned and coordinated the patriotic ceremonies in observance of Veterans Day, Memorial Day, Flag Day, the anniversary of September 11th and placed over 6,800 flags on the graves of veterans buried in Andover. Band concerts and other civic activities during the year were also handled by the Veterans Services Office.

A highlight of 2008 was the completion and dedication of Andover's Korean War Memorial. Additionally, the Office was active in the local coordination of the Commonwealth of Massachusetts Afghanistan/Iraq "Welcome Home Bonus Program" which pays service members deployed to combat zones a \$1,000 bonus and those called to active duty outside combat zones a \$500 bonus. A focus of the new Veterans' Service Director was to assess the Office record keeping and update where possible. An on-going project of compiling Andover Civil War Veteran Records was completed in conjunction with the record assessment. The Office documented 715 Andover Civil War Veterans versus an initial record count of 250.

Fifty-six Andover veterans died during 2008. These veterans served from WWII through the Persian Gulf War. Several of these veterans fought in more than one war. The Director of Veterans Services also serves as the Town's Graves Registration and Burial Officer.

KEY VETERANS SERVICES:

State Veteran Public Assistance Benefits (Massachusetts General Law C115 / MGL C115)

Outreach, Intake and Counseling, Public Assistance Disbursements and Semi-Annual Audits

Federal Veteran Benefits (Veterans Administration / VA)

Disability Claim Processing, Elderly Aid and Attendance, Health Care, Burial and Widow's Pension Processing and Grave Marker Applications

Graves Registration

Veteran Funerals, Family Burial Counseling, Necrologies and Records Management for over 7,000 Veterans (living and deceased)

Committees and Coordination

Patriotic Holiday Committee, Elder Services, Red Cross Armed Services Committee and local Veterans Groups (The American Legion and Disabled American Veterans)

Patriotic Programs and Ceremonies

Memorial Day, Veterans Day, Patriotic Concerts, September 11th Remembrance, Annual Veterans Luncheon and other

Memorial Care

Monument oversight, dedication as needed and Veterans' grave flags (ten cemeteries and over 3,500 flags)

ANDOVER VETERANS DEATHS – 2008

<u>Name</u>	<u>Branch</u>	<u>Service Era</u>
Rensink, Robert B.	USCGR	Peacetime
Pucci, Pasquale J.	Army	WWII & Korea
Paquin, Ralph E.	USMC	WWII
Reardon, William H. Jr.	Army	WWII
DeRosa, Frank T.	Army	WWII
Sweeney, Joseph C.	Army	WWII
Neaves, Ernest J.	Army	WWII
Ragusa, Philip W.	Army	Vietnam
Low, Thomas W.	Army	WWII
McCabe, Edwin C.	Navy	WWII
Foley, Walter R.	Navy	WWII
Battles, John F.	Army	WWII
Caffrey, Andrew A.	Navy	WWII
Charewitz, Wellentry	Army	WWII
Sweeney, Terence J.	Army	WWII
Sarao, Carmen A.	Army	Vietnam
Finn, Ralph M. Sr.	Navy	WWII
Doyle, Charles A.	Air Force	Korea
Wall, Kenneth E.	Army Air Corps	WWII
Mills, Bert H.	Army Air Corps	WWII
O'Hare, Francis C.	Navy	WWII
Ellis, Charles A. Jr.	Navy	WWII
Thomas, Jeffrey P.	Army	Vietnam
Reed, Albert H.	Navy	WWII
Covey, Kenneth A.	USMC	Vietnam
Ronan, William A.	Army	Korea
Daniels, Muriel A.	Navy	WWII
Pingree, Peter D.	Army	Korea & Vietnam

<u>Name</u>	<u>Branch</u>	<u>Service Era</u>
Thomson, Donald G.	Army	WWII
Wheeler, Richard L.	Air Force	Vietnam
Frost, Norman C.	Navy	Vietnam
Charland, Paul R.	Navy	Korea
Murray, James E.	Army	Vietnam
Gordon, Walter	Navy & Air Force	Korea & Vietnam
Misenti, Joseph	Navy	WWII
Hammond, Edward E. Jr.	Navy	WWII & Korea
McLaughlin, Vincent J.	Army	Korea
Vogel, Seymour H.	Army Air Corps	WWII
White, Edward	Army Air Corps	WWII
Barron, William E.	USCG	Peacetime
Lawrence, Dorothy E.	Navy	WWII
Buntin, Henry	Army	WWII
Kruse, John R.	Navy	WWII
Mosher, David A.	Army	Korea
Darling, Marshall J.	Army	Vietnam
Lavoi, Joseph W.	Army Air Corps	WWII (POW)
Cregg, Donald J.	Navy	WWII
Naehle, Henry E.	Army Air Corps	WWII
Reddish, Robert L.	Navy	Korea
McNamara, Paul E.	Navy	WWII
Lowe, George E.	Army	WWII
Russell, William H.	Navy	WWII
Johnson, Carlton O.	Army	WWII
Driscoll, Joseph G.	Navy	WWII
Hazen, Curtis III	Army NG	Peacetime
Thomson, Robert L.	Army	WWII

DIVISION OF YOUTH SERVICES

The AYS aims to provide young people useful experiences to promote healthy growth and development. It is our goal to build a network of affordable, accessible, safe, and challenging youth programs that appeal and respond to the diverse interests of young adolescents and their families.

Andover Youth Services (AYS) was established to address the need for an increase in recreational, educational, social and support programs for the middle school and high school populations within the community. AYS supplies the youth of Andover with programs, services, and activities throughout the year. AYS provides a direct link that connects youth to their community. Andover's young people face many challenges and it is our mission to develop and maintain a program that has the ability to be flexible and encourages all youth to use their creativity and spontaneity in positive ways.

The support piece of AYS has continued to flourish with an increase in the community service program, our after school adventure-based program, drop in and flexible office hours, court-related services, volunteer and intern opportunities, hospital visits, referrals, college and employment, recommendations, fundraising for youth programs, crisis intervention, outreach, 24 hour emergency response, parent support and education, discussion groups and specialized in-school groups.

AYS events provided a community venue for young people to expose their creative talents. The 10th annual Keep It Wild Fashion Show, Paul King 24-Hour Skate-a-thon and numerous concerts and dances attracted thousands of youth and presented unique entertainment opportunities for the Town of Andover.

It is essential to connect with other people, groups and systems already working with young people. Andover Youth Services remains dedicated to establishing a community-wide network of supportive services for young people. AYS worked directly with the following organizations, creating and implementing policy, action items, fundraising, and advocacy for youth. Each of the following groups concentrates on developing programs, services and outreach to those young people who are not connected positively to the community of Andover: Andover Youth Council, Andover Youth Foundation, Friends of Andover Youth, Andover Community Advocates for Resources, Education and Support (CARES), Gender Equity Committee and AMC Youth Opportunities Program (YOP).

AYS receives ideas and concepts directly from the young people themselves and then takes these ideas and empowers the youth to make them happen. By interacting alongside young people, whether it is handing out flyers or working towards a new Youth Center, the programs the Youth Services creates and implements are immediate reflections of what the youth want and need. By staying true to our philosophy, AYS will continue to provide a diverse range of activities, events, groups, and programs for all young people of Andover.

AYS PROGRAMS

- ***The Andover Youth Services Program – Freestyle – May to August***

Freestyle was an eight-week program open to all Andover youth eleven to eighteen years of age. Young people at these ages are in transition from childhood to adulthood and are in various stages of cognitive, physical, emotional, social and moral development. They need guidance and support through this stage of self-discovery, expanding horizons and emerging independence. AYS understands their developmental needs and responds with a lineup of activities, clinics, adventures, field trips and community service opportunities that appeal to the individual interests of young people. Over 1,600 young people received a chance to express themselves and share their experiences in a positive, supporting environment. The program offered 78 trips, adventures and services and encouraged them to participate and experience activities that were new, diverse and challenging.

- ***Ultimate Frisbee – Year round***

On the youth level, middle school boys and girls learned the multiple throws, offense and defense strategies and other skills in this fast-paced sport. The team competed in a huge tournament in Amherst, MA and a few games against neighboring communities. Additionally, AYS continued its support of the high school ultimate team which does not fall under the athletic budget. Ultimate involves over 140 kids each Spring.

- ***Field Hockey – Summer - Fall***

AYS continued to expand a middle school girls field hockey team that competed against neighboring towns and brought high school students into a mentoring role by providing instruction on stick-handling, passing and other elements of the game.

- ***Wrestling – November – March***

This year marked the return of varsity wrestling to Andover High. AYS has funded the team for the last three years and they had a full varsity schedule this season. The youth program continued to flourish and there were over 100 wrestlers between the two age groups.

- ***Basketball, Open Gym – Year round***

In the AYS tradition of taking new ideas and generating them into programs, a street hockey program, Open Gym and AYS High School Summer Basketball League became instant successes. Open gym provided a similar pick up atmosphere for high school basketball players.

- ***Andover Snowboard Club and Learn-to-Ride – December to April***

The Andover Snowboard Club is a group of skiers and riders who share the love for the snow. This year we traveled to Sunday River, Pats Peak and Jay Peak. The Learn-to-Ride program continued to introduce kids to the joy of snowboarding. Experience riders were given the chance to develop their skills further as a part of the advanced session.

- ***Lacrosse – Year round***

Since 1997, AYS has continued to expand Andover's lacrosse program. The youth league experienced an overwhelming increase in enrollment and additional youth teams were added

for both girls and boys. AYS implemented several Summer lacrosse programs due to the overwhelming demand for year-round lacrosse. Youth Services produced successful beginners programs for youths ages 8-10 and pick-up leagues for middle school boys and girls who wanted to improve their skills or learn the sport for the first time. Lacrosse has been a year-round effort offering clinics, introductory sessions, and pick up sessions. AYS continues to support this growing program by sustaining year-round fundraising efforts, recruiting coaches and volunteers.

- *Afterschool Programs – September to June*

Flag Football, Field Hockey, Street Hockey, Rock Climbing, Spring Open Gym, Ultimate Frisbee, Rugby, Middle School Intramurals, Track program, Volleyball program, Outing Club, Bowling Club, etc.

- *Vacation Day Programs – September to June*

Developed a variety of program opportunities during the holidays and vacation days for middle school and high school students.

SUPPORT SERVICES – Year round

- ~ Community Service - The willingness of young people to serve their community was demonstrated thoroughly over the course of the community service days. The young people enthusiastically helped community trails by dragging huge logs and boards to build a bog bridge, clearing brush and dead trees to create a new trail, and hacking through brush to reclaim an overgrown trail. On another service day we helped out at the Franciscan Center, clearing brush and restoring a peace garden. The energy of the youth was focused in a manner that verified that young people can make a visible difference in their community.
- ~ Expeditions – Offers a variety of challenging activities for young men and women. We create a powerful group by forming trust and building strong friendships/ relationships. The young people are challenged mentally, physically, and socially. By participating in this group, the youth will develop vital self-confidence that will carry into every aspect of their lives and community.
- ~ Drop in and flexible office hours
- ~ Court-related services
- ~ Volunteer and intern opportunities
- ~ Hospital visits
- ~ Referrals
- ~ Employment network
- ~ College and employment recommendations
- ~ Fundraising for Youth programs
- ~ Crisis intervention – Outreach
- ~ 24-hour emergency response
- ~ Parent support and education
- ~ Discussion groups – Specialized in-school groups
- ~ Transportation

EVENTS

- ***Keep it Wild Fashion Show – December to June***

The 10th annual Keep It Wild Fashion Show provided 20 designers and over 80 models a venue to expose their creative talents. Over the course of six months, student designers attend clinics, have fabric shopping days, eventually sew outfits and recruit models to showcase their work. The magnitude of the show requires that the Town House be transformed into an atmosphere of style and fashion with pulsing music and a 100 foot runway. Five hundred people turned out for this unique June event.

- ***Other Events***

Making Connections

Service Club annual barbeque

- ***Concerts/Shows – Year round***

AYS collaborates with a variety of young people who are interested in putting on concerts, dances and special shows. Each show has its own particulars and on average one to two shows are produced per month.

ANDOVER COMMUNITY SKATE PARK – May to December

- The Andover Community Skate Park, a positive and safe environment, is open to all ages and abilities. It promotes and encourages individual expression and learning. The Park provides a positive atmosphere centered around respect for other and, most importantly, fun.
- 2008 was a special year that saw the dream of a 24-hour skate-a-thon become a reality. This annual event was developed to honor Paul King, an avid skater who passed away in a skydiving accident. The event, 24 hours of skating, contests, music, art, food and, in the evening hours, movies and camping, honored an excellent member and raised over \$80,000 towards a new ramp in his name.
- The Park continued to play an influential role for AYS. Aside from normal hours of operation, many young people had the opportunity to participate in skateboarding lessons and clinics. High School mentors instructed youth on the various skateboarding tricks and ramp riding techniques. The ACSP hosted two professional skateboard demonstrations over the Summer with 400 spectators at each demo.

NETWORKING AND ADVOCACY – Year round

It is essential to connect with other people, groups and systems already working with young people. Andover Youth Services is dedicated to establishing a community-wide network of supportive services for young people. AYS worked directly with the following organizations, creating and implementing policy, action items, fundraising, and advocacy for youth. Each of the following groups concentrates on developing programs, services and outreach to those young people who are not connected positively to the Andover community.

- ***Andover Youth Council***

AYS operates directly with the Andover Youth Council. The council is comprised of thirteen high school students. The mission of the Youth Council is to advocate for all youth and to bring more services pertaining to issues relevant to their lives. The goal is to empower Andover's young people by getting them involved with community organizations, schools and Town government in order to create opportunities for youth. The council has become an official part of the Town structure and their office is located within the Town Offices.

- ***Andover Youth Foundation, Inc.***

A non-profit corporation organized to undertake the construction of a Youth Center.

- ***Andover Community Advocates for Resources, Education and Support (CARES)***

Andover CARES is dedicated to supporting life affirming choices, fostering resiliency and increasing a sense of belonging in the community.

- ***AMC Youth Opportunities Program (YOP)***

The Appalachian Mountain Club Youth Opportunities Program helps youth workers and youth-serving agencies offer educational and recreational outdoor opportunities for their youth. The AMC encourages the involvement of all people in its mission and activities and their goal is to be a community which is comfortable, inviting, and accessible for people of any age, gender, race, religion, ethnicity, ability, sexual orientation or socioeconomic status.

ADMINISTRATION

- Hiring, supervising and training seasonal, part-time staff and volunteers.

TOWN COUNSEL

During 2008, Town Counsel made numerous appearances before State Courts and Administrative Boards. Formal legal opinions were researched and rendered to Town officials. Court challenges to decisions by the Town's boards and commissions were defended by Town Counsel.

Town Counsel had conferences with the Town Manager and other Town officials on almost a daily basis. Town Counsel reviewed all warrant articles, drafted many of them, and attended all Town Meetings. Advice was given to Town officials and to Town Meeting on the legal basis for warrant articles. During the period covered by this report, contracts were drawn and reviewed and numerous deeds, easements, releases and agreements were drafted and recorded.

Several requests for public records were reviewed and discussed with the Office of the Commonwealth's Supervisor of Public Records. Substantial effort went into negotiating and obtaining a Conservation Restriction upon property known as the Sellers Farm. Advice was rendered to Town employees and officials regarding the State Conflict of Interest Law.

Consultation occurred with the Department of Revenue and Office of the Inspector General on a regular basis regarding financial transactions and procurement practices. Various deed restrictions and regulatory agreements were reviewed for affordable housing and comprehensive permit projects.

ANNUAL REPORT
2008
ANDOVER SCHOOL DEPARTMENT

The mission of the Andover Public Schools, in partnership with the community, is to provide students with the knowledge, skill, and qualities required to be successful in a diverse society.

The State of the Schools

During the 2008 calendar year the School Department was able to address important academic areas, due largely to a modest increase in the school budget and also through funds secured through gifts and donations from private organizations and through our active pursuit of federal, state and private grants.¹

During the three previous school years (2005-06, 2006-07, and 2007-08) the School Department had been able to restore positions lost in 2003-04. The restorations² included:

Elementary Schools	Middle Schools	Andover High School
<ul style="list-style-type: none">• health teachers• some PE teachers• 3rd Grade instrumental music• nurse, counselor time and reading specialists	<ul style="list-style-type: none">• social studies teacher• health teacher• music teachers• guidance counselor	<ul style="list-style-type: none">• assistant principal• 2 program advisors• social studies teacher• music teacher• social worker• assistant track coaches, and teacher stipends for school clubs

In past years the School Department made trade-offs in order to address our primary goal of preparing our students for the global workplace. Some examples: 1) Mandarin Chinese instead of adding Spanish or French sections,³ 2) Middle School engineering program, instead of adding to the music program, 3) Additional Assistant Principal at the high school to address the growing high school population, instead of replacing a Program Advisor.

We have not restored many positions lost in 2003, including at the high school: dance teacher, 2 custodians; at the middle schools: 2 foreign language, 1 music, 2 technology and 1 integrated arts teachers and 1 guidance counselor; and at the elementary schools: 2 assistant principals, 5 PE, 1 music, part time librarian, 3 custodians. We have not restored staffing reductions in the Adaptive PE program. Supply budgets were larger FY2002 than in 2009, and over 50 stipends that provided support in the core curriculum to students and teachers remain un-restored.

This report is primarily an update on the status of the 2008 school year, but it also includes the following summary of the fiscal situation in the first three months of 2009. The Preliminary FY2010 School Budget reflects a \$3.2 million shortfall and includes reductions that un-do much of the restorations we brought back in recent years. The FY2010 preliminary budget contains the following program and/or staffing reductions that we are making to date:

¹ Through the successful efforts of our Grants Coordinator, the district has received the following grant awards: **Teaching American History** for \$998,000 over three years (27% going directly to Andover), **Reading Recovery grant** of \$24,546; **Extended Learning grant** (feasibility study) for \$11,000; and **STEM Pipeline Fund grant** of \$399,974 (41% going directly to Andover). Several other grants are pending.

² Two positions above that were not restorations were the middle school social studies teacher and the high school assistant principal. The social studies teacher addressed a staffing inequity among the middle schools and the assistant principal position addressed the fact that the high school has grown by over 350 students in the last 10 years (from 1,414 students in 1997 to 1,757 in 2007). 90

³ We have added sections in all subjects over the last 10 years due to the high school growth.

Elementary Schools	Middle Schools	Andover High	Central Office/District
<ul style="list-style-type: none"> • Health (4) • Physical Education (2, with reductions in Kindergarten and 5th grade) • 3rd Grade instrumental music (2) • Instructional Assistant time (equal to 11 positions) 	<ul style="list-style-type: none"> • Physical Education • World Languages • Library Services (3) • Guidance (4) • Special Education (3) • Integrated Arts 	<ul style="list-style-type: none"> • Science • Math • English • Technology/Business • Social Studies • Physical Education • Instructional Assistants (2) 	<ul style="list-style-type: none"> • 25% custodial reduction (10) • Administration (1) • Independents (2) • Clerical (3)

The Preliminary Budget also includes increases in all day kindergarten and preschool tuitions and user fees (bus, athletics, clubs and after school activities).

Enrollment

The 2008 enrollment in our six elementary schools showed modest growth over the last year with 2,893 students as of October 1, 2008, compared to 2,885 students in 2007. The middle schools, at 1,513 in 2008 compared to 1,473 in 2007, had the largest gain (40 students). Perhaps due to a relatively small senior class of 390 (compared to 437, 444, and 450 in the other three grades), there was a small enrollment downturn at the high school from 1,739 in 2007 to 1,721 in 2008. Even so, the enrollment at the high school is well above the 1,404 population in 1997, and the school remains overcrowded. Districtwide the enrollment increased by 30 students. Our district continues to grow, even as many towns and cities are losing students due to migration out of the state. Early enrollment projections indicate the enrollment could increase by approximately 90 students in 2010.

School facilities:

The School Department continues to focus on the physical condition and capacity of our school facilities. At Bancroft there are structural building concerns, and at Shawsheen, South, West Elementary and the High School there is need for additional space, especially for special needs services. Chaired by Mark Johnson, a Task Force produced an initial report to the School Committee and Selectmen in spring 2007, and based on that report and supported by the two boards, drafted three Statements of Interest (SOI) to the Massachusetts School Building Authority (MSBA) to request financial support from the State for substantial improvements for three schools: Bancroft, Shawsheen and the High School. MSBA then directed us to select the one school that had the most urgent needs. Given the structural and space needs, the obsolete open-space concept, and the high cost of on-going maintenance, we reported to the MSBA that Bancroft was the school most in need of major repair or replacement. In fall and winter 2007 MSBA announced that Bancroft qualified for a feasibility study, a first step in the process to receive State support to renovate or replace a school building. In 2008 the Town Manager appointed a School Building Committee, and Town Meeting voted to provide funding for the Feasibility Study.⁴ That study is now underway with the Building Committee reviewing possible sites for a new Bancroft, appointing Joe Piantedosi our Owner's Project Manager, and looking into the possibility of a building project that would include both Bancroft and Shawsheen. As directed by MSBA, the school department submitted "refreshed" SOIs for Shawsheen and the High School.

School Administration:

The School Department's administrative team in 2008 underwent substantial change. At the start of 2008 Assistant Principal Steve Murray became West Middle's new principal when Dr. Denise Holmes announced that she would be retiring mid-year for medical reasons. In the spring Dr. Colleen McBride replaced retiring Principal Dr. Eileen Woods at South; Assistant Principal Liz Roos moved up to the position of principal at West Elementary to replace retiring Principal Charlie Friel; Francine Goldstein

⁴ Reimbursement from the State for the Feasibility Study and any resulting construction for Andover schools would be approximately 41% with additional reimbursements possible for our maintenance record and incorporating "green" solutions into building plans.

became the Interim Principal when Bancroft Principal Scott Morrison announced his resignation in late spring. In the Central Office, the School Committee approved the appointments of Dr. Susan Nicholson to the position of permanent Assistant Superintendent and David Keniston to the position of Business Administrator to replace Bernie Tuttle who had come out of retirement to serve as Interim Business Administrator for the 2007-08 school year.

The first cohort of Salem State's The Institute for Leadership Education (T.I.L.E.) program (which included four Andover teachers) graduated with administrative licensure in spring 2008 and the second cohort began its studies with 8 Andover teachers enrolled. We continue to embark on aggressive recruitment and retention programs for both teachers and administrators at a time when there are shortages of both, and to that end for four years have joined with 14 other districts in hosting the annual Merrimack Valley Recruitment Fair. The fourth fair was held in February 2009 to which over 500 teachers and administrators attended. In 2008 we secured the services of retired Dr. Woods to oversee our teacher induction and mentoring program, and to expand our administrator mentoring program (a critical need given the number of new administrators coming into the district).

SCHOOL COMMITTEE AND CENTRAL OFFICE ADMINISTRATION

The five elected members of the School Committee typically met twice monthly during 2008. Dennis Forge was elected in March 2008 to replace Dr. Dave Samuels who did not seek re-election. In April Dr. Arthur Barber stepped down as Chair, replaced by Attorney Debra Silberstein. Dr. Tony James was elected secretary. During fall 2008 the School Committee completed its evaluation of the Superintendent, approved the Superintendent's goals for 2008-09, and approved the District Goals and Objectives for the 2008-2009 and 2009-2010 school years. The Committee approved the 2008-09 District Improvement Plan and secured the consultation services of Lyle Kirtman of Future Management Systems in the development of a long term strategic plan, a process that will begin July 2009.

The School Committee held work sessions during summer 2008 to discuss the 2009-2010 budget, and continued collective bargaining with employee units who had not completed negotiations. The Chairs, Town Manager and Superintendent met throughout the fall and winter to review budget assumptions and discuss the budget shortfall.

Assistant Superintendent of Schools

Curriculum and Instruction

The focus of curriculum in 2008 continued to be on the implementation of the Balanced Literacy Model and the expansion of the Middle School Engineering/Technology Program into our third Middle School. The focus of instruction in 2008 continued to be on Differentiated Instruction at both the elementary and middle school levels. In particular, the middle school science teachers requested and were granted professional development in differentiated instruction in their content area. Middle School math continued to be monitored throughout the school year. The work of the assistant superintendent, the principals, teacher leaders, and the curriculum councils has continued to focus on program revisions, textbook adoptions, and instructional technology needs.

Assessment

Students in grades one through eleven participated in local assessments to evaluate their learning in mathematics, English/Language Arts, Science, and Social Studies. The Massachusetts Comprehensive Assessment System (MCAS) was administered to students in grades three through ten and the performance of Andover students was recognized in the Boston Globe and local newspapers. The Boston Globe recognized the outstanding performance of our students on MCAS at several grade levels. Doherty Middle School was ranked first in the state in Grade 7 ELA and sixth in Grade 8 ELA. Andover West Middle School was ranked first in the state for Grade 8 ELA scores. Andover High School had the following passing rates: ELA, 99, math, 98, and science, 97. Schools at the elementary level did well across various grade levels in reading, math, and science. The English Language Arts and the Math Curriculum Councils have been gathering data this year in order to conduct a program review of Balanced Literacy K-2 and Middle School Math. Members of each council have been looking at data, examining the Massachusetts Curriculum Frameworks and the Andover benchmarks. Similarly, there is an ongoing review of the Expeditionary Learning Program at Wood Hill Middle School. Teachers, administrators,

and the assistant superintendent have been meeting regularly to gather both quantitative and qualitative data in order to present a report on Expeditionary Learning.

Professional Development

District Professional Development focused on supporting the classroom teacher in the delivery of instruction as well as meeting state and federal training mandates. The school district offered and teachers participated in professional development on differentiated instruction, DRA training K-5, Response to Intervention, Everyday Math in grades K and 4, curriculum mapping, college courses for elementary science teachers, data analysis workshops, restraint training, and English Language Learner training. A significant number of school employees participated in summer, fall, and spring courses that were offered in the school district. Additionally, all of our new teachers participated in our New Teacher Orientation program for three days in August.

Business Office

The responsibilities of the Business Office include managing financial operations and selected support services; developing the annual budget, managing the annual budget, processing payables and payroll, labor contract negotiation and compliance, purchasing, fee collection, financial reporting, development of the Capital Improvement Plan and grant management. The Business Office, which includes the Copy Center, works with the entire school system and many Town Departments. In addition to financial oversight, the Business Office is responsible for facilities management (in cooperation with the Plant and Facilities Department), student transportation, school and district emergency management, custodial services and food services.

Human Resources Office

The human resource office continues to work on making its operations more efficient. This year, it has been instrumental in working with a focus group to bring substantial organizational changes to the school department webpage. We are also in the process of implementing an applicant tracking program for both town and school. We continue to aggressively explore ways that technology can help with our work. The human resources office played a key role in helping employees and retirees understand health insurance options, plan changes, and flexible savings accounts by holding multiple small group meetings to insure successful implementation of these changes. The Andover Public Schools hired several key leadership positions last year at the South, Bancroft, West Elementary, West Middle and Doherty Middle Schools. Human resources staff played a key role in managing the search process for these positions. The human resources department continues to support several training and performance improvement endeavors including: customer service training, performance measurement training, teacher and principal licensing endeavors.

REPORTS FROM THE SCHOOLS:

Andover High School

Foreign Language

The Foreign Language Curriculum Council has focused its efforts on reviewing the Middle School Language Program with the goal of increasing instructional time in the student's chosen language by shortening the current Exploratory Program. This would extend the language sequence and allow students to achieve a higher level of proficiency before graduation. A higher level of proficiency is the ultimate goal of the department in preparing our students to become global citizens. The other part of becoming a global citizen is to broaden student perspectives of other cultures, and in order to do so, we are exploring possibilities of establishing "sister schools" and making connections to other schools in places like China, Costa Rica, and Africa. The department continues to promote Foreign Language study through a series of activities during International Education Week in the fall and National Foreign Language Week in the spring. These activities include an International Film Festival, a spelling bee, World Cultures Day, and our Cabaret. Finally, we are seeking funding to finance a new updated language lab that will bring us into the 21st century technologically and better allow students to make connections with the world.

Mathematics Department

The Mathematics Department implemented a new elective in Linear Algebra in 2008-2009. We are involved with a grant through the Educational Development Corporation (EDC) to design and pilot this

course, which is usually a College level course for math majors, for high school students. One of the Andover High School math teachers, Stephanie Ragucci is working with EDC in the development of this program, implementation at the pilot sites and training of teachers in the content. These opportunities help to diversify our elective program and give students an additional opportunity to expand their mathematics knowledge. Based on our K-12 Curriculum Council work, on data analysis of MCAS results and internal assessment, the Mathematics Department continues to revise its curriculum, course offerings, and instructional practices.

Science Department

The Science Department implemented a single elective in 2008-2009, Introduction to BioTechnology. The purpose of this course was to expand the course offerings in science. The award of the BioTeach grant made this course a reality. The grant afforded us \$10,000 to purchase new equipment and supplementary materials for the class. Throughout this year we have evaluated our physics program and the way physics will be taught in 2009-2010. Next September, we will be offering AP Physics B. One of our teachers attended the AP Institute in St. Johnsbury last summer (2008) and realized that our current level one Physics course would be adequate preparation for the AP Physics B exam. Currently, in the course catalog are the following physics options: AP Physics C, AP Physics B and a combined Level 1-2 physics course. The goal of the changes is to make Physics more accessible to a larger group of students. We also had four students enrolled in the TEAMS Academy at the University of Massachusetts Lowell. This program offers math, engineering, and science courses not traditionally found in most high schools. Two teachers also took part in this program by acting as the faculty for two of the four courses, Steve Sanborn and Michael Doherty.

Social Studies Department

In 2008 Andover was able to restore the Social Studies Program Advisor position. Rebecca Ledig began that job on July 1st. The department hired three new teachers for the 2008-2009 school year (Matt Bach, Chris Farina, and Colette Berard). Teachers worked in the summer on curriculum development for *20th Century*, *Psychology*, *Contemporary World Issues*, *10th Grade Connections*, *Democracy and Media Literacy*, and *AP Euro*. Two teachers in our department (Michael McCarthy and Rebecca Ledig) traveled to China on a grant during the summer with *Global Alliance* to study WWII in Asia. They developed lesson plans and shared their experiences with the department. In August, Michelle Chachus was awarded the *Picturing America* grant by *The National Endowment for the Humanities*. This grant brings "high quality reproductions of notable American art into public schools...and uses art as a catalyst for the study of America." The department introduced a new course this school year called *Exploring Global Religions* after over a year of preparation. Nine teachers in the department are participating in the *Teaching American History* grant program under the direction of the department's own Lauren Ream and University of Massachusetts at Lowell. Lauren and the teachers participating continue to bring new ideas and strategies to the department. Annie McGuire is working with Melanie Cutler of the science department to develop an interdisciplinary course called *Environmental Action*. This course will be offered to juniors and seniors for the 2009-2010 school year.

English Department

The English Department at AHS continued to refine curriculum documents, to clarify expectations of students through the use of rubrics, and to implement changes in curriculum that were developed during summer months. In 2008 our 10th graders performed well once again on the English Language Arts MCAS. We met our AYP goal and continue to use test data to strengthen curriculum and instruction. During the summer of 2008 nearly all department members participated in professional development/curriculum activities, three focus areas being analysis of PSSS results, the expansion of our Advanced Placement program, and the development of a summer reading initiative. Several teachers examined the reading and language results of the PSSS which had been given to 9th graders in March. Three teachers attended AP workshops in St. Johnsbury, VT, and are teaching AP this year, as a record number of students are taking the AP Literature and Composition course in 12th grade. Teachers representing every grade and all of the elective courses participated in the development of a formal summer reading program to begin in the summer of 2009. Under the leadership of Jennifer Arundale, participating teachers read and chose summer reading titles and developed accompanying reading guides for each course offered by the department. Our plan is to build a community of readers, have a common

title with which to frame discussions at the start of each semester, and to use common reading to get a writing sample from students at the start of the upcoming school year. The English Department has four new staff people for the current year, and an ELA Program Advisor is in place.

Visual Arts

The Fine Arts Department in 2008 serviced nearly 1500 students during the year. Fourteen students in Portfolio enrolled in college art programs after graduation. Colleges attending are RISD, Pratt, Art Institute of Boston, Massachusetts College of Art, University of Mass. at Amherst and Lowell, Framingham State, Maine College of Art, New Hampshire Institute of Art, California College of Arts, Northern Essex Community College and Trinity College. Community based art exhibits included, "Main Street Memories" exhibit at the Andover Historical Society as well as their annual student art show in May. The Greater Lawrence Educational Collaborative - GLEC - Arts Show at the Lawrence Heritage State Park. Maxwell Nolan was selected to Art All State in 2008. The department submitted 21 works and 4 Portfolios to the National Scholastics Arts Awards and eight students were recognized with awards; 2 gold keys, 4 silver keys and 2 honorable mentions. Several students participated in "Senior Exhibition" night with individual art and photography portfolios of work and one permanent mural was created in the cafeteria. Art club had a successful year creating secret postcards and silk screening projects.

Counseling Department

The Counseling Department was pleased to welcome Pamela Kerrigan as the new member of the AHS Counseling Team. This past May, Ms. Kerrigan earned her Masters of Science in Applied Educational Psychology with a Focus on School Counseling from Northeastern University. Ms. Kerrigan came to us with outstanding recommendations after completing a Guidance Counseling Internship Program at Brookline High School. During the first semester of the school year, the Counseling Department worked diligently with seniors on the college application process. It is important to note that 35% of the seniors (185 students) applied to colleges under the early decision/early action admission deadlines. As of February 1st, 2924 transcript requests have been processed of which approximately 2000 were completed by December 15th. Early admission results were encouraging and included acceptances from Bentley College, Boston College, Boston University, Duke University, Georgetown University, Johns Hopkins University, the University of North Carolina at Chapel Hill, Northeastern University, Tufts University and Worcester Polytechnic Institute. During the second semester counselors will guide the underclassmen through the course selection process as well as working closely with the juniors through the initial stages of career and post-secondary planning.

Middle Schools

Doherty Middle School

Doherty Middle School is a school house comprised of students, staff, and administrators who hold academic excellence in student achievement in highest esteem as our primary goal. We continue to create and nurture a culture of reflection, conversation, collaboration and commitment to continuous improvement. Teachers in all three grades have made significant gains in adopting the following literacy strategies: sustained silent reading, encouraging students to use active reading strategies in answering test questions (MCAS and teacher tests), and teachers from all disciplines participated in summer workshops on differentiation. The Engineering initiative took hold last year, resulting in the adoption of a popular Engineering & Design program offered to all students in grades six, seven, and eight. In addition, changes were made to enhance our math supports (e.g., math extensions enrichment and piloting accelerated math). This year we added math strategies enrichment, broadened the ACC math and MCAS Academy. Through professional development opportunities, the mathematics teachers continued to improve their instructional techniques when working with those students who struggle in mathematics as well as those who move swiftly through the curriculum. We used data (MCAS, common assessments and grade level assessments) to back up the instructional needs of our students and provided teachers tools/data to individualize education and learning goals for children in strengthening academic progress. Science teachers from the three middle schools in Andover participated in the **NORTHEAST NETWORK STEM FELLOWS AND LEADERS Capstone Project Showcase** in 2008-2009. A 7th grade teacher represented Doherty as a two-year Fellow in this **STEM (Science, Technology, Engineering, & Math) Pipeline**

Project, partnering closely with Raytheon engineers who assisted in her Science Enrichment labs. In appreciating diversity in our community we designed curriculum connections with our new '*Hall of Flags.*' This is where flags were prominently displayed in the hallway leading to our library, representing/celebrating those 22 different countries where students and staff were born. We will use our trip to *China* this year as a springboard for learning about global differences and have set up a new *China enrichment elective*. And finally, we created a **Language Based Program** to service students with special needs, inviting them to remain at their neighborhood school in a substantially separate setting, rather than at an out-of-district placement. This program is designed to meet the needs of students who require intensive, connected instruction, with an emphasis on individually designed instruction in core academics and reading, adhering to the Massachusetts Frameworks.

West Middle School

West Middle School is committed to the core values of Turning Points 2000 and Educating Adolescents in the 21st Century. Our staff has been examining how teaching for deeper understanding leads to evidence of student learning and achievement, engaging students in learning experiences that are applicable to both what they are doing now and what they will be doing in the future. The result of this work for our teachers has been greater collaboration and more discussion and implementation of interdisciplinary work, leading to a richer and more engaging experience for both teachers and students. One overarching goal for Turning Points is ensuring success for every student. Our belief in the importance of this goal is evidenced by the addition of our new Excel program. This new program, combined with our continued focus on teaming and inclusion, has resulted in a number of innovative activities for all of our students. Leading these endeavors are new additions to our staff in administration, as well as in our social studies, language arts and special education departments. These combined efforts have created a building climate that is focused, supportive, and light-hearted. Special events such as our Flocking Flamingo Fundraiser, Going Green efforts, and school community celebrations have energized our staff and students. We are very grateful to our parent community for their continued support.

Wood Hill Middle School

At Wood Hill Middle School we are asking our students to "Look Inside." This request corresponds to our belief of continuous search for improvement. At Wood Hill, we challenge teachers to implement cutting edge practices for all learners and have developed in internal and external support for teachers through Expeditionary Learning Outward Bound. Our on-going work with Expeditionary Learning brings us the well researched practices and nationally recognized professional development. This year, teams and teachers have implemented expeditions such as The Election, Qualities of a Leader, Early Man, and World Carnival. A Team of Teachers presented their work at the National Conference in March. All teachers have worked to make cross-curriculum connections, learning targets correspond to assessments, high student responsibilities and expectations are more explicit and common place. Expeditionary Learning continues to be funded through the generosity of Wakefield Inc., the Andona Society, private donors, and local fundraising. Also this year, we have been able to support the engineering position and this has been a natural fit with process based learning. We are excited about the road traveled here at Wood Hill and look forward to the never ending learning journey ahead.

Elementary Schools

Bancroft Elementary School

While Bancroft School was subjected to significant change in 2008, the strong sense of community that marks our school remained constant. The open design of Bancroft School reflects a community that opens its doors and its heart to others. This was evident in 2008 as we continued to nurture strong partnerships with the Andover Senior Center, the Andover Rotary Club, Doherty Middle School, and Phillips Academy. Through these partnerships, our children benefited from the expertise and commitment of others. Their presence at Bancroft enhances the already excellent education afforded to all Andover children. Bancroft School did experience some change in 2008. On July 1, Francine Goldstein became the interim principal, filling the spot vacated by Scott Morrison. Additionally, a School Building Committee was formed in June, 2008 to study the physical needs of the Bancroft School and explore options for renovation or replacement. The Bancroft Community has grown and elementary education has changed dramatically since the school opened its doors in 1969. Now, almost 40 years later, there is a need for additional building space. Additionally, because of its design, Bancroft is costly to maintain. As

a result, the School Building Committee is exploring its options, including renovation and re-building. Information about the building project as well as the many initiatives and events at Bancroft School can be found on the newly formed PTO website: www.bancroftpto.org.

High Plain Elementary School

In keeping with the 40th anniversary of the first landing on the moon, the High Plain Community selected *"One Small Step...On the Journey of Learning"* as its theme for the new school year. The words of John F. Kennedy resonated with the High Plain staff and inspired their goals for the year. *"We choose to go to the moon, not because it is easy, but because it is hard and will serve to organize and measure the best of our energies and skills. The challenge is one we are willing to accept, one we are unwilling to postpone, and one which we intend to win."* After participating in a year long study regarding the feasibility of an expanded learning day, it was decided to defer the decision to apply for a Massachusetts DESE implementation grant. Parent and staff Expanded Learning Time surveys and focus groups did however highlight the need to further enhance 21st century study for our learners. Toward that goal, High Plain expanded its before and after school academic enrichment program to establish **Learning Leaps**. Created on a three term basis, **Learning Leaps** offers a diverse catalogue of academic, beyond the school day, offerings for grades K-5 providing - Mandarin Chinese, Spanish, Fine Arts studio classes, Advanced Math and Science workshops, in addition to chess, music, after school sports, HEP TV production, and a Stock Market Club. We hope to continue to grow these offerings based on our staff and parent volunteer instructors. Parents continue to be vital partners throughout our classrooms. Our parents sustain ELF (Environmental Learning for the Future) for all K-5 classes, our *Literacy Coalition* providing weekly one-on-one reading support for Gr. K-2, and Everyday Math games to build skills and confidence. This year *Parent Coffees* were conducted for each grade with our counselors, grade level staff and principal to discuss the developmental characteristics and social/emotional development of the grade. Our goal was to strengthen the home-school partnership and to provide parents with helpful strategies. This year we also established a mentoring *"Buddies"* program between WHMS student volunteers and our K-5 classrooms. Perhaps the most excitement this year was generated by the PTO's generous donation of four interactive SMARTBoards. This 21st century technology tool has provided a new and engaging pathway for student learning and access to vast new resources. As always we thank our parents, community volunteers and organizations who contribute so much to learning community and students.

Henry C. Sanborn Elementary School

Our Journey to Success is the theme for the year at Sanborn School. In addition to reinforcing Sanborn's values embodied by the four R's: Respect, Responsibility, Resourcefulness, and Reflection, we have embraced our theme which was chosen based upon the belief that successful people understand their talents and build their lives upon them. We have implemented classroom and enrichment activities to help the children learn to focus on their strengths by identifying and reflecting upon what they do well and expanded opportunities to showcase student work and talents. We continue to foster a love of reading in Sanborn students through the Community Read Along, Magic Carpet Reading, our "Explore New Worlds on Your Journey to Success" Reading Incentive Program, and a newly implemented monthly Literary Genre initiative. We have expanded our partnership with SHED/Kid's Club offering a number of their courses, with a science/engineering focus, to our students at Sanborn through our Explorations program. These courses included Pinball Mania, Magic, and Gizmos and Gadgets, and nicely complemented our other offerings which included courses such as Chinese, Spanish, Math Olympiad, Art Expressions, Leadership, Outdoor Games, Cooking, Volleyball, and Yoga. Our students have participated in community and civic awareness activities such as a Student Presidential Election, a recycling Waste Reduction Week, Walk to School Days and our 30th Annual Harvest Festival. The Sanborn Community, led by our fourth and fifth grade Student Council, participated in a number of service projects including Coats for Kids, Turkeys4America, Lazarus House Toy and Food Drives, Jump Rope for Heart, a mini-marathon to benefit Dana Farber, and peer tutoring programs. During the summer the roof replacement project at Sanborn was completed and signs were added to improve traffic flow. Sanborn is currently participating in a Model Classroom Project. Through the installation of a SMART Board in one of our fifth grade classrooms, we are integrating current imaging technology throughout the curriculum. We appreciate the continued support of our P.T.O. and the entire Andover Community.

Shawsheen Primary School

Shawsheen continued to Go Green! Students had a waste free lunch week, using recyclable and reusable containers to reduce waste. This trend continues as the students take the responsibilities of emptying the recycle bins and crushing milk cartons. First and second grade students practice independence by signing up for monthly jobs including watering the plants, feeding the turtles and making the announcements. The PTO continues to provide support, materials and cultural events, for which we are very grateful. A Smartboard was installed and an effort is underway to fund it and possibly buy more for the school. Community Service drives continued, and in April, Shawsheen was recognized for setting a new Guinness Book of World Record by 'gathering the largest number of plush toys' (5657!). These toys were donated to tutoring programs in Lawrence, libraries, orphanages and hospitals in Belize. To continue our effort to conserve, the school-wide theme is *Endangered Animals*. Shawsheen saw record numbers in registrations for K and lotteries were required for both full and half day classes. Staff participated in workshops regarding 'Response to Intervention', 'Differentiating Instruction', and 'Data Driven Assessment' among other current practices. All of the Shawsheen community appreciates the support of the Town of Andover.

South School

TEAM SOUTH Belonging promotes self-worth and in turn, an understanding of the value of other people. With that as our premise, the South School community adopted the acronym **T.E.A.M.** (Together Everyone Achieves More) to promote the concept that respectful collaboration prepares students for cooperative group work in school and undoubtedly, in their future work lives. We've actualized our school-wide theme this year...**South School Makes a World of Difference—Respecting Ourselves, Appreciating Others, and Caring for Our Planet**—in many different ways. Honoring *Stars of the Day* for demonstrating outstanding citizenship, implementing a monthly student recognition program, *Teammate of The Month*, that honors each and every student for outstanding academic work, developing leadership skills through South Student Councils (Community Service, Spirit, Student Issues), and joining together to support the message of our Go Green Committee to *reduce, reuse and recycle* are great examples of how South School makes a positive difference in the greater community.

West Elementary School

West Elementary School embraced the theme of "Think Do Succeed" for the 2008-2009 school year. We began the school year "thinking" of how to best utilize our PTO auction monies. After much research and teacher consensus we purchased four SMART Boards and two new mobile laptop labs. The teachers were provided with ample training to implement these new technological teaching tools. Another goal we had was to find a way to make several small group connections. We created a math block for all grade 3 and 4 children. The children have a forty-five minute math lesson in groups of 4-6, utilizing teachers, assistants, and administration. In addition we have a fifth grade small group before school tutoring group that is run by our literacy team. We expanded our math team to the second and third grades by starting a Continental Math League. We now have 150 students participating in an extra 45 minutes of math per week. The student council continued to reach out and make connections with the community. The monthly Walk to School Day incorporated a different charity each month. West was able to raise \$2,500 for the Beverly School in Kenya, outfit 400 people with toothbrushes and toothpaste, donate 700 books to Lawrence Community Daycare, and collect 489 coats for Coats to Kids Project. In addition, we have grown our senior volunteer program to seven very active seniors, as well as doubling our Merrimack Valley Jewish Coalition Literacy volunteers. We also celebrate our tradition of all fifth graders having a job from office worker, tour guide, courtyard maintenance, student council, STOP transport, and school store. In March, West celebrated our 14th annual WERAWC, West Elementary Readers' and Writers' Conference welcoming ten authors, illustrators and storytellers as well as 1,200 parents to hear their own "published" children.

DISTRICT DEPARTMENTS

Pupil Personnel Department

Pupil Personnel Administration continued to oversee special education services to approximately 1,000 identified students between the ages of 3 and 22. 28 Programs were available to address the needs of students with mild to moderate disabilities as well as those with more intensive special needs and multiple

handicaps. To the extent possible, special education students attended their neighborhood schools and participated with their typically developing peers in the general education setting. The Department continued its commitment to work with families to retain students in the district (rather than sending them to out-of-district programs), and provided consultation, training, and support to in-district staff in order to meet the complex needs of some of our students. These efforts have resulted in the establishment of two additional new programs at the middle school level this year. First, the EXCEL program at West Middle School serves students who present with global delays, providing access to the curriculum through academics, functional academics, and lifeskills. Second, the language-based classroom at Doherty Middle School provides intensive language remediation and support to students presenting with language-based learning disabilities who require extensive curriculum modifications in order to maintain effective progress. In addition to the new middle school programs, an existing elementary program at West Elementary has been redefined to serve students with autism utilizing the Applied Behavior Analysis (ABA) methodology. Finally, the high school now has a program in its infancy that will provide pre-vocational, vocational, and community support for students who require those services. In addition to supporting our special needs students, the Pupil Personnel Department also continues to oversee programs for educating English Language Learners (ELLs). We have continued to train general education staff on supporting these students in their classrooms.

Finally, the Department of Elementary and Secondary Education (DESE) released its results of our Coordinated Program Review, which took place during the 2007-08 school year. The report included two commendations (on the array of services provided to support students in a least restrictive environment and on principals' understanding of their role in supporting students with disabilities). There were several required corrective actions, mostly in the area of English Language Learners, which the Department is currently addressing.

Health Education

The Andover Health Education Department provides comprehensive health education to the students of Andover to increase each student's mental, physical, emotional and social well being. Health Education teachers align the curriculum with the Massachusetts Comprehensive Health Curriculum Frameworks instituting the sequential and coordinated teaching of health. Health teachers administered the Center for Disease Control Youth Risk Behavior Survey to middle school students. Behaviors related to tobacco, alcohol and illegal drug use, diet, exercise, violence and mental issues were reported. Community network teams such as Andover's Community Health Advisory Team met to build safe schools. Student groups such as Kids for Kids, Peer Leadership and Student's Against Destructive Decisions taught students to take an active role as models for positive health decisions. The Parent to Parent speaker series had an established program of speakers that directly tied to curriculum initiatives. Health teachers made an in-depth presentation at a monthly high school PAC meeting on mental and emotional health and teen suicide.

Technology

The Andover Public Schools' Technology Department continues to strive to meet our goal of enhancing student learning with the application of technology to assist our students with accessing, collecting, authenticating, managing, assessing, and analyzing information effectively and ethically. Currently we support 7129 users that access 2370 networked desktop and laptop computers, the Plant & Facilities Department video security and entry system and the HVAC monitoring systems and the enterprise size infrastructure that is necessary to support our clients.

During the past year the Technology Department completed the consolidating of its 35 stand-alone servers to 8 physical blade servers and consolidating its data storage and backup systems. In addition, we added a remote replication system for disaster recovery. We upgraded 50 Andover High School Art and Graphic computers and repurposed the 50 Pentium P4 Art and Graphic's computers to replace 50 nine year old AHS PII classroom computers. We upgraded the 120 seven year old mobile wireless laptop labs B at Doherty Middle School and West Middle School and the seven year old mobile wireless labs at Bancroft and West Elementary. Thanks to the PTO at West Elementary School we purchased, configured, and installed a second 30 unit mobile wireless laptop lab and 3 Interactive Whiteboards. We also upgraded 35 teacher/administrative laptops and 40 of our 755 printers. In total we were able to

upgrade 200 of our 2370 computers or 8.5 % of our CPU inventory with new equipment. This calculates out to an 11.85 year replacement cycle if funding continues at the present level.

Physical Education Department

Our K-12 Physical Education teachers strove to instill in their students an understanding of the importance of physical fitness and activity and the critical role it plays in their overall lifetime health and well-being. Implementing a comprehensive curriculum that is based on the National Association for Sport and Physical Education standards, as well as the Massachusetts Health Curriculum frameworks, our PE teachers taught students a wide variety of movement concepts, health related components and skill related components of physical fitness, and sports skills and activities that promote a healthy and active lifestyle. In addition to these curricular offerings, elementary physical education teachers ran the American Heart Association Jump Rope for Heart and Hoops for Heart programs. The adapted physical education teachers hosted a full day workshop for teaching students with special needs that was attended by more than fifty teachers from schools across the northeastern part of the state. The middle school physical education teachers conducted a cross country race for all middle school students, and the elementary physical education teachers conducted a cross country race for fourth and fifth grade students. The high school cross country team and coaches helped facilitate both events.

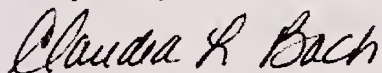
Athletic Department

The athletic department is committed to the philosophy that participants are students first and athletes second. Interscholastic athletics is a co-curricular activity that serves as an extension of the academic classroom. It is a place where teachers are truly teaching what they want to teach to students who are truly learning what they want to learn. The educational experiences of all individuals participating are enhanced through the learning of the values of healthy competition, teamwork, goal setting, respect, and hard work. Over fifteen hundred roster spots were filled by student-athletes who took advantage of the opportunities for learning through the athletic program during the 2008 year.

The Boston Globe recognized Andover as the runner up for the Dalton Award which is the combined boys and girls winning percentage for 2008. The Girls Indoor Track team was the All State Champions and the Girls Basketball team was Eastern Massachusetts Champions. Andover High School was recognized by the MIAA with a state sportsmanship award in 2008 as well as receiving individual state sportsmanship recognition for our Boys Lacrosse program. The following teams earned Merrimack Valley Conference Championships in 2008; Boys Swimming, Girls Basketball, Girls Indoor Track, Girls Skiing, Basketball Cheerleading, Boys Tennis, Girls Tennis, Boys Lacrosse, Girls Lacrosse, Softball, Golf, Football Cheerleading, and Field Hockey.

On behalf of students, parents and staff, I thank the town of Andover for its ongoing support of our schools. This is support that continues to ensure that Andover is a place where people want to live, to work, and to raise a family.

Respectfully submitted,



Dr. Claudia L. Bach
Superintendent of Schools

GREATER LAWRENCE TECHNICAL SCHOOL

Greater Lawrence Technical School is a regional vocational secondary institution with a campus in West Andover encompassing twenty-six acres. The school educates students from Andover, Lawrence, Methuen and North Andover and, in addition, accepts qualified students from other communities through the school choice program. There are currently twenty-six underclassmen from Andover attending the school and fifteen employees of Greater Lawrence Tech reside in Andover.

Greater Lawrence Technical School is accredited by the New England Association of Schools and Colleges. In 2008, sixty-three percent of the senior class went on to continue their education in either a four or two year college following graduation while the remaining students combined either college with full-time employment or made a direct impact on the workforce of the Merrimack Valley. College-bound graduates increased twenty-two percent versus the graduating class of 2007 (41%).

The sixteen career opportunities offered to students through a five-academy model include Allied Health, Automotive Collision Repair, Automotive Technology, Biotechnology, Carpentry, Culinary Arts, Cosmetology, Electricity, Electronics & Pre-Engineering, Fashion Technology, Graphic Communication, Information Support Services & Networking, Marketing, Metal Fabrication & Joining Technologies, Office Technologies and Plumbing. Our Technical School has been one of the pioneers in the state regarding the successful academy model.

Greater Lawrence Technical School prepares students for lifetime employment through nationally and state recognized licensure and certification programs including; Building Supervisors License, State Cosmetology, NATEF, ASE, Refrigerant Recovery and Recycling License, CareerSafe, SP2, Mass I/M Certification and License, American Culinary Federation License, ServSafe, State Board of Electricians, OSHA Safety Certification, Print Ed Certification, Art Collaborative, Graphic Arts Education and Research Foundation, CPR, First Aid, CNA, EKG Technician License, Home Health Aide, NCCAP, Paid Feeders Program, A+, Cat.5, Cisco, Hilti Certification, State Board of Plumbing, Water Pex & Trac Piping Certification, and Gastite Certification. The Cooperative Education component of Greater Lawrence Technical School allows students to use their knowledge and skills at worksites in the Merrimack Valley which include many employers in Andover.

While the school continues to be a community of learners dedicated to service and excellence, Greater Lawrence Technical School maintains its mantra “Reggies Moving Up”. This has been reflected in the improvement in MCAS scores, the phenomenal success of the athletic teams and the continued medal winning prowess of both DECA and SKILLS/USA on both the State and National level. Greater Lawrence Technical School is extremely proud of its thirty-three Abigail and John Adams Scholarship winners.

Residents of Andover have benefitted from many of the consumer friendly services offered to the public through our technical programs. At Greater Lawrence Technical School, residents have had their cars repaired, received a haircut, enjoyed lunch in one of our two restaurants, had brochures printed, and countless other things which have made life easier for townspeople each day. In addition, the residents of Andover continue to use the school facility by way of enrollment in classes offered through Community and Youth Services and athletic venues for both youth and varsity sports teams, which include the swimming pool, gymnasiums and fields. Greater Lawrence Technical School continues to be the site for most Andover teens receiving their Lifeguarding and Water Safety certifications. More than sixty Andover groups and individuals have utilized the rental option created by The District Committee.

This year, Greater Lawrence Technical School offered a new educational camp during February vacation for middle school students. The Imagination Vacation was a technical camp offered to students in grades 6, 7, and 8 who were given the opportunity to design, build and create a project in the following areas: Pre-Engineering, Biotechnology, and Web Design and Development. Each class consisted of educational, motivational, and fun hands-on laboratory/workshop sessions. Four of the participants were Andover residents.

Greater Lawrence Technical School continues to enjoy a close working relationship with the Andover Police Department. Since the 2007 – 2008 School Year, an Andover patrolman has been employed by the District as a School Resource Officer. His presence during the school day, and at after-school and sporting events, has had a positive impact on the entire school community.

The Greater Lawrence Technical School District Committee is made up of seven members from the four sending communities of Andover, Lawrence, Methuen and North Andover. In addition to representation on the District Committee, Andover is also represented by a resident on both the school's Advisory Board and The School Council. District Committee representation is determined by the number of students attending from that community.

COMMISSION ON DISABILITY

The mission of the Andover Commission on Disability is to address Andover's needs for the town, its residents, visitors, friends, employers and families relative to disability.

The Andover Commission on Disability is a commission of nine volunteers serving three-year terms and appointed by the Board of Selectmen to advocate on disability-related issues. The majority of the Commission members must be disabled or directly related to disability.

The goals of the Commission are:

- To advocate for the full integration and participation of people with disabilities in the Town of Andover.
- To research the needs and problems of people with disabilities in the Town of Andover.
- To advise and assist Town officials and employees in addressing the needs of people with disabilities.
- To provide information, referral, guidance and technical assistance to individuals, public agencies, business and organizations in matters pertaining to disability.
- To participate to the maximum extent possible in disability-related programs of a local, regional, State and Federal nature.
- To support training related to disability to people who reside or work in the Town of Andover.

EXECUTIVE SUMMARY

In 2008, our areas of concentration were:

- 1) Project Lifesaver – A search and rescue project with the Andover Police Department
- 2) Access Projects: The Main Street Project, The Park and Barnard Streets Project
- 3) Playground Project: Lower Shawsheen Playground
- 4) Handicap Parking Program
- 5) Information Resource

PROJECT LIFESAVER

Project Lifesaver continues to be a priority for the Andover Commission on Disability. The Commission originally sponsored the equipment and education of police officers for this search and rescue program for people who wander from safety. This program is available to all residents regardless of their ability to pay. The Commission has an ongoing sub-committee working with the Andover Police Department. Currently, the program has an enrollment of 10 families. The main thrust continues to outreach into the community to create an overall awareness of the program within Andover and surrounding communities. This year, the Commission assisted North Andover in setting up and implementing their own system which provides both towns additional trained police personnel in the event of an emergency.

ACCESS PROJECTS

The Main Street Project

For the past three years and completed in 2008, the Access sub-committee completed its goal of surveying every business with a Main Street address from Stevens Street to School Street. This was in direct compliment to the Main Street Project of the Town. While the Commission also contributed to decisions on sidewalks and curb cuts, its focus was on the entryways of each business and the subsequent travel paths our disabled citizens would encounter. In all, site reviews of 159 places of business were completed with an evaluation based on the guidelines of the Americans with Disabilities Act of 1990. Of these businesses, only 29% were in full compliance with the 18 year old federal law; 77 businesses or 48% need major renovation to meet compliance while 36 businesses or 23% would need only minor adjustments to be in compliance with federal law.

Recommendations for adaptations and modifications were made to both business owners and property owners at the time of the site visits. If a business met all ADA requirements, the Disability Commission awarded a window decal stating they are a disability-friendly facility. If adaptations were needed, they were described in writing with reference to federal and state laws and recommendations on approaches to change. At the conclusion of the overall study, presentations of the findings and their implications were made to the Town Manager, Board of Selectmen and Planning Board of the Town and the Andover Business Center Association. The information was well received and the Commission was encouraged to complete further site reviews of prominent “downtown” streets.

The Park and Barnard Streets Project

While continuing to advocate for accessibility improvements to the Main Street businesses the Access Sub-Committee studied, the Commission is currently studying the entrances and navigation of Park Street and Barnard Street businesses in the downtown. The study will be completed in early 2009. Findings will be sent to both business owners and their property owners who are jointly responsible to provide access to handicapped residents as mandated by the Americans with Disabilities Act of 1990. They will also be shared with Town planners as was the initial study.

PLAYGROUND PROJECT

Lower Shawsheen Playground

For several years, the Commission has committed itself to improving the accessibility of the Town's playgrounds. The Lower Shawsheen Playground was the focus of last year's efforts. As a combined effort with the Plant and Facilities Department and the Disability Commission, an ADA compliant play structure was added to the playground.

HANDICAP PARKING PROGRAM

This ongoing ticketing program by volunteer members of the Commission consists of photographing vehicles parked illegally in official handicap parking spaces in Andover. Such parking violations are documented on special forms and submitted with the photos of the car in the illegal location to the Andover Police Department. Citations are then issued for the violations, currently at \$100.00 each. The program's intent is to support the Police Department and to help protect the rights of the handicapped.

INFORMATION RESOURCE

The Commission on Disability publishes a newsletter in a continuing education effort and as a report to the community of our activities in the Town. The newsletter is available at various locations around the Town including the Town Offices, the Senior Center, Old Town Hall, the Library, the Safety Center, and on our website.

The Commission's website is [**http://andoverma.gov/boards/disability**](http://andoverma.gov/boards/disability). It is intended to inform residents of programs and services for the disabled, the activities and efforts of the Commission, as well as areas of concern needing advocacy.

PRESERVATION COMMISSION

The Andover Preservation Commission endeavors to fulfill its mission to advise the town concerning the preservation of its historic and archeological resources and has been active in the following areas.

DEMOLITION DELAY BYLAW

The Preservation Commission heard demolition requests for four properties and imposed delays of 0 to 12 months. Two structures were deemed historically significant – one was demolished and one is awaiting demolition. One application was withdrawn because the project was denied by the Zoning Board of Appeals. One structure was determined to be not historically significant. One historically significant building was razed without the proper permit or review.

REVIEW OF PLANS

The Commission reviewed twenty-four applications for historic appropriateness. Ten of those applications required no formal review.

DIMENSIONAL SPECIAL PERMIT/HISTORIC PRESERVATION

One request was submitted and approved by the Zoning Board of Appeals.

LOCAL HISTORIC DISTRICTS

The Preservation Commission and the Ballardvale Historic District Commission work cooperatively on issues of mutual interest.

DESIGN REVIEW BOARD

The Commission remains vitally interested in the historic buildings and character of the downtown and Main Street corridor to Rte. 495. This year, the DRB was instrumental in developing the design for the Korean Veterans Memorial now located in The Park.

WEST PARISH GARDEN CEMETERY COMMITTEE

See www.westparishgardencemetery.org for more information. The Committee replaced a roof on one of the original West Parish Church horse sheds which will be used for storage.

HERITAGE EDUCATION

The 18th Annual Andover Preservation Awards were held in May at the Memorial Hall Library in cooperation with the Andover Historical Society and the Ballardvale Historic District Commission to recognize outstanding examples of historic preservation in the community. Eight property owners received recognition for their efforts. Also recognized were: Joan Silva Patrakis, Historian; The Andover Garden Club in its 80th year and the Historic Preservation Website Development Team.

PROJECTS OF NOTE

- *Historic Building Survey Project* – www.mhl.org/historicpreservation/

May 2008 was the official launch date for the new historic preservation website. Commission member Lynn Smiledge is directing the first phase of the project to update and add to the Andover Historic Building Survey, a collaborative effort of the Preservation Commission, the Andover Historic Society and Memorial Hall Library. The project is digitizing the general survey of Andover's historic buildings from the late 17th century through the early 20th century. The website, hosted by Memorial Hall Library, allows researchers and Town departments internet access to this information. It will be modified as new information becomes available. Phase 2 of this project will broaden the survey to include appropriate 20th century buildings.

- *Wood Park*

The Preservation Commission is working with the Town's Plant and Facilities Department, the Design Review Board and Mrs. Rosalyn Wood to design an appropriate memorial monument to William Wood to be built in Wood Park on North Main Street in Shawsheen Village. Restoration of the historic fence, park maintenance and enhancement are also being addressed.

- *Preservation Restrictions*

The Commission continues to develop goals and pursue opportunities to better preserve the Town's historic resources. Preservation restrictions are an approval requirement of the Dimensional Special permit for Historic Preservation. Two Preservation Restrictions are in process. The Commission encourages individual homeowners to consider Preservation Restrictions or easements for the protection of their historic properties.

- *Historic Restoration/Rehabilitation Information*

Acting in their advisory capacity, the Commission is developing and offering educational materials to the public. These resources help individual building owners understand the meaning of historic preservation, instruct them on the selection of appropriate materials and direct them to appropriate alternatives when cost is an issue. As always, the Commission is willing to advise building owners on their historic preservation projects. In 2008, an information sheet on the preservation of historic windows was developed by member Lynn Smiledge. Commission member Jim Batchelder is researching and designing detailed maps for all seven National Register Historic Districts. All new information will be available on the website.

- *Essex National Heritage Commission Award*

Commission Chair Karen Herman was awarded the “*Pioneers in Partnership Award for Historic Preservation*” by the Essex National Heritage Commission. She was nominated on behalf of the Town by the Town Manager.

ANDOVER HOUSING AUTHORITY

The Andover Housing Authority was organized in June 1948. Monthly meetings are held on the third Thursday of every month at the Stowe Court Community Room, 100 Morton Street, except during January, May and October when meetings are held at the Frye Circle Community Room, 256 North Main Street. Board members and Executive Director are as follows:

James Cuticchia – Chairman	Calvin Deyermond, Vice Chairman
Francis O'Connor – Treasurer	Daniel T. Grams – Assistant Treasurer
Janice Burkholder – Member	Christine Poschen-Metzemackers – Ex. Director

The Andover Housing Authority has thirty-three buildings on six different sites comprised of 218 units of State-aided housing for elder/disabled people on Chestnut Court, Grandview Terrace, Frye Circle and Stowe Court. There are 56 units of family housing in Memorial Circle. In addition, the AHA owns one house under the Mass. Chapter 689 Program for developmentally disabled adults and administers ten Alternative Housing Vouchers under the Massachusetts (AHVP) leased housing program for a total of 292 state units.

State-funded Programs – Income Limits are as follows:

1 person – \$43,050	3 people – \$55,350	5 people – \$66,400	7 people – \$76,250
2 people – \$49,200	4 people – \$61,500	6 people – \$71,350	8 people – \$81,200

Apartment Turnover

22 Elder/Disabled Units (10%) 10 Family Units (19%) – including transfers to larger or smaller units and reasonable accommodations
Average Rent: \$314 – Elder/Disabled Program \$390 – Family Program (includes all utilities)

State-funded Grants – Capital Improvements

- Grandview Terrace – Boilers - \$30,000
- Memorial Circle – HC Renovation - \$25,000 (preliminary funds)
- Frye Circle – Hallway windows and doors - \$25,000 (preliminary funds)
- Chestnut Court – Roofs - \$81,250 and Electric Transformer Repairs - \$10,000

State-funded Grant – New Horizons for Youth Program

An after school homework program for Memorial Circle children funded through the Andover Police Department under the Edward Byrne Memorial State and Local Law Enforcement Assistance Program.

Federally-funded Programs

The AHA administers 127 vouchers under the Section 8 Housing Choice Voucher Program through HUD. Section 8 income limits are as follows:

1 person – \$28,200	3 people – \$36,250	5 people – \$43,500	7 people – \$49,950
2 people – \$32,250	4 people – \$40,300	6 people – \$46,750	8 people – \$53,200

Family Self Sufficiency Program (25 slots)

Completed in June 2008 as the last four participants graduated to self sufficiency and received their escrow funds.

ANIMAL INSPECTION

	<u>2006</u>	<u>2007</u>	<u>2008</u>
Number of dogs quarantined for biting	21	16	25
Number of animals tested for Rabies	5	13	7
Number of animals testing positive for Rabies	0	0	0
Number of cats quarantined for Rabies exposure	54	50	35
Number of dogs quarantined for Rabies exposure	16	13	14
Number of barns inspected	2	16	16
Number of beef cattle	4	3	3
Number of beef steers	3	0	0
Number of beef herds (one animal constitutes a herd)	2	2	1
Number of horses	78	74	78
Number of donkeys	4	4	5
Number of sheep	3	3	0
Number of goats	3	2	3
Number of swine	90	65	65
Number of swine herds	1	1	1
Number of Llamas	0	7	13

The annual Rabies Immunization Clinic was held on Saturday, April 5, 2008 at the Andover Animal Hospital on Lowell Street.

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

STATEMENT FOR THE CALENDAR YEAR 01Jan08-31Dec08

CAPITAL ACCOUNT
SUMMARY OF TRANSACTIONS

	1-Jan-2008	PRINCIPAL FUND			31-Dec-2008
Money Mkt Fund (CBPF)	\$0.00	-Gain/(Loss) - Sale of Securities	\$8,450.00	Money Mkt Fund (CBPF)	\$0.00
Securities @ Book	\$186,703.92	-Transfers to/from Operating Accts.	-\$15,417.10	Securities @ Book	\$179,736.82
Res.for Cost/Mkt.	\$0.00	- Adj. to lower of Cost/Market		Res.for Cost/Mkt.	\$0.00
	<u>\$186,703.92</u>	Increase	<u>-\$6,967.10</u>		<u>\$179,736.82</u>

OPERATING ACCOUNTS

(RESERVE FUND & CASH ACCOUNTS)

INCOME (01Jan2008-31Dec2008)

Sav Acct / CD	\$0.00	Gain/(Loss) on Sales	\$8,450.96	Sav Acct / CD	\$0.00
Checking Account	\$7,338.20	Stock Dividends Received	\$4,060.25	Checking Account	\$5,618.94
Money Mkt Fund (CBRF)	\$62,560.56	Interest Received-Bonds/Notes	\$500.00	Money Mkt Fund (CBRF)	\$87,731.12
		Interest Received-Broker/MM	\$1,156.94		
		Other income	\$138.31		
		Stock Dividends - Foreign	\$1,718.38		
		Capital Gain Dist - MF	\$7,225.44		
	<u>\$69,898.76</u>	Income Total	<u>\$23,250.28</u>	<u>\$93,350.06</u>	

EXPENSES (01Jan2008-31Dec2008)

Andover High School Projects 08/09	\$1,080.65
Andover High School Projects 07/08	\$0.00
Andover High School Projects 06/07	\$3,447.42
Investment Counsel Fees	\$1,438.00
Misc.Operating Expenses	\$153.19
Foreign Taxes Paid	\$46.12
Honorarium	\$600.00
Other misc exp	\$0.70
Expense Total	<u>\$6,766.08</u>
Net Gain/(Loss)	<u>\$16,484.20</u>

TRANSFERS

- To/From Principal	
- To/From Reserve	
Increase/(Decrease)	<u>\$16,484.20</u>

<u>\$256,602.68</u>	TOTAL PRINCIPAL AND OPERATING ACCOUNTS	<u>\$273,086.88</u>
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**TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS 01810**

CAPITAL ACCOUNT

**SECURITIES BOUGHT AND SOLD
DURING THE CALENDAR YEAR 01Jan2008-31Dec08**

		PROCEEDS	COST	GAIN/(LOSS)
		STOCKS & MUTUAL FUNDS		
BEGINNING BOOK VALUE STOCKS/MUTUAL FUNDS - 1/1/2008			186,703.92	
LESS: STOCKS/MUTUAL FUNDS- Sold/Exchanged				
2/8/2008 Sold	300 Shs Raytheon Co	\$19,583.88	\$9,446.23	\$10,137.65
4/17/2008 Sold	800 Shs Petrohawk Energy Corp	\$17,661.69	\$10,436.25	\$7,225.44
6/10/2008 Sold	300 Shs Diebold Inc	\$11,780.01	\$11,050.26	\$729.75
6/11/2008 Sold	400 Shs Vectren Corp	\$11,998.12	\$9,912.28	\$2,085.84
11/20/2008 Sold	400 Shs Liberty Media Interactive Ser A	\$1,133.72	\$9,659.25	-\$8,525.53
	TOTAL Sold	\$62,157.42	\$50,504.27	\$11,653.15
ADD: STOCKS/MUTUAL FUNDS - Acquired				
1/11/2008 Bought	800 Shs Ishares MSCI Japan Index Fund		\$10,469.25	
5/15/2008 Bought	300 Shs MDU Resources Group		\$9,171.35	
9/12/2008 Bought	600 Shs Duke Energy Holding Corp		\$10,938.57	
	Total Acquired		\$30,579.17	
BOOK VALUE - 12/31/2008			166,778.82	
			BONDS/NOTES	
BEGINNING BOOK VALUE - 1/1/2008			\$0.00	
LESS: BONDS/NOTES - Sold/Matured/Redeemed				
9/30/2008 Sold	50,000 Shs FHLB Call Bonds Rate 4.00%		\$50,000.00	
	TOTAL Sold/Matured		\$50,000.00	
ADD: BONDS/NOTES - Acquired				
6/30/2008 Bought	50000.000 shs FHLB Rate 4.0%		\$50,000.00	
9/17/2008 Bought	25000.000 Shs FFCB Call Bond 4.05%		\$25,005.25	
	TOTAL Acquired		\$25,005.25	
BOOK VALUE - 12/31/2008			\$25,005.25	
TOTAL SECURITIES/MUTUAL FUNDS @ BOOK VALUE - 12/31/2008			\$191,784.07	Gain/(Loss)
				\$11,653.15
RESERVE FOR LOWER OF COST/MARKET VALUE			\$0.00	
TOTAL SECURITIES/MUTUAL FUNDS @ ADJ. BOOK VALUE - 12/31/2008			\$179,736.82	
Broker - Cash/MM Reserve and Principal Funds- 12/31/2008			\$87,731.12	
TDBN Checking account 12/31/2008			\$5,618.94	
TOTAL VALUE OF ASSETS - 12/31/2008			\$273,086.88	

TRUSTEES OF PUNCHARD FREE SCHOOL

Capital Account

**FUNDED PROJECTS 2008-2009 SCHOOL YEAR
(01Jul2008-30Jun2009)**

PROJECT	Approved at trustee's meeting 9-May-2008	Expended as of 31Dec2008	Unexpended Balance as of 31Dec2008
1. Microscopics Studies	\$1,250.00	\$0.00	\$1,250.00
2. Performing Opportunities	\$0.00	\$0.00	\$0.00
3. AHS Marching Band	\$1,500.00	\$0.00	\$1,500.00
4. AHS Robotics Club	\$1,500.00	\$0.00	\$1,500.00
5. Principal's Discretionary Fund (\$2000.00 this year) plus \$2788.57 carry over from the 2007-2008 year	\$2,000.00 \$2,788.57	\$741.90 \$338.75	\$1,258.10 \$2,449.82
6. Steps to Success	\$2,000.00	\$0.00	\$2,000.00
7. Peer Ambassador Program	\$950.00	\$0.00	\$950.00
Total	\$11,988.57	\$1,080.65	\$10,907.92

DETAILS OF MISC. OPERATING EXPENSE

	1-Jul-08 thru 31-Dec-2008	1-Jul-2007 thru 30-Jun-2008	Variance
Copying/Printing Costs	\$9.40	\$22.70	(\$13.30)
Postage	\$0.00	\$0.00	\$0.00
Office Supplies - Computer cartridges, paper (1/3)	\$0.00	\$27.26	-\$27.26
Other miscellaneous expenses	\$100.00	\$0.70	\$99.30
Fidelity Insurance	\$0.00	\$0.00	\$0.00
Treasurer's Honorarium	\$0.00	\$600.00	-\$600.00
Total	109.40	\$650.66	(\$541.26)

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

FUNDS ANALYSIS AS OF: December 31, 2008

CAPITAL ACCOUNT

PRINCIPAL FUND	Book Value 31-Dec-2008	Market Value 31-Dec-2008	Market Value Over/(Under) Book Value 31-Dec-2008
STOCKS & BONDS			
25000.000 Shs FFCB Callable Bonds Rate 4.0500%	\$25,005.25	\$25,007.75	\$2.50
600.000 Shs Duke Energy Holding Corp	\$10,938.57	\$9,006.00	-\$1,932.57
300.000 Shs MDU Resources Group	\$9,171.35	\$6,474.00	-\$2,697.35
200.000 Shs Anadarko Petroleum Corp	\$8,922.47	\$7,710.00	-\$1,212.47
500.000 Shs. Atmos Energy Corp.	\$10,529.50	\$11,850.00	\$1,320.50
300.000 Shs CVS	\$9,481.25	\$8,622.00	-\$859.25
300.000 Shs General Electric	\$10,024.81	\$4,860.00	-\$5,164.81
200.000 Shs Glaxo Smithkline PLC ADR	\$11,099.25	\$7,454.00	-\$3,645.25
300.000 Shs. Honeywell Intl. Inc.	\$10,673.98	\$9,849.00	-\$824.98
300.000 Shs International Paper	\$10,173.46	\$3,540.00	-\$6,633.46
200.000 Shs. Kimberly Clark Corp.	\$11,696.03	\$10,548.00	-\$1,148.03
200.000 Shs Novartis AG Spon ADR	\$11,690.87	\$9,952.00	-\$1,738.87
400.000 Shs Pfizer Inc	\$10,219.25	\$7,084.00	-\$3,135.25
300.000 Shs. Unilever PLC	\$11,631.94	\$12,430.80	\$798.86
300.000 Shs Hugoton Royalty Trust UBI	\$8,009.59	\$4,815.00	-\$3,194.59
800.000 Shs Ishares Inc MSCI Japan Index Fund	\$10,469.25	\$7,664.00	-\$2,805.25
TOTAL STOCKS & BONDS	\$179,736.82	\$146,866.55	-\$32,870.27
TOTAL MONEY MARKET & SECURITIES	\$179,736.82	\$146,866.55	-\$32,870.27
Reserve for Lower of Cost /Market	\$0.00	\$0.00	\$0.00
TOTAL PRINCIPAL FUND	\$179,736.82	\$146,866.55	-\$32,870.27
RESERVE FUND			
BANKNORTH CD ACCOUNT	\$0.00	\$0.00	\$0.00
Broker/MM Cash Reserve	\$87,731.12	\$87,731.12	\$0.00
TOTAL RESERVE FUND	\$87,731.12	\$87,731.12	\$0.00
CASH FUND			
CHECKING ACCOUNT - Banknorth	\$5,618.94	\$5,618.94	\$0.00
TOTAL FUNDS	\$273,086.88	\$240,216.61	-\$32,870.27
Capital Fund Market value as of 12/31/08	\$240,216.61		
Change in Market Value from 1/1/2008			-\$32,870.27

TRUSTEES OF PUNCHARD FREE SCHOOL
CAPITAL ACCOUNT

ROLL FORWARD ANALYSIS FOR YEAR ENDED 12/31/2008

	UBS Securities at book	UBS Bonds et book	UBS MM Funds CBResFunds	TDBN Checking Account	Income 01 Jan08-31 Dec08	Expenses 01 Jan08-31 Dec08	Pre-Paid Insurance	Total Capital Account
1/1/2008 BOOK VALUE BAL	\$186,703.92	\$0.00	\$62,560.56	\$7,338.20				\$256,602.68
Capital Gains - MFs					\$7,225.44			
Bond/Note interest					\$500.00			
Interest Earned MM Fund					1,156.94			
Stock Dividends					4,060.25			
Foreign dividends					1,718.38			
Realized Investment Gain/(Loss)					8,450.96			
Other Inc					138.31			
Transfers to Checking Account								
Transfers from Scholarship								
Accounts to Pay Awards.								
Sale of Bonds								
Purchase of Bonds								
Deductions:								
Foreign taxes Paid						46.12		
Andover High School Projects 06-07						0.00		
Andover High School Projects 07-08						3,447.42		
Andover High School Projects 08/09						1,080.65		
Investment Counsel Fees						1,438.00		
Honorarium						600.00		
Fidelity Bond						0.00		
Pre-Paid Insurance						0.00		
Postage								
Printing/Copies						25.93		
Office Supplies						27.26		
Other expense						100.00		
Other misc exp						0.70		
Adj. to Lower of Cost/Market								
12/31/2008 BOOK VALUE BAL	\$179,736.82	\$0.00	\$87,731.12	\$5,618.94			\$0.00	\$273,086.88

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS 01810

SCHOLARSHIP ACCOUNT

SECURITIES BOUGHT AND SOLD
TWELVE MONTHS ENDED - December 31, 2008

					PROCEEDS	COST	GAIN/(LOSS)
					STOCKS & MUTUAL FUNDS		
BEGINNING BOOK VALUE - 1/1/2008					\$235,253.05		
LESS: STOCKS/MUTUAL FUNDS- Sold/Exchanged							
2/22/2008	Trow	Sold	517.003 shs	Pioneer Small Cap Value Fund	11,264.00	\$10,721.85	\$542.15
2/26/2008	Trow	Sold	252.982 shs	Pioneer Equity Inc Fund CIA (758.494 shs left)	7,000.00	\$7,000.00	\$0.00
2/26/2008	Trow	Sold	800.000 shs	Pioneer High Yield Fund CIA (4100.61 shs left)	8,000.00	\$8,000.00	\$0.00
2/26/2008	Schol	Sold	1203.435 shs	Templeton Growth Fund CIC	25,320.27	\$22,509.73	\$2,810.54
10/9/2008	Schol	Sold	1166.744 shs	Templeton Growth Fund CIA	17,221.14	\$25,225.00	-\$8,003.86
10/14/2008	Schol	Sold	452.080 shs	Capital Income Builder Fund CIA / SF	\$20,000.00	\$23,756.80	-\$3,756.80
10/14/2008	Trow	Sold	561.590 shs	Pioneer Cullen Value Fund CIA /Trow	\$8,328.38	\$11,267.00	-\$2,938.62
TOTAL Sold					\$97,133.79	\$108,480.38	-\$11,346.59
ADD: STOCKS/MUTUAL FUNDS - Acquired							
2/22/2008	Trow	Bought	561.590 shs	Pioneer Cullen Value Fund CIA		11,267.00	
2/26/2008	Schol	Bought	1166.744 shs	Templeton Growth Fund CIA		25,225.00	
2/26/2008	Trow	Bought	828.272 shs	Income Fund of America CIF	funds from above	15,000.00	
10/9/2008	Schol	Bought	2674.090 shs	Franklin US Gov Sec CIA /SF		\$17,221.14	
10/14/2008	Schol	Bought	3105.90 shs	Franklin US Gov Sec CIA /SF		\$20,000.00	
10/14/2008	Trow	Bought	1325.311 shs	Franklin US Gov Sec CIA /Trow		\$8,535.00	
TOTAL Acquired						97,248.14	
BOOK VALUE - 12/31/2008					224,020.81		
					=====		
					BONDS/NOTES		
BEGINNING BOOK VALUE - 1/1/2008					0.00		
LESS: BONDS/NOTES - Sold/Matured/Redeemed							
None					0.00		
TOTAL Sold/Matured					0.00		
ADD: BONDS/NOTES - Acquired							
None					0.00		
TOTAL Acquired					0.00		
BOOK VALUE - 12/31/2008					0.00		
					=====		
TOTAL SECURITIES/MUTUAL FUNDS @ BOOK VALUE - 12/31/2008					\$224,020.81		
RESERVE FOR LOWER OF COST/MARKET VALUE						\$0.00	
TOTAL SECURITIES/MUTUAL FUNDS @ ADJ. BOOK VALUE - 12/31/2008						\$224,020.81	
Broker - Cash/MM Reserve Funds and Checking Account - 12/31/2008						\$42,121.48	
Federated Capital Reserve MM Account - TROW - 12/31/2008						\$8,115.74	
TDBN Cash Checking acct 12/31/2008						\$1,870.00	
					=====		
TOTAL VALUE OF ASSETS - 12/31/2008					\$276,128.03		

Total
Gain/(Loss)
-11,346.59

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

STATEMENT FOR SIX MONTHS ENDING: December 31, 2008
SCHOLARSHIPS AND SPECIAL FUNDS

	Beginning BALANCE 31-Jul-2008 *	Misc Additions to Principal	Apportioned Net Income 1-Jul-2008 thru 31-Dec-08	Scholarships 1-Jul-2008 thru 31-Dec-08	BALANCE 31-Dec-2008
DONAND DUNN FUND	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
H.W. & M.P. BARNARD	\$1,415.81	\$0.00	\$0.00	\$0.00	\$1,415.81
J.W. BARNARD	\$8,760.56	\$0.00	\$0.00	\$0.00	\$8,760.56
ALICE M. BELL	\$1,489.70	\$0.00	\$0.00	\$0.00	\$1,489.70
THOMAS BLACK	\$15,816.94	\$0.00	\$0.00	\$0.00	\$15,816.94
EDNA G. CHAPIN	\$3,328.61	\$0.00	\$0.00	\$0.00	\$3,328.61
FRED W. DOYLE	\$10,610.53	\$0.00	\$0.00	\$0.00	\$10,610.53
WARREN F. DRAPER	\$2,180.30	\$0.00	\$0.00	\$0.00	\$2,180.30
WILLIAM G. GOLDSMITH	\$3,781.23	\$0.00	\$0.00	\$0.00	\$3,781.23
ELIZABETH T. GUTTERSON	\$1,528.75	\$0.00	\$0.00	\$0.00	\$1,528.75
MYRON E. GUTTERSON	\$2,080.18	\$0.00	\$0.00	\$0.00	\$2,080.18
ANDOVER GRANGE	\$3,704.81	\$0.00	\$0.00	\$0.00	\$3,704.81
NATHAN C. HAMBLIN	\$21,323.14	\$0.00	\$0.00	\$0.00	\$21,323.14
MARGARET F. HINCHCLIFFE	\$35,918.00	\$0.00	\$0.00	\$0.00	\$35,918.00
PUNCHARD TRUSTEES	\$12,443.99	\$0.00	\$0.00	\$0.00	\$12,443.99
ANDOVER SERVICEMEN	\$31,843.87	\$0.00	\$0.00	\$0.00	\$31,843.87
HENRY WYATT	\$17,878.92	\$0.00	\$0.00	\$0.00	\$17,878.92
A.F.B. & W.A. TRDW	\$89,652.72	\$0.00	\$0.00	\$0.00	\$89,652.72
Income/Loss not apportioned at this time	-\$7,605.02				-\$7,605.02
Adjustment for Maintenance Fee	-\$25.01				-\$25.01
	\$276,128.03	\$0.00	\$0.00	\$0.00	\$276,128.03

* The amounts shown for each scholarship fund are actual as of 01-Jul-2008.

All incomes and scholarship awards starting 01-Jul-05 have been apportioned in

SUMMARY-INCOME/(EXPENSE) 01-Jul-08-31-Dec-08

Gross Income - Scholarship Fund			
Interest Income - Broker MM	\$389.10		
Dividend Income - Securities/MF	\$3,178.72		
Capital Gain Distributions - MF	\$17.43		
Gain/(Loss) on Sale of Securities	-\$11,760.66		
Expenses			
Maintenance fee - Broker/MM for period 01-Jul-08-31-Dec-08	\$461.92		
Net Income - Scholarship Fund	-\$8,637.33		(not apportioned for these 6 months)
Gross Income - H.P. Wyatt Fund			
June 2008 Golf Tournament	\$1,897.00		
Expenses	\$0.00		
Net Income - H.P. Wyatt Fund	\$1,897.00		(not included at this time)
Gross Income Trow Fund			
Interest Inc Broker MM - Trow	\$67.93		
Div Inc MF - Trow	\$1,838.65		
Capital Gain Distrib - Trow	\$383.00		
Gain/Loss on Sale of Securities	-\$2,938.62		
Expenses			
Maintenance fee - Trow for period 01-Jul-08-31-Dec-08	\$216.65		
Scholarship expenses are shown above			
Net Income - Trow Fund	-\$864.69		(not applied at this time)
Total Net Income - 01-Jul-08-31-Dec-08	-\$7,605.02		

FUNDS HELD (31-Dec-2008)

	Book Value (BV) 1-Jul-2008	Book Value (BV) 31-Dec-2008	Market Value (MV) 31-Dec-2008
TD BANKNORTH CHECKING ACCT.	\$0.00	\$1,870.00	\$1,870.00
FEDERATED CAPITAL RES. MONEY MARKET FUND	\$38,971.15	\$42,121.48	\$42,121.48
5779.990 Shs Franklin US Gov Securities CIA		\$37,221.14	\$38,261.48
2,578.907 Shs AMERICAN BALANCED FUND Class A	\$47,329.79	\$47,329.79	\$35,537.34
885,319 Shs CAPITAL INCOME BUILDER FUND	\$46,523.50	\$22,766.70	\$17,992.42
14,529.012 Shs FRANKLIN INCOME FUND Class A	\$36,100.00	\$36,100.00	\$24,263.45
Total - Individual Scholarship Funds	\$168,924.44	\$187,409.11	\$158,176.17
FED. CAP. RES. MONEY MARKET/ TROW FUND	\$8,248.43	\$8,116.74	\$8,115.74
758.494 Shs. PIDNEER EQUITY INCOME/TRDW FUND Class A	\$20,068.18	\$20,068.18	\$15,139.54
1325.311 Shs Franklin US Gov Securities CIA		\$8,535.00	\$8,773.56
828.272 Shs Income Fund of America CI F	\$15,000.00	\$15,000.00	\$10,825.52
4,100.601 Shs PIONEER HIGH YIELD/ TROW FUND Class A	\$37,000.00	\$37,000.00	\$24,808.64
Total - Trow Scholarship Funds	\$78,318.61	\$88,718.92	\$67,663.00
RESERVE FOR LOWER OF COST/MARKET	\$0.00	\$0.00	\$0.00
Total value of funds held (31-Dec-2008)	\$247,241.05	\$276,128.03	\$227,709.17

TRUSTEES OF PUNCHARD FREE SCHOOL
SCHOLARSHIP ACCOUNT

ROLL FORWARD ANALYSIS FOR YEAR ENDED 12/31/2008

	Next Financier Group Scholarship Funds	Bonds	Broker/Cash MM SF	Income	Expenses	Total Scholarship Funds	Next Financier Group Trow Funds	Bonds	Broker/Cash MM Trow	Income	Expenses	Total Trow Funds	Banknorth Checking Account	Total Scholarship Account
1/1/2008 BOOK VALUE BAL	\$152,483.02	\$0.00	\$22,379.08			\$174,842.08	\$82,790.03	\$0.00	\$14,741.81			\$97,531.84	\$0.00	\$272,373.72
Additions:														
Interest Earned				\$1,082.48						\$392.36				
Dividends/ Capital Gains Received				\$8,665.39						\$4,667.13				
Capital Gains				\$378.48						\$383.00				
Realized Net Investment Gain/(Loss)				(\$8,950.12)						(\$2,396.47)				
Receipt of New Scholarship Funds														
Other inc				\$65.01						\$1,897.00				
Deductions:														
Payment of 2008 Scholarship Awards					(\$6,500.00)									
(Transferred to checking account of														
Capital Fund for payment.)					(\$978.57)									
Annual Custodial Maintenance fee MF														
Annual Custodial Maintenance fee Trow					\$0.00									
Adj. to Lower of Cost/Market														
Broker/Cash MM SF	\$42,121.48													
Broker/Cash MM Trow														
12/31/2008 BOOK VALUE BAL	\$143,417.63	\$0.00	\$42,121.48			\$185,539.11	\$80,803.18	\$0.00	\$8,116.74			\$88,718.92	\$1,870.00	\$278,128.03

MARGARET G. TOWLE FUND

Under the terms of her will, the late Margaret G. Towle, long-time resident of Andover, bequeathed the residue of her estate to the Town of Andover, to be held and administered by it as a permanent trust fund. This trust is now known as the Margaret G. Towle Fund. Mrs. Towle stipulated in her will that the income from this fund "be devoted to the assistance of the procurement of assistance for worthy persons residing in the Town of Andover who may be in need of aid, comfort or support on account of old age, disability or unemployment."

The Fund is administered by a group of three Trustees, chosen by the Town Manager with the approval of the Board of Selectmen, which has disbursed the income from the Fund in accordance with the terms of Mrs. Towle's will. The cases are referred to the Trustees by private charitable groups and organizations, the Clergy and interested individuals.

During 2008, the Trustees acted on thirty-nine cases, disbursing \$33,327.53 on thirty-six approved cases and small administration expenses. Only the income of the Fund is available. The principal of \$345,825.50 and a substantial portion of the current income are invested under the direction of the Trustees. All disbursements are made by the Town Treasurer upon vouchers approved by the Trustees.

Balance of Income as of Dec. 31, 2007	\$99,683.20
Receipts – 2008	<u>19,231.69</u>
	\$118,914.89
Disbursements – 2008	<u>33,327.53</u>
Balance of Income as of Dec. 31, 2008	\$ 85,587.36

JOHN CORNELL FUEL ASSISTANCE FUND

The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the trust documents were modified by the Probate Court of Massachusetts to permit the use of all types of fuel for heating, cooking or electrical purposes. Three Trustees, with staggered terms approved by vote at the Annual Town Meeting, administer the funds. The Trustees approved six applications during the year.

Balance on hand 6/30/07	\$52,636.39
Income – FY-2008	2,128.76
Expenditures – FY-2008	<u>3,400.00</u>
Balance as of 6/30/08	\$51,365.15

TOWN OF ANDOVER, MASSACHUSETTS
BALANCE SHEET
June 30, 2008

ASSETS	Fun	GENERAL FUND	ENTERPRISE		CAPITAL PROJECT	SPECIAL REVENUE	INTERNAL SERVICE FD	EXPENDABLE TRUST	LT DEBT	GRAND TOTAL
			WATER	SEWER						
Cash and Equivalents		10,200,941.75	1,217,109.64	388,816.30	12,378,626.08	3,928,051.14	1,032,081.19	7,125,154.63		36,270,780.73
Property Taxes		0.00								
Personal Property		204,582.69								204,582.69
Real Estate		1,752,593.44								1,752,593.44
Motor Vehicle Excise		772,091.36								772,091.36
Water & Sewer Charges		0.00	535,007.63	840,549.84						1,375,557.47
Special Assessments		0.00	5,056.59	7,431,563.83						7,436,620.42
Tax Liens		608,050.34	40,453.29	15,094.73						663,598.36
Deferred Tax		80,483.24		12,104.92						92,588.16
Tax Foreclosure		252,563.18								252,563.18
Due from other Governments		0.00				637,999.00				637,999.00
Other Receivables		390,008.59				53,376.00				443,384.59
Total Cash & Receivables		14,261,314.59	1,797,627.15	8,688,129.62	12,378,626.08	4,619,426.14	1,032,081.19	7,125,154.63	0.00	49,902,359.40
Other Assets		0.00								0.00
Amounts to be Provided for:		0.00								0.00
Long Term Debt		0.00								0.00
Total Assets		14,261,314.59	1,797,627.15	8,688,129.62	12,378,626.08	4,619,426.14	1,032,081.19	7,125,154.63	94,637,588.00	144,539,947.40
LIABILITIES AND RESERVES										
Warrants Payable		2,128,009.57	55,025.47	7,536.45	193,262.06	149,629.68				2,533,463.23
Accrued Payroll		2,199,243.30				80,124.86				2,279,368.16
Property Taxes Paid in Advance		98,323.57		9,573.19						107,896.76
Liabilities Due Depositors		482,663.70		19,992.44						502,656.14
Accrued Payroll Withholdings		(176.60)								(176.60)
Reserve for Abatements		965,764.35								965,764.35
Deferred Revenue		2,995,362.59	580,517.51	8,277,635.21	4,829,316.90	53,376.00				11,906,891.31
Bond Anticipation Notes Payable		0.00								4,829,316.90
Repayment of Long Term Debt		0.00								0.00
Total Liabilities		8,869,190.48	635,542.98	8,314,737.29	5,022,578.96	283,130.54	0.00	0.00	94,637,588.00	117,762,768.25
Fund Balances										
Unreserved		3,493,075.87	1,162,084.17	373,392.33	7,356,047.12	4,336,295.60	1,032,081.19	7,125,154.63		24,878,130.91
Reserved for:										
Continued Appropriations		39,992.59								39,992.59
Encumbrances		1,330,997.82								1,330,997.82
Reserve for Expenditures		580,000.00								580,000.00
Reserve for Debt Service - Premium Amort		34,078.26								34,078.26
Reserved for Overexpended Approp - Debt Service		68,839.71								68,839.71
FB Designated - Snow Overdraft		(153,988.80)								(153,988.80)
FB Designated - Overlay Deficit		(871.34)								(871.34)
Total Fund Balances		5,392,124.11	1,162,084.17	373,392.33	7,356,047.12	4,336,295.60	1,032,081.19	7,125,154.63	0.00	26,777,179.15
Total Liab. & Fund Balance		14,261,314.59	1,797,627.15	8,688,129.62	12,378,626.08	4,619,426.14	1,032,081.19	7,125,154.63	94,637,588.00	144,539,947.40

TOWN OF ANDOVER, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
June 30, 2008

	Governmental Fund Type		Water		Sewer		Proprietary Fund Type		Special		Internal		Fund Type		Total	
	General	0.00	Enterprise	Enterprise	Enterprise	Enterprise	Capital	Projects	Revenue	Revenue	Service	Service	Expendable	Trust	(Memorandum	Only)
Revenues:																
Motor Vehicle Excise	4,806,098.98														4,806,098.98	
Other Excise	913,853.00														913,853.00	
Penalties and Interest on Taxes and Excises	410,490.95														410,490.95	
Payments in Lieu of Taxes	0.00														0.00	
Fees	57,452.25														57,452.25	
Charges for Services - Water	0.00		6,623,656.95								4,325,072.62				4,382,524.87	
Charges for Services - Sewer	0.00				3,445,033.51										6,623,656.95	
Departmental Revenue - School	0.00														3,445,033.51	
Departmental Revenue - Library	16,442.57								8,394,344.44						16,442.57	
Other Departmental Revenue	379,765.97		57,724.00		32,976.95										8,864,811.36	
Licenses and Permits	1,961,901.83														1,961,901.83	
Special Assessments	54.60		1,489.62		1,039,314.54										1,040,858.76	
Fines and Forfeits	475,183.90														475,183.90	
Investment Income	1,109,224.50		49,205.66		17,004.32				21,220.56		41,684.33		254,890.13		1,493,229.50	
Other	0.00		682.79		1,202.30				5,570,470.64		10,615,279.00		34,293.83		10,651,457.92	
Intergovernmental	11,773,312.72														17,500,483.36	
Real Property Taxes	90,827,090.95				156,700.00										90,827,090.95	
Personal Property Taxes	2,526,579.06														2,526,579.06	
Tax Titles	200,194.88		78,739.82		39,720.61										318,655.31	
Offset																
DCS	531,289.06														531,289.06	
AYS	52,605.00														52,605.00	
Elder Services	122,990.06														122,990.06	
Rentals	60,926.66														60,926.66	
Off Duty Admin Fee	65,578.00														65,578.00	
Cemetery Internment Fees	51,648.00														51,648.00	
Ambulance Fees	907,871.10														907,871.10	
Medicare	272,723.61														272,723.61	
Total Revenues	117,523,277.65		6,811,498.84		4,731,952.23		0.00		13,986,035.64		14,982,035.95		289,183.96		156,323,984.27	

TOWN OF ANDOVER, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS

June 30, 2008

Expenditures	Governmental Fund Type		Water		Sewer		Proprietary Fund Type		Internal Service	Fund Type Expendable Trust	Total (Memorandum Only)
	General		Enterprise		Enterprise		Capital Projects	Special Revenue			
General Government	3,495,903.83							8,208,949.75		87,938.47	11,792,792.05
Community Development	1,504,060.94						2,046,603.80				3,550,664.74
Community Service	984,447.76										984,447.76
Elder Services	678,015.38										678,015.38
Municipal Maintenance	4,386,632.53						2,386,489.07				6,773,121.60
Public Safety	14,839,562.32										14,839,562.32
Water Enterprises	0.00		4,076,982.16								4,076,982.16
Sewer Enterprise	0.00				1,939,794.46						1,939,794.46
Public Works	6,046,682.52						178,587.18				6,225,269.70
Library	2,539,542.80						1,867,243.49				4,406,786.29
School	57,612,168.40										57,612,168.40
Fixed	381,721.00										381,721.00
Insurance	621,542.75								14,914,598.19		15,536,140.94
Stabilization Fund	0.00										0.00
Debt Service	12,888,584.97										12,888,584.97
Unemployment Comp	0.00										0.00
Retirement	4,393,953.00										4,393,953.00
State & County Assessments	2,852,501.00										2,852,501.00
Other Amounts to be Raised	0.00										0.00
Total Expenditures	113,225,319.20		4,076,982.16		1,939,794.46		9,914,035.83	13,537,173.91	14,914,598.19	87,938.47	157,695,842.22

TOWN OF ANDOVER, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
June 30, 2008

	Governmental Fund Type		Proprietary Fund Type		Special Revenue		Internal Service	Fund Type Expendable Trust	Total (Memorandum Only)
	General	Water Enterprise	Sewer Enterprise	Capital Projects					
Other Financing Sources (Uses)									
Long Term Debt	0.00			14,005,000.00					14,005,000.00
Short Term Debt Buy Down	0.00			65,000.00					65,000.00
Health Insurance Expenditures	(10,447,000.00)								(10,447,000.00)
Unemployment Compensation	(100,000.00)								(100,000.00)
Workers Compensation	(68,279.00)								(68,279.00)
CIP Article to Capital Projects	(1,781,000.00)			1,781,000.00		(15,949.19)			0.00
School Cafeteria cash adjustment	15,949.19								0.00
Water Indirect Costs	3,024,971.00	(3,024,971.00)							0.00
Sewer Indirect Costs	3,017,239.90		(3,017,239.90)						0.00
Trs from Sewer Enterprise	65,000.00		(65,000.00)						0.00
Trs from Water Enterprise	286,308.00	(286,308.00)							0.00
Trs from Special Revenue	0.00								0.00
Receipts Reserved - Parking Receipts	150,028.00				(913,953.00)		913,953.00		0.00
Receipts Reserved - Wetland Filing	6,000.00				(150,028.00)				0.00
From Perpetual Cares	30,000.00				(6,000.00)		(30,000.00)		0.00
From Wood Trust Fund	0.00			165,000.00			(165,000.00)		0.00
Accumulated Leave	(350,000.00)				350,000.00				0.00
Total Sources (Uses)	(6,150,782.91)	(3,311,279.00)	(3,082,239.90)	16,016,000.00	(735,930.19)		(30,000.00)	748,953.00	3,454,721.00
Excess (Deficiency) of Revenues over (Under) expenditures and other Financing Sources (Uses)	(1,852,824.46)	(576,762.32)	(290,082.13)	6,101,964.17	(287,068.46)		37,437.76	950,198.49	3,132,664.56
Fund Balance July 1, 2007	7,244,948.57	1,738,846.49	663,474.46	1,254,082.95	4,623,364.06		994,643.43	6,174,956.14	22,694,316.10
Fund Balance June 30, 2008	5,392,124.11	1,162,084.17	373,392.33	7,356,047.12	4,336,295.60		1,032,081.19	7,125,154.63	26,777,179.15
Fund Bal per Balance Sheet	5,392,124.11	1,162,084.17	373,392.33	7,356,047.12	4,336,295.60		1,032,081.19	7,125,154.63	26,777,179.15
	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00

TOWN OF ANDOVER, MASSACHUSETTS
 RECAP OF GENERAL FUND - BUDGET- FUND LEVEL
 FISCAL YEAR ENDED 06/30/2008

	RES FOR ENCUM	APPROP (ORIGINAL)	OFFSET RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	OTHER (STM)	OTHER	TOTAL AVAILABLE	EXPENDED	RES FOR ENCUM	TRANS TO UNRE FDBL
GENERAL GOVERNMENT												
Personal Services	4,227.16	2,266,361.00	0.00	10,798.00	0.00	0.00	0.00	0.00	2,281,386.16	2,251,489.93	29,896.23	0.00
Other Expenses	92,316.60	1,195,718.00	0.00	84,385.00	0.00	0.00	0.00	(53,000.00)	1,319,419.60	1,232,926.00	85,604.80	888.80
	96,543.76	3,462,079.00	0.00	95,183.00	0.00	0.00	0.00	(53,000.00)	3,600,805.76	3,484,415.93	115,501.03	888.80
COMMUNITY DEVELOPMENT												
Personal Services	5,174.90	1,387,389.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	1,398,563.90	1,369,218.68	29,345.22	(0.00)
Other Expenses	89.00	137,004.00	0.00	0.00	0.00	0.00	0.00	0.00	137,093.00	134,842.26	1,880.00	370.74
	5,263.90	1,524,393.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	1,535,656.90	1,504,060.94	31,225.22	370.74
COMMUNITY SERVICES												
Personal Services	0.00	134,235.00	0.00	0.00	0.00	0.00	0.00	0.00	706,840.00	705,973.00	867.00	0.00
Other Expenses	3,629.76	276,845.00	0.00	0.00	0.00	0.00	0.00	0.00	280,474.76	278,474.76	2,000.00	0.00
	3,629.76	411,080.00	0.00	0.00	0.00	0.00	0.00	0.00	987,314.76	984,447.76	2,867.00	0.00
ELDER SERVICES												
Personal Services	29,813.92	420,672.00	55,000.00	0.00	0.00	72,400.00	0.00	72,400.00	547,885.92	531,965.89	15,920.03	(0.00)
Other Expenses	1,686.05	146,454.00	0.00	0.00	0.00	0.00	0.00	0.00	148,140.05	140,448.49	7,672.74	18.82
	31,499.97	567,126.00	55,000.00	0.00	0.00	72,400.00	0.00	72,400.00	696,025.97	672,414.38	23,592.77	18.82
MUNICIPAL MAINTENANCE												
Personal Services	11,393.27	2,852,979.00	127,000.00	0.00	0.00	30,000.00	0.00	30,000.00	2,961,372.27	2,908,188.51	52,183.76	(0.00)
Other Expenses	272,716.75	1,316,305.00	0.00	0.00	0.00	0.00	0.00	0.00	1,589,021.75	1,477,444.02	111,082.49	495.24
	284,110.02	4,169,284.00	127,000.00	0.00	0.00	30,000.00	0.00	30,000.00	4,550,394.02	4,386,632.53	163,266.25	495.24
PUBLIC SAFETY												
Personal Services	1,179,981.73	11,116,779.00	910,000.00	101,583.00	0.00	123,028.00	0.00	123,028.00	13,799,371.73	13,657,942.92	141,428.81	0.00
Other Expenses	128,674.40	1,198,730.00	0.00	0.00	0.00	27,000.00	0.00	27,000.00	1,354,404.40	1,181,161.53	162,551.96	10,690.91
	1,308,656.13	12,315,509.00	910,000.00	101,583.00	0.00	150,028.00	0.00	150,028.00	15,153,776.13	14,839,104.45	303,980.77	10,690.91
DEPARTMENT OF PUBLIC WORKS												
Personal Services	0.00	1,613,408.00	0.00	0.00	0.00	0.00	0.00	0.00	1,613,408.00	1,767,396.80	0.00	(153,988.80)
Other Expenses	565,964.62	3,939,078.00	0.00	0.00	0.00	300,000.00	0.00	300,000.00	4,605,042.62	4,279,285.72	286,638.15	39,118.75
	565,964.62	5,552,486.00	0.00	0.00	0.00	0.00	0.00	300,000.00	6,218,450.62	6,046,682.52	286,638.15	(114,870.05)
LIBRARY												
Personal Services	9,756.92	2,019,141.00	0.00	0.00	0.00	0.00	0.00	0.00	2,003,897.92	1,962,594.87	41,303.05	(0.00)
Other Expenses	1,836.94	587,387.00	0.00	0.00	0.00	0.00	0.00	0.00	589,223.94	576,947.93	11,552.46	723.55
	11,593.86	2,606,528.00	0.00	0.00	0.00	0.00	0.00	0.00	2,593,121.86	2,539,542.80	52,855.51	723.55
SCHOOL												
Personal Services	0.00	44,762,902.00	0.00	0.00	0.00	0.00	0.00	0.00	45,610,457.50	45,460,663.50	149,794.00	0.00
Other Expenses	371,727.78	12,114,940.00	300,000.00	0.00	0.00	0.00	0.00	0.00	11,939,112.28	11,767,070.90	172,041.38	(0.00)
GLRVTHS	0.00	381,200.00	0.00	3,234.00	0.00	0.00	0.00	0.00	384,434.00	384,434.00	0.00	0.00
	371,727.78	57,259,042.00	300,000.00	3,234.00	0.00	0.00	0.00	0.00	57,934,003.78	57,612,168.40	321,835.38	(0.00)
UNCLASSIFIED												
Compensation Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserve Fund	0.00	200,000.00	0.00	(200,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	200,000.00	0.00	(200,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

TOWN OF ANDOVER, MASSACHUSETTS
 RECAP OF GENERAL FUND - BUDGET - FUND LEVEL
 FISCAL YEAR ENDED 06/30/2008

	RES FOR ENCUM	APPROP (ORIGINAL)	OFFSET RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	OTHER (STM)	OTHER	TOTAL AVAILABLE	EXPENDED	RES FOR ENCUM	TRANS TO UNRE FD BL
FIXED EXPENSES												
Debt Service	2,000.00	12,416,127.00	0.00	0.00	0.00	0.00	424,455.00	424,455.00	12,842,582.00	12,888,584.97	22,836.74	(68,839.71)
Stabilization	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	669,000.00	0.00	0.00	0.00	0.00	0.00	0.00	669,000.00	621,542.75	0.00	47,457.25
Health Insurance Fund	0.00	10,447,000.00	0.00	0.00	0.00	0.00	450,000.00	450,000.00	10,897,000.00	10,897,000.00	0.00	0.00
Unemployment Comp	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00	0.00
Retirement	0.00	4,393,953.00	0.00	0.00	0.00	0.00	0.00	0.00	4,393,953.00	4,393,953.00	0.00	0.00
	2,000.00	28,026,080.00	0.00	0.00	0.00	0.00	874,455.00	874,455.00	28,902,535.00	28,901,080.72	22,836.74	(21,382.46)
SEWER SYSTEM												
Personal Services	0.00	374,186.00	0.00	0.00	0.00	0.00	0.00	0.00	374,186.00	363,225.75	10,960.25	0.00
Other Expenses	342,158.92	1,782,250.00	0.00	0.00	0.00	0.00	65,000.00	65,000.00	2,189,408.92	1,641,568.71	357,594.97	190,245.24
GREATER LAW SANITARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	342,158.92	2,156,436.00	0.00	0.00	0.00	0.00	65,000.00	65,000.00	2,563,594.92	2,004,794.46	368,555.22	190,245.24
WATER DEPARTMENT												
Personal Services	0.00	1,719,708.00	0.00	0.00	0.00	0.00	0.00	0.00	1,719,708.00	1,719,708.00	0.00	0.00
Other Expenses	868,338.34	2,034,850.00	0.00	0.00	0.00	0.00	736,308.00	736,308.00	3,639,496.34	2,643,582.16	856,905.07	139,009.11
	868,338.34	3,754,558.00	0.00	0.00	0.00	0.00	736,308.00	736,308.00	5,359,204.34	4,363,290.16	856,905.07	139,009.11
TOTAL ENTERPRISE	1,210,497.26	5,910,994.00	0.00	0.00	0.00	0.00	801,308.00	801,308.00	7,922,799.26	6,368,084.62	1,225,460.29	329,254.35
GRAND TOTAL	3,891,487.06	122,004,601.00	1,964,605.00	0.00	0.00	258,428.00	1,975,763.00	2,181,191.00	130,094,884.06	127,338,635.05	2,550,059.11	206,189.90

**Town of Andover
General Fund Special Articles
June 30, 2008**

ORG CODE	OBJ CODE	ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	OTHER ACCOUNTS	APPROPRIATION	TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	ENCUMB	CONTINUED APPROPRIATION
02123	571006	ANNUAL	UNPAID BILLS	0.00				0.00			0.00
02133	571064	ANNUAL	FIREWORKS FUND	11,000.00	0.00	10,000.00	0.00	21,000.00	11,000.00		10,000.00
				11,000.00		10,000.00		21,000.00	11,000.00	0.00	10,000.00
02141	571065	ART 36, 2002	ASSESSORS REASSESSMENT	3,000.00		0.00		3,000.00			3,000.00
				3,000.00		0.00		3,000.00	0.00	0.00	3,000.00
02171	571012	ART 57, 1995	WETLAND BYLAW	1,461.19	0.00			1,461.19			1,461.19
				1,461.19				1,461.19	0.00	0.00	1,461.19
02175	571013	ART 44, 1987	ELM SQ TRAFFIC SIGNAL	5,313.08				5,313.08			5,313.08
02175	571035	ART 65-4, 1998	TRAFFIC SIGNALS	1,599.10				1,599.10			1,599.10
02175	571044	ART 98, 1999	BALLARDVALE SIGN	4,000.00				4,000.00			4,000.00
				10,912.18	0.00	0.00	0.00	10,912.18	0.00	0.00	10,912.18
02210	571023	ART 43, 1996	DISPATCH CENTER	857.80				857.80	457.87		399.93
				857.80	0.00	0.00	0.00	857.80	457.87	0.00	399.93
02410	571014	ART 48, 1997	RIVER ROAD LAND	5,000.00				5,000.00			5,000.00
02410	571017	ART 49, 1997	BURTT ROAD	100.00				100.00			100.00
				5,100.00	0.00	0.00	0.00	5,100.00	0.00	0.00	5,100.00
02541	571039	ART 31, 1999	SENIOR TAX VOUCHER	4,000.00				4,000.00			4,000.00
02541	571050	ART 21, 2000	SENIOR TAX VOUCHER	2,000.00				2,000.00			2,000.00
02541	571061	ART 16, 2002	ELDERLY DISABLED TRANSPORT	348.16				348.16			348.16
	571067	ART 39, 2005	ELDERLY DISABLED TRANSPORT	1,736.50				1,736.50			1,736.50
02541	571068	ART 16, 2006	ELDERLY DISABLED TRANSPORT	0.00		12,000.00	0.00	12,000.00	5,601.00	6,399.00	0.00
				8,084.66	0.00	12,000.00	0.00	20,084.66	5,601.00	6,399.00	8,084.66
02543	571009	ART 45, 1992	WAR MEMORIAL	1,034.63				1,034.63			1,034.63
				1,034.63	0.00	0.00	0.00	1,034.63	0.00	0.00	1,034.63
			TOTAL GENERAL FUND	41,450.46	0.00	22,000.00	0.00	63,450.46	17,058.87	6,399.00	39,992.59

Town of Andover
Capital Projects Fund
30-Jun-08

DESCRIPTION	07/01/07 Balance	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-08 Balance
ART 44 96 MID SCH ROOF ROOF	1,750.00				1,750.00				1,750.00
ART 46-4 99 SCHOOL CAPITAL	3,070.77				3,070.77	3,070.77			0.00
ART 09 00 MIDDLE ELEM SCHOOL	145,801.10	46,530.00			192,331.10	142,538.50		13,675.00	36,117.60
ART 11 02 SCHOOL ADDF FUNDING	0.00				0.00				0.00
ART 12 02 WEST EL ASBESTOS	-70,373.48	36,000.00	100,000.00		65,626.52	54,632.68			10,993.84
ART 28 02 SCHOOL BLDG IMPROVEMENTS	11,430.74				11,430.74	11,430.74			0.00
ART 29 04 COLLINS HVC	17,177.03				17,177.03	2,588.79			14,588.24
ART 11 05 SCHOOL BUILDING REP/IMP	-62,211.28	83,942.04	500,000.00		521,730.76	114,803.86		22,917.48	384,009.42
ART 12 05 SCHOOL SAFETY	38,039.93	7,480.00			45,519.93	45,519.93			0.00
ART 17 06 SCHOOL ROOF REPLACEMENTS	-981,572.94	258,873.90	250,000.00		-472,699.04	260,759.28		14,731.94	-748,190.26
ART 46 06 SCHOOL HVAC REPLACEMENTS	-134,909.12	134,909.12	200,000.00		200,000.00	192,639.12		3,640.00	3,720.88
ART 9-1 07 BANCROFT/WEST EL	61,143.63	18,880.00			80,023.63	60,193.55		19,830.08	0.00
ART 15 07 SCHOOL ROOF REPLACE	-182,904.75	182,675.00			-229.75	784,200.55		1,948,577.78	-2,733,008.08
ART 28 07 SCHOOL BUILDING MAINTENANCE	-70,038.14	69,800.00			-238.14	216,555.49		444,179.48	-660,973.11
ART 20-1 94 SCHOOL BUILDING	1,938.28				1,938.28				1,938.28
ART 24, 08 BANCROFT FEASIBILITY STUDY					0.00			5,100.00	0.00
ART 27, 08 SCHOOL BLDG MAINT/RENOV					0.00				0.00
ART 29 08 LOVELY FIELD RENOVATIONS	0.00				0.00				0.00
TOTAL SCHOOL	-1,221,658.23	839,090.06	1,050,000.00	0.00	667,431.83	1,888,933.26	0.00	2,472,651.76	-3,694,153.19
ART 5 03 2005 CIP	36,161.67	62,766.91			98,928.58	88,795.39		8,678.80	1,454.39
ART 5 04 2006 CIP	388,931.43	27,918.11			416,849.54	166,940.52		121,839.65	128,069.37
ART 5 05 2007 CIP	788,159.07	375,594.65			1,163,753.72	864,547.76		66,270.22	232,935.74
ART 5 07 2008 CIP				1,781,000.00	1,781,000.00	709,927.53		345,617.30	725,455.17
ART 8 08 2009 CIP (Effective 07/01/2008)	1,213,252.17	466,279.67	0.00	1,781,000.00	3,460,531.84	1,830,211.20	0.00	542,405.97	1,087,914.67
ART 31 98 SEWER PLANS- SO	184,364.13	4,600.00			188,964.13				188,964.13
ART 34 98 SEWER PLN ROGERS	32,528.44				32,528.44				32,528.44
ART 42 99 ROGERS BROOK SEWER	26,516.30				26,516.30				26,516.30
ART 41 99 SEWER CONST MAIN ST	-4,496,497.42	83,242.38	4,458,000.00	40,000.00	84,744.96				84,744.96
ART 44-3 02 SANITARY SEWER INFILTRATION	178,027.72	8,917.17			186,944.89			8,917.17	178,027.72
ART 27 03 SEWER MAIN REPLACEMENT	150,000.00				150,000.00	185.22		149,814.00	0.78
ART 25 04 SEWER METER	611,780.49				611,780.49				611,780.49
ART 35 04 SO MAIN/ROGERS BROOK SEWER	-1,250,000.00		1,225,000.00	25,000.00	0.00			100,000.00	0.00
ART 36 04 SEWER LINE REPLACEMENT	100,000.00				100,000.00			6,500.00	0.00
ART 24 04 SOUTH MAIN STREET AREA SEWER	-140,073.39	126,715.34	500,000.00		486,641.95	132,173.51			347,968.44
ART 32 06 SEWER METER	315,304.44				315,304.44				315,304.44
ART 33 06 REPAIR/REPLACE SANITARY SEWER	0.00				0.00	32,366.00		74,038.18	-106,404.18

Town of Andover
Capital Projects Fund
30-Jun-08

DESCRIPTION	07/01/07 Balance	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-08 Balance
ART 36 07 DASCOMB/OSGOOD SEWER	0.00				0.00	415.15			-415.15
ART 41 07 KIRKLAND ST SEWER	0.00				0.00	13,447.30			-13,447.30
ART 64 07 SHAW SHEEN PUMP STATION	0.00				0.00				0.00
ART 33 08 SHAW SHEEN ROVER OUTFALL SEWER					0.00				0.00
ART 51 08 SEWER MAIN CONSTRUCTION					0.00				0.00
TOTAL SEWER	-4,288,049.29	223,474.89	6,183,000.00	65,000.00	2,183,425.60	178,587.18	0.00	339,269.35	1,665,569.07
ART 32-2 00 CONSERV MAINT/IMP	14,851.84				14,851.84				14,851.84
ART 12 01 LAND ACQ LOWELL JCT ROAD	9,553.73				9,553.73	16,313.80		3,156.00	-9,916.07
ART 23 02 CONSERVATION FUND	72,705.10				72,705.10				72,705.10
ART 51 07 ACQ BLANCHARD ST	0.00		2,100,000.00		2,100,000.00	2,030,290.00			69,710.00
TOTAL CONSERVATION	97,110.67	0.00	2,100,000.00	0.00	2,197,110.67	2,046,603.80	0.00	3,156.00	147,350.87
ART 44 99 LANDFILL CLOSURE	28,849.18				28,849.18	3,061.67			25,787.51
ART 43 06 LANDFILL CAP LEDGE ROAD	0.00				0.00	343,664.89		66,435.11	-410,100.00
ART 31 08 LEDGE ROAD LANDFILL CLOSURE					0.00				0.00
TOTAL LAND FILL STUDY	28,849.18	0.00	0.00	0.00	28,849.18	346,726.56	0.00	66,435.11	-384,312.49
ART 74 99 MAIN ST STREETSCAPE	-12,018.30		30,000.00		17,981.70	24,267.50			-6,285.80
ART 48 02 MAIN ST IMPROVEMENTS	0.00				0.00				0.00
TOTAL OTHER	-12,018.30	0.00	30,000.00	0.00	17,981.70	24,267.50	0.00	0.00	-6,285.80
ART 27 96 REPAINT WATER	37,862.97				37,862.97				37,862.97
ART 46 92 WATER MAIN	29,053.54				29,053.54		29,053.54		0.00
ART 33 95 WATER MAINS	54,182.88				54,182.88		54,182.88		0.00
ART 63 98 FISH BROOK	3,578.32				3,578.32		3,578.32		0.00
ART 30 00 WATER MAIN DISTRIBUTION	0.00	3,308.41			3,308.41			3,308.41	0.00
ART 42 02 WATER PLANT DESIGN	122,001.51				122,001.51	79,012.12		7,539.88	35,449.51
ART 18 03 WATER STORAGE TANK REHAB	80,000.00				80,000.00				80,000.00
ART 20 03 WATER PLANT IMPROVEMENTS	-31,753.25				1,514,149.12				1,514,149.12
ART 25 04 WATER METERS	287,319.51	73,902.37	1,472,000.00		287,319.51	9,185.06		77,979.66	200,154.79
ART 47 04 WATER STORAGE TANKS	400,000.00				400,000.00				400,000.00
ART 34 05 WATER PLANT IMPROVE	-350,238.46	188,967.49	1,000,000.00		838,729.03	1,349,323.11			-510,594.08
ART 36 05 WATER DISTRIBUTION IMPROVEMENTS	85,778.38				85,778.38			10,060.57	85,778.38
ART 41 05 FISH BROOK PUMPING STATION	-40,862.00	18,542.08	50,000.00		25,680.08	6,481.51			9,138.00
ART 55 05 HAGGERTS/FISHBROOK SALT ST	756.86				756.86				756.86
ART 31 06 WATER MAIN REPLACEMENT	487,270.00				487,270.00				487,270.00
ART 32 06 WATER METERS	684,695.56				684,695.56				684,695.56
ART 35 07 WATER VEHICLE REPLACEMENT	120,000.00				120,000.00	79,672.62			40,327.38

Town of Andover
Capital Projects Fund
30-Jun-08

DESCRIPTION	07/01/07 Balance	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-08 Balance
ART 46 07 WATER DISTRIBUTION	500,000.00				500,000.00				500,000.00
ART 47 07 WATER PLANT PUMPS	250,000.00				250,000.00			16,548.40	233,451.60
ART 54 07 SALT BALANCE STUDY	50,000.00				50,000.00	22,504.61		2,600.25	24,895.14
ART 12 08 FISHBROOK PUMPING STATION				86,814.74	86,814.74	0.00		8,050.00	78,764.74
TOTAL WATER	2,769,645.82	282,720.35	2,522,000.00	86,814.74	5,661,180.91	1,546,179.03	86,814.74	126,087.17	3,902,099.97
ART 24 97 SENIOR CITIZEN	22,958.74				22,958.74				22,958.74
ART 32 01 TOWN/SCHOOL PROJECTS	30,859.59	57,411.50			88,271.09	68,699.87		3,100.00	16,471.22
ART 33-4 01 WEST FIRE STATION - SHORT TERM	2,852.93				2,852.93	2,852.93			0.00
ART 33-5 01 WEST FIRE STATION - LONG TERM	60,000.00				60,000.00	20,647.07			39,352.93
ART 33-8 01 OLDE ANDOVER VILLAGE PARKING	2.02				2.02				2.02
ART 39 01 TOWN YARD	136,691.05				136,691.05		136,691.00		0.05
ART 28-1 02 TOWN BUILDING IMPROVEMENTS	61,427.62	2,389.11			63,816.73	9,960.33			53,856.40
ART 32 04 SENIOR CTR PLANS	33,970.75				33,970.75				33,970.75
ART 57 05 TOWN YARD	150,000.00				150,000.00	10,000.00	140,000.00		0.00
ART 41 06 BALLARDVALE GREEN	986.50	24,013.50			25,000.00	25,000.00			0.00
ART 46 06 TOWN HVAC REPLACEMENT	-11,792.00	11,792.00	250,000.00		250,000.00	13,336.25		220,517.00	16,146.75
ART 47 06 PAY & DISPLAY SHAWSHEEN	25,495.10	12,500.00			37,995.10	14,104.43			23,890.67
ART 48 06 LAND TRANSFER BUXTON CT	200.00				200.00				200.00
ART 27 07 TOWN BLDG RENOVATION	-47,985.00	45,500.00			-2,485.00	205,901.26		115,249.00	-323,635.26
ART 28 08 TOWN BLDG RENOVATION					0.00				0.00
ART 44 08 WM WOOD MEMORIAL				165,000.00	165,000.00				165,000.00
ART 49 08 PARKS & GROUNDS BUILDING				276,691.00	276,691.00				276,691.00
ART 36 08 FIRE DPW VEHICLES					0.00				0.00
ART 48 08 REC PARK LIGHTING					0.00			6,500.00	-6,500.00
TOTAL MUNI BUILDING	465,667.30	153,606.11	250,000.00	441,691.00	1,310,964.41	370,502.14	276,691.00	345,366.00	318,405.27
ART 65-1 98 STORM DRAINAGE	31,993.16				31,993.16				31,993.16
ART 25 96 STORM DRAIN IMP	117.65				117.65				117.65
ART 30 97 ROAD IMPROVEMENT	127.97				127.97				127.97
ART 46-3 99 TOWN CAPITAL	40,974.50	12,000.00			52,974.50	40,151.68			12,822.82
ART 88 99 IMPROVE ESSEX/PEARSON	3,500.00				3,500.00				3,500.00
ART 83 99 SALEM ST SIDEWALK	46,482.27				46,482.27				46,482.27
ART 64 98 SIDEWALK IMP	213.22				213.22				213.22
ART 27-3 00 GIS	0.00	2,849.34			2,849.34	2,849.34			0.00
ART 54 00 LINCOLN CIRCLE/LILLIAN TER	9,173.99				9,173.99				9,173.99
ART 66 00 SIDEWALK RESTORATION	44,333.77				44,333.77				44,333.77
ART 70 00 SIDEWALK CHESTNUT ST	71,174.95				71,174.95				71,174.95
ART 22 01 SIDEWALK CROSS HIGH PLAIN	10,427.37				10,427.37				10,427.37
ART 28 01 ACO SMITHSHIRE EST	56,946.18				56,946.18				56,946.18

Town of Andover
Capital Projects Fund
30-Jun-08

DESCRIPTION	07/01/07 Balance	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-08 Balance
ART 33-1 01 GIS	106.79	2,500.00			2,606.79	2,500.00			106.79
ART 44-1 02 HYDRANT REPLACEMENT	1,309.80				1,309.80				1,309.80
ART 44-2 02 GIS	46,238.20				46,238.20	1,514.64		1,495.00	43,228.56
ART 09 04 BRIDGE REPAIR/RECONSTRUCTION	89.83	360.00			449.83			360.00	89.83
ART 33 05 MORaine ST	6,152.90				6,152.90				6,152.90
ART 51 05 SIDEWALK RECONSTRUCTION	148,882.31	42,652.73			191,535.04	138,223.98		207.64	53,311.06
ART 54 05 BRIDGE RECONSTRUCTION	11,968.53	22,650.00			34,618.53	34,410.89		102.91	0.00
ART 9-2 07 BRIDGE REPAIRS	65,938.08				65,938.08	10,328.56			55,506.61
ART 38 07 ACQUIRE GRANLI DRIVE	2,000.00				2,000.00				2,000.00
ART 39 07 PEDESTRIAN FOOT BRIDGE	15,000.00				15,000.00				15,000.00
ART 52 97 BRIDGE REPAIRS	0.00				0.00				0.00
ART 2A 07 ACO 16 PEARSON ST	0.00		455,000.00		455,000.00	426,868.75			28,141.25
ART 3A 07 ACO 18 PEARSON ST	0.00		390,000.00		390,000.00	361,705.00			28,295.00
ART 4A 07 ACO 37 PEARSON ST	0.00		505,000.00		505,000.00	477,606.59			27,393.41
ART 46-1 99 GIS STUDY	0.00	100.00			100.00	100.00			0.00
ART 32 08 BRIDGE REPAIRS					0.00				0.00
ART 50 08 STORM DRAINAGE IMPROVEMENTS					0.00				0.00
TOTAL ROAD/STORM DRAIN	613,151.47	83,112.07	1,350,000.00	0.00	2,046,263.54	1,496,249.43	0.00	2,165.55	547,848.56
ART 56 97 PUBLIC SAFETY	23.46				23.46				23.46
ART 47 99 PUB SAF ANTENNAS	3,920.50				3,920.50				3,920.50
ART 10-1 02 PUBLIC SAFETY ADDL CONTINGENCY	-40,151.25	9,430.00	80,000.00		49,278.75	179,875.73		25,718.06	-156,315.04
ART 34-3 02 REVERSE 911	6,626.30				6,626.30	5,900.00			726.30
ART 37 06 FIRE TRUCK PUMPER	-440,000.00		440,000.00		0.00				0.00
TOTAL PUBLIC SAFETY	-469,580.99	9,430.00	520,000.00	0.00	59,849.01	185,775.73	0.00	25,718.06	-151,644.78
GRAND TOTAL	-803,630.20	2,057,713.15	14,005,000.00	2,374,505.74	17,633,588.69	9,914,035.83	363,505.74	3,923,254.97	3,432,792.15

Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2008

FUND/TITLE	BALANCE 07/01/07	ENCUMBRANCE	INTERGOVTAL	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	TOTAL EXPEND	OFU	ENCUMBRANCE	BALANCE 30-JUN-08
ELECTION OT GRANT	7,002.64	1,300.00	7,581.00	0.00	0.00	0.00	15,883.64	8,615.00	0.00	0.00	7,268.64
STATE GENERAL GOVERNMENT GRANTS	7,002.64	1,300.00	7,581.00	0.00	0.00	0.00	15,883.64	8,615.00	0.00	0.00	7,268.64
FY03 TRAFFIC ENFORCEMENT	-1,534.91		8,000.00				6,465.09	11,003.03			-4,537.94
FY03 COMMUNITY POLICING	3,657.89		38,000.00				41,657.89	41,486.13			171.76
REGIONAL EMERG RESPONSE PLAN	54,230.03	18,122.92	147,049.00				219,401.95	155,679.37		1,540.29	63,722.58
FEHA	290,241.77	2,850.00					293,091.77	19,319.05		10,911.73	273,772.72
BULLETT VEST PARTNERSHIP	0.00					1,301.22	1,301.22	0.00			1,301.22
AMBULANCE TASK FORCE MOBILIZATION	0.00	2,267.00					2,267.00	2,267.00			0.00
MV YOUTH COURT	1,079.45		15,488.52				16,567.97	17,142.04		-574.07	-574.07
CIRRRIP			28,597.00				28,597.00	28,597.50			-0.50
SETB TRAINING	-19.60		8,498.95				8,479.35	12,410.45			-3,931.10
STUDENT AWARE OF FIRE EDUCATION	0.00		1,938.91				1,938.91	0.00			1,938.91
STUDENT AWARE OF FIRE EDUCATION	0.00		5,800.00				5,800.00	0.00			5,800.00
DISASTER REIMBURSEMENTS	4,708.22		15,884.18				20,592.40	15,884.18			4,708.22
ALTERNATIVE SENTENCING	300.00						300.00	0.00			300.00
STATE PUBLIC SAFETY GRANTS	352,662.85	23,239.92	269,255.56	0.00	0.00	1,301.22	646,460.55	303,788.75	0.00	12,452.02	342,671.80
CHAPTER 90	-267,276.51		1,185,858.13				918,579.62	918,579.62			0.00
SBE AGREEMENT #50628	85,000.00						85,000.00	85,000.00			0.00
PWED G-9403	-55,921.65	55,921.65					0.00	0.00		55,921.65	0.00
PWED	78,926.13			12,711.38			91,637.49	0.00			91,637.49
STATE PUBLIC WORKS GRANTS	-159,274.03	55,921.65	1,185,858.13	12,711.36	0.00	0.00	1,095,217.11	1,003,579.62	0.00	55,921.65	91,637.49
HEALTHY COMMUNITY	9,759.63		113,458.12				126,167.96	111,072.21		16,694.68	15,095.75
RECYCLE INCENTIVE	25,938.79						25,938.79	0.00			25,938.79
NEW HORIZONS FOR YOUTH	3,161.36						3,161.36	560.03			2,601.33
FY03 COA FORMULA GRANT	0.00		32,793.00				32,793.00	5,197.00			27,596.00
LAHEY CLINIC NUTRITION GRANT	7,666.17						7,666.17	1,062.52			6,603.65
SERVING PEOPLE WITH DISABILITIES	0.00						0.00	0.00			0.00
SERVING TEENS & TEENS (LIB)	4,833.43	2,070.28	6,200.00				13,103.71	10,127.10		43,403.20	2,976.61
MOBILITY ASSISTANCE GRANT	0.00						0.00	0.00			0.00
MOTHER GOOSE ON THE LOOSE	0.00		7,500.00				7,500.00	2,710.61			4,789.39
GREATER RIVER VALLEY MRC	0.00		10,260.50				10,260.50	0.00			10,260.50
ARTS LIBRARY COUNCIL	10,590.55					7,280.00	17,870.55	10,777.98			7,092.57
RIGHT TO KNOW	973.30						973.30	0.00			973.30
NATIONAL LEADERSHIP GRANT	264.36						264.36	0.00			264.36
SECONDHAND SMOKE INITIATIVE	1,000.00						1,000.00	0.00			1,000.00
LIBRARY AID CH 78 SEC 19A	101,615.79		47,216.11				148,831.90	50,445.82		850.00	98,386.08
LIBRARY AID CH 139	915.61		1,666.80				2,582.41	0.00			2,582.41
OTHER STATE GRANTS	166,718.99	5,020.49	219,094.53	0.00	0.00	7,280.00	398,114.01	191,953.27	0.00	60,947.88	206,160.74
CEMETERY SALE OF LOTS FUND	5,227.33						5,227.33	0.00			5,227.33
SALE OF REAL ESTATE	18,870.00						18,870.00	0.00			18,870.00
INSURANCE PROCEEDS > \$20,000						110,585.00	110,585.00	0.00			110,585.00
WETLAND FILING FEES	106,915.56						144,581.06	0.00	6,000.00		138,581.06
OFF STREET PARKING	164,532.97					157,958.12	322,491.09	0.00	150,028.00		172,463.09
RECEIPTS RESERVED FOR APPROPRIATION	295,545.86	0.00	0.00	0.00	0.00	306,208.62	601,754.48	0.00	155,028.00	0.00	445,726.48
SPEED ENTITLEMENT	0.00		1,286,526.00				1,286,526.00	1,194,943.97		4,615.60	91,582.03
SPEED ENTITLEMENT	-255,876.02	9,498.60	282,951.00				36,573.58	36,573.58			0.00
EARLY CHILDHOOD ALLOCATION	0.00		24,539.00				24,539.00	24,539.00			0.00

Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2008

FUND/TITLE	BALANCE 07/01/07	ENCUMBRANCE	INTERGOVT'L	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	TOTAL EXPEND	OFU	ENCUMBRANCE	BALANCE 30-Jun-08
EARLY CHILDHOOD ALLOCATION	-5,458.14		6,039.00				570.86	570.86			0.00
SPED IMPROVEMENT	0.00		35,886.00				35,886.00	27,427.15			8,458.85
SPED ASSISTANCE AND MONITORING	-8,253.40	9,968.66	13,087.00				14,802.26	14,802.26			0.00
SPED SUMMER INSTITUTE	800.00	1,600.00					2,400.00	2,400.00			0.00
CIRCUIT BREAKER	0.00		390.00				390.00	390.00			0.00
DRUG FREE SCHOOLS	628,084.19		1,568,353.00				2,217,437.19	2,013,833.29			203,603.90
EXTENDED DAY PLANNING	0.00		19,604.00				19,604.00	19,604.00			0.00
TITLE I READING	-30,988.91		11,000.00				11,000.00	11,000.00			0.00
Title VI	-4,946.00		42,314.00				11,325.09	11,325.09			0.00
Title V	5,374.97		4,945.00				-1.00	3,976.96		262.90	-3,977.96
TECH LITENHANCED ED	0.00		4,441.00				5,374.97	428.97			4,946.00
TECH LITENHANCED ED	130.00						4,441.00	4,000.00			441.00
TITLE 1	0.00		224,349.00				130.00	130.00			0.00
EARLY LITERACY INTERVENTION	0.00		24,546.00				224,349.00	216,383.65		79.50	7,965.35
PROFESSIONAL DEVELOPMENT	0.00		111,978.00				24,546.00	24,546.00			0.00
PROF DEB TEACHER QUALITY 140	3,348.87						111,978.00	110,172.00		1,806.00	1,806.00
ACADEMIC SUPPORT	0.00		12,700.00				3,348.87	3,348.87			0.00
AHS WORKFORCE GRANT	0.00		100.00				12,700.00	12,700.00			0.00
LEADERSHIP IN AMERICA	0.00		66,720.42				100.00	100.00			0.00
STEM ENGINEERING GRANT	0.00		127,212.00				66,720.42	71,523.90		2,082.15	-4,803.48
REVOLVING FUNDS EDUCATION	332,205.56	21,067.26	3,888,680.42	0.00	0.00	0.00	127,212.00	3,804,719.55	0.00	1,005.75	127,212.00
ATHLETIC REVOLVING	14,565.47	2,675.00				316,819.29	334,059.76	330,047.67	0.00	9,851.90	437,233.69
REVOLVING FUNDS ATHLETIC	0.00		0.00			316,819.29	334,059.76	330,047.67	0.00		4,012.09
CH44 SEC 53E 1/2 LEGAL NOTICES	71,947.16					101,371.76	173,318.92	103,507.81			69,811.11
CH44 SEC 53E 1/2 DCS REVOLVING	282,550.91					433,351.38	715,902.29	398,510.53			317,391.76
CH44 SEC 53E 1/2 YOUTH SERVICES	73,155.53					320,248.48	393,404.01	347,362.55			46,041.46
CH44 SEC 53E 1/2 ELDER SERVICES	67,893.15	300.00				112,020.24	180,213.39	87,783.15			92,430.24
CH44 SEC 53E 1/2 TITLE V HEALTH CLINICS	25,467.28					22,456.61	47,923.89	23,977.40			23,946.49
CH44 SEC 53E 1/2 LIBRARY AUDIOVISUAL	26,156.18					31,161.00	57,317.18	34,777.60			22,539.58
CH44 SEC 53E 1/2 FIELDS REVOLVING	28,214.65	1,250.00				49,529.00	78,993.65	55,225.66		950.00	23,767.99
CH44 SEC 53E 1/2 POLICE ANTENNEA	17,369.72					150.00	17,519.72	0.00			17,519.72
CH44 SEC 53E DPW SOLID WASTE	592,754.58	1,550.00	0.00	0.00	0.00	1,071,788.47	1,688,093.05	1,051,144.70	0.00	950.00	1,500.00
REVOLVING CHAPTER 44 53 E 1/2											614,948.35
TOWN DAMAGE RESTITUTION	34,228.43					-1,500.00	32,728.43	1,016.00			31,712.43
FRONTAGE ROAD	3,855.66						3,855.66	0.00			3,855.66
PUBLIC SAFETY DAMAGE REST	5,113.83					2,000.00	7,113.83	0.00			7,113.83
PUBLIC WORKS DAMAGE REST	10,954.32					21,532.45	32,486.77	-10,768.93			43,255.70
RECYCLABLE BATTERY PROGRAM	1,253.84						1,253.84	0.00			1,253.84
LOST/DAMAGED BOOKS	7,530.07	3,080.00				5,347.60	15,957.67	5,330.67		7,406.60	10,427.00
P&F DAMAGE RESTITUTION	57,737.88					73,076.30	130,813.96	124,906.16			5,907.80
OTHER REVOLVING FUNDS	120,673.81	3,080.00	0.00	0.00	0.00	100,456.35	224,210.16	120,683.90	0.00	7,406.60	103,526.26
CORPORATE GRANTS	18,723.98					35,984.66	54,708.64	38,588.96		530.45	18,119.68
ANDOVER HIGH DONATIONS	220.88						220.88	220.88			0.00
OTHER GIFTS AND GRANTS	6,145.00					48,500.00	54,645.00	36,859.23		7,000.00	17,785.77
ENGINEERING GRANT	3,802.24						3,802.24	0.00			3,802.24
EARLY CHILDHOOD REV	58,782.25					122,602.08	181,384.33	132,290.65			49,093.68
SCHOOL DAMAGE Ch 55 sec 53 1/2	16,780.24					923.08	17,703.33	8,599.83			9,103.50

Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2008

FUND/TITLE	BALANCE 07/01/07	ENCUMBRANCE	INTERGOVTAL	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	TOTAL EXPEND	OFU	ENCUMBRANCE	BALANCE 30-Jun-08
COMMUNITY A.S.K. REVOLVING	2,252.09					10,160.00	2,252.09	0.00			2,252.09
PARENT TO PARENT REVOLVING	16,478.80						26,638.80	11,852.65			14,786.15
ANDOVER C.A.R.E.S.	3,798.45					237.00	4,035.45	195.12			3,840.33
ALL DAY KINDERGARTEN	301,496.20					923,950.00	1,225,446.20	881,374.65		351.71	344,071.55
EXTRA CURRICULAR REV	53,731.79	3,780.00				199,333.66	256,845.45	211,372.23			45,473.22
INSTRUMENTAL MUSIC REVOLVING	13,133.44	996.90				15,070.00	29,200.34	19,213.56			9,986.78
FINE ARTS	17,584.01					45,571.90	63,155.91	43,882.04			19,273.87
PHYS ED REVOLVING	6,524.25					1,600.00	8,124.25	5,929.58			2,194.67
AIPS	17,125.37					806.17	17,931.54	509.01			17,422.53
LOST BOOKS	36,992.25	3,019.77				6,891.96	46,903.98	7,808.03		543.91	39,095.95
COLLINS CTR REVOLVING	13,549.14					184,912.91	198,462.05	178,087.65			20,374.40
OUTSIDE ACTIVITIES REV	58,633.54	9,698.43				111,436.36	179,768.33	115,049.09			64,719.24
ANDLAW COLLAB REV	1,506.16					1,000.00	2,506.16	1,033.90			1,472.26
TRANSPORTATION REVOLVING	131,850.84	560.00				275,627.00	408,037.84	352,895.16			55,142.68
COPY CENTER REVOLVING (Ch 44 Sec 53 E 1/2)						10,343.43	10,343.43	0.00			10,343.43
BANCROFT GIFTS AND DONATIONS						3,606.49	3,606.49	3,606.47			0.02
SANBORN GIFTS AND GRANTS	12,157.18	211.80				27,649.50	40,018.48	27,107.26		232.77	12,911.22
SHAWSHOEN GIFTS AND DONATIONS						1,176.57	1,176.57	1,176.57			0.00
SOUTH SCHOOL GIFTS AND GRANTS	2,447.77	2,629.75				4,367.48	9,445.00	7,851.74			1,593.26
WEST ELEM GIFTS AND GRANTS	3,446.00					41,187.48	44,633.48	14,133.46			30,500.02
HIGH PLAIN GIFTS AND GRANTS	0.00					6,564.88	6,564.88	6,564.87			0.01
WOOD HILL GIFTS AND GRANTS	4.68					1,180.00	1,184.68	1,181.59			3.09
DMS ENGINEERING GIFTS AND GRANTS	18,965.19					59,700.00	78,665.19	66,100.18		3,026.71	12,565.01
WEST MIDDLE GIFTS AND GRANTS	630.22					3,770.00	4,400.22	2,184.94			2,215.28
GUIDANCE SERVICES	500.00					45,000.00	45,500.00	45,000.00		500.00	500.00
STUDENT ACTIVITY MGL 711/47						615,737.97	615,737.97	406,293.03			206,444.94
GRANTS ADMINISTRATION	4,589.44					45,000.00	49,589.44	43,434.69			6,154.75
OTHER SPECIAL REVENUE FUNDS EDUCATIO	821,851.40	20,996.65	0.00	0.00	0.00	2,949,890.59	3,692,638.64	2,671,397.02	0.00	12,185.55	1,021,241.62
FOOD SERVICES	34,191.91	345.00				1,764,382.42	1,798,919.33	1,778,686.81	15,949.19	445.00	4,283.33
OTHER SPECIAL REVENUE FUNDS SCHOOL L	34,191.91	345.00	0.00	0.00	0.00	1,764,382.42	1,798,919.33	1,778,686.81	15,949.19	445.00	4,283.33
PREMIUM ON BOND ISSUE	0.00					19,380.65	19,380.65	19,380.65			0.00
RESOURCE OFFICER GLRTHS						35,000.00	35,000.00	35,000.00			0.00
VETERAN'S SERVICES GIFTS	2,845.69					350.00	3,195.69	0.00			3,195.69
CABLE TV COMMUNITY ACCESS	229.24					423,605.60	423,834.84	249,144.87		515.98	174,689.97
CABLE TV VERIZON	151,123.48	6,007.13				120,979.45	278,110.06	245,440.20			32,669.86
GIFT - FIREWORKS	186.62					563.38	750.00	4,000.00			-3,250.00
PHILLIPS ACADEMY GIFT	913,467.28					116,486.43	1,029,953.71	0.00	913,953.00		116,000.71
SHED CONTRIBUTIONS	7,263.81						7,263.81	0.00			7,263.81
OLD TOWN HALL RESTORATION	468.78					40,190.15	468.78	0.00			468.78
TOWN GIFT & DONATIONS	11,428.94					51,619.09	33,540.17	33,540.17		6,450.00	18,078.92
CONSERVATION GIFT	4,964.14					4,964.14	4,964.14	591.88			4,372.26
CONSERVATION TRAIL ACCOUNT	234.85						234.85	0.00			234.85
DCS-GIFT	4,945.31					389.00	5,334.31	0.00			5,334.31
YOUTH SERVICES GIFTS/CONTRIBUTIONS	112,354.74					73,473.09	185,827.83	25,957.10			159,870.73
COA SENIOR CONNECTIONS	22,803.18					78,735.50	101,538.68	83,545.87			17,992.81
COA SCHOLARSHIPS	5,000.00						5,000.00	0.00			5,000.00
DARE CONTRIBUTIONS	805.23					3,771.50	4,576.73	0.00			4,576.73
LIBRARY GIFTS & DONATIONS	36,261.55	7,943.14				8,855.85	53,060.54	19,372.13			33,688.41
HOME FOR THE AGED GIFT	54,752.30			2,234.04		16,000.00	72,986.34	4,074.47		22,000.00	66,911.87
CHOLESTEROL SCREENING	647.51					1,250.00	1,897.51	943.45			954.06

Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2008

FUND/TITLE	BALANCE 07/01/07	ENCUMBRANCE	INTERGOVTAL	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	TOTAL EXPEND	OFU	ENCUMBRANCE	BALANCE 30-Jun-08
AXX,2006 ACCUM BENEFITS	152,716.52						152,716.52	152,716.52			0.00
A17 2007 ACCUM BENEFITS	300,000.00						300,000.00	255,285.40			44,714.60
A17 2007 ACCUM BENEFITS					350,000.00		350,000.00	0.00			350,000.00
BALLARDVALE HISTORIC DISTRICT	-10.48					47.17	36.69	76.50			-39.81
POLICE GIFTS AND DONATIONS	5,000.00						5,000.00	0.00			5,000.00
FIRST TIME HOMEBUYERS	3,736.00					38,830.00	42,566.00	36,330.00			6,236.00
ANDOVER HOUSING PARTNERSHIP GIFT	-8,625.00						-8,625.00	0.00			-8,625.00
LOWELL ST/SHAWSHOEN TRAFFIC MITIGATIO	5,000.00						5,000.00	0.00			5,000.00
SHINGLES PREV VACCINATION	15,465.00					16,000.00	31,465.00	30,057.72			1,407.28
GIFTS & DONATIONS FIRE DEPT						40.00	40.00	0.00			40.00
TIMOTHY HORNE - GIFT AYS	152,049.96			6,275.16			158,325.12	0.00			158,325.12
OTHER SPECIAL REVENUE FUNDS	1,955,114.65	13,950.27	0.00	8,509.20	350,000.00	993,947.77	3,321,521.89	1,195,456.93	913,953.00	28,965.98	1,212,111.96
	4,534,013.69	149,046.24	5,570,470.64	21,220.56	350,000.00	7,412,074.73	18,036,825.86	12,460,073.22	1,085,930.19	189,126.58	4,490,822.45
AGENCY ACCOUNTS											
MEALS TAX CAFETERIA	331.10					2,147.71	2,478.81	1,992.34			486.47
FISHING LICENSES TO STATE	-2.50					6,506.50	6,506.00	6,508.50			-2.50
POLICE OFF DUTY	-53,376.00					867,856.00	814,280.00	962,480.00			-148,200.00
FIRE OFF DUTY	-6,756.54					51,152.16	44,395.62	54,272.16			-9,876.54
FIREARMS PERMITS	-0.50					7,837.50	7,837.00	7,837.50			-0.50
AMBULANCE AGENCY ACCOUNTS	0.00					46,035.32	46,035.32	43,038.05			2,997.27
MEALS TAX ELDER SERVICES	108.56					932.52	1,041.08	972.13			68.95
	-59,695.88	0.00	0.00	0.00	0.00	982,269.71	922,573.83	1,077,100.68	0.00	0.00	-154,526.85
	4,474,317.81	149,046.24	5,570,470.64	21,220.56	350,000.00	8,394,344.44	18,069,399.69	13,537,173.90	1,085,930.19	189,126.58	4,336,295.60

TRUST-CEMETERY -SPECIAL FUNDS
IN CUSTODY OF THE TOWN TREASURER
YEAR ENDING JUNE 30, 2008

FUND	PRINCIPAL	BALANCE July 1, 2007	BALANCE July 1, 2007	DEPOSITS	OTHER	INCOME	DRAWN	BALANCE June 30, 2008
80001 STABILIZATION		435,771.86	3,041,519.01	913,953.00		128,636.96		4,084,108.97
		435,771.86	3,041,519.01	913,953.00	0.00	128,636.96	0.00	4,084,108.97
80041 C D WOOD		1,086,198.96	1,279,949.66			52,610.71	165,000.00	1,167,560.37
		1,086,198.96	1,279,949.66	0.00	0.00	52,610.71	165,000.00	1,167,560.37
80061 ESTATE S P WHITE	5,766.63	13,356.68	15,148.70			679.16		15,827.86
		13,356.68	15,148.70	0.00	0.00	679.16	0.00	15,827.86
80071 POLICE DRUG ACCOUNT		16,071.83	30,531.71	10,251.00		74.04	9,083.65	31,773.10
		16,071.83	30,531.71	10,251.00	0.00	74.04	9,083.65	31,773.10
80091 TOWN 400TH CELEBRATION		6,805.91	8,301.35			343.97		8,645.32
		6,805.91	8,301.35	0.00	0.00	343.97	0.00	8,645.32
80141 J GREELEY	5,000.00	6,958.40	6,859.15			285.26		7,144.41
		55,641.66	6,859.15	0.00	0.00	285.26	0.00	7,144.41
80161 MARGARET G TOWLE	345,825.50	345,825.50	345,825.50					345,825.50
80151 MARGARET G TOWLE		124,575.94	110,672.67			18,080.10	35,901.70	92,751.07
		470,401.44	456,398.17	0.00	0.00	18,080.10	35,901.70	438,576.57
80171 JOHN CORNELL	5,000.00	51,682.30	52,636.39			2,128.76	3,400.00	51,365.15
		51,682.30	52,636.39	0.00	0.00	2,128.76	3,400.00	51,365.15
80181 DAVID & LUCY SHAW	10,000.00	37,729.62	44,459.91			1,843.34		46,303.25
		37,729.62	44,459.91	0.00	0.00	1,843.34	0.00	46,303.25
80191 W.L RAYMOND	7,845.81	43,127.02	50,819.90			2,107.02	500.00	52,426.92
		43,127.02	50,819.90	0.00	0.00	2,107.02	500.00	52,426.92
80201 A J LINCOLN	5,000.00	19,589.42	22,217.62			996.08		23,213.70
		19,589.42	22,217.62	0.00	0.00	996.08	0.00	23,213.70
80211 E.I RAYMOND	1,302.77	2,314.08	2,726.96			113.04		2,840.00
		2,314.08	2,726.96	0.00	0.00	113.04	0.00	2,840.00
80221 TAYLOR	300.00	1,636.04	1,927.88			79.93		2,007.81
		1,636.04	1,927.88	0.00	0.00	79.93	0.00	2,007.81
80231 SPRING GROVE	654,796.00	526,973.19	939,631.40	22,492.00		31,744.20	30,000.00	963,867.60
		526,973.19	939,631.40	22,492.00	0.00	31,744.20	30,000.00	963,867.60
80251 SPRING GROVE FLOWERS		34,887.05	35,426.80			1,469.95	1,475.00	35,421.75
		34,887.05	35,426.80	0.00	0.00	1,469.95	1,475.00	35,421.75
80281 EMILINE LINCOLN	1,000.00	1,575.79	1,856.91			77.00		1,933.91
80291 EMMA J. LINCOLN		863.28	1,017.27			42.20		1,059.47
			2,874.18	0.00	0.00	119.20	0.00	2,993.38
80301 CONSERVATION FUND		51,403.23	60,571.66			2,511.36		63,083.02
		53,842.30	60,571.66	0.00	0.00	2,511.36	0.00	63,083.02
80331 SMART	1,000.00	12,341.56	14,479.34			600.33	15.00	15,064.67
		12,341.56	14,479.34	0.00	0.00	600.33	15.00	15,064.67
80341 FARRINGTON			1,826.67			75.71	15.00	1,887.38
			1,826.67	0.00	0.00	75.71	15.00	1,887.38
80351 BALLARDVALE			1,327.73			55.06	25.00	1,357.79
			1,327.73	0.00	0.00	55.06	25.00	1,357.79
80361 ALLEN	200.00	273.59	258.80			10.74	15.00	254.54
		273.59	258.80	0.00	0.00	10.74	15.00	254.54
80391 EMS BELL LIBRARY TRUST		273.59	57,370.15			2,348.08	1,200.00	58,518.23
		273.59	57,370.15	0.00	0.00	2,348.08	1,200.00	58,518.23
80411 ELDERLY TAXATION FUND		146.05	9,557.04		1,310.83	0.00	0.00	10,867.87
		146.05	9,557.04	0.00	1,310.83	0.00	0.00	10,867.87
80421 MUNICIPAL AFFORDABLE HOUSING			7,104.80			6,710.27	6,308.12	7,506.95
			7,104.80	0.00	0.00	6,710.27	6,308.12	7,506.95
82011 DRAPER			15,985.76			662.78		16,648.54
			15,985.76	0.00	0.00	662.78	0.00	16,648.54
82021 RICHARDSON	1,000.00	5,207.42	1,399.49			60.44		1,459.93
		5,207.42	1,399.49	0.00	0.00	60.44	0.00	1,459.93
82031 A & AV LINCOLN	1,000.00	5,207.42	1,056.94			43.47		1,100.41
		5,207.42	1,056.94	0.00	0.00	43.47	0.00	1,100.41
82051 RAFTON (INTEREST)		2,638.86	598.50					598.50
82041 RAFTON (PRINCIPAL)	598.50	598.50	3,811.77		240.00	160.57		4,212.34
		3,237.36	4,410.27	0.00	240.00	160.57	0.00	4,810.84
82061 CONROY			1,624.04			67.33		1,691.37
			1,624.04	0.00	0.00	67.33	0.00	1,691.37
82071 AMERICAN LEGION			1,197.50			49.66		1,247.16
			1,197.50	0.00	0.00	49.66	0.00	1,247.16
82081 CHRIS MAYNARD BOOKS			4,628.87			192.40		4,821.27
			4,628.87	0.00	0.00	192.40	0.00	4,821.27
82091 HOLT			728.29			30.21		758.50
			728.29	0.00	0.00	30.21	0.00	758.50
INTERNAL SERVICE FUNDS		3,001,520.17	6,174,956.14	946,696.00	1,550.83	254,890.13	252,938.47	7,125,154.63
80011 INSURANCE		214,568.12	241,807.70			10,677.10	131,720.00	120,764.80
80021 UNEMPLOYMENT COMPENSATION		49,771.54	135,850.13	100,000.00		6,673.30	50,150.78	192,372.65
80031 TOWN INSURANCE HEALTH		93,631.96	475,677.19	10,447,000.00	4,325,072.62	24,333.93	14,730,326.41	541,755.33
80371 WORKERS COMPENSATION		125,842.71	141,308.41	0.00			32,399.00	177,188.41
TOTAL INTERNAL SERVICE FUNDS		483,814.33	994,643.43	10,615,279.00	4,325,072.62	41,684.33	14,944,598.19	1,032,081.19
GRAND TOTAL ALL TRUST FUNDS		3,485,334.50	7,169,599.57	11,561,975.00	4,326,623.45	296,574.46	15,197,536.66	8,157,235.82

TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF BONDS AUTHORIZED AND OUTSTANDING
June 30, 2008

MUNIS	ARTICLE	PROJECT NAME	AUTHORIZATION July 1, 2007	NEW AUTHORIZATION	BONDING	AUTHORIZATION June 30, 2008
EXEMPT DEPT						
6120	ART 10-1, 2002	PUBLIC SAFETY CENTER (ADD'L FUNDING) (1)	580,000.00		80,000.00	500,000.00
6121	ART 11 2002	NEW SCHOOL ADDITIONAL FUNDING	350,000.00			350,000.00
		TOTAL EXEMPT	930,000.00	0.00	80,000.00	850,000.00
SEWER ENTERPRISE						
6069	ART 41 1999	SEWER CONSTRUCTION - SO MAIN ST	4,498,000.00		4,498,000.00	0.00
6153	ART 2A 2004	SOUTH MAIN AREA SEWERS	1,500,000.00		500,000.00	1,000,000.00
6149	ART 35 2004	SO MAIN/ROGERS BROOK SEWER	1,250,000.00		1,250,000.00	0.00
6170	ART 33 2006	REPAIR/REPLACEMENT SANITARY SEWER	500,000.00			500,000.00
6183	ART 36 2007	DASCOMB/OSGOOD SEWER	200,000.00			200,000.00
6186	ART 41 2007	KIRKLAND DRIVE SEWER	250,000.00			250,000.00
6192	ART 64 2007	SHAWSHEEN PUMPING STATION	750,000.00			750,000.00
6216	ART 33 2008	SHAWSHEEN RIVER OUTFALL SEWER		4,000,000.00		4,000,000.00
6220	ART 51 2008	SEWER MAIN CONSTRUCTION & RECONST		500,000.00		500,000.00
			8,948,000.00	4,500,000.00	6,248,000.00	7,200,000.00
WATER ENTERPRISE						
6139	ART 20 2003	WATER TREATMENT PLANT IMPROVEMENTS	1,472,000.00		1,472,000.00	0.00
6158	ART 34 2005	WATER TREATMENT PLANT IMPROVEMENTS	1,198,648.00		1,000,000.00	198,648.00
6158	ART 34 2005	WATER TREATMENT PLANT IMPROVEMENTS (WPAT)	634,717.00			634,717.00
6160	ART 41 2005	FISHBROOK PUMPING STATION	300,000.00		50,000.00	250,000.00
			3,605,365.00	0.00	2,522,000.00	1,083,365.00
		TOTAL ENTERPRISE FUNDS	12,553,365.00	4,500,000.00	8,770,000.00	8,283,365.00
GENERAL GOVERNMENT						
LANDFILL CLOSURE						
6072	ART 44 1999	LANDFILL CLOSURE	1,700,000.00			1,700,000.00
6173	ART 43 2006	LANDFILL CAP/LEDGE ROAD	500,000.00			500,000.00
6214	ART 31 2008	LAND FILL CLOSURE		7,370,000.00		7,370,000.00
			2,200,000.00	7,370,000.00	0.00	9,570,000.00
SCHOOL						
6122	ART 12 2002	WEST ELEMENTARY ASBESTOS REMOVAL	100,000.00		100,000.00	0.00
6155	ART 11 2005	SCHOOL BUILDING RENOVATIONS/REPAIRS	500,000.00		500,000.00	0.00
6167	ART 17 2006	SCHOOL ROOF REPLACEMENTS	1,115,000.00		250,000.00	865,000.00
6174	ART 46 2006	SCHOOL HVAC REPLACEMENTS	200,000.00		200,000.00	0.00
6179	ART 15 2007	SCHOOL ROOF REPLACEMENT	2,980,000.00			2,980,000.00
6181	ART 28 2007	SCHOOL BUILDING MAINT/IMPROVE	1,065,000.00			1,065,000.00
6210	ART 24 2008	FEASIBILITY STUDY BANCROFT SCHOOL		300,000.00		300,000.00
6210	ART 27 2008	SCHOOL BUILDING RENOVATION		1,810,000.00		1,810,000.00
6213	ART 29 2008	LOVELY FIELD IMPROVEMENTS		240,000.00		240,000.00
			5,960,000.00	2,350,000.00	1,050,000.00	7,260,000.00
ROAD AND DRAINAGE						
6059	ART 74 1999	MAIN STREET STREETScape	254,000.00		30,000.00	224,000.00
6135	ART 48 2002	MAIN STREET IMPROVEMENTS	269,500.00			269,500.00
6190	ART 52 2007	BRIDGE REPAIRS	100,000.00			100,000.00
6215	ART 32 2008	BRIDGE REPAIRS		600,000.00		600,000.00
6219	ART 50 2008	STORM DRAINAGE CONSTRUCTION & IMP		380,000.00		380,000.00
			623,500.00	980,000.00	30,000.00	1,573,500.00
CONSERVATION AND LAND ACQUISITION						
6106	ART 12 2001	LAND ACQUISITION LOWELL JCT RD	900,000.00			900,000.00
6123	ART 23 2002	CONSERVATION FUND	400,000.00			400,000.00
6193	ART 2A 2007	ACQUIRE 16 PEARSON ST	455,000.00		455,000.00	0.00
6194	ART 3A 2007	ACQUIRE 18 PEARSON ST	390,000.00		390,000.00	0.00
6195	ART 4A 2007	ACQUIRE 37 PEARSON ST	505,000.00		505,000.00	0.00
6189	ART 51 2007	ACQUIRE 15 BLANCHARD ST	2,100,000.00		2,100,000.00	0.00
			4,750,000.00	0.00	3,450,000.00	1,300,000.00
TOWN BUILDINGS						
6148	ART 32 2004	SENIOR CENTER PLANS	30,000.00			30,000.00
6174	ART 46 2006	TOWN HVAC REPLACEMENTS	250,000.00		250,000.00	0.00
6180	ART 27 2007	TOWN BUILDING MAINT/IMPROVE	955,000.00			955,000.00
6121	ART 28 2008	TOWN BUILDING MAINTENANCE/RENOVATION		290,000.00		290,000.00
6218	ART 48 2008	RECREATION PARK BALLFIELD LIGHTING		100,000.00		100,000.00
			1,235,000.00	390,000.00	250,000.00	1,375,000.00
MISCELLANEOUS						
6171	ART 37 2006	FIRE PUMPER TRUCK	440,000.00		440,000.00	0.00
6217	ART 36 2008	FIRE RESCUE/DPW TRUCKS		973,000.00		973,000.00
			440,000.00	973,000.00	440,000.00	973,000.00
		TOTAL GENERAL GOVERNMENT	15,208,500.00	12,063,000.00	5,220,000.00	22,051,500.00
		GRAND TOTAL	28,691,865.00	16,563,000.00	14,070,000.00	31,184,865.00

(1) The Bureau of Accounts has ruled on October 13, 2005 that all but \$75,000 of this debt is excludable from the provisions of Prop 2 1/2.

DETAIL DEBT SCHEDULE BY FISCAL YEAR

AS OF JUNE 30, 2008

TOWN OF ANDOVER, MASSACHUSETTS

ISSUE	ARTICLE	LOAN	Principal DATE	Interest #1 DATE	Interest #2	RATE	TOTAL AMOUNT	TOWN OF ANDOVER, MASSACHUSETTS									
								2009	2010	2011	2012	2013-2017	2018-2022	2023-2027	2028-2029	30-Jun-28	
WEST EL - ASBESTOS COLLINS CTR HVAC SCHOOL RENOVATIONS SCHOOL SAFETY WEST EL - ASBESTOS SCHOOL HVAC WEST EL - ASBESTOS SCHOL RENOVATIONS SCHOL RENOVATIONS SCHOL RENOVATIONS	ART 29, 2002	15-Dec-03	15-Dec	15-Jun	15-Jun	3.5690%	1,500,000	137,750.00	134,750.00	131,562.50	128,062.50	587,125.00	208,150.00	217,187.50		1,321,400.00	498,156.25
	ART 29, 2002	15-Dec-05	15-Dec	15-Jun	15-Jun	0.0000%	475,000	50,237.50	48,881.25	47,508.75	46,212.50	210,456.25	94,800.00			1,232,593.75	185,300.00
	ART 11, 2005	15-Dec-05	15-Dec	15-Jun	15-Jun	0.0000%	1,000,000	85,237.50	83,300.00	81,425.00	79,487.50	368,000.00	317,956.25			248,367.50	258,152.50
	ART 12, 2005	15-Oct-06	15-Oct	15-Apr	15-Apr	3.9224%	200,000	20,265.00	16,455.00	16,065.00	15,665.00	72,325.00	62,887.50	43,195.00		123,659.50	316,503.25
	ART 12, 2005	15-Oct-06	15-Oct	15-Apr	15-Apr	3.8016%	200,000	20,265.00	16,455.00	16,065.00	15,665.00	72,325.00	62,887.50	43,195.00		123,659.50	316,503.25
	ART 46, 2006	15-Dec-07	15-Dec	15-Jun	15-Jun	3.6872%	100,000	13,543.76	13,143.76	12,768.76	12,418.76	50,337.50	45,340.66	30,600.00		6,922,842.79	
	ART 17, 2006	15-Dec-07	15-Dec	15-Jun	15-Jun	3.7138%	250,000	28,981.26	28,181.26	27,431.26	26,713.26	104,537.50	95,340.66	63,662.50		31,850.00	
	ART 17, 2006	15-Dec-07	15-Dec	15-Jun	15-Jun	3.7116%	500,000	53,050.00	51,650.00	50,337.50	49,118.75	227,143.75	175,781.25	30,600.00		6,922,842.79	
	ART 11, 2005	15-Dec-07	15-Dec	15-Jun	15-Jun	3.7116%	500,000	1,079,344.28	1,020,215.53	624,161.78	551,598.03	2,141,013.85	1,180,846.82	325,662.50	0.00		
	TOTAL SCHOOL																
ROAD IMPROVEMENTS HUSSEY BROOK/RIVER ST RAD BONDS LINCOLN CR RED SPRING ROAD BRIDGE MAIN STREET STREETSCAPE MORRIS STREET MORRIS STREET CHESTNUT SIDEWALK BRIDGE CONSTRUCTION HIGHWAY	ART 30, 1997	15-Nov-97	1-Nov	1-May	1-May	4.4676%	500,000	10,200.00		20,500.00	48,842.50	88,007.50				0.00	
	ART 59, 1998	15-Dec	15-Dec	15-Jun	15-Jun	3.7690%	100,000	10,200.00		20,500.00						10,200.00	
	ART 54, 2000	15-Dec	15-Dec	15-Jun	15-Jun	4.6964%	225,000	22,410.00	21,475.00	20,500.00	48,842.50	88,007.50				64,385.00	
	ART 25, 2003	15-Dec-04	1-Dec	1-Jun	1-Jun	3.0110%	400,000	53,241.26	51,880.01	50,389.38						292,360.65	
	ART 33, 1999	15-Dec-05	1-Dec	1-Jun	1-Jun	0.0000%	50,000	10,575.00	10,187.50	10,187.50						20,762.50	
	ART 33, 1995	15-Dec-05	1-Dec	1-Jun	1-Jun	0.0000%	113,000	26,812.50	25,843.75	10,187.50						62,843.75	
	ART 33, 1995	15-Dec-05	1-Dec	1-Jun	1-Jun	0.0000%	113,000	26,812.50	25,843.75	10,187.50						723,000.00	
	ART 54, 2005	15-Oct-06	15-Oct	15-Apr	15-Apr	3.7805%	858,000	193,400.00	186,600.00	179,800.00	163,200.00	104,125.00	62,687.50	43,195.00		307,167.50	
	ART 54, 2005	15-Oct-06	15-Oct	15-Apr	15-Apr	3.9005%	250,000	23,965.00	23,365.00	22,765.00	22,165.00	88,007.50	80,000.00			31,850.00	
	ART 74, 1999	15-Dec-07	1-Dec	1-Jun	1-Jun	3.3999%	30,000	3,515.53	3,295.01	3,075.00	2,860.00	11,128.75	9,050.00	16,320.00		1,512,569.40	
TOTAL STREET																	
MUNICIPAL FACILITIES HML ADVANCE REFUNDING (2006) SENIOR CENTER PEARSON ST ACO TOWN BUILDING RENOVATION BUILDING RENOVATION SENIOR CENTER TOWN/SCHOOL BLDG PROJECTS DPW BUILDINGS PUBLIC BUILDINGS BRIDGES/BUILDINGS SENIOR CENTER PLANS TOWN HVAC	ART 45, 1996	15-Jan-05	1-Aug	1-Feb	1-Feb	0.0000%	100,259	22,468.54	21,503.54	20,513.53	19,513.53					83,999.14	
	ART 24, 1997	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8137%	150,448	20,400.00		20,500.00						20,400.00	
	ART 58, 1998	15-Dec-98	15-Dec	15-Jun	15-Jun	3.7400%	182,000	10,200.00		20,500.00						10,200.00	
	ART 36, 1998	15-Dec-98	15-Dec	15-Jun	15-Jun	3.7685%	650,000	66,300.00		50,389.38						66,300.00	
	ART 45, 1999	15-Nov-99	15-Nov	15-May	15-May	4.5586%	1,000,000	107,062.50	102,375.00	100,000.00						209,437.50	
	ART 24, 2000	15-Dec-00	15-Dec	15-Jun	15-Jun	3.8155%	349,552	56,025.00	53,687.50	51,250.00						160,962.50	
	ART 26, 2000	15-Dec-01	15-Dec	15-Jun	15-Jun	3.6284%	775,000	91,400.00	88,200.00	85,000.00						346,300.00	
	ART 39, 2001	15-Dec-01	15-Dec	15-Jun	15-Jun	3.6154%	300,000	34,275.00	33,075.00	31,875.00						129,862.50	
	ART 28-1, 2002	15-Dec-03	15-Dec	15-Jun	15-Jun	4.3708%	1,125,000	108,537.50	106,137.50	103,737.50	98,671.88	440,343.79	156,112.50			1,006,850.05	
	ART 32, 2001	15-Dec-03	15-Dec	15-Jun	15-Jun	3.5556%	1,157,000	108,537.50	106,137.50	103,737.50	98,671.88	440,343.79	156,112.50			1,006,850.05	
PUBLIC SAFETY FIRE TRUCK ADV REF 94/95 FIRE TRUCK FIRE TRUCK LAND ACQUISITION LAND ACQUISITION LAND ACQUISITION LAND ACQUISITION LAND ACQUISITION 16 PEARSON ST 16 PEARSON ST 37 PEARSON ST 15 BLANCHARD ST	ART 46, 2006	15-Dec-07	1-Dec	1-Jun	1-Jun	3.6687%	250,000	25,047.50	25,367.50	24,730.00	24,135.00	111,728.75	92,050.00	16,320.00		320,378.75	
	ART 55, 1997	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8141%	600,000	63,836.04	522,626.04	322,565.41	262,277.91	599,042.54	264,814.50	16,320.00		2,625,982.44	
	ART 16, 1999	15-Nov-99	15-Nov	15-May	15-May	4.5586%	2,000,000	214,125.00	204,750.00	19,801.98	53,060.00	243,600.00	127,380.00			81,600.00	
	ART 31, 2004	15-Jun-03	1-Nov	1-May	1-May	1.9964%	109,923	21,838.87	20,802.97	19,801.98	18,801.98	53,060.00	127,380.00			418,875.00	
	ART 37, 2006	15-Dec-07	1-Dec	1-Jun	1-Jun	3.6804%	440,000	56,970.00	55,760.00	54,435.00	53,060.00	243,600.00	127,380.00			62,443.82	
	ART 37, 2006	15-Dec-07	1-Dec	1-Jun	1-Jun	3.6804%	440,000	56,970.00	55,760.00	54,435.00	53,060.00	243,600.00	127,380.00			591,205.00	
	ART 37, 2006	15-Dec-07	1-Dec	1-Jun	1-Jun	3.6804%	440,000	56,970.00	55,760.00	54,435.00	53,060.00	243,600.00	127,380.00			552,581.25	
	ART 37, 2006	15-Dec-07	1-Dec	1-Jun	1-Jun	3.6804%	440,000	56,970.00	55,760.00	54,435.00	53,060.00	243,600.00	127,380.00			1,706,705.07	
	ART 62, 1993	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8222%	430,000	61,200.00	61,200.00	59,937.50	58,675.00	57,412.50	56,150.00			61,200.00	
	ART 53, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.7639%	1,000,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			112,200.00	
LAND ACQUISITION LAND ACQUISITION LAND ACQUISITION LAND ACQUISITION LAND ACQUISITION LAND ACQUISITION LAND ACQUISITION LAND ACQUISITION LAND ACQUISITION LAND ACQUISITION 16 PEARSON ST 16 PEARSON ST 37 PEARSON ST 15 BLANCHARD ST	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
TOTAL LAND ACQUISITION TOTAL LAND ACQUISITION TOTAL LAND ACQUISITION TOTAL LAND ACQUISITION TOTAL LAND ACQUISITION TOTAL LAND ACQUISITION TOTAL LAND ACQUISITION TOTAL LAND ACQUISITION TOTAL LAND ACQUISITION TOTAL LAND ACQUISITION 16 PEARSON ST 16 PEARSON ST 37 PEARSON ST 15 BLANCHARD ST	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
	ART 9A, 1996	15-Dec-98	15-Dec	15-Jun	15-Jun	3.8421%	1,500,000	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00	142,200.00			653,150.00	
TOTAL LAND ACQUISITION																	
OTHER PARK ADVANCE REFUNDING (2006) REC PARK IMPROVE LANDFILL CLOSURE TOTAL OTHER TOTAL GENERAL FUND NON-EXEMPT GRAND TOTAL	ART 47, 1996	15-Jan-05	1-Aug	1-Feb	1-Feb	0.0000%	50,129	11,234.									

DETAIL DEBT SCHEDULE BY FISCAL YEAR

AS OF JUNE 30, 2008

TOWN OF ANDOVER, MASSACHUSETTS

EXEMPT SCHOOL	ISSUE	ARTICLE	LOAN	Principal DATE	Interest #1	Interest #2	RATE	TOTAL AMOUNT	2009	2010	2011	2012	2013-2017	2018-2022	2023-2027	2028-2029	30-Jun-28		
TOTAL SCHOOL	15-Jan-05	ART 20-1, 1994	15-Jan-05	1-Aug	1-Feb	0.0000%	6,378,109	6,378,109	831,840.90	799,777.13	771,213.40	742,884.02	3,403,355.34				6,549,070.79		
	15-Jan-05	ART 20-2, 1994	15-Jan-05	1-Aug	1-Feb	0.0000%	508,373	508,373	67,365.81	64,953.32	62,478.31	60,470.19	261,366.54				516,634.17		
	15-Dec-01	ART 9, 1999	15-Dec-01	15-Dec	15-Jun	4.8841%	3,000,000	2,517,000	203,590.00	197,502.50	191,165.00	184,827.50	828,490.00	419,250.00			2,024,815.00		
	15-Dec-02	ART 9, 2000	15-Dec-02	15-Dec	15-Jun	4.3510%	2,475,000	2,475,000	247,875.00	241,475.00	235,075.00	228,475.00	1,036,075.00	658,312.50			2,647,287.50		
	15-Jun-03	ART 9, 2000	15-Jun-03	1-Nov	1-May	4.1871%	7,000,000	5,617,000	561,750.00	547,750.00	535,062.50	521,718.75	2,401,043.75	358,750.00			6,960,362.50		
	15-Jun-03	VARIOUS	15-Jun-03	1-Nov	1-May	2.7046%	1,140,779.50	1,140,779.50	1,097,733.42	1,097,733.42	1,056,852.73	1,172,802.50	4,164,150.00				8,632,318.40		
	15-Jun-03	VARIOUS	15-Jun-03	1-Nov	1-May	2.1103%	3,193,079	2,510,410	416,870.56	500,025.00	470,812.50	229,687.50	1,090,512.50	651,562.50			1,838,118.47		
	1-Dec-05	ART 9, 2000	1-Dec-05	1-Dec	1-Jun	0.0000%	3,092,000	282,425.00	275,643.75	224,925.00	229,687.50	1,010,312.50	1,010,312.50				3,772,925.00		
	TOTAL SCHOOL									3,786,026.87	3,641,705.68	3,576,796.94	3,611,677.96	13,184,993.13	4,129,918.75	1,010,312.50			
	TOTAL PUBLIC SAFETY	15-Dec-00	ART 16, 1999	15-Dec-00	15-Dec	15-Jun	4.8969%	6,003,448	484,800.00	470,775.00	456,150.00	441,525.00	1,986,900.00	1,320,000.00				5,150,150.00	
15-Dec-01		ART 40, 2001	15-Dec-01	15-Dec	15-Jun	4.3735%	235,000	21,462.50	15,962.50	15,562.50	15,150.00	69,106.25	62,262.50				199,506.25		
15-Dec-01		ART 16, 1999	15-Dec-01	15-Dec	15-Jun	4.4171%	4,896,000	384,705.26	374,908.26	364,800.01	354,696.26	1,601,228.13	1,389,243.75				4,549,390.87		
15-Dec-07		ART 10-1, 2002	15-Dec-07	1-Dec	1-Jun	0.0000%	250,000	32,312.50	31,343.75	30,406.25	29,437.50	107,968.75	29,437.50				231,458.75		
15-Dec-07		ART 10-1, 2002	15-Dec-07	1-Dec	1-Jun	3.7727%	80,000	7,918.76	7,718.76	7,531.26	7,356.26	34,150.05	29,446.91	10,400.00			104,522.00		
TOTAL PUBLIC SAFETY									94,100.02	910,506.27	884,358.27	850,288.77	3,859,353.16	2,760,953.16	10,400.00			10,400.00	
TOTAL EXEMPT DEBT									4,721,026.89	4,552,211.93	4,461,553.21	4,469,946.73	17,044,346.31	6,910,871.91	1,020,712.50			10,400.00	
PUBLIC SERVICE ENTERPRISES																			
WATER DEBT																			
15-Jan-05		ART 1A, 1987	ART 1A, 1987	15-Jan-05	1-Aug	1-Feb	0.0000%	1,091,685	234,057.81	204,750.00								438,807.81	
15-Jan-05	ADVANCE REFUNDING (03)	ART 1A, 1987	15-Jan-05	1-Aug	1-Feb	0.0000%	262,214	63,520.93	60,520.93	140,430.00	134,730.00	128,925.00	123,000.00				63,520.93		
15-Nov-97	ADVANCE REFUNDING (06)	ART 24, 1996	15-Dec-98	15-Nov	1-May	3.8403%	1,800,000	146,010.00	140,430.00	134,730.00	128,925.00	123,000.00					52,037.50		
15-Dec-98	WATER DIST IMPROVEMENT	ART 24, 1996	15-Dec-98	15-Dec	15-Jun	3.8403%	2,500,000	26,525.00	25,512.50	24,500.00	23,487.50	22,475.00	21,462.50				104,075.00		
15-Dec-98	WATER MAINS	ART 61, 1998	15-Dec-98	15-Dec	15-Jun	3.8320%	525,000	53,050.00	51,025.00	49,000.00	46,975.00	44,950.00	42,925.00				83,260.00		
15-Dec-98	FISH BROOK	ART 61, 1998	15-Dec-98	15-Dec	15-Jun	3.8517%	375,000	42,450.00	40,820.00	39,190.00	37,560.00	35,930.00	34,300.00				400,831.25		
15-Dec-01	MAIN ST WATER DIST	ART 30, 2000	15-Dec-01	15-Dec	15-Jun	3.6238%	910,000	103,237.50	99,637.50	96,037.50	92,437.50	88,837.50	85,237.50				175,358.29		
15-Jun-03	ADV REF 94/95 LOANS	ART 30, 2000	15-Jun-03	1-Nov	1-May	2.0000%	450,475	81,147.75	94,210.54	100,937.50	97,018.75	97,018.75	97,018.75	97,018.75			44,210.76		
15-Jun-03	ADV REF 94/95 LOANS	ART 30, 2000	15-Jun-03	1-Nov	1-May	1.7062%	136,447	26,916.85	17,293.91	11,678.85	6,064.43	1,678.85	1,678.85				373,046.08		
15-Jun-03	ADV REF 94/95 LOANS	ART 30, 2000	15-Jun-03	1-Nov	1-May	1.9952%	659,493	130,482.62	124,277.58	118,285.88	112,293.91	106,301.91	100,309.91				109,264.26		
15-Dec-03	WATER TREATMENT PLANT	ART 42, 2002	15-Dec-03	15-Dec	15-Jun	3.9664%	1,292,352	38,213.76	36,409.41	34,649.41	32,899.41	31,149.41	29,399.41				1,021,146.15		
15-Dec-03	WATER SYSTEM	ART 20, 2003	15-Dec-03	15-Dec	15-Jun	3.8410%	975,000	78,662.50	77,162.50	75,662.50	74,162.50	72,662.50	71,162.50				2,121,725.00		
15-Dec-03	WATER MAINS	ART 43, 2002	15-Dec-03	15-Dec	15-Jun	3.9443%	2,008,000	159,500.00	156,500.00	153,500.00	150,500.00	147,500.00	144,500.00				573,628.10		
15-Dec-06	WATER SYSTEM (WPAT)	ART 20, 2008	15-Dec-06	15-Oct	15-Apr	3.9863%	500,000	41,056.24	40,299.98	39,543.72	38,787.46	38,031.20	37,274.94				1,303,337.50		
15-Dec-06	WATER PLANT (WPAT)	ART 34, 2005	15-Dec-06	15-Jul	15-Jan	N/A	1,000,000	86,325.00	84,325.00	82,325.00	80,325.00	78,325.00	76,325.00				5,387,943.26		
15-Dec-06	WATER PLANT (WPAT)	ART 34, 2005	15-Dec-06	15-Jul	15-Jan	N/A	866,635	283,575.93	283,575.93	283,575.93	283,575.93	283,575.93	283,575.93	1,417,880.02			1,303,337.50		
15-Dec-07	WATER SYSTEM	ART 20, 2003	15-Dec-07	15-Dec	15-Jun	3.9177%	634,717	0.00	38,724.30	38,724.30	38,724.30	38,724.30	193,621.30	77,448.52			2,040,324.50		
15-Dec-07	WATER SYSTEM	ART 34, 2005	15-Dec-07	1-Dec	1-Jun	3.9177%	1,472,000	131,883.76	126,843.76	124,013.26	121,406.26	119,793.26	118,180.26	400,137.50			2,040,324.50		
15-Dec-07	WATER SYSTEM	ART 34, 2005	15-Dec-07	1-Dec	1-Jun	3.9260%	87,375.00	87,375.00	85,375.00	83,375.00	81,375.00	79,375.00	77,375.00	1,392,687.50			1,392,687.50		
15-Dec-07	WATER SYSTEM	ART 41, 2005	15-Dec-07	1-Dec	1-Jun	3.4879%	50,000	6,375.00	6,375.00	6,375.00	6,375.00	6,375.00	6,375.00	5,100.00			59,143.75		
TOTAL WATER									1,820,718.15	1,733,701.81	1,275,462.93	1,100,143.79	4,302,244.13	3,804,354.66	2,955,378.82	199,923.52		17,191,927.81	
SEWER																			
15-Jan-05	ADVANCE REFUNDING (2006)	ART 28, 1989	15-Jan-05	1-Aug	1-Feb	0.0000%	185,501	46,046.26	44,046.26								46,046.26		
15-Nov-97	SEWER PUMP/PIEONER	ART 32, 1997	15-Dec-98	15-Nov	1-May	4.4643%	190,000	19,000.00	18,000.00	17,000.00	16,000.00	15,000.00	14,000.00				56,100.00		
15-Dec-98	SEWER MAYFLOWER	ART 35, 1997	15-Dec-98	15-Dec	15-Jun	3.8397%	350,000	34,485.00	33,485.00	32,485.00	31,485.00	30,485.00	29,485.00				141,227.50		
15-Dec-98	SEWER BROOK/CHESTNUT	ART 33, 1998	15-Dec-98	15-Dec	15-Jun	3.9144%	110,000	11,635.00	11,135.00	10,635.00	10,135.00	9,635.00	9,135.00				47,352.50		
15-Dec-98	SEWER BALMORAL	ART 51, 1998	15-Dec-98	15-Dec	15-Jun	3.9421%	410,000	41,000.00	39,900.00	38,800.00	37,700.00	36,600.00	35,500.00				73,303.13		
15-Nov-99	SEWER CONST BEACON ST	ART 43, 1999	15-Dec-99	15-Nov	1-May	4.5698%	225,000	22,500.00	21,450.00	20,400.00	19,350.00	18,300.00	17,250.00				4,650,781.25		
15-Dec-01	SEWER SO MAIN ST (Beltment)	ART 41, 1999	15-Dec-01	15-Dec	15-Jun	4.4181%	4,000,000	402,812.50	392,812.50	382,812.50	372,812.50	362,812.50	352,812.50	1,403,437.50			3,182,531.25		
15-Dec-02	SEWER FOREST HILLS (Beltment)	ART 13, 2000	15-Dec-02	1-Nov	1-May	4.1817%	3,000,000	273,912.50	263,912.50	253,912.50	243,912.50	233,912.50	223,912.50	954,337.50	205,000.00		3,182,531.25		
15-Dec-02	SEWER SO MAIN ST (Beltment)	ART 41, 1999	15-Dec-02	1-Nov	1-May	4.1817%	4,000,000	402,812.50	392,812.50	382,812.50	372,812.50	362,812.50	352,812.50	1,403,437.50	205,000.00		3,182,531.25		
15-Dec-03	SEWER ROGERS BROOK (Beltment)	ART 42, 1999	15-Dec-03	15-Dec	15-Jun	3.9450%	2,000,000	159,500.00	156,500.00	153,500.00	150,500.00	147,500.00	144,500.00	31,485.00	31,485.00		984,337.50		
15-Dec-03	SEWER SO MAIN ST (Beltment)	ART 41, 1999	15-Dec-03	15-Dec	15-Jun	4.0117%	3,300,000	239,250.00	234,750.00	229,750.00	224,750.00	219,750.00	214,750.00	896,662.50	313,425.00		3,182,531.25		
15-Dec-04	SEWER ROGERS BROOK (Beltment)	ART 42, 1999	15-Dec-04	1-Dec	1-Jun	0.0392%	2,525,000	252,875.00	248,375.00	243,875.00	239,375.00	234,875.00	230,375.00	1,211,363.75	428,347.50		3,675,536.30		
15-Dec-04	SEWER SO MAIN ST (Beltment)	ART 41, 1999	15-Dec-04	1-Dec	1-Jun	0.0392%	3,000,000	164,225.00	161,200.00	158,175.00	155,150.00	152,125.00	149,100.00	1,186,850.00	319,900.00		2,512,512.50		
15-Oct-08	SEWER SO MAIN ST (Beltment)	ART 2A, 2004	15-Oct-08	15-Oct	15-Apr	3.9882%	1,000,000	86,325.00	84,325.00	82,325.00	80,325.00	78,325.00	76,325.00	323,437.50	274,975.00		1,303,337.50		
15-Oct-08	SEWER SO MAIN ST (Beltment)	ART 41, 1999	15-Oct-08	15-Oct	15-Apr	3.9882%	4,002,000	335,917.50	333,217.50	330,517.50	327,817.50	325,117.50</							

ANNUAL TOWN MEETING - APRIL 30, MAY 1, 2008

Agreeably to a Warrant signed by the Selectmen on March 3, 2008 the Inhabitants of said Town who are qualified to vote in Elections and Town Affairs to meet and assemble at the designated polling place. All nine precincts: Precincts One, Two, Three, Four, Five, Six, Seven, Eight, and Nine are to vote at the Collins Field House, Andover High School, Shawsheen Road, in said Andover, on

TUESDAY, THE TWENTY- FIFTH OF MARCH, 2008

at seven o'clock A.M. to eight o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bill and notices are usually posted and by publication in Andover Townsman. Said Warrants have been posted and published fourteen days.

Ronald Bertheim
Constable

Election

ARTICLE 1. To elect a Moderator for one year, one Selectman for three years, one School Committee member for three years and one member of the Andover Housing Authority for five years.

The following were elected to office:

Moderator	For One Year	Sheila M. Doherty 9 Juniper Road
Board of Selectmen	For Three Years	Mary Kelvie Lyman 50 School Street
School Committee	For Three Years	Dennis F. Forgue 18 Reservation Road
Andover Housing Authority	For Five Years	Janice Burkholder 22 Arundel Street
Ballot Question Community Preservation Act		NO

QUESTION

Shall the Town of Andover accept sections 3 to 7, inclusive of chapter 44B of the General Laws, as approved by its legislative body, a summary of which appears below?

QUESTION SUMMARY

The Community Preservation Act, Sections 3 through 7 of General Laws Chapter 44B, allows cities and towns which accept certain of its provisions to create a special Community

ANNUAL TOWN MEETING - APRIL 30, MAY 1, 2008

Preservation Fund by assessing a surcharge on annual real estate taxes and to appropriate monies in that fund for open space, historic resources and community housing purposes. Communities which impose the surcharge will also be eligible to receive additional monies from a state fund created by imposing a surcharge on documents recorded at the Registry of Deeds or Land Court.

Pursuant to a Town bylaw, a Community Preservation Committee will be established to study the needs, possibilities, and resources of the Town regarding community preservation. Communities adopting the Act are required to meet certain minimum appropriation requirements each year. Specifically, upon recommendation of the Community Preservation Committee, Town Meeting must spend or set aside for later spending at least 10% of the annual revenues for the following categories of community preservation purpose expenditures: (1) open space (excluding land for recreational uses), (2) historic resources and (3) community housing. Acceptance of the Act requires approval of Town Meeting and the voters at an election. The 2007 Annual Town Meeting voted to accept the Act, voted to approve a surcharge of 1% on the annual property tax assessed on real property and also voted to approve exemptions for (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the Town and (2) for \$100,000 of the value of each taxable parcel of residential real property.

ANNUAL TOWN MEETING

Agreeably to a Warrant signed by the Selectmen on April 4, 2008 the Inhabitants of said Town who are qualified to vote in Elections and Town Affairs to meet and assemble at the designated polling place. All nine precincts: Precincts One, Two, Three, Four, Five, Six, Seven, Eight, and Nine are to vote at the Collins Field House, Andover High School, Shawsheen Road, in said Andover, on

WEDNESDAY, THE THIRTIETH DAY OF APRIL, 2008

at seven o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bill and notices are usually posted and by publication in Andover Townsman. Said Warrants have been posted and published fourteen days.

Ronald Bertheim
Constable

ADJOURNED ANNUAL TOWN MEETING

APRIL 30, 2008

The check lists were used at the entrance and showed eight hundred and sixty-six (866) voters admitted to the meeting.

Sheila M. Doherty, Moderator, called the meeting to order at 7:00 P.M.

ANNUAL TOWN MEETING - APRIL 30, MAY 1, 2008

The American Legion Post 8 presented the posting of the Flag.

The opening prayer was giving by Father Joseph Narog, OSA, of St. Augustine Parish, Essex Street.

There was a moment of silence for the deceased that have worked and lived in the Town.

The Salute to the flag was led by Brian P. Major, Chairman, Board of Selectmen.

Megan Burke, freshman at Andover High School, sang the opening song "America", written by Samuel Francis Smith while he was living in the Town of Andover.

Upon unanimous consent it was VOTED to admit eighty (80) non-voters to the meeting and escort non-voters to the non-voting section thereafter.

Upon motion made by Stephani Traina Goldshein, President of the League of Women Voters, and duly seconded, it was voted by a Majority vote that a time limit of five minutes would be imposed during the 2008 Town Meeting for presenters and that audience speakers would be limited to three minutes. Speakers needing additional time may appeal to the Moderator for more time.

The Moderator announced various house keeping issues to the meeting members, including turning off cell phones, the order of speakers for the meeting, use of Pro and Con Microphones, the location of microphones, stage participants and the location of voting sections.

The Moderator announced there would be no smoking, food or drinks (except water) in the Gymnasium.

The Moderator introduced Atty. Christopher Vrontas as the Town Meeting "Ombudsman", and reminded meeting members that he would help them with questions on Town Meeting procedures and amendments to articles.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the warrant articles by number and subject matter.

Election Not Required by Ballot

ARTICLE 2. To elect all other officers not required by law to be elected by ballot or take any other action related there.

On request of the Town Clerk

Upon motion made and duly seconded it was VOTED by a Majority vote that Richard Bowen, 12 Bannister Road, be elected Trustee of the Cornell Fund for three years.

ANNUAL TOWN MEETING - APRIL 30, MAY 1, 2008

Upon motion made and duly seconded it was VOTED by a Majority vote that Calvin Perry, 25 Timothy Drive, be elected Trustee of the Cornell Fund for two years.

Board of Selectmen: Approval

Salaries of Elected Officials

ARTICLE 3. To establish the salaries of the elected officers for the ensuing year or take any other action related thereto.

On request of the Town Clerk

Upon motion made and duly seconded it was VOTED by a Majority vote that the salaries of the elected Town Officers be established as follows:

Town Moderator -	\$250.00 for each Annual Town Meeting and \$60.00 for each Special Town Meeting except when it falls within the Annual Town Meeting.
Selectmen -	Chairman - \$1,800.00 Members - \$1,500.00
School Committee -	Chairman - \$1,800.00 Members - \$1,500.00

The Town Clerk presided over the vote for the Moderator's salary.

On request of the Town Clerk

Finance Committee: Approval

Board of Selectmen: Approval

FY-2009 Budget

ARTICLE 4. To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2008 and ending June 30, 2009 or take any other action related thereto.

On request of the Town Manager

ARTICLE 4 - 2008 ANNUAL TOWN MEETING

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for PUBLIC SAFETY by a Majority Vote:

1	PERSONAL SERVICES	12,112,602
2	OTHER EXPENSES	<u>1,253,235</u>
	TOTAL	13,365,837

Including 274,143 in parking receipts, 60,000 in detail fees and 860,000 in ambulance

ANNUAL TOWN MEETING - APRIL 30, MAY 1, 2008

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for PUBLIC WORKS by a Majority Vote:

3	PERSONAL SERVICES	1,605,356
4	OTHER EXPENSES	<u>3,786,200</u>
	TOTAL	5,391,556

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for PLANT AND FACILITIES by a Majority Vote:

5	PERSONAL SERVICES	3,001,805
6	OTHER EXPENSES	<u>1,387,086</u>
	TOTAL	4,388,891

Including 70,000 in rental receipts, 45,000 from perpetual care income and 57,000 from Cemetery fees.

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for GENERAL GOVERNMENT by a Majority Vote:

7	PERSONAL SERVICES	2,249,804
8	OTHER EXPENSES	<u>1,237,788</u>
	TOTAL	3,487,592

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for LIBRARY by a Majority Vote:

9	PERSONAL SERVICES	1,988,696
10	OTHER EXPENSES	<u>628,600</u>
	TOTAL	2,617,296

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for COMMUNITY DEVELOPMENT by a Majority Vote:

11	PERSONAL SERVICES	1,407,465
12	OTHER EXPENSES	<u>123,604</u>
	TOTAL	1,531,069

Including 6,000 in wetland filing fees.

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for COMMUNITY/YOUTH SERVICES by a Majority Vote:

13	PERSONAL SERVICES	684,905
14	OTHER EXPENSES	<u>283,150</u>
	TOTAL	968,055

Including 525,000 and 58,964 in receipts from Community Services and Youth Services programs and activities.

ANNUAL TOWN MEETING - APRIL 30, MAY 1, 2008

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for ELDER SERVICES by a Majority Vote:

15	PERSONAL SERVICES	546,654
16	OTHER EXPENSES	<u>158,254</u>
	TOTAL	704,908

Including 77,400 in grants and 61,000 in user fees.

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money by a Majority Vote:

17	COMPENSATION FUND	968,000
18	RESERVE FUND	<u>200,000</u>
	TOTAL	1,168,000

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for SCHOOL DEPARTMENT by a Majority Vote:

19	PERSONAL SERVICES	47,384,430
20	OTHER EXPENSES	<u>12,048,727</u>
	TOTAL	59,433,157

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for SEWER by a Majority Vote:

21	PERSONAL SERVICES	393,691
22	OTHER EXPENSES	<u>1,860,312</u>
	TOTAL	2,254,003

Including 134,562 from Sewer reserves

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for WATER by a Majority Vote:

23	PERSONAL SERVICES	1,810,294
24	OTHER EXPENSES	<u>2,734,900</u>
	TOTAL	4,545,194

Including 435,000 from Water reserves

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for GLTHS by a Majority Vote:

25	GREATER LAWRENCE ASSESSMENT	<u>362,730</u>
	TOTAL	362,730

ANNUAL TOWN MEETING - APRIL 30, MAY 1, 2008

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for FIXED EXPENSES by a Majority Vote:

26	DEBT SERVICE	13,348,695
27	GENERAL INSURANCE	635,088
	UNEMPLOYMENT	
28	COMPENSATION	100,000
29	RETIREMENT FUND	4,510,979
30	HEALTH INSURANCE FUND	<u>11,097,000</u>
	TOTAL	29,691,762
	GRAND TOTAL	129,910,050
	less dedicated Revenues	<u>(2,664,069)</u>
	NET TOTAL	127,245,981

Finance Committee Report: Approval

Selectmen Report: Approval

School Committee Report: Approval

ARTICLE 4 - 2008 ANNUAL TOWN MEETING
SPECIAL ARTICLES

SPECIAL ARTICLES - FREE CASH

Article 11	Free Cash FY 2009	<u>\$580,000.00</u>
	TOTAL	\$580,000.00

SPECIAL ARTICLES FROM FREE CASH

Article 10	Supplemental Appropriations- Health Insurance	\$450,000.00
	Supplemental Appropriations- Public Works-Other	
Article 10	Expense	\$300,000.00
Article 10	Supplemental Appropriations- Debt Service	\$73,147.00
Article 40	Accumulated Employee Benefit Account	\$350,000.00
Article 22	Fireworks	<u>\$10,000.00</u>
	TOTAL	\$1,183,147.00

SPECIAL ARTICLES - TRANSFER OF FUNDS

Article 8	From Phillips Academy Gift Account	\$116,000.00
	To FY 2009 Capital Projects Fund	
Article 13	From Phillips Academy Gift Account	\$913,953.00
	To Stabilization Fund	

ANNUAL TOWN MEETING - APRIL 30, MAY 1, 2008

Article 44	From C.A. Wood Trust Fund	<u>\$165,000.00</u>
	To fund the William A. Wood Memorial	
	TOTAL	\$1,194,953.00

RESCIND BOND AUTHORIZATIONS

NONE

SPECIAL ARTICLES - GENERAL FUND BORROWING

Article 24	Feasibility Study - Bancroft School	\$300,000.00
Article 27	School Building /Renovation	\$1,810,000.00
Article 28	Town Building Maintenance/Renovation	\$290,000.00
Article 29	Lovely Field Improvements	\$240,000.00
Article 31	Land Fill Closure	\$7,370,000.00
Article 32	Bridge Repairs	\$600,000.00
Article 36	Fire Rescue & DPW Trucks	\$973,000.00
Article 48	Recreation Park Ballfield Lighting	\$100,000.00
Article 50	Storm Drainage Construction & Improvements	<u>\$380,000.00</u>
	TOTAL	\$12,063,000.00

SPECIAL ARTICLES - SEWER FUND BORROWING

Article 33	Shawsheen River Outflow Sewer	\$4,000,000.00
Article 51	Sewer Main Construction & Reconstruction	<u>\$500,000.00</u>
	TOTAL	\$4,500,000.00

UNEXPENDED APPROPRIATIONS

Article 12	Transfer of Funds From the Following Warrant Articles:	
	Article 46, 1992 - Water Distribution Improvements	\$29,053.54
	Article 33, 1995 - Water Distribution Improvements	\$54,182.88
	Article 63, 1998 - Fishbrook Pump Station Plans	<u>\$3,578.32</u>
	TOTAL	\$86,814.74
	to be appropriated to the following :	
	Fishbrook Pumping Station	TOTAL \$86,814.74
Article 49	Transfer of Funds From the Following Articles:	
	Article 39, 2001 - Lewis Street Town Yard Repairs	\$136,691.00
	Article 57, 2005 - Lewis Street Town Yard Repairs	<u>\$140,000.00</u>
	TOTAL	\$276,691.00
	to be appropriated to the following:	
	Construction of Parks and Grounds Building	TOTAL \$276,691.00

ANNUAL TOWN MEETING - APRIL 30, MAY 1, 2008

SPECIAL ARTICLES - CHAPTER 44 SEC. 53 1/2 REVOLVING ACCOUNTS

Article 20A	Community Development and Planning Department	\$70,000.00
Article 20B	Memorial Hall Library -Lost/Damaged Materials	\$20,000.00
Article 20C	Health Clinic	\$30,000.00
Article 20D	Division of Community Services	\$455,000.00
Article 20E	Division of Youth Services	\$225,000.00
Article 20F	Field Maintenance	\$80,000.00
Article 20G	Division of Elder Services	\$200,000.00
Article 20H	Public Safety	\$50,000.00
Article 20 I	Memorial Hall Library Audio/Visual	\$36,000.00
Article 20 J	School Photocopy Fees	\$7,000.00
Article 20K	Compost Program	\$25,000.00
Article 20L	Solid Waste	\$20,000.00
Article 20M	Stormwater Management	<u>\$30,000.00</u>
TOTAL		\$1,248,000.00

SPECIAL ARTICLES FROM TAXATION

Article 8	Capital Projects Fund FY 2009	\$1,664,000.00
Article 21	Elderly/Disabled Transportation Program	<u>\$6,000.00</u>
TOTAL		\$1,670,000.00

SPECIAL ARTICLES FROM WATER RESERVES

Article 10	Supplemental Appropriation- Debt Service	\$286,308.00
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SPECIAL ARTICLES FROM SEWER RESERVES

Article 10	Supplemental Appropriation- Debt Service	\$65,000.00
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SPECIAL ARTICLES FROM OVERLAY SURPLUS

NONE

SPECIAL ARTICLES FROM PARKING RECEIPTS

NONE

A true record

A T T E S T

Randall L. Hanson

Town Clerk

ANNUAL TOWN MEETING - APRIL 30, MAY 1, 2008

Exemption of Citizens from Proposition 2½ Override

ARTICLE 5. To see if the Town will vote to exempt citizens 65 years and older and those with income less than:

\$48,000 filing as a single
\$60,000 filing head of household
\$72,000 filing jointly

from a Proposition override of 2½ which would increase their taxes, or take any other action related thereto.

On petition of William G. Pennington and others

Upon motion made and duly seconded it was VOTED that Article 5 be WITHDRAWN by a Majority vote.

Finance Committee: Disapproval

Board of Selectmen: Disapproval

FY-2009 Budget – Contingent Override

ARTICLE 6. To see if the Town will vote to raise by taxation and appropriate a sum of \$2,500,000 for all Town and School budgets for the fiscal year beginning July 1, 2008 contingent upon the subsequent approval of a ballot question in accordance with Massachusetts General Laws Chapter 59, Section 21C (Proposition 2½) allowing the Town to assess said sum in real estate and personal property taxes or take any other action related thereto.

On request of the Board of Selectmen, School Committee & Finance Committee

Upon motion made and duly seconded it was VOTED that Article 6 be WITHDRAWN by a Majority vote.

School Committee: Disapproval

Proposition 2½ Vote for Town & School Department Budgets - \$5,000,000

ARTICLE 7. To see if the Town will vote to raise by taxation and appropriate a sum, not to exceed Five Million Dollars (\$5,000,000) for the School and Town Department Budgets for the fiscal year beginning July 1, 2008 contingent upon the subsequent approval of a ballot question (s) allowing the Town to assess said sum in real estate and personal property taxes or take any other action related thereto.

On petition of William G. Pennington and others

Upon motion made and duly seconded it was VOTED that Article 7 be WITHDRAWN by a Majority vote.

ANNUAL TOWN MEETING - APRIL 30, MAY 1, 2008

FY-2009 Capital Projects Fund Appropriation

ARTICLE 8. To see if the Town will vote to raise by taxation and appropriate the sum of \$2,530,000 for the purpose of funding the Fiscal Year 2009 appropriation for the Capital Projects Fund or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town raise by taxation the amount of \$1,664,000 and transfer the amount of \$116,000 from the Phillips Academy Gift account and appropriate the sum of \$1,780,000 for the purpose of funding the Fiscal Year 2009 appropriation for the Capital Projects Fund.

Finance Committee: Approval

Board of Selectmen: Approval

School Committee: Approval

Budget Transfers

ARTICLE 9. To see if the Town will vote to transfer from amounts previously appropriated at the 2007 Annual Town Meeting as authorized by MGL Chapter 44, Section 33B or take any other action related thereto.

On request of the Town Manager as recommended by the Finance Director

Upon motion made and duly seconded it was VOTED that Article 9 be WITHDRAWN by a Majority vote.

Supplemental Budget Appropriations

ARTICLE 10. To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the April 2007 Annual Town Meeting or take any other action related thereto.

On request of the Town Manager as recommended by the Finance Director

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town transfer \$ 823,147 from free cash, \$286,308 from Water Reserves and \$65,000 from Sewer Reserves and appropriate the sum of \$450,000 to the Health Insurance Fund- FY2008, \$300,000 to Public Works- Other Expense – FY2008 and \$424,455 to Debt Service- FY2008.

Finance Committee: Approval

Board of Selectmen: Approval

Free Cash

ARTICLE 11. To see what amount the Town will vote to permit the Assessors to use in free cash to reduce the Fiscal Year 2009 tax rate and to affect appropriations voted at the 2008 Annual Town Meeting.

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On request of the Town Manager as recommended by the Finance Director

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town permit the Assessors to use \$580,000 in free cash to reduce the Fiscal Year 2009 tax rate and to affect appropriations voted at the 2008 Annual Town Meeting.

Finance Committee: Approval

Board of Selectmen: Approval

Unexpended Appropriations

ARTICLE 12. To see what disposition shall be made of unexpended appropriations and free cash in the treasury.

On request of the Town Manager as recommended by the Finance Director

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town transfer \$29,053.54 from Article 46, 1992 Water Distribution Improvements \$54,182.88 from Article 33, 1995 Water Distribution Improvements, and \$3,578.32 from Article 63, 1998 Fishbrook Pump Station Plans and appropriate the sum of \$86,814.74 to Fishbrook Pumping Station Construction.

Finance Committee: Approval

Board of Selectmen: Approval

Stabilization Fund

ARTICLE 13. To see if the Town will vote to create a Stabilization Fund for the purpose of funding future one-time or unforeseen costs of the Town, and to see if the Town will vote to transfer and appropriate a sum of money from available funds to the Stabilization Fund in accordance with MGL Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED that the Town approve Article 13 as printed in the warrant in the amount of \$913,953 from the Phillips Academy Gift account.

VOTE: **Declared a 2/3 vote by the Moderator**

A 2/3 vote required

Finance Committee: Approval

Board of Selectmen: Approval

School Committee: Disapproval

Transfer of Funds for School Department's FY-2009 Budget

ARTICLE 14. To see if the Town will transfer from the Phillips Academy Fund the sum of \$656,000 to fund a portion of the School Department's FY-2009 School Budget, or take any other action related thereto.

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On petition of William G. Pennington and others

Upon motion made and duly seconded it was VOTED that Article 14 be WITHDRAWN by a Majority vote.

Finance Committee: Disapproval

Board of Selectmen: Disapproval

Transfer from Stabilization Fund for School Department FY-2009 Budget

ARTICLE 15. To see if the Town will transfer from the Stabilization Fund the sum of \$1,252,000 to fund a portion of the School Department's FY-2009 School Budget, or take any other action related thereto.

On petition of William G. Pennington and others

Upon motion made and duly seconded it was VOTED that Article 15 be WITHDRAWN by a Majority vote.

Finance Committee: Disapproval

Board of Selectmen: Disapproval

General Housekeeping Articles

ARTICLE 16. To see if the Town will vote the following consent articles or take any other action related thereto:

A. Grant Program Authorization

To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program or take any other action related thereto.

On request of the Town Manager

B. Road Contracts

To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year or take any other action related thereto.

On request of the Town Manager

C. Town Report

To act upon the report of the Town officers or take any other action related thereto.

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On request of the Town Manager

D. Property Tax Exemptions

To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 2009 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5 or take any other action related thereto.

On request of the Board of Assessors

E. Contracts in Excess of Three Years

To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b), to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years but no greater than five years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or the School Committee, as appropriate, or take any other action related thereto.

On request of the Town Manager

F. Accepting Easements

To see if the Town will vote to authorize the Board of Selectmen and the School Committee to accept grants of easements for streets, water, drainage, sewer and utility purposes on terms and conditions the Board and the Committee deem in the best interests of the Town or take any other action related thereto.

On request of the Town Manager

G. Rescinding of Bond Authorizations

To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve the consent agenda, Articles 16A through 16F.

Upon motion made and duly seconded it was voted that Article 16G be WITHDRAWN by a Majority vote.

Finance Committee: Approval

Board of Selectmen: Approval

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Granting Easements

ARTICLE 17. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant easements for water, drainage, sewer and utility purposes on terms and conditions the Board and the Committee deem in the best interests of the Town or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED that the Town approve Article 17 as printed in the Warrant.

VOTE: Declared a 2/3 vote by the Moderator

A 2/3 vote required

Finance Committee: Approval

Board of Selectmen: Approval

Unpaid Bills

ARTICLE 18. To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years or take any other action related thereto.

On request of the Town Accountant

Upon motion made and duly seconded it was VOTED that Article 18 be WITHDRAWN by a Majority vote.

Chapter 90 Authorizations

ARTICLE 19. To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED that the Town approve Article 19 as printed in the Warrant.

VOTE: Declared a 2/3 vote by the Moderator

A 2/3 vote required

Finance Committee: Approval

Board of Selectmen: Approval

Revolving Accounts

ARTICLE 20. To see if the Town will vote to authorize the following revolving funds for certain Town departments under Massachusetts General Laws, Chapter 44, Section 53E1/2 for the fiscal year beginning July 1, 2008 or take any other action related thereto:

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Revolving Fund	Authorized to Spend	Use of Fund	Revenue Source	FY-2009 Limit
A. Community Development & Planning Department	Division Heads	Advertising legal hearing notice expenses for permit applications	Applicant Fees	\$70,000
B. Memorial Hall Library-Lost/Damaged Materials	MHL Director	Replacement of lost/damaged library materials	Restitution payments /charges to borrower or patron	\$20,000
C. Health Clinic	Public Health Director	Clinic supplies and other expenses	Clinic participant fees	\$30,000
D. Division of Community Services	Community Services Director	Trips, ticket sales and special programs and activities	Participant fees	\$455,000
E. Division of Youth Services	Youth Services Director	All programs and activities expenses, part-time help	Participant fees	\$225,000
F. Field Maintenance	Plant and Facilities Director	Field maintenance, upgrade and related expenses	Field rental fees	\$80,000
G. Division of Elder Services	Elder Services Director	Senior programs, classes and activities	Participant fees	\$200,000
H. Public Safety	Chief of Police	Maintenance and purchase of public safety radio and antennae equipment	Lease agreements for antenna users	\$50,000
I. Memorial Hall Library Audio/Visual	MHL Director	Purchase of audio/visual materials	Rental of audio/visual materials	\$36,000
J. School Photocopy Fees	School Dept.	Photocopy Center Costs	External Private Groups	\$7,000
K. Compost Program	Plant & Facilities Director	Offset Compost Monitoring and Cleanup Expenses	Contractor permit fees, revenues from sale of compost	\$25,000
L. Solid Waste	Public Works Director	Offset Trash & Recycling Costs	CRT, HHW & Trash fees	\$20,000

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M. Stormwater Management	Planning Director	Consulting and Environmental Monitoring of Stormwater Management Applications and Permits	Applicant	\$30,000
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On request of the Finance Director

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 20 A through M - Revolving Accounts - as printed in the Warrant.

Finance Committee: Approval

Board of Selectmen: Approval

Elderly/Disabled Transportation Program

ARTICLE 21. To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$12,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program or take any other action related thereto.

On request of the Council on Aging

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 21 as printed in the Warrant in the amount of \$6000 from Taxation.

Finance Committee: Approval

Board of Selectmen: Approval

Fireworks

ARTICLE 22. To see if the Town will provide funding in the amount of \$10,000 for a Fireworks Program as part of the Fourth of July Program from available funds or take any other action related thereto.

On request of Gerald H. Silverman and others

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 22 as printed in the Warrant in the amount of \$10,000 from Free Cash.

Finance Committee: Approval

Board of Selectmen: Approval

Local Options Revenues

ARTICLE 23. To see if the Town will vote to accept any local option taxes or other revenue raising options, which are made available to cities and towns through enactments of the Legislature, or take any other action related thereto.

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On request of the Town Manager

Upon motion made and duly seconded it was VOTED that Article 23 be WITHDRAWN by a Majority vote.

Feasibility Study – Bancroft Elementary School

ARTICLE 24. To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money to be expended under the direction of the School Building Committee for the purpose of conducting a Feasibility Study: (1) to understand the extent of deficiencies identified in the Statement of Interest submitted to the Massachusetts School Building Authority for the Bancroft Elementary School, located at 15 and 21 Bancroft Road, Andover, MA and as shown on Andover Assessor Map 59, lots 29 and 29A; and (2) to begin to explore the formulation of a solution to the deficiencies which are relevant to the Statement of Interest for Bancroft Elementary School; and for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED that the Town appropriate the sum of \$300,000.00 for the purpose of conducting a Feasibility Study: (1) to understand the extent of deficiencies identified in the Statement of Interest submitted to the Massachusetts School Building Authority (MSBA) for the Bancroft Elementary School, located at 15 and 21 Bancroft Road, Andover, MA and as shown on Andover Assessor Map 59, lots 29 and 29A; and (2) to begin to explore the formulation of a solution to the deficiencies which are relevant to the Statement of Interest for Bancroft Elementary School; and for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority, said sum to be expended under the direction of the School Building Committee, and to meet said appropriation authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under M.G.L. Chapter 44, or any other enabling authority and to issue bonds or notes of the Town therefor, provided that the Town acknowledges that the Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town.

VOTE: Declared a 2/3 vote by the Moderator

A 2/3 vote required

Finance Committee: Approval

Board of Selectmen: Approval

School Committee: Approval

School Facilities Maintenance Trust Fund

ARTICLE 25. To see if the Town will vote to create a local fund titled "School Facility Maintenance Trust Fund" for the purpose of funding appropriate school facility maintenance

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projects that meet the provision of 963 CMR 2.00, Section 2.18 4(b), and further that the Town affirm its intent to accept all matching grant funds from the Massachusetts School Building Authority (MSBA) for which it qualifies, relative to the regulations outlined in 963 CMR 2.00, Section 2.18 4(b), and deposit said funds into the "School Facility Maintenance Trust Fund" for use in funding such projects, or take any other action related thereto.

On request of the School Committee

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 25 as printed in the Warrant.

Finance Committee: Approval

Board of Selectmen: Approval

School Committee: Approval

Trench Safety Regulations

ARTICLE 26. To see if the Town will, pursuant to M.G.L. Chapter 82A, §2 vote to designate the Town Manager as the means by which the Town shall designate the Board or Officer to issue permits for the purpose of creating a trench as that term is defined by M.G.L. Chapter 82A, §4 and 520 CMR 14.00 and vote that the Board of Selectmen shall have the authority to establish fees for the issuance of such permits, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 26 as printed in the Warrant.

Board of Selectmen: Approval

School Building Maintenance and Renovation

ARTICLE 27. To see if the Town will vote to appropriate \$1,810,000 for the purpose of paying costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various School buildings and roofs and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44, Section 7, Clauses (3) and (3A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor, or take any other action related thereto.

On request of the Plant and Facilities Director

Upon motion made and duly seconded it was VOTED that the sum of \$1,810,000 is hereby appropriated to pay costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various School buildings and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to

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Chapter 44, Section 7, Clauses (3) and (3A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Declared a 2/3 vote by the Moderator

A 2/3 vote required

Finance Committee: Approval

Board of Selectmen: Approval

School Committee: Approval

Town Building Maintenance and Renovation

ARTICLE 28. To see if the Town will vote to appropriate \$290,000 for the purpose of paying costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various Town buildings and roofs including the Senior Center and Town Yard and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44, Section 7, Clauses (3) and (3A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor, or take any other action related thereto.

On request of the Plant and Facilities Director

Upon motion made and duly seconded it was VOTED that the sum of \$290,000 is hereby appropriated to pay costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various Town buildings including the Senior Center and Town Yard and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clauses (3) and (3A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Declared a 2/3 vote by the Moderator

A 2/3 vote required

Finance Committee: Approval

Board of Selectmen: Approval

Lovely Field Improvements

ARTICLE 29. To see if the Town will vote to appropriate \$290,000 for the purpose of paying costs of replacing outdoor lighting and track at Lovely Field, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, or take any other action related thereto.

On request of the Plant and Facilities Director

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Upon motion made and duly seconded it was VOTED that the sum of \$240,000 is hereby appropriated to pay costs of replacing outdoor lighting and the track at Lovely Field, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clauses (14) and (25) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Declared a 2/3 vote by the Moderator

A 2/3 vote required

Finance Committee: Approval

Board of Selectmen: Approval

Zoning Bylaw Amendment – Home Occupation

ARTICLE 30. To see if the Town will vote to amend the Zoning By-law – Section 10.0, Customary Home Occupation, and Section 5.2.7.1, Permitted Signs in all Zoning Districts (respectively):

To see if the Town of Andover will vote to amend Section 10.0 of the Andover Zoning By-law Article VIII, by deleting the following language:

CUSTOMARY HOME OCCUPATION: Use of a room or rooms in a dwelling or accessory building by permanent residents for the practice of a customary home occupation, provided that such practice does not involve (a) sale of articles not produced on the premises; (b) exterior storage or display; (c) alteration of the residential character of the premises; (d) noise, heat, vibration or other objectionable effects discernible at the property line; or (e) the employment of more than one person not a member of the resident family. The following are some of the occupations excluded from this definition: Beautician, barber, real estate salesman, dancing or musical instructor to more than one person at a time.

And replacing it with:

“CUSTOMARY HOME OCCUPATION: Use of a room or rooms in a dwelling or accessory building operated by a person residing on the premises for the practice of a home occupation, provided that such practice does not involve:

- (a) the use of more than 33 1/3 % of the gross floor area of the building up to a maximum of 1000 gross square feet;
- (b) the display or exterior announcement of the home occupation except for a single unlighted sign affixed to the residence no larger than two square feet; the sign shall conform in all other ways to the relevant portions of the Town bylaws;
- (c) alteration of the residential character of the premises;
- (d) noise, heat, vibration, glare, fumes, odors or electrical or electronic interference, including interference with radio or television reception, or other objectionable effects discernible at the property line not normally associated with residential use;

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- (e) the employment of more than one person not a member of the resident family;
- (f) the parking of commercial vehicles on site, except as allowed in §3.2.1.3 & §3.2.1.4 of the Bylaw;
- (g) adult use (as defined in Section §10.0 of the Bylaw)
- (h) generating any solid waste or sewage discharge in volume or type which is not normally associated with residential use in the neighborhood.”

And to revise Section 5.2.7.1 Permitted Signs in All Zoning Districts, by deleting the following:

One sign, either attached or freestanding, indicating only the name of the owner or occupant, street number and permitted uses or occupations engaged in thereon, not to exceed 2 square feet in area; requires no sign permit.

And replacing it with:

“One sign, not requiring a sign permit, either attached or freestanding, indicating only the name of the owner or occupant, and street number and not to exceed 2 square feet in area, except if the sign indicates a home occupation the sign must be unlighted and affixed to the residence.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

On request of the Planning Board

Upon motion made and duly seconded it was MOVED that the Town approve Article 30 as printed in the Warrant.

Upon motion made and duly seconded it was moved to amend Article 30 by deleting the words:

“And to revise Section 5.2.7.1 Permitted Signs in All Zoning Districts, by deleting the following: One sign, either attached or freestanding, indicating only the name of the owner or occupant, street number and permitted uses or occupations engaged in thereon, not to exceed 2 square feet in area; requires no sign permit.

And replacing it with:

One sign, not requiring a sign permit, either attached or freestanding, indicating only the name of the owner or occupant, and street number and not to exceed 2 square feet in area, except if the sign indicates a home occupation the sign must be unlighted and affixed to the residence.”

The amendment was APPROVED by a Majority vote.

The amended article was APPROVED.

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VOTE: Declared a 2/3 vote by the Moderator

A 2/3 vote required

Board of Selectmen: Approval

Planning Board: Approval

Ledge Road Landfill Closure

ARTICLE 31. To see if the Town will vote to appropriate the sum of \$7,370,000 for the purpose of capping and closure of the Town landfill on Ledge Road and the payment of any and all other costs incidental and related thereto and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 8, Clause (24) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was MOVED that the sum of \$7,370,000 is hereby appropriated to pay costs of capping and closure of the Town landfill on Ledge Road, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 8, Clause (24) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Upon motion made and duly seconded it was moved to close debate.

The motion passed by a 2/3 vote.

Article 31 was APPROVED

VOTE: Declared a 2/3 vote by the Moderator

A 2/3 vote required

Finance Committee: Approval

Board of Selectmen: Approval

Board of Health: Approval

Bridge Repairs

ARTICLE 32. To see if the Town will vote to appropriate \$600,000 for the purpose of paying costs of bridge repairs in and for the Town, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (4) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was VOTED that the sum of \$600,000 is hereby appropriated to pay costs of bridge repairs in and for the, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the

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approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (4) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Declared a 2/3 vote by the Moderator

A 2/3 vote required

Finance Committee: Approval

Board of Selectmen: Approval

Shawsheen River Outfall Sewer

ARTICLE 33. To see if the Town will vote to raise by borrowing and appropriate \$4,000,000 for the purpose of paying costs of constructing and reconstructing the Shawsheen River Outfall Sewer, including, but not limited to, all costs associated with design, construction, land acquisition by eminent domain, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (1) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was VOTED that the sum of \$4,000,000 is hereby appropriated to pay costs of constructing and reconstructing the Shawsheen River Outfall Sewer, including, but not limited to, all costs associated with design, construction, land acquisition by eminent domain, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (1) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Declared a 2/3 vote by the Moderator

A 2/3 vote required

Finance Committee: Approval

Board of Selectmen: Approval

Board of Health: Approval

Statute Acceptance – Priority Development Sites

ARTICLE 34. To see if the Town will accept the provisions of Chapter 43D of the Massachusetts General Laws as amended pursuant to Section 11 of Chapter 205 of the Acts of 2006, and to approve the filing of application with the Interagency Permitting Board for the designation of land at 1350 South Street (Map 184, Parcel 1, 35.08 acres) and 1350R South Street (Map 184, Parcel 2, 5.89 acres) as a Priority Development Site (Site Map on file in the Town Clerk's Office), or take any other action related thereto.

On request of the Planning Board

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Upon motion made and duly seconded it was VOTED that the Town approve Article 34 as printed in the Warrant.

VOTE: YES: 338 NO: 5

Finance Committee: Approval
Board of Selectmen: Approval
Conservation: Approval

General Bylaw – Outdoor Dining

ARTICLE 35. To see if the Town will vote to amend the General Bylaws of the Town, by adding the following:

“OUTDOOR DINING LICENSE BYLAW

Section 1.1 Purpose, Scope, Authority

The purpose of this bylaw is to provide for the licensing of outdoor dining areas of appropriate design, configuration, and appearance that will be an amenity to the Town during the spring, summer and fall. The Board of Selectmen may issue annual outdoor dining licenses which shall be for the period from April 1 to October 31. Licenses shall be valid for one season, and must be re-applied for annually.

Section 1.2 Conditions of the License

The Board of Selectmen shall impose such conditions on each license as the Board determines to be appropriate and in the best interest of the Town. License fees shall be established by the Board of Selectmen. The Board of Selectmen may also make such regulations governing outdoor dining licenses as the Board considers to be necessary or appropriate to carry out the purposes of this bylaw.

Section 1.3 Design and Appearance

Outdoor dining areas containing nine (9) or more seats shall be separated from their surroundings by a perimeter fence or barrier. No such fences or barriers may damage the public sidewalk. Perimeter treatments, umbrellas, furniture and trash receptacles shall be supplied by the applicant and shall be maintained in a safe and sanitary manner by the applicant. All trash receptacles shall be covered and trash removed nightly. All perimeter treatments, umbrellas, furniture and trash receptacles must be removed at the end of each season.

All outdoor dining furniture, umbrellas, perimeter fences or barriers and trash receptacles along Main Street and within 100 feet of Main Street’s sidewalk between Locke and Lewis Street can be placed on the public sidewalk at 6:00 a.m. and must be removed by the owner by 11:00 p.m.

Section 1.4 Pedestrian and Wheelchair Passage

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In no event shall the placement of outdoor dining furniture, umbrellas, perimeter fences or barriers create a pedestrian or wheelchair passage width of less than four (4) feet. Restaurants shall have an accessible path of travel through the dining area at least thirty-six (36) inches wide.

Section 1.5

Outdoor food preparation shall not be allowed unless approved by the Board of Health in accordance with their procedures and regulations.

Section 1.6 Other Licenses and Approvals

Approval of an outdoor dining area license shall not be construed as an approval of any other license or an approval for the alteration or extension of premises where alcoholic beverages are served. The serving or consumption of alcohol outside of premises duly licensed to serve alcohol is expressly forbidden unless approved by the Board of Selectmen.

Section 1.7 Temporary Seating

Due to the seasonal and temporary nature of an outdoor dining area, the seating within an outdoor dining area will not be considered an increase in the number of seats serving a restaurant or eating establishment, and will not be counted toward any off-street parking requirement.

SECTION 2 – SUBMISSION AND APPROVAL OF APPLICATION

Section 2.1 Filing Procedure

Application for outdoor dining licenses shall be made to the Board of Selectmen and a copy shall be submitted to the Board of Health and Public Safety Officer for their review. When located within the General Business and Mixed Use Zoning Districts the applicant shall consult with the Design Review Board prior to seeking a license. Each application will include the name, address and telephone number of the restaurant owner, the proposed dates and times of operation, and a plan meeting the requirements of Section 2.2 below.

Section 2.2 Plan Requirements

A neatly drawn scaled plan and seven (7) copies shall be submitted with the application depicting the precise dimensions and location of the outdoor dining area; the arrangement of outdoor dining furniture, perimeter fencing, umbrellas, and any other obstruction, and the width of sidewalk available for pedestrian and wheelchair passage. The plan will also include a written description of the colors and materials to be used in the outdoor dining area. Photographs or samples of proposed furniture and materials shall be provided upon request of the Board of Selectmen or Design Review Board.

Section 2.3 Insurance

The licensee shall carry or require that there be carried Workers' Compensation Insurance for all employees and those of its contractors and/or subcontractors engaged in work at the dining facility, in accordance with the State Workers' Compensation Laws. The licensee

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shall, prior to the issuance of the license, furnish a certificate of insurance to the Town evidencing coverage for Workers' Compensation Insurance. In addition, the licensee shall carry Comprehensive Public Liability and Property Damage Liability Insurance and, if applicable, liquor liability insurance, to cover the licensee and its contractors and subcontractors against claims due to accidents which may occur or result from operations under the license. Such insurance shall cover the use of all equipment related to the provision of sidewalk dining services. The Comprehensive General Liability Policy shall insure against all claims and demands for bodily injury and property damage with respect to the sidewalk dining facilities and services, and shall be in such form and amount as determined by the Board of Selectmen. The Town shall be named as an "additional insured" in all policies for such insurance. The licensee (and their heirs, successors and assigns in interest) shall also agree to hold harmless, defend and indemnify the Town of Andover and its employees and agents from any responsibility, liability and claims arising out of or related to the operations under the license. Where such insurance is renewed or replaced the licensee shall furnish the Town with a certificate of insurance evidencing the same.

Section 2.4 Approval

The Board of Selectmen may approve an outdoor dining license after determining that the design and location of an outdoor dining area is suitable to its environs, and that all other requirements of the license have been met. The Board of Selectmen shall consider any comments made by the Board of Health, Safety Officer or Design Review Board prior to rendering a decision.

Upon approval of an outdoor dining area license by the Board of Selectmen, the owner and operator of the restaurant and the Board of Selectmen shall sign a License Agreement prepared for these purposes by Town Counsel and shall pay any applicable license fee prior to the commencement of any activities under the license.

SECTION 3 – SEVERABILITY

Section 3.1

If any provisions, paragraphs, sentence, or clause of this bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect."

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

On request of the Planning Board

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 35 as printed in the Warrant.

Board of Selectmen: Approval
Planning Board: Approval

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Upon motion made and duly seconded, it was voted to adjourn at 9:55 P.M., until Thursday, at 7:00 P.M. at the Collins Field House, Andover High School, Shawsheen Road.

ADJOURNED ANNUAL TOWN MEETING – May 1, 2008

The checklists were used at the entrance and showed three hundred forty two (342) voters were admitted to the meeting.

The meeting was called to order at 7:02 P.M. by Sheila M. Doherty, Moderator.

By unanimous consent it was voted to admit forty-six (46) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

Brian Major, Chairman of the Board of Selectman introduced the 2008 Virginia Cole Award winner, Mr. Donald Robb, 36 York Street.

Mr. Robb and his wife Vickie moved to Andover in 1975 and raised 6 children. His professional life included careers as a Foreign Language teacher in Ohio and New Jersey and finished his career as an educational publisher. He retired in 2003. Through the years, he combined those two loves by writing multiple history books for children.

Mr. Robb has served our community in many volunteer capacities over the last 33 years some of which were:

- From 1978-1988, he served on the Andover School Committee – two of those years as its Chairman.
- From 1989-1999, he served on the Finance Committee, the final two years as its Chairman. During that tenure, he helped to steer the direction for the two new schools in West Andover.
- A member of the Board of Directors of the Andover Historical Society, where he currently serves as President.
- A member of the Andover Cultural Council.
- He performs with the Senior Center's Sunrise Singers.
- He has volunteered with the Andover Sister Towns Association.
- He has served as co-chair of the Senior Center Task Force, bringing a plan and a vision for a new Senior Center to the voters of Andover.
- He is currently a member of the Friends of the Andover Senior Center.
- He has served for two years as the Chairman of the "Andover Days" annual event.
- He serves as a member of the advisory group for the Shawsheen Renaissance project.
- He lectures regularly at Andover High School about town politics
- He has presented lessons in local history on the TV show "There's Something About Andover", produced by Senior Center volunteers, and seen on local access cable.
- He has served for several years as a Board Member of the Merrimack Valley YMCA Camping Services division.

School Committee Chairman, Arthur Barber presented School Committee member David S. Samuels with a recognition award for his three year term of office on the Board.

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The Moderator announced various house keeping issues to the meeting members, including turning off cell phones, the introduction of the Ombudsman, Christopher Vrontas, the use of Pro and Con Microphones, the location of microphones, stage participants and the location of voting sections.

Fire Rescue and DPW Vehicles

ARTICLE 36. To see if the Town will vote to appropriate the sum of \$973,000 for the purchase of departmental equipment including a fire pumper, ambulance and DPW trucks including the payment of any and all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (9) of the General Laws as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor, or take any other action related thereto.

On request of the Fire Chief and Department of Public Works Director

Upon motion made and duly seconded it was VOTED that the sum of \$973,000 is hereby appropriated to pay costs of purchasing departmental equipment including a fire pumper, ambulance and DPW trucks, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (9) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Declared a 2/3 vote by the Moderator

A 2/3 vote required

Finance Committee: Approval

Board of Selectmen: Approval

DPW – Sewer Division – Vehicle

ARTICLE 37. To see if the Town will vote to raise by borrowing and appropriate the sum of \$200,000 for the purpose of acquiring an infrastructure maintenance vehicle or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was MOVED that Article 37 be WITHDRAWN. It was voted NOT TO WITHDRAW Article 37 by a Majority vote.

Upon motion made and duly seconded it was MOVED that the sum of \$200,000 is hereby appropriated to pay costs of purchasing an infrastructure maintenance vehicle, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (9) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Article 37 was DEFEATED

VOTE: YES: 152 NO: 123 A 2/3 vote was required

Finance Committee: Approval

General Bylaw – Stormwater Management

ARTICLE 38. To see if the Town will vote to amend the General Bylaws of the Town, by adding the following:

“Stormwater Management & Erosion Control Bylaw”

1. Purpose and Objective

The United States Environmental Protection Agency has identified sedimentation and polluted stormwater runoff from land disturbance, land development and redevelopment activities as major sources of water pollution.

The purpose of this Bylaw is to prevent or diminish the impacts of sedimentation and polluted stormwater from land disturbance, land development and redevelopment activities by controlling runoff and preventing soil erosion and sedimentation from site construction and development. The bylaw is necessary to protect the Town of Andover water bodies and groundwater resources, to safeguard the health, safety, and welfare of the general public and protect the natural resources of the Town.

The objectives of this bylaw are to comply with State and Federal statutes and regulations relating to stormwater discharges, and to establish the Town of Andover’s legal authority to ensure compliance with the provisions of this Bylaw through inspections, monitoring and enforcement by:

1. protecting water resources;
2. controlling the volume and rate of stormwater;
3. requiring practices to manage and treat stormwater runoff generated from new development and redevelopment;
4. protecting groundwater and surface water from degradation or depletion;
5. promoting infiltration and the recharge of groundwater;
6. preventing pollutants from entering the municipal and private storm drain system;
7. preventing flooding and erosion to abutting properties;
8. ensuring that soil erosion and sedimentation control measures and stormwater runoff management practices are incorporated into site planning and design process and are implemented and maintained;
9. ensuring adequate long-term operation and maintenance of stormwater best management practices; and
10. requiring practices to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at construction sites that may cause adverse impacts to water quality.

2. Definitions

ABUTTER: The owner(s) of land adjacent to the land disturbance site.

AGRICULTURE: The normal maintenance or improvement of land in agricultural or aquacultural use, as defined by the Massachusetts Wetlands Protection Act (M.G.L. c. 131 § 40) and its implementing regulations (310 CMR 10.00).

ALTERATION OF DRAINAGE CHARACTERISTICS: Any activity on an area of land that changes the water quality, or the force, quantity, direction, timing or location of runoff flowing from the area. Such changes include, but are not limited to: change from distributed runoff to confined, concentrated discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

APPLICANT: Shall be the owner of record of all of the land shown on any plan submitted for approval to the Planning Board in accordance with the Stormwater Management Bylaw and Regulations.

AUTHORIZED ENFORCEMENT AGENCY: The Town of Andover Planning Board, its employees or agents designated to enforce this Bylaw.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

CERTIFICATE OF COMPLETION: A document issued by the Planning Board which confirms that all documents and final reports have been submitted and all work required by the terms of a Stormwater Management Permit has been satisfactorily completed in accordance with this Bylaw and its Regulations.

CONSTRUCTION AND WASTE MATERIALS: Excess or discarded building or construction site materials that may adversely impact water quality, including but not limited to concrete truck washout, chemicals, litter and sanitary waste.

CLEARING: Any activity that removes the vegetative surface cover and/or organic layer. Clearing activities generally include grubbing activity as defined below.

DESIGNATED AGENT: Any person or entity designated by the Planning Board and approved by the Town Manager to assist in the administration, implementation and enforcement of the Stormwater Management and Erosion Control Bylaw and Regulations.

DESIGN CRITERIA: Engineering design criteria as contained in the Stormwater Regulations authorized under this Bylaw.

DETENTION: The temporary storage of storm runoff.

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DEVELOPMENT: The modification of land to accommodate a new use or expansion of use, usually involving construction.

DISTURBANCE OF LAND: Any action, including clearing and grubbing, that causes a change in the position, location, or arrangement of soil, sand, rock, gravel, or similar earth material.

ENVIRONMENTAL SITE MONITOR: A Professional Engineer or other trained professional selected by the Planning Board or its designee and retained by the Planning Board at the permit holder's expense to periodically inspect the work and report to the Planning Board.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

ESTIMATED HABITAT OF RARE WILDLIFE AND CERTIFIED VERNAL POOLS: Habitats delineated for state-protected rare wildlife and certified vernal pools for use with the Wetlands Protection Act Regulations (310 CMR 10.00) and the Forest Cutting Practices Act Regulations (304 CMR 11.00).

GRADING: Changing the level or shape of the ground surface.

GRUBBING: The act of clearing land surface by digging up roots and stumps.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that limits water infiltrating the underlying soil. Impervious surface includes without limitation: roads, paved parking lots, sidewalks, sports courts and rooftops. Impervious surface also includes soils, gravel driveways, and similar surfaces with a runoff coefficient (Rational Method) greater than 85.

LAND-DISTURBING ACTIVITY or LAND DISTURBANCE: Any activity, including clearing and grubbing, that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material.

MASSACHUSETTS ENDANGERED SPECIES ACT: (M.G.L. c. 131A) and its implementing regulations at (321 CMR 10.00) which prohibit the "taking" of any rare plant or animal species listed as Endangered, Threatened, or of Special Concern.

MASSACHUSETTS STORMWATER MANAGEMENT POLICY: The Policy issued by the Department of Environmental Protection, as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act MGL c. 131 s. 40 and the Massachusetts Clean Waters Act MGL c. 21, ss. 23-56.

MASSACHUSETTS WETLANDS PROTECTION ACT: (M.G.L. c.131 s. 40) and its implementing regulations (310 CMR 10.00)

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MUNICIPAL STORM DRAIN SYSTEM or MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4): The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Andover.

OPERATION AND MAINTENANCE PLAN: A plan developed by a Massachusetts licensed professional engineer (PE) describing the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

OUTFALL: The point at which stormwater flows out from a discernible, confined point source or concentrated conveyance into waters of the Commonwealth.

OUTSTANDING RESOURCE WATERS (ORWs): Waters designated by Massachusetts Department of Environmental Protection as ORWs. These waters have exceptional sociologic, recreational, ecological and/or aesthetic values and are subject to more stringent requirements under both the Massachusetts Water Quality Standards (314 CMR 4.00) and the Massachusetts Stormwater Management Standards. ORWs include vernal pools certified by the Natural Heritage Program of the Massachusetts Department of Fisheries and Wildlife and Environmental Law Enforcement, all Class A designated public water supplies with their bordering vegetated wetlands, and other waters specifically designated.

OWNER: Shall be the owner of record of all the land shown on any plan submitted. The owner shall submit the title reference or references from the Essex County Registry of Deeds indicating the owner of record.

PAVEMENT: The surface of an area which consists of bituminous concrete, cement concrete, or paving bricks made of masonry or stone.

PAVING, OVERLAY: The placement of pavement on top of an existing impervious surface. The underlying impervious surface is sometimes milled (partially ground down in thickness) before the overlay is placed.

PAVING, RECLAMATION: A procedure whereby existing pavement is broken and pounded into small fragments.

PERMITTEE: The person who holds a Stormwater Management Permit and therefore bears the responsibilities and enjoys the privileges conferred thereby.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

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RECHARGE: Addition of stormwater runoff to the groundwater by natural or artificial means.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface or increase the impervious area on previously developed sites.

RESPONSIBLE PARTIES: Owner(s), persons with financial responsibility, and persons with operational responsibility.

RETENTION: The holding of stormwater runoff in a basin without release except by means of evaporation, infiltration, or emergency bypass.

RUNOFF: Rainfall, snowmelt, or irrigation water flowing over the ground surface.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of sediment.

SITE: Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

SLOPE: The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

SOIL: Earth materials including duff, humic materials, sand, rock, silt, clay and gravel.

STABILIZATION: The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

STORMWATER: Stormwater runoff, snow melt runoff, surface water runoff and drainage.

STORMWATER MANAGEMENT PERMIT: A permit issued by the Planning Board pursuant to this By-Law.

STORMWATER MANAGEMENT PLAN AND NARRATIVE: A document containing narrative, drawings and details prepared by a Massachusetts licensed qualified professional engineer (PE) which includes structural and non-structural best management practices to manage and treat stormwater runoff generated from regulated development activity. A Stormwater Management Plan also includes an Operation and Maintenance Plan describing the maintenance requirements for structural best management practices.

STRIP: Any activity which removes the vegetative ground surface cover, including tree removal, clearing, grubbing, and storage or removal of topsoil.

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TSS: Total Suspended Solids. Material, including but not limited to trash, debris, soils, sediment and sand suspended in stormwater runoff.

VERNAL POOLS: Temporary bodies of fresh water which provide critical habitats for a number of vertebrate and invertebrate wildlife species.

WATERCOURSE: A natural or man-made channel through which water flows, including a river, brook, or stream.

WETLAND RESOURCE AREA: Areas specified in the Massachusetts Wetlands Protection Act M.G.L. c. 131, s.40 and Regulations promulgated thereunder and in the Town of Andover Wetland Protection By-law and Regulations.

WETLANDS: Wet meadows, marshes, swamps, bogs, areas where groundwater, flowing or standing surface water or ice provide a significant part of the supporting substrate for a plant community for at least five months of the year; emergent and submergent communities in inland waters; that portion of any bank which touches any inland water.

3. Authority

This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34.

4. Applicability

A. No person may undertake a construction activity that results in a land disturbance of 43,560 square feet or more without a Stormwater Management Permit from the Planning Board.

(1) Land Disturbances

Land disturbances of 43,560 square feet or more, including multiple separate activities which in aggregate disturb 43,560 square feet or more whether on one parcel or adjacent parcels held in common ownership shall require a Stormwater Management Permit.

(2) Paving and Impervious Material

An increase of new pavement or other impervious material, reclamation of existing pavement, or a combination of both totaling 43,560 square feet or more shall require a Stormwater Management Permit.

(3) The Town of Andover is not exempt from the provisions of this Bylaw.

B. Exempt Activities

The following activities are exempt from the requirements of this Bylaw:

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- (1) Normal maintenance and improvement of Town owned public ways, appurtenances to the public ways, and private and public utilities.
- (2) Normal maintenance and improvement of land in agricultural use.
- (3) Repair of septic systems when required by the Board of Health or the Massachusetts Department of Environmental Protection for the protection of public health.
- (4) Normal maintenance of currently existing landscaping, gardens or lawn areas associated with an existing use.
- (5) Overlaying of existing impervious surface.
- (6) Areas of land that have had a Stormwater Management review and approval either through the Conservation Commission or Planning Board using Design Criteria that at a minimum complies with the latest edition of the Massachusetts Stormwater Management Policy or with Design Criteria as described in Town of Andover's Subdivision Rules and Regulations or with the Town of Andover Stormwater Management and Erosion Control Regulations, whichever is more stringent in the protection of the Town's resources.

5. Administration

- A. The Planning Board as the permit granting authority shall administer, implement, and enforce this bylaw. Any powers granted to or duties imposed upon the Planning Board in this bylaw may be delegated to designated agents upon a majority vote of the Planning Board. Should the Planning Board designate an agent, such agent shall be approved by the Town Manager.
- B. The Planning Board may adopt and periodically amend rules and regulations to effectuate the purposes of this Bylaw. Failure by the Board to promulgate such rules and regulations shall not have the effect of suspending or invalidating this Bylaw.
 - (1) Adoption of and revisions to Regulations may only be made after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation, at least fourteen (14) days before the hearing date.
- C. The Planning Board shall refer to the criteria and information, including specifications and standards, of the latest edition of the Massachusetts Stormwater Management Policy, or to the Design Criteria as described in the Town of Andover's Subdivision Rules and Regulations, or to the Town of Andover Stormwater Management and Erosion Control Regulations, whichever is more stringent in the protection of the Town's environmental and infrastructure resources, for execution of the provisions of this Bylaw.

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- D. The Planning Board may waive strict compliance with any requirement of this Bylaw or the Regulations promulgated hereunder, where:
- (1) such action is allowed by federal, state or local statutes and/or regulations; and
 - (2) is in the public interest; and
 - (3) is not inconsistent with the purpose and intent of this Bylaw and its Regulations.

6. Permits & Procedures

Projects requiring a Stormwater Management Permit shall be subject to the Town of Andover Stormwater Management and Erosion Control Regulations promulgated under Section 5 of this bylaw in addition to the procedures as set forth below:

A. Application

- (1) An application package shall be filed with the Planning Board and other departments as specified in the Regulations.
- (2) The Planning Board shall review the application for completeness and compliance with this Bylaw and its Regulations.

B. Public Meetings

- (1) The Planning Board shall hold a public meeting on all applications for Stormwater Management Permits for the purpose of reviewing the application and accepting public input.
- (2) Notice of the public meeting shall be given by posting and by first class mailings to abutters and abutters to abutters within 300 feet of the property line of the project site at least seven (7) days prior to the meeting.
- (3) The Board shall make the application available for inspection by the public during business hours at the Planning Division.

C. Actions

The Planning Board may:

- (1) Approve the Application and issue a permit if it finds that the proposed plan meets the objectives and requirements of this Bylaw and its Regulations;
- (2) Approve the Application and issue a permit with conditions, modifications, or restrictions that the Board determines meet the objectives and requirements of this Bylaw and its Regulations;

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- (3) Disapprove the application and deny a permit if the Planning Board finds that the applicant has submitted insufficient information to describe the site, the work, or the effect of the work on water quality and runoff volume; and
- (4) Disapprove the application and deny a permit if it finds that the proposed plan fails to meet the objectives and requirements of this Bylaw or its Regulations.

D. Time for Action by the Board

- (1) Within forty-five (45) days of the filing of an application for a Stormwater Management Permit, the Planning Board or its designated agent shall:
 - i. evaluate the application to ensure that it is complete prior to distribution;
 - ii. distribute the complete application to boards and departments for technical review as specified in the Regulations; and
 - iii. arrange agenda time for a public meeting before the Planning Board.
- (2) Within 60 days of the filing of the application, an Interdepartmental Review shall be held.
 - i. Following the Interdepartmental review but prior to the Planning Board public meeting, the Town Engineer shall provide a written recommendation for action on the application. Such recommendation shall itemize all instances where the applicant has failed to meet the specifications and standards of the latest edition of the Massachusetts Stormwater Management Policy, or of the Design Criteria as described in the Town of Andover's Subdivision Rules and Regulations, or of the Town of Andover Stormwater Management and Erosion Control Regulations.
- (3) Within ninety (90) days of the filing of an application for a Stormwater Management Permit, the Planning Board shall hold a public meeting.
- (4) Once begun, the public meeting may not continue for more than sixty (60) days unless such time is extended by written agreement between the applicant and the Board to a date certain announced at the meeting.
- (5) The Planning Board shall take final action within twenty-one (21) days of the close of the public meeting discussion.

E. Failure to Act

- (1) Upon certification by the Town Clerk that the allowed time has passed without the Planning Board's action, failure to take such action shall be deemed to be approval of said application and a Stormwater Management Permit shall be issued.

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F. Appeals of Action by the Planning Board

- (1) A written decision of the Planning Board shall be final when it is executed by the Planning Board or its chair or acting chair and filed in the Town Clerk's office. Further relief of a decision by the Planning Board made under this Bylaw shall be in the Superior Court or Land Court in accordance with the applicable law. The remedies listed in this Bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.
- (2) No work shall commence until the applicable appeal period has passed with no appeal or if an appeal has been filed, the appeal has been finally resolved by adjudication or otherwise.

G. Permit Duration

- (1) All activity permitted by this Bylaw must be completed within one-year of permit issuance. Extensions of time can be granted by the Planning Board upon formal written request by the applicant. If one year passes without an extension being granted, the Board may revoke the permit.

H. Certificate of Completion

- (1) The Planning Board will issue a Certificate of Completion upon receipt and approval of final reports and documentation as specified in the Regulations.

I. Public Record

- (1) The following documents shall be recorded at the Essex Registry of Deeds at the applicant's expense and proof of recording provided to the Planning Division.
 - i. The Stormwater Management Permit
 - ii. The approved Operation and Maintenance Plan
 - iii. The Certificate of Completion

7. Persons Aggrieved

Any person aggrieved by a decision or action of a designated agent appointed by the Planning Board under Section 5A, including but not limited to matters regarding completeness of application, inspections, and compliance with technical design criteria may, within thirty (30) days of such decision or action, request a public meeting with the Planning Board. In such cases, following the decision of the Planning Board, the provisions of Section 6.F.1 shall apply.

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8. Consultants

At the applicant's expense, the Planning Board may retain independent consultants as needed to advise the Board on any and all aspects of a specific project. Independent consultants may include but are not limited to Registered Professional Engineers and Environmental Site Monitors.

9. Fees

The Planning Board shall establish fees, subject to approval of the Board of Selectmen, to cover expenses connected with application review, mailings and monitoring permit compliance. The fees shall be sufficient to cover direct and indirect costs to the town of processing and reviewing the application. Provided that a revolving fund for such purpose is established by the town in accordance with the provisions of M.G.L. Chapter 44, Section 53E ½, the Planning Board is also authorized to collect fees from the applicant in amounts sufficient to pay a Registered Professional Engineer and such other professional consultants as the Planning Board requires to advise the Planning Board on any and all aspects of the project. The fees for such professional engineers and consultants shall be paid to the Town for deposit into the revolving fund.

10. Security

Before the start of land disturbance activity, the Planning Board may require the permittee to post acceptable security, to insure that the work will be completed in accordance with the permit. The form of the security shall be approved by the Planning Board and shall be in an amount deemed sufficient by the Planning Board. If the project is phased, the Planning Board may release part of the security as each phase is completed in compliance with the permit but may not be fully released until the Planning Board has issued a Certificate of Completion.

11. Enforcement

- A. The Planning Board or its designated agent shall enforce this Bylaw, its regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.
- B. Entry: The Planning Board or its agents, shall have the authority, with prior approval from the property owner or pursuant to court process, to enter upon privately owned land for the purpose of performing their duties under this Bylaw.
- C. Orders: The Planning Board or its designated agent may issue a written order to enforce the provisions of this Bylaw or the Regulations thereunder, which may include:
 - (1) a requirement to cease and desist from the land-disturbing activity until there is compliance with the Bylaw or its Regulations;

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- (2) maintenance, installation or performance of additional erosion and sediment control measures;
 - (3) monitoring, analyses, and reporting;
 - (4) remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity;
 - (5) compliance with the Operation and Maintenance Plan.
- D. If the enforcing person determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed.
- E. Criminal Penalty: Any person who violates any provision of this Bylaw, regulation, order or permit issued there under, shall be punished by a fine in an amount of \$ 300.00. Each day or part thereunder that such violation occurs or continues shall constitute a separate offense.
- F. Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Planning Board may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §21D, which has been adopted by the Town, in which case the Planning Board or designated agent shall be the enforcing person. The penalty for each violation shall be \$300.00 each day or part thereof that such violation occurs or continues shall constitute a separate offense.

12. Severability

If any provision, paragraph, sentence, or clause of this Bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

On request of the Planning Board

Upon motion made and duly seconded it was VOTED that the Town approve Article 38 as printed in the Warrant by a Majority vote.

Board of Selectmen: Approval
Planning Board: Approval
Board of Health: Approval
Conservation: Approval

Open Space Land Acquisition

ARTICLE 39. To see if the Town will vote to appropriate the sum of \$1,500,000 for the acquisition (and costs incidental to such acquisition) of land, conservation restrictions, easements or other contractual rights for conservation purposes under the provisions of Chapter 40, Section 8C of the Massachusetts General Laws, to be managed and controlled by the Conservation Commission, and to authorize the Board of Selectmen and Conservation Commission to acquire such land and restrictions, easements and rights by gift, option, lease, purchase or eminent domain, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, or take any other action related thereto.

On request of the Conservation Commission

Upon motion made and duly seconded it was MOVED that the Town vote to appropriate the sum of \$900,000 to pay costs of acquiring land, conservation restrictions, easements or other contractual rights for conservation purposes under the provisions of Chapter 40, Section 8C of the Massachusetts General Laws, to be managed and controlled by the Conservation Commission, including the payment of all other costs incidental and related thereto, and to authorize the Board of Selectmen and Conservation Commission to acquire such land and restrictions, easements and rights by gift, option, lease, purchase or eminent domain, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

Upon motion made and duly seconded it was moved to close debate.

Upon motion made and duly seconded it was moved to close debate.
The motion passed by a 2/3 vote.

ARTICLE 39 was DEFEATED.

VOTE: YES 203 NO: 112 A 2/3 vote was required

Finance Committee: Disapproval
Board of Selectmen: Disapproval
Conservation: Approval

Accumulated Employee Benefit Account

ARTICLE 40. To see if the Town will vote to raise by taxation or by transfer from available funds and appropriate a sum not to exceed \$500,000 to the Accumulated Employee Benefit Account for funding terminal leave liabilities upon being eligible for retirement under the Andover Contributory Retirement System and terminating employment with the Town, or take any action related thereto.

On request of the Town Accountant

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 40 be approved as printed in the Warrant in the amount of \$350,000 from Free Cash.

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VOTE: YES: 145 NO: 135

Finance Committee: Approval
Board of Selectmen: Approval

General By-Law – Residential Anti-Blight By-law

ARTICLE 41. To see if the Town will vote to amend the General By-laws by adding a Residential Anti-Blight By-law as follows:

Residential Anti-Blight

Findings.

It is hereby found and declared that there exists in the Town of Andover residential properties that lack maintenance, contain infestation, and/or are fire hazards and/or are burdened with unsanitary conditions, and constitute a menace to the welfare and reasonable comforts of the citizens and inhabitants of the Town, which if allowed, causes blighting, a debilitating effect upon surrounding properties and property devaluation.

Purpose.

The purpose of this by-law is to prevent and eliminate residential property blight.

Standards and Requirements in Residential Yards, Courts or Lots.

This by-law shall apply to owners of residentially-zoned premises. All premises shall be kept free of collected water or the accumulation of filth, garbage, junk, waste, rubbish, refuse, trash and other noxious or offensive materials or substances which may cause a fire hazard or act as a breeding place or provide a refuge for animals, vermin or insects. Accumulations of trash or debris shall be deemed favorable to the harboring of mosquitoes or insects of like kind or of rats, mice, snakes or wild animals and reptiles of like kind.

No owner of residentially-zoned premises will allow such premises to become or remain unsightly. Any one or more of the following conditions may render the property unsightly under this by-law: materials of any sort that are strewn about the property rather than piled in a neat and appropriate manner, construction materials where there is no apparent or real construction occurring on the residential property for which the materials are required, discarded indoor furniture or bedding, unused landscaping materials and unconfined compost piles which shall be deemed favorable to attracting coyotes, fisher cats and other dangerous wild animals. All trash barrels or recycling containers shall be effectively screened from view except on days of collection.

By-law Enforcement Officer.

The By-law Enforcement Officer is the Town Manager (Code of By-laws of the Town of Andover, Massachusetts, Part II By-laws, Article I, Section 4. Enforcement).

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The Town Manager has general responsibility for the enforcement of this and all Town by-laws. His office shall be responsible to accept, record and document all complaints, conduct inspections, investigate alleged violations of the provisions of this by-law and has the authority to issue and enforce citations for violations of this by-law. Said By-law Enforcement Officer, with the permission of the Board of Selectmen, may utilize the services of any qualified Town employee to enforce this by-law.

Violations of the By-law.

It is declared that violations of this by-law shall constitute a nuisance.

Exemption.

This by-law shall not apply to wetlands or conservation land or agricultural land and those State laws and Town by-laws that are related thereto as they may from time-to-time be amended.

Violations and Penalties.

Any owner found to be in violation of this by-law will have thirty (30) days from the date of the citation to remedy the violation. Any owner who remains in violation of this by-law beyond the thirty (30) day remedial period shall be fined One Hundred Dollars (\$100.00) for each violation. Each day that such violation continues shall constitute a separate violation. Enforcement of this section may be pursued through the provisions of Section 21D of Chapter 40 of the Massachusetts General Laws, which provides for a non-criminal disposition. For purposes of non-criminal disposition, the By-law Enforcement Officer is the enforcing person.

Severability.

The invalidity of any section or provision of this by-law shall not invalidate any other section or provision herein.

or take any other action related thereto.

On petition of John P. Kennedy and others

Upon motion made and duly seconded it was MOVED that Article 41 be approved as printed in the Warrant.

Upon motion made and duly seconded it was moved to close debate.
The motion passed by a 2/3 vote.

Article 41 was DEFEATED:

VOTE: Declared less than a 2/3 vote by the Moderator

A 2/3 vote required

Board of Selectmen: Disapproval

Department of Health: Disapproval

General By-Law Amendment – Finance Committee Report

ARTICLE 42. To see if the Town will vote to amend the Town By-Laws, Article III, Section 3(a) by deleting from the sixth sentence “and mail to each household in the town” and substituting with “and cause to be made available to the citizens of the town including posting on the Town’s web-site”; and to vote to amend the Town By-Laws by deleting Article II, Section 4.1., and further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

On request of the Finance Committee

Upon motion made and duly seconded it was moved that the Town approve Article 42 as printed in the Warrant.

Upon motion made and duly seconded it was moved to amend Article 42 deleting the words “vote to amend the Town By-Laws by deleting the words Article II, Section 4.1.” and replacing them with the following:

“The Town Manager shall determine which households desire to opt out from receiving a printed version of the Finance Committee Report. If a household does not request to opt out from receiving a printed version, the Town will mail a printed version to that household.”

The amendment was DEFEATED by a Majority vote.

Upon motion made and duly seconded it was MOVED to close debate.
The motion passed by a 2/3 vote.

The main motion was DEFEATED by a Majority vote.

Finance Committee: Approval
Board of Selectmen: Approval

Statute Acceptance – Medicare Extension Plans for Retirees

ARTICLE 43. To see if the Town will vote to accept Section 18 of Chapter 32B of the Massachusetts General Laws authorizing the Town to require all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents, or eligible for coverage thereunder at no cost to a retiree, their spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the Town, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 43 by a Majority vote.

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William M. Wood Memorial

ARTICLE 44. To see if the Town will vote to transfer the sum of \$165,000 from the C. A. Wood Trust Fund and appropriate said sum for the purpose of constructing the William M. Wood memorial at William M. Wood Memorial Park including costs incidental and related thereto, or take any other action related thereto.

On request of the Plant and Facilities Director

Upon motion made and duly seconded it was VOTED that Article 44 be approved as printed in the Warrant in the amount of \$165,000 from the C. A. Wood Trust Fund by a Majority vote.

Finance Committee: Approval

Board of Selectmen: Approval

William M. Wood Memorial Park Improvements

ARTICLE 45. To see if the Town will vote to raise by taxation, transfer from available funds, borrowing or by any combination thereof and appropriate the sum of \$285,000 for the purpose of paying costs of renovation and reconstruction to the William M. Wood Memorial Park, and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

On request of the Plant and Facilities Director

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 45 by a Majority vote.

Finance Committee: Approval

Sidewalk Reconstruction – Lowell Street

ARTICLE 46. To see if the Town will vote the sum of \$373,000 to pay costs of reconstructing the sidewalks on Lowell Street from Kirkland Drive to Shawsheen Square and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clauses (5) and (6) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, or take any other action thereto related thereto.

On petition of Dorothy Gulezian and others

Upon motion made and duly seconded it was moved that the sum of \$373,000 is hereby appropriated to pay costs of reconstructing the sidewalks on Lowell Street from Kirkland Drive to Shawsheen Square, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clauses (5) and (6) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Article 46 was DEFEATED

VOTE: Declared less than a 2/3 vote by the Moderator A 2/3 vote required

Finance Committee: Disapproval

Board of Selectmen: Disapproval

Conveyance and Transfer of Land – Dwight Street and School Street

ARTICLE 47. To see if the Town will vote to discontinue, and to abandon unused portions of two existing public ways (Dwight Street and School Street) and to transfer the care, custody, management and control of the same and another certain parcel of land (namely the Dwight Street Triangle), all as hereinafter described, and the improvements, if any thereon, held by the Board of Selectmen and the Department of Public Works to the Board of Selectmen, for the purpose of conveyance of said land to Phillips Academy, in exchange for the conveyance of a certain parcel of land, owned by Phillips Academy, to the Town to be held under the care, custody, management and control of the conservation commission for conservation purposes pursuant to Massachusetts General Laws Chapter 40 Section 8C, and to authorize the Town Manager and the Board of Selectmen to petition the General Court for special legislation authorizing said conveyances:

Land to be conveyed to the Town:

A certain parcel of land in the Town of Andover, Essex County, Massachusetts, being shown as Assessors Map 26, Lot 6, lying between Salem Street and the Route 125 Bypass, and containing seven acres more or less. Reference may be had to a Plan of Land entitled "Plan of Land in Andover, MA prepared for: Trustees of Phillips Academy, Scale 1"=60', Date: February 8, 1999 prepared by John Abagis & Associates, Professional Land Surveyors" where the said Lot 6 is shown thereon as "Parcel A" and as containing 342,473 s.f. +/- = 7.8621 acres. Said Lot 6 is to be conveyed free and clear of all encumbrances subject to such terms and conditions as the Selectmen deem advisable in the interest of the Town of Andover.

Land to be conveyed by the Town:

A. Dwight Street Triangle (Convey)

A certain parcel of land in the Town of Andover, Essex County, Massachusetts, being shown as Assessors Map 41, Lot 6, at the corner of Main Street and Dwight Street, and containing one acre, more or less. Reference is hereby made to a plan made January, 1949 by Clinton Foster Goodwin, Engineer, Haverhill, Massachusetts, said plan being recorded at the office of the Town Clerk, and also duly recorded at the Essex North District Registry of Deeds as Plan Number 2028, said land being shown on said Plan as "Park Town of Andover". Said Lot 6 is to be conveyed subject to the rights of others, if any, including without limitation all existing utility easements and the 1953 Massachusetts State Highway layout takings and subject to such further restrictions, easements, terms and conditions as the Selectmen deem advisable in the interest of the Town of Andover.

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B. Dwight Street (Discontinue, Abandon & Convey)

Portions of an existing public way, namely Dwight Street (sometimes previously referred to as Back Street and/or Highland Road), which said Dwight Street runs southeasterly and southerly from the easterly line of South Main Street and again to the easterly side of South Main Street as accepted at Annual Town Meeting, March 14, 1949, Article 45, Page 326, Annual Town Meeting Records, said Dwight Street being more particularly described as follows:

Northerly and Easterly Line. Beginning at a stone bound at the easterly line of South Main Street to the State Highway in a general southeasterly direction, by a curve to the right having a radius of 25 feet a distance of 16.01 feet to a stone bound; thence southeasterly 325.61 feet to a stone bound marking an angle in the line; thence southerly 132.95 feet to a point, thence southerly and a little more westerly 177.6 feet to a point; thence still southerly a little more westerly 147.03 feet to a stone bound; thence southeasterly 149.85 feet to a Massachusetts Highway bound in said easterly line of South Main Street.

Southerly and Westerly Line. Beginning at a stone bound at said easterly line of South Main Street, said bound being 110.51 feet northwesterly from Massachusetts Highway bound marking an angle in said Highway line; thence by a curve to the right having a radius of 25 feet, a distance of 62.53 feet to a stone bound; thence southeasterly by 163.22 feet to a stone bound; thence by a curve to the right having a radius of 25 feet, a distance of 28.45 feet to a stone bound; thence southerly 91.38 feet to a stone bound; thence southwesterly 129.17 feet to a stone bound; thence by a curve to the right having a radius of 25 feet, a distance of 65.14 feet to a stone bound and said easterly line of South Main Street

Said street being about 40 feet in width throughout, for the greater part of its length where it joins South Main Street at either end of the street as herein described.

Reference is hereby made to a plan of said road made January, 1949 by Clinton Foster Goodwin, Engineer, Haverhill, Massachusetts, said plan being recorded at the office of the Town Clerk, and also duly recorded at the Essex North District Registry of Deeds as Plan Number 2028.

Said land to be conveyed subject to the rights of others, if any, including without limitation all existing utility easements and the 1953 Massachusetts State Highway layout takings, and subject to such further restrictions, easements, terms and conditions as the Selectmen deem advisable in the interest of the Town of Andover; or take any other action related thereto.

C. Portion of School Street (Discontinue, Abandon & Convey)

Portions of an existing public way, School Street, namely the southern portion of School Street at its intersection with South Main Street, being more particularly shown on a Plan entitled "Plan of Land in Andover, MA showing Proposed Street Discontinuance Scale 1"=20'. Date: January 15, 1999", (a copy of which Plan is on file with the Town Clerk's office) and being more particularly described as follows:

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Beginning at a point on the westerly sideline of South Main Street marked by a drill hole in a stone bound as shown on said Plan; thence running northwesterly as shown on said Plan a distance of 245.18 feet more or less to a point;

thence turning and running easterly as shown on said Plan 76.08 feet more or less across School Street as currently laid out to a point;

thence turning and running southeasterly a distance of 78.89 feet more or less to a point;

thence turning and running southerly as shown on said Plan along the westerly sideline of South Main Street as shown on said Plan a distance of 159.91 feet more or less to the drill hole in the stone bound marking the point of beginning.

Said land to be conveyed subject to the rights of others, if any, including without limitation all existing utility easements and subject to such further restrictions, easements, terms and conditions as the Selectmen deem advisable in the interest of the Town of Andover; or take any other action related thereto.

On petition of the Trustees of Phillips Academy and others

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 47 by a Majority vote.

Recreation Park Ballfield Lighting Project

ARTICLE 48. To see if the Town will vote to appropriate \$100,000 for the purpose of paying costs of replacing outdoor lighting at Recreation Park, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (14) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, or take any other action related thereto.

On request of the Director of Community Services

Upon motion made and duly seconded it was VOTED that the sum of \$100,000 is hereby appropriated to pay costs of replacing outdoor lighting at Recreation Park, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (14) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: **Declared a 2/3 vote by the Moderator** **A 2/3 vote required**

Finance Committee: Disapproval
Board of Selectmen: No Position

Parks and Grounds Appropriation Transfer

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ARTICLE 49. To see if the Town will vote to transfer the sum of \$136,691 remaining in Article 39, 2001 Annual Town Meeting – Lewis Street Town Yard Repairs and the sum of \$140,000 remaining in Article 57, 2005 Annual Town Meeting – Lewis Street Town Yard Repairs and appropriate the sum of \$276,691 for the purpose of repair, reconstruction, relocation and/or construction of the Parks and Grounds building or take any action related thereto.

On request of the Plant & Facilities Director

Upon motion made and duly seconded it was MOVED that the \$136,691 remaining balance under Article 39 of the Warrant at the 2001 Annual Town Meeting – Lewis Street Town Yard Repairs and the \$140,000 remaining balance under Article 57 of the Warrant at the 2005 Annual Town Meeting – Lewis Street Town Yard Repairs, which together total \$276,691, shall be appropriated to pay costs of repairing, reconstructing, relocating and/or constructing the Parks and Grounds building, all as permitted by the provisions of Chapter 44, Section 20 of the General Laws.

Upon motion made and duly seconded it was moved to amend Article 49 to add a sentence at the end of the article reading as follows:

“No relocation and /or construction of the Parks and Grounds building will occur within the boundaries of Spring Grove Cemetery.”

The Amendment was APPROVED

VOTE: YES: 126 NO: 79

Upon motion made and duly seconded it was moved to close debate.
The motion passed by a 2/3 vote.

The amended motion was APPROVED

VOTE: Declared a 2/3 vote by the Moderator A 2/3 vote required

Finance Committee: Approval
Board of Selectmen: Approval

Storm Drainage Construction and Improvements

ARTICLE 50. To see if the Town will vote to appropriate the sum of \$380,000 for the purpose of constructing and reconstructing surface drains and the payment of any and all other costs incidental and related thereto and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (1) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor or take any other action related thereto.

On request of the Department of Public Works Director

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Upon motion made and duly seconded it was VOTED that the sum of \$380,000 is hereby appropriated to pay costs of constructing and reconstructing surface drains, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(1), of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: **Declared a 2/3 vote by the Moderator** **A 2/3 vote required**

Finance Committee: Approval

Board of Selectmen: Approval

Sewer Main Construction and Reconstruction

ARTICLE 51. To see if the Town will vote to appropriate \$500,000 for the purpose of paying costs of constructing and reconstructing sewer mains, including, but not limited to, all costs associated with design, construction, land acquisition by eminent domain, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (1) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was VOTED that the sum of \$500,000 is hereby appropriated to pay costs of constructing and reconstructing sewer mains, including, but not limited to, all costs associated with design, construction, land acquisition by eminent domain and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(1), of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: **Declared a 2/3 vote by the Moderator** **A 2/3 vote required**

Finance Committee: Approval

Board of Selectmen: Approval

General By-law Amendment – Dog By-law

ARTICLE 52. To see if the Town will vote to amend the General By-laws, Article XII, Section 11, by adding the following:

“(c)

- (1) Any dog under the direct and immediate supervision of a responsible adult within the confines of the Town-designated Dog Park shall be determined properly restrained under this section.

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- (p) The Board of Selectmen will make Rules and Regulations governing the use of the Town-designated Dog Park.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

On request of the Animal Control Officer

Upon motion made and duly seconded it was VOTED approve Article 52 as printed in the Warrant by a Majority vote.

Board of Selectmen: Approval

Zoning By-law Amendment – Signs

ARTICLE 53. To see if the Town will vote to amend Article VIII of the Andover Zoning By-law Section 5.2 SIGNS as follows:

In Section 5.2.3. General Regulations delete the text:

“All freestanding or roof signs shall be registered and identified as required by Section 1407.0 of the State Building Code.”

And replace it with the following after Section 5.2.3.2.:

- “3. *Calculation of “Sign Area”.* Sign area shall mean the area of the smallest horizontally or vertically oriented rectangle which could enclose all the display area of the sign, together with any backing different in color or material from the finish material of the building face without deduction for open space or other irregularities. Structural members not bearing advertising matter shall not be included unless internally or decoratively lighted. Only one side of projecting or freestanding signs need be included in calculating “sign area.”
4. *Signage Plan.* It is the responsibility of the applicant to verify with the owner if the building has an overall signage plan, and if such a plan exists, a copy of the plan must be included with the sign application.”

In Section 5.2.4. Prohibited Signs or Devices, delete the following:

- “1. No sign shall be lighted except by a steady, stationary light, shielded and directed solely at or internal to the sign.”

And replace it with the following:

- “1. No sign shall be lighted except by a steady, external and stationary light source which is shielded and directed solely at the sign, or by internal illumination (permitted only in Office Parks and Industrial districts).”

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In Section 5.2.8, Signs Residential Districts, delete the following:

“5.2.8 Signs in Residential Districts. In SRA, SRB, SRC, or APT District, no part of any sign shall be more than fifteen feet above ground level or, unless attached to a building, within ten feet on any street line.”

And replace it with the following:

“5.2.8. Signs in Residential Districts. In SRA, SRB and SRC no freestanding signs are allowed without a special permit from the zoning board of appeals and under no circumstances can the sign exceed 6 (six) square feet or exceed 4’ (four) feet in height above ground level. In APT Districts, 1 (one) free standing sign on each street where the complex has frontage provided that frontage has a pedestrian entry, shall be allowed identifying the housing complex, but may not exceed 15 (fifteen) square feet in area and may not exceed 8’ (eight) feet in height, above ground level.”

Replace Section 5.2.10, Signs in General Business and Limited Service Districts, in its entirety with the following text:

“Section 5.2.10. Signs in General Business and Limited Service Districts. The following signs are allowed in the GB and LS Districts:

1. Signs as permitted in Section 5.2.7, except that temporary real estate signs may be as large as 25 square feet.
2. One attached accessory sign per occupant oriented to each street and parking lot on which the occupant’s facade has windows and/or entry directly into that occupant’s space. The sign may be either attached flat against the wall or on a fixed canopy on the building. No portion of such sign shall be above the highest point of the roof or parapet. The area of each sign shall not exceed 15% of that portion of the wall area assigned to that occupant, and in no case shall a sign exceed 50 (fifty) square feet. On the parking lot facade the area of a sign may not exceed 25 (twenty five) square feet.
3. In addition, each occupant may have 1 (one) projecting sign on each facade as defined above, not to exceed 9 (nine) square feet. No sign shall project more than 5’ (five) feet over any public right-of-way or other public property. Any sign projecting over a public right-of-way shall be covered by liability insurance in the amount of two million dollars as verified by a certificate of insurance filed with the Town Clerk. A building with a setback of a minimum of 5’ (five) from the public sidewalk may add 1 (one) freestanding sign not to exceed 6’ (six) in height above ground level or 15 (fifteen) square feet in area.
4. Individual unlighted signs, lettering, or logos not exceeding 2 (two) square feet in area, mounted inside windows or entry doors, not to exceed 30% (thirty) of said area of windows and doors, shall not require a sign permit.
5. For premises having multiple occupants, a single directory sign attached flat or projecting from the building that identifies the occupants, shall be allowed. The directory sign shall be the lesser of 10% (ten) of the wall façade or 10 (ten) square feet.”

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Replace Section 5.2.11 in its entirety with the following text:

“5.2.11. Signs in Mixed Use Districts. The following signs are allowed in the MU Districts:

1. Signs as permitted in Section 5.2.7, except that temporary real estate signs may be as large as 25 (twenty-five) square feet.
2. One attached accessory sign per occupant oriented to each street and parking lot on which the occupant's facade has windows and/or entry directly into that occupant's space. The sign may be either attached flat against the wall or on a fixed canopy on the building. No portion of such sign shall be above the highest point of the roof or parapet. The area of each sign shall not exceed 10% (ten) of that portion of the wall area assigned to that occupant, and in no case shall a sign exceed 80 (eighty) square feet.
3. In addition, each occupant may have one projecting sign that does not exceed 9 (nine) square feet on each frontage as defined above. No sign shall project more than 5' (five) feet over any public right-of-way or other public property. Any sign projecting over a public right-of-way shall be covered by liability insurance in the amount of two million dollars as verified by a certificate of insurance filed with the Town Clerk. Buildings with a setback of a minimum of 5' (five) from the sidewalk may add one freestanding sign that does not exceed 8' (eight) feet in height above ground level or 15 (fifteen) square feet square feet in area.
4. Individual unlighted signs, lettering, or logos not exceeding 2 (two) square feet in area, mounted inside windows or entry doors, that do not in total exceed 30% (thirty) of the area of said windows and doors, shall be excluded from the above limitations.
5. For premises having multiple occupants, a single directory sign attached flat or projecting from the building that identifies the occupants, shall be allowed. The directory sign shall be the lesser of 10% (ten) of the wall facade or 10 (ten) square feet.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

On request of the Design Review Board

Upon motion made and duly seconded it was moved to approve Article 53 as printed in the Warrant.

Upon motion made and duly seconded it was moved to amend Article 53 by replacing Section 5.2.8 Signs in Residential Districts with the following language:

In SRA, SRB and SRC districts, no sign shall exceed 6 (six) square feet in area, and, if freestanding, shall not exceed 4' (four) feet in height above ground level. Exception: Signs on property open to the public, bearing no commercial or advertising material and displaying historical, cultural, environmental, or safety information pertaining to such property and/or rules relating to the public use thereof shall not exceed 9 (nine) square feet on any side, and, if

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freestanding, shall not exceed 9 (nine) feet in height above ground level; provided, further, that if such signs do not exceed 4 (four) square feet in area, no sign permit shall be required.

In APT districts, 1 (one) freestanding sign identifying the apartment development shall be allowed on each street on which the apartment development has both frontage and a pedestrian entry, provided such sign shall not exceed 15 (fifteen) square feet in area and shall not exceed 8' (eight) feet in height above ground level.

The Amendment was APPROVED by a Majority vote.

The amended article was DEFEATED

VOTE: YES: 99 NO: 67 A 2/3 vote was required

Planning Board: Disapproval

General Bylaw – Banners

ARTICLE 54. To see if the Town will vote to add the following General Bylaw:

“Banners in the Greater Business District

- (1) The intent of this bylaw is to allow a temporary banner to hang above ground across or along Main Street within the General Business District (GBD) by vote of the Board of Selectmen.
- (2) Eligibility:
 - a. A banner application may be submitted to the Selectmen by a Town official for a Town-sponsored event or by a non-profit organization seeking to display a banner relating to an event.
 - b. Banners can only promote events that satisfy the following criteria:
 1. The event is coordinated by a non-profit organization or Town department;
 2. The event is held totally within town boundaries; and
 3. The organization seeking to display a banner must fill out an application no earlier than 12 months prior, and no later than 4 weeks prior, to the event. A representative of the organization must appear at a Selectmen's meeting to seek approval.
 - c. In the case of a conflict between two events scheduled for the same time period the Selectmen may base their decision on the number of Andover residents which the event can be expected to attract.

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- d. There shall be no more than one banner across or along Main Street at any one time.
- e. A banner may only be hung from free-standing poles as approved by the Board of Selectmen. The Selectmen shall determine the location of such poles.
- f. Except for a Town sponsored banner, no organization may receive more than two approvals for a banner in any calendar year.
- g. The Selectmen may deny an application at their discretion.

(3) Design and construction:

- a. The banner must be a maximum of 30 feet in length and 36 inches in height. Only lettering and the logo of the event may be allowed on the banner. Text may include the name of the event, the name of the sponsoring organization, the date of the event and the location of the event. Neither business names nor business logos are permitted.
- b. The banner must be double sided with identical information on both sides.
- c. The banner must be constructed of a tear-resistant fabric (e.g. rip-stop nylon) and have reinforced seams on all four sides.
- d. The banner must also have U-shaped wind openings spaced 5 feet apart. Each slot is to have a width of at least 6 inches and reinforcing seams.
- e. The banner must have reinforced grommets every 24 inches on the top and bottom and sewn-in D rings in the corners. Detachable stainless steel clips that attach to the suspended cables must accompany each grommet.
- f. The capital letter height must be between 16 inches and 24 inches.

(4) Installation and Removal:

- a. Except for a Town-sponsored banner, the organization seeking the banner display must pay a fee as determined by the Board of Selectmen to cover the cost of the installation and removal of the banner.
- b. The banner must be delivered to the Town no later than 3 weeks prior to the event. The Town will hang the banner.
- c. The banner may be approved for no more than 10 consecutive days prior to the event and must be removed no later than 2 business days after the event. The Town will remove the banner.
- d. Except for a Town sponsored banner, at the time of filing an application, the organization must provide a certificate of insurance, from an insurance company

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authorized by the Commissioner of Insurance to provide insurance in the Commonwealth of Massachusetts, for a general liability policy relating to the installation, removal, display, and use of the banner for an amount of \$2 million dollars naming the town as an additionally insured party.

- e. The Town of Andover assumes no responsibility for lost, stolen or damaged banners or for the use of such banners. Except for a Town sponsored banner, the organization must sign a form that indemnifies, defends and holds harmless the Town and its officials and employees from any claims, liabilities and damages that may result from the installation, display, use and removal of the banner.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

On request of the Board of Selectmen

Upon motion made and duly seconded it was MOVED that the Town approve Article 54 as printed in the Warrant.

Upon motion made and duly seconded it was moved to amend the motion by deleting the words “and reinforcing seams” in Section 3d, Design and Construction.

The amendment was APPROVED by a Majority vote.

The Amended motion was APPROVED by a Majority vote.

Board of Selectmen: Approval
Planning Board: Approval

General Bylaw – News Boxes

ARTICLE 55. To see if the Town will vote to amend the General By-laws of the Town of Andover by adding:

“Private Property on Main Street Sidewalks.

1. Purpose.

The purpose of this by-law is to promote the public safety, aesthetics, and welfare through the regulation of items on Town sidewalks on or near Main Street so as to:

- a. Provide for pedestrian safety and convenience;
- b. Ensure no unreasonable interference with the flow of pedestrian traffic;
- c. Provide reasonable access for emergency equipment;

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- d. Provide for snow removal and snow storage;
- e. Reduce exposure of the Town of Andover to personal injury or property damage claims.

2. Definitions.

NEWS BOX – Any free standing type of self-service device for the vending or free distribution of newspapers, periodicals or printed material.

NEWS BOX DISTRIBUTION LOCATION – Reserved portion of Town land or sidewalks along or near Main Street allowing news boxes to remain free of charge.

OWNER – The owner of a news box or other item placed upon the Town's sidewalks.

3. Requirements.

- a. No permission granted by the Board of Selectmen pursuant to Article XI, Section 3(b) of the Town's bylaws shall allow any item to be placed, affixed, erected or maintained on a Town sidewalk on Main Street between Locke Street and Lewis Street between the hours of 11:00 p.m. and 6:00 a.m. or on a Town sidewalk within 50 feet of Main Street's sidewalk between Locke Street and Lewis Street between the hours of 11:00 p.m. and 6:00 a.m.
- b. Notwithstanding the foregoing subparagraph, or the provisions of Article XI, Sections 3(a) and 3(b) of the Town's Bylaws, news boxes are allowed on a Town sidewalk on Main Street between Locke Street and Lewis Street or on a Town sidewalk within 50 feet of Main Street's sidewalk between Locke Street and Lewis Street, free of charge, at all times and without a permit, but only at the News Box Distribution Locations.

There will be a minimum of three news box distribution locations along Main Street between Locke Street and Lewis Street. The Board of Selectmen shall designate the area and design of the news box distribution locations.

A publication may be in only one news box at each distribution location but may be in more than one news box distribution location. Use of the news box distribution location will require the owner to register, at no charge, with the Director of the Department of Public Works no later than 14 days after the placement of the news box in order to provide identification and contact information. News boxes may not be attached to the public sidewalk. All news boxes must weigh enough to ensure security and stability. The owner is responsible for the installation, safety and maintenance of its news boxes. The Town is not liable for the theft of, or damage to, the news boxes or their content.

There will also be a limited number of spaces available, free of charge, in Town-owned news boxes on a first-come, first-serve basis for publishers of newspapers, periodicals or printed material who choose not to provide their own news boxes.

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In addition, publishers of newspapers, periodicals or printed material have the option to participate in an agreement between the publisher and the Town in creating custom news boxes along Main Street.

- c. All news boxes at news box distribution locations which do not have printed material contained therein for a period of 45 consecutive days, and unregistered news boxes, will be considered abandoned property and subject to enforcement as specified in Section 4.

4. Enforcement.

- a. Enforcement of the provisions of this by-law shall be carried out by the Director of the Department of Public Works or such person as said Director may from time to time designate.
- b. If the Director determines that a violation of any provision of this by-law has occurred, the Director shall, if ownership of the item or news box can be determined, send a notice of the violation, in writing, by first class mail to the Owner. The notice shall include the location of the item or news box and cause of the violation.
- c. The notice shall inform the owner that at the expiration of thirty (30) days from the issuance of the violation notice, the item or news box will be removed by the Director unless the violation is corrected.
- d. Notwithstanding the provisions of the foregoing subparagraphs 4(a) - 4(c), the Director may order the immediate removal of any item or news box that the Director determines presents an imminent threat or peril to public safety, provided that the owner, if known, shall be notified of such removal as soon as practicable thereafter.
- e. Any item or news box which is removed shall be stored for a period of ninety (90) days in order to allow the owner time to come forward and claim the item or news box.
- f. Any item or news box removed, pursuant to this by-law, may be retrieved by the owner upon payment of a removal and storage fee. Such fees shall be set by the Board of Selectmen at a public meeting based upon the Department of Public Works costs for removal and storage.
- g. After an item or news box removed by the Director has been in storage for ninety (90) days pursuant to this by-law, the item or news box shall be deemed unclaimed and abandoned property and will be transferred to the police department for disposition in accordance with applicable law.

5. Exemption.

The Town, state and federal governments are exempted from this bylaw.

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6. Severability.

The provisions of this by-law shall be severable and if any section, part, or portion hereof shall be held invalid for any reason by any court, the decision of such court shall not affect or impair any remaining section, part or portion thereof."

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

On request of the Main Street Committee

Upon motion made and duly seconded it was VOTED to approve Article 55 as printed in the Warrant by a Majority vote.

Board of Selectmen: Approval
Planning Board: Approval

Lease of Old Town Hall

ARTICLE 56. To see if the Town will vote to authorize the Board of Selectmen to lease all or a portion of the land and building at the Old Town Hall at 20 Main Street for a period of not more than five years on terms and conditions deemed by the Selectmen to be in the best interest of the Town or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was MOVED to approve Article 56 as printed in the Warrant by a Majority vote.

Upon motion made and duly seconded it was moved to close debate.
The motion passed by a 2/3 vote.

Article 56 was DEFEATED by a Majority vote.

Finance Committee: Approval
Board of Selectmen: Approval

Discontinuance of Portion of Paulornette Circle as a Public Way & Conveyance of Land

ARTICLE 57. To see if the Town will vote to discontinue as a public way and to abandon and to authorize the transfer of the care, custody and control of the following parcels of land, which are portions of the cul-de-sac on Paulornette Circle, to the Board of Selectmen for purposes of selling or conveying the land and to authorize the Selectmen to sell or convey the land on terms and conditions they deem in the best interest of the Town, even if the Town receives no financial payment:

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The area shown as “Street to be Abandoned to be Conveyed to Jeffrey M. Wolf, 948 SF” and the area shown as “Street to be Abandoned – 5,936 SF.” Both areas are shown on a plan entitled, “Subdivision Plan of Land in Andover, Mass. Entitled Monette Circle; Engineer: Merrimack Engineering Services, 66 Park Street, Andover, MA; Applicant/Owner: 7-10 Paulornette Realty Trust, dated December 1, 2006, revised July 27, 2007.” A copy of said plan is on file with the Andover Town Clerk’s Office.

or take any other action related thereto.

On request of Mark B. Johnson and others

Upon motion made and duly seconded it was VOTED to approve Article 57 as printed in the Warrant.

VOTE: Declared a 2/3 vote by the Moderator A 2/3 vote required

Board of Selectmen: Approval
Planning Board: Approval

Upon motion made by Town Counsel Thomas Urbelis and duly seconded it was voted by a Majority vote to dissolve the Annual Town Meeting at 10:46 P.M.

A true record

ATTEST

Randall L. Hanson
Town Clerk

ELECTION RESULTS FOR DEMOCRATIC PRESIDENTIAL PRIMARY ANDOVER MA 02/05/2008

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
PRESIDENTIAL PREFERENCE										
JOHN R EDWARDS	11	7	9	10	11	9	6	4	14	81
HILLARY CLINTON	317	372	408	292	347	343	387	314	360	3140
JOSEPH R BIDEN, JR.	1	1	3	0	4	1	0	0	4	14
CHRISTOPHER J DODD	0	0	0	0	0	1	0	0	0	1
MIKE GRAVEL	0	0	0	0	0	1	0	0	1	2
BARACK OBAMA	455	298	403	314	350	337	334	423	355	3269
DENNIS J KUCINICH	1	1	1	2	4	2	1	0	2	14
BILL RICHARDSON	2	1	2	1	0	1	0	0	0	7
NO PREF	3	3	1	4	3	2	2	4	2	24
Blanks	1	1	2	1	0	0	1	2	1	9
Misc. Others	2	0	0	1	4	0	0	0	0	7
Totals	793	684	829	625	723	697	731	747	739	6568
STATE COMMITTEE MAN										
WILSON G. DELOSSANTOS	1	3	6	1	1	0	2	5	7	26
Blanks	780	667	814	616	717	679	723	729	718	6443
Misc. Others	12	14	9	8	5	18	6	13	14	99
Totals	792	681	823	624	722	697	729	742	732	6568
STATE COMMITTEE WOMAN										
NANCY STOLBERG	464	388	485	339	410	373	398	421	416	3694
Blanks	329	294	344	285	312	324	332	325	322	2867
Misc. Others	0	2	0	1	1	0	1	1	1	7
Totals	793	684	829	625	723	697	731	747	739	6568
TOWN COMMITTEE										
<i>DEMOCRATIC GROUP</i>										
<i>GROUP 1</i>	<i>302</i>	<i>235</i>	<i>297</i>	<i>230</i>	<i>233</i>	<i>242</i>	<i>264</i>	<i>284</i>	<i>252</i>	<i>2339</i>
<i>Blanks</i>	<i>491</i>	<i>449</i>	<i>532</i>	<i>395</i>	<i>490</i>	<i>455</i>	<i>467</i>	<i>463</i>	<i>487</i>	<i>4229</i>
<i>Totals</i>	<i>793</i>	<i>684</i>	<i>829</i>	<i>625</i>	<i>723</i>	<i>697</i>	<i>731</i>	<i>747</i>	<i>739</i>	<i>6568</i>
DONALD MILLER	319	255	314	242	293	260	291	306	272	2552
PAUL STOLBERG	359	261	352	248	259	262	291	317	276	2625
MARGARET O'CONNOR	340	275	331	244	264	267	285	310	288	2604
NANCY STOLBERG	381	276	367	259	283	269	299	330	285	2749
FRANCIS O'CONNOR	323	263	328	245	257	259	278	308	276	2537
PATRICIA COMMANE	322	250	310	235	246	258	273	298	269	2461
ANNETTE SILVA-GRAMS	322	255	315	239	248	257	275	295	273	2479
THOMAS FEDAK	313	238	302	237	239	248	268	289	262	2396
PAUL NORDONE	327	259	324	252	312	278	289	301	274	2616
ALISON ATWOOD	331	252	321	239	255	255	272	299	271	2495
GALE ROSS	320	242	322	240	248	253	274	295	269	2463
GERALD GUSTUS	327	248	325	241	250	263	301	308	278	2541
SONDRA FINEGOLD	362	297	368	283	318	308	335	362	316	2949
JOHN ZIPETO	330	279	326	246	256	258	288	308	276	2567
MICHAEL FRISHMAN	356	273	351	261	271	268	300	332	288	2700
M. KELVIE LYMAN	372	262	355	256	291	272	311	332	300	2751
BARBARA I'ITALIEN	476	325	425	305	350	339	409	463	354	3446
VINOD BHANDARI	307	246	305	237	251	251	273	297	259	2426
PETER MCCARTHY	324	265	315	247	262	260	281	299	277	2530
SHIRLEY KOUNTZE	318	245	313	238	246	255	271	301	262	2449
ROBERT WILLARD	313	239	305	233	242	260	276	294	266	2428

(Dems Cont.....)	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
NORMA VILLARREAL	352	253	335	248	290	283	335	322	285	2703
FRANK SERNA	326	243	314	236	256	268	298	301	268	2510
MARYJANE BAUSEMER	317	259	312	238	251	255	273	302	266	2473
MATTHEW BAUSEMER	315	251	310	239	245	245	271	296	264	2436
BARRY FINEGOLD	445	363	467	352	396	385	425	439	396	3668
BARBARA WOOTEN	322	250	316	245	258	252	279	293	272	2487
LAWRENCE MORSE	318	245	310	238	247	251	272	304	267	2452
JAMES CUTICCHIA	323	248	321	262	261	258	281	302	276	2532
ANTHONY STANKIEWICZ	316	254	311	238	242	261	272	295	267	2456
RINEHART-STANKIEWICZ	319	252	308	237	255	262	274	293	272	2472
ELLEN TOWNSON	317	245	313	238	250	257	277	292	265	2454
MARK BARTNER	310	241	305	240	255	249	270	290	259	2419
KATHLEEN O'CONNOR	336	266	342	246	271	266	287	309	282	2605
CARL BYERS	335	262	325	246	263	267	295	323	277	2593
Blanks	15962	14768	17452	13145	15924	15036	15301	15140	16058	138786
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	27755	23905	29015	21875	25305	24395	25550	26145	25865	229810

ELECTION RESULTS FOR REPUBLICAN PRESIDENTIAL PRIMARY ANDOVER MA 02/05/2008

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
PRESIDENTIAL PREFERENCE										
JOHN McCain	139	144	164	166	167	172	164	192	161	1469
FRED THOMPSON	0	0	1	1	1	0	0	0	0	3
TOM TANCREDO	0	0	2	0	0	0	0	0	0	2
DUNCAN HUNTER	0	0	0	0	0	0	0	0	0	0
MIKE HUCKABEE	6	9	7	6	15	11	12	9	9	84
MITT ROMNEY	211	299	277	257	272	283	253	317	298	2467
RON PAUL	12	7	9	5	8	8	16	9	5	79
RUDY GIULIANI	4	2	0	3	2	0	0	3	2	16
NO PREF	0	3	1	0	0	0	0	0	1	5
Blanks	0	2	0	1	0	0	0	0	0	2
Misc. Others	0	0	0	0	0	0	0	0	0	1
Totals	372	466	461	439	465	474	445	530	476	4128
STATE COMMITTEE MAN										
JARED P. ADAMS	1	2	2	2	6	7	0	1	4	25
Blanks	369	453	455	433	456	465	438	524	464	4057
Misc. Others	2	11	4	4	3	2	7	5	8	46
Totals	372	466	461	439	465	474	445	530	476	4128
STATE COMMITTEE WOMAN										
Blanks	371	462	460	436	461	472	442	526	473	4103
Misc. Others	1	4	1	3	4	2	3	4	3	25
Totals	372	466	461	439	465	474	445	530	476	4128

(Reps Cont.....)

TOWN COMMITTEE

REPUBLICAN GROUP

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
<i>GROUP 1</i>	120	141	144	142	164	150	149	184	179	1373
<i>Blanks</i>	252	325	317	297	301	324	296	346	297	2755
<i>Totals</i>	372	466	461	439	465	474	445	530	476	4128
JOHN MOFFITT	142	164	167	176	186	179	166	210	198	1588
DONALD ELLSWORTH	130	167	158	156	171	165	154	193	196	1490
WILLIAM HICKEY, JR	134	155	156	153	173	166	160	196	201	1494
CHRISTINE HOLMES	134	154	152	151	172	158	154	195	199	1469
PETER COTCH	132	148	150	148	166	157	154	205	186	1446
DEBORAH CHARLEBOIS	135	162	152	170	190	167	165	197	194	1532
JOSEPH DADIEGO	130	153	150	146	166	155	155	188	184	1427
SALIM TABIT	127	153	151	152	169	161	155	194	189	1451
CALVIN DEYERMOND	142	167	181	165	175	168	162	212	198	1570
EUGENIE MOFFITT	139	161	157	170	180	170	163	199	191	1530
GARY COON	158	167	173	170	191	174	176	228	209	1646
ANNALEE ABELSON	130	157	151	149	168	155	155	193	193	1451
ANDREW BOTTI	138	154	155	146	170	156	157	192	188	1456
PAUL TWOMEY	155	178	176	165	190	172	172	215	197	1620
C. MALONEY-BENEDIX	126	147	149	151	180	176	158	194	190	1471
F. LIVINGSTONE, JR	125	160	152	158	170	174	154	192	196	1481
LISA DONA	127	154	154	161	186	162	163	192	188	1487
DONA KWOLYK	139	147	155	146	169	154	156	188	186	1440
JOSEPHINE RAYE	124	150	147	144	167	154	153	187	186	1412
KEVIN BENEDIX	125	151	150	149	178	171	161	199	192	1476
JARED ADAMS	124	146	146	146	177	152	153	185	188	1417
STEPHEN STAPINSKI	142	162	154	166	192	178	173	205	205	1577
BRIAN MAJOR	154	185	190	187	210	203	213	241	228	1811
JAMES LYONS, JR	125	154	155	149	173	158	166	194	189	1463
MICHAEL TORRISI	138	176	181	169	196	177	169	210	200	1616
BRANDON BIGELOW	133	149	157	148	167	156	153	187	188	1438
DAVID GILKIE	125	150	152	151	170	155	155	187	189	1434
ELIZABETH MOFFITT	135	170	160	168	188	172	168	205	199	1565
STEPHEN CIRBEE	125	165	155	156	177	165	153	190	193	1479
Blanks	9125	11693	11542	10793	11106	11770	10879	12772	11018	100698
Misc. Others	2	11	7	6	2	10	0	5	2	45
Totals	13020	16310	16135	15365	16275	16590	15575	18550	16660	144480

ELECTION RESULTS FOR GREEN-RAINBOW PRESIDENTIAL PRIMARY ANDOVER MA 02/05/2008

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
PRESIDENTIAL PREFERENCE										
RALPH NADER	2	0	0	2	0	0	0	0	0	4
ELAINE BROWN	0	0	0	0	0	0	0	0	0	0
KAT SWIFT	0	0	0	0	0	0	0	0	0	0
CYNTHIA MCKINNEY	0	1	0	0	0	0	0	0	0	1
KENT MESPLAY	0	0	0	0	0	0	0	0	0	0
NO PREF	0	1	0	0	0	0	0	0	0	1
Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	1	0	0	0	0	0	0	0	1
Totals	2	3	0	2	0	0	0	0	0	7
STATE COMMITTEE MAN										
Blanks	2	3	0	2	0	0	0	0	0	7
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	2	3	0	2	0	0	0	0	0	7
STATE COMMITTEE WOMAN										
Blanks	2	3	0	2	0	0	0	0	0	7
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	2	3	0	2	0	0	0	0	0	7
TOWN COMMITTEE										
Blanks	20	30	0	20	0	0	0	0	0	70
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	20	30	0	20	0	0	0	0	0	70

ELECTION RESULTS FOR WORKING FAMILIES PRESIDENTIAL PRIMARY ANDOVER MA 02/05/2008

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	Totals
PRESIDENTIAL PREFERENCE										
NO PREF	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	1	0	0	0	0	1
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	1	0	0	0	0	1
STATE COMMITTEE MAN										
Blanks	0	0	0	0	1	0	0	0	0	1
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	1	0	0	0	0	1
STATE COMMITTEE WOMAN										
Blanks	0	0	0	0	1	0	0	0	0	1
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	1	0	0	0	0	1
TOWN COMMITTEE										
Blanks	0	0	0	0	10	0	0	0	0	10
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	10	0	0	0	0	10

ELECTION RESULTS FOR ANNUAL TOWN ELECTION ANDOVER MASSACHUSETTS 3/25/2008

	PCT. 1	PCT. 2	PCT. 3	PCT. 4	PCT. 5	PCT. 6	PCT. 7	PCT. 8	PCT. 9	Totals
MODERATOR (1)										
SHEILA M DOHERTY	250	226	254	219	177	207	192	302	266	2093
Blanks	79	54	80	64	54	59	64	94	84	632
Misc. Others	11	2	6	5	5	4	1	8	4	46
Totals	340	282	340	288	236	270	257	404	354	2771
BD. OF SELECTMEN (1)										
MARY KELVIE LYMAN	201	151	186	122	106	140	134	222	184	1446
PETER J COTCH	114	118	140	155	118	116	110	167	150	1188
Blanks	24	13	14	11	12	14	12	14	20	134
Misc. Others	1	0	0	0	0	0	1	1	0	3
Totals	340	282	340	288	236	270	257	404	354	2771
SCHOOL COMM. (1)										
DENNIS F FORGUE	151	137	190	130	108	114	88	201	173	1292
GREGORY J RIGBY	121	102	109	118	87	119	139	151	123	1069
Blanks	67	42	39	38	40	37	29	51	57	400
Misc. Others	1	1	2	2	1	0	1	1	1	10
Totals	340	282	340	288	236	270	257	404	354	2771
HOUSING AUTH. (1)										
JANICE BURKHOLDER	244	195	258	189	160	197	167	277	245	1932
Blanks	94	84	80	97	73	72	88	125	109	822
Misc. Others	2	3	2	2	3	1	2	2	0	17
Totals	340	282	340	288	236	270	257	404	354	2771
BALLOT QUESTION										
YES	181	128	148	107	98	107	106	192	141	1208
NO	151	148	187	175	138	158	146	207	210	1520
Blanks	8	6	5	6	0	5	5	5	3	43
Totals	340	282	340	288	236	270	257	404	354	2771

DEMOCRAT

PREC 1 PREC 2 PREC 3 PREC 4 PREC 5 PREC 6 PREC 7 PREC 8 PREC 9 TOTALS

SENATOR IN CONGRESS

JOHN F KERRY	216	153	169	114	117	123	153	171	144	1360
EDWARD J O'REILLY	73	79	87	64	67	76	62	83	69	660
Blanks	4	3	1	0	0	1	1	0	0	10
Misc. Others	0	0	0	0	1	1	0	0	0	2
Totals	293	235	257	178	185	201	216	254	213	2032

REP. IN CONGRESS

NICOLA S TSONGAS	239	184	191	131	135	145	168	194	170	1557
BARRY R FINEGOLD	1	1	1	0	0	0	0	1	1	5
Blanks	51	49	63	45	47	55	47	55	42	454
Misc. Others	2	1	2	2	3	1	1	4	0	16
Totals	293	235	257	178	185	201	216	254	213	2032

COUNCILLOR

MARY-ELLEN MANNING	142	126	112	82	89	101	115	113	101	981
TIMOTHY P HOUTEN	73	55	61	46	54	49	39	71	55	503
Blanks	78	54	82	50	41	51	62	69	57	544
Misc. Others	0	0	2	0	1	0	0	1	0	4
Totals	293	235	257	178	185	201	216	254	213	2032

SENATOR IN GENERAL COURT

SUSAN C TUCKER	257	191	201	133	143	158	177	209	176	1645
Blanks	36	43	55	41	41	42	37	44	36	375
Misc. Others	0	1	1	4	1	1	2	1	1	12
Totals	293	235	257	178	185	201	216	254	213	2032

REP. IN GENERAL COURT (18th Dist.)

BARBARA A L'ITALIEN	243	0	0	0	0	0	165	201	0	609
Blanks	50	0	0	0	0	0	49	51	0	150
Misc. Others	0	0	0	0	0	0	2	2	0	4
Totals	293	0	0	0	0	0	216	254	0	763

REP. IN GENERAL COURT (17th Dist.)

BARRY R FINEGOLD	0	174	180	136	138	151	0	0	164	943
Blanks	0	59	76	38	46	49	0	0	48	316
Misc. Others	0	2	1	4	1	1	0	0	1	10
Totals	0	235	257	178	185	201	0	0	213	1269

REGISTER OF PROBATE

PAMELA CASEY O'BRIEN	197	162	159	108	124	126	152	166	151	1345
Blanks	96	73	97	70	60	74	64	88	62	684
Misc. Others	0	0	1	0	1	1	0	0	0	3
Total	293	235	257	178	185	201	216	254	213	2032

REPUBLICAN

PREC 1 PREC 2 PREC 3 PREC 4 PREC 5 PREC 6 PREC 7 PREC 8 PREC 9 TOTALS

SENATOR IN CONGRESS

JEFFREY K BEATTY	43	28	28	18	22	15	27	26	32	239
Blanks	2	2	1	0	0	0	4	0	1	10
Misc. Others	0	3	0	1	1	0	1	0	1	7
Totals	45	33	29	19	23	15	32	26	34	256

REP. IN CONGRESS

THEODORE GAIERO	0	0	1	1	1	1	0	1	0	5
Blanks	45	33	28	18	21	11	31	25	32	244
Misc. Others	0	0	0	0	1	3	1	0	2	7
Totals	45	33	29	19	23	15	32	26	34	256

COUNCILLOR

Blanks	45	33	28	19	22	13	32	26	33	251
Misc. Others	0	0	1	0	1	2	0	0	1	5
Totals	45	33	29	19	23	15	32	26	34	256

(Republican cont...)

PREC 1 PREC 2 PREC 3 PREC 4 PREC 5 PREC 6 PREC 7 PREC 8 PREC 9 TOTALS

SENATOR IN GENERAL COURT

Blanks	45	33	29	19	23	13	32	25	33	252
Misc. Others	0	0	0	0	0	2	0	1	1	4
Totals	45	33	29	19	23	15	32	26	34	256

REP. IN GENERAL COURT (18th Dist.)

LAWRENCE BRENNAN	44	0	0	0	0	0	24	25	0	93
Blanks	1	0	0	0	0	0	8	1	0	10
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	45	0	0	0	0	0	32	26	0	103

REP. IN GENERAL COURT (17th Dist.)

Blanks	0	33	29	19	23	13	0	0	33	150
Misc. Others	0	0	0	0	0	2	0	0	1	3
Totals	0	33	29	19	23	15	0	0	34	153

REGISTER OF PROBATE

Blanks	45	33	29	19	23	13	32	26	33	253
Misc. Others	0	0	0	0	0	2	0	0	1	3
Totals	45	33	29	19	23	15	32	26	34	256

GREEN-RAINBOW

PREC 1 PREC 2 PREC 3 PREC 4 PREC 5 PREC 6 PREC 7 PREC 8 PREC 9 TOTALS

SENATOR IN CONGRESS

Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0

REP. IN CONGRESS

Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0

COUNCILLOR

Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0

SENATOR IN GENERAL COURT

Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0

REP. IN GENERAL COURT (18th Dist.)

Blanks	0						0	0		0
Misc. Others	0						0	0		0
Totals	0						0	0		0

REP. IN GENERAL COURT (17th Dist.)

Blanks		0	0	0	0	0			0	0
Misc. Others		0	0	0	0	0			0	0
Totals		0	0	0	0	0			0	0

REGISTER OF PROBATE

Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0

WORKING FAMILIES

	PREC 1	PREC 2	PREC 3	PREC 4	PREC 5	PREC 6	PREC 7	PREC 8	PREC 9	TOTALS
SENATOR IN CONGRESS										
Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0
REP. IN CONGRESS										
Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0
COUNCILLOR										
Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0
SENATOR IN GENERAL COURT										
Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0
REP. IN GENERAL COURT (18th Dist.)										
Blanks	0						0	0		0
Misc. Others	0						0	0		0
Totals	0						0	0		0
REP. IN GENERAL COURT (17th Dist.)										
Blanks		0	0	0	0	0			0	0
Misc. Others		0	0	0	0	0			0	0
Totals		0	0	0	0	0			0	0
REGISTER OF PROBATE										
Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0

ELECTION RESULTS FOR GENERAL ELECTION

ANDOVER MA 11/04/2008

Prec 1 Prec 2 Prec 3 Prec 4 Prec 5 Prec 6 Prec 7 Prec 8 Prec 9 Totals

PRESIDENT & VICE-PRESIDENT

BALDWIN & CASTLE	1	1	2	1	2	2	2	1	0	12
BARR & ROOT	10	8	9	3	10	16	16	8	8	88
MCCAIN & PALIN	711	848	824	828	904	944	911	947	881	7798
MCKINNEY & CLEMENTE	1	4	4	3	4	2	5	1	6	30
NADER & GONZALEZ	12	18	14	11	15	10	15	12	20	127
OBAMA & BIDEN	1242	1075	1280	1020	1075	1041	1107	1190	1147	10177
*H. CLINTON	3	2	3	4	3	1	6	4	0	26
Blanks	3	7	5	8	4	5	7	6	8	53
Misc. Others	3	2	4	3	7	1	2	6	5	33
Totals	1986	1965	2145	1881	2024	2022	2071	2175	2075	18344

SENATOR IN CONGRESS

JOHN F KERRY	1224	1082	1290	1048	1101	1074	1154	1186	1157	10316
JEFFREY K BEATTY	664	779	736	729	804	834	810	882	828	7066
ROBERT J UNDERWOOD	50	48	45	45	63	47	42	45	39	424
Blanks	47	54	72	58	54	63	64	59	50	521
Misc. Others	1	2	2	1	2	4	1	3	1	17
Totals	1986	1965	2145	1881	2024	2022	2071	2175	2075	18344

REP. IN CONGRESS

NICOLA S TSONGAS	1474	1438	1582	1353	1469	1397	1488	1532	1500	13233
*OGONOWSKI	0	3	0	0	0	2	4	2	3	14
Blanks	498	510	531	511	527	589	550	607	546	4869
Misc. Others	14	14	32	17	28	34	29	34	26	228
Totals	1986	1965	2145	1881	2024	2022	2071	2175	2075	18344

COUNCILLOR

MARY-ELLEN MANNING	1325	1256	1363	1192	1269	1233	1321	1311	1297	11567
Blanks	652	702	766	677	740	771	736	846	763	6653
Misc. Others	9	7	16	12	15	18	14	18	15	124
Totals	1986	1965	2145	1881	2024	2022	2071	2175	2075	18344

SENATOR IN GENERAL COURT

SUSAN C TUCKER	1511	1444	1599	1355	1466	1430	1503	1549	1512	13369
Blanks	466	516	530	514	542	568	552	605	541	4834
Misc. Others	9	5	16	12	16	24	16	21	22	141
Totals	1986	1965	2145	1881	2024	2022	2071	2175	2075	18344

REP. IN GENERAL COURT

BARBARA A L'ITALIEN	1269	0	0	0	0	0	1177	1278	0	3724
LAWRENCE BRENNAN	589	0	0	0	0	0	766	772	0	2127
Blanks	124	0	0	0	0	0	127	125	0	376
Misc. Others	4	0	0	0	0	0	1	0	0	5
Totals	1986	0	0	0	0	0	2071	2175	0	6232

REP. IN GENERAL COURT

BARRY R FINEGOLD	0	1383	1523	1289	1404	1392	0	0	1447	8438
Blanks	0	572	603	578	605	609	0	0	607	3574
Misc. Others	0	10	19	14	15	21	0	0	21	100
Totals	0	1965	2145	1881	2024	2022	0	0	2075	12112

REGISTER OF PROBATE

PAMELA CASEY O'BRIEN	1294	1240	1368	1188	1244	1225	1300	1311	1296	11466
Blanks	684	718	766	686	768	778	759	848	761	6768
Misc. Others	8	7	11	7	12	19	12	16	18	110
Totals	1986	1965	2145	1881	2024	2022	2071	2175	2075	18344

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	Totals
QUESTION 1										
YES	636	730	683	696	722	720	758	774	771	6490
NO	1267	1166	1414	1147	1258	1262	1254	1338	1249	11355
Blanks	83	69	48	38	44	40	59	63	55	499
Totals	1986	1965	2145	1881	2024	2022	2071	2175	2075	18344
QUESTION 2										
YES	1284	1191	1379	1064	1249	1249	1301	1345	1254	11316
NO	649	725	728	780	740	744	741	790	781	6678
Blanks	53	49	38	37	35	29	29	40	40	350
Totals	1986	1965	2145	1881	2024	2022	2071	2175	2075	18344
QUESTION 3										
YES	1217	1113	1305	1082	1169	1109	1198	1245	1208	10646
NO	699	794	787	761	801	877	826	874	810	7229
Blanks	70	58	53	38	54	36	47	56	57	469
Totals	1986	1965	2145	1881	2024	2022	2071	2175	2075	18344
QUESTION 4										
YES	882	0	0	0	0	0	1105	1024	0	3011
NO	761	0	0	0	0	0	681	819	0	2261
Blanks	343	0	0	0	0	0	285	332	0	960
Totals	1986	0	0	0	0	0	2071	2175	0	6232

* * * * *

HOW CAN WE HELP YOU?

* * * * *

Mailing Address: Town Offices, 36 Bartlet Street, Andover, MA 01810

Business Hours at the Town Offices: 8:30 A.M. – 4:30 P.M. Monday – Friday
(Comm. Dev. & Planning – 8:00 A.M. – 4:00 P.M.)

Telephone Numbers:

POLICE/FIRE-RESCUE – EMERGENCY	911
Fire-Rescue – Business	978-623-8466
Police Department – Business	978-475-0411
Town Manager	978-623-8225
DCS Classes & Activities	978-623-8273/8274
Department of Public Works	978-623-8350
Human Resources Office	978-623-8530
Memorial Hall Library	978-623-8400
Senior Center	978-623-8321
Superintendent of Schools	978-623-8501

Andover's Home Page: <http://www.andoverma.gov>

Memorial Hall Library's Home Page: <http://www.mhl.org>

Andover's Population: 29,408

<u>Square Miles:</u>	32	<u>Number of Acres:</u>	19,900
			2,000+ controlled by the Conservation Commission
			1,200 owned by A.V.I.S.
			889 owned by Commonwealth – Harold Parker State Forest

Town Meeting and Election: Town Election is held the fourth Tuesday of March.
Annual Town Meeting is generally held four weeks following the Town Election.

Voter Registration Information: Call Town Clerk's Office at 978-623-8255

Andover's Tax Rate: \$12.16 – Residential and Open Space
\$19.98 – Commercial/Industrial & Personal Property

When are Taxes Due: Taxes are due quarterly on the following dates:
August 1st – November 1st – February 1st – May 1st

Excise Tax Information: Call the Assessor's Office at 978-623-8264

Recycling Information:

Questions: Call the Department of Public Works at 978-623-8350

Curbside Pick-up: Every other week – place curbside by 7:00 A.M. on your pickup day. Recyclable material inclusive of glass (all colors, steel & tin cans, aluminum containers and #1 through #7 plastics. Recyclable paper products include: newspapers, magazines, junk mail, office paper, paperboard (cereal & cracker boxes – liners removed) and corrugated containers. Cardboard – please break down, flatten and fold boxes, cartons & other pieces of cardboard into 2’x2’x1’ bundles – then tie or tape them together and place next to your bin.

Complaints/Information: Call Integrated Paper Recyclers at 1-800-933-3128 or the Department of Public Works at 978-623-8350 or e-mail at dpw-business@andoverma.gov.

Compost Site: High Plain Road (Bald Hill area). Leaves and grass clippings. Clippings must be removed from container used to transport for dumping. All contaminated loads will be rejected. Fines will be assessed for illegal dumping. Open year round for walk-ins. Drive-ins announced in local newspapers and on Town’s website.

Rubbish Information:

Curbside Pickup: Every week – place curbside by 7:00 A.M. on your pickup day. Household rubbish is limited to 6 bags or barrels per residence (may change in 2009). One bulky item is allowed per week in addition to household trash.

Complaints or Inquiries: Call Allied Waste/BFI at 1-800-442-9006 or the Department of Public Works at 978-623-8350 or e-mail at dpw-business@andoverma.gov.

How to Dispose of an Appliance: Appliances can no longer be left curbside with your trash – their disposal is the homeowner’s responsibility. Suggestions for disposal: hire a private contractor or check with the company where your new appliance was purchased to see if they will take the old appliance.

Pothole or Snow Removal Complaint: Call the Highway Division at 978-623-8426

Pothole Claims: Submit a letter to the Town Manager’s Office within thirty days of the date of the incident or contact the office at 978-623-8225 with any questions.

Where to Inquire About or Obtain Licenses & Permits:

Ballfield Permits & Rentals	Facilities Coordinator	978-623-8450
Birth Certificate	Town Clerk's Office	978-623-8255
Building Permits (construction, plumbing, gas, electrical)	Building Division (Office Hours: 8:00 A.M. – 10:00 A.M.)	978-623-8301
Business Certificate	Town Clerk's Office	978-623-8255
Death Certificate	Town Clerk's Office	978-623-8255
Dog License	Town Clerk's Office	978-623-8255
Fields Rental	Facilities Coordinator	978-623-8450
Fishing & Hunting License	Town Clerk's Office	978-623-8255
Food Service License	Health Division and/or Town Clerk's Office	978-623-8295 978-623-8255
Liquor License (Annual or One-Day)	Town Clerk's Office	978-623-8255
Marriage License	Town Clerk's Office	978-623-8255
Open Air Burning Permit	Fire Department	978-623-8307 or 8343
Passports	Town Clerk's Office	978-623-8255
Smoke Detector Permit	Fire Department	978-623-8307 or 8343
Street Opening Permit	Dept. of Public Works	978-623-8350
The Park Rental	Town Manager's Office	978-623-8225
Town House Rental	Facilities Coordinator	978-623-8450
Zoning Bylaw Variance	Building Division and/or Board of Appeals Office	978-623-8301 978-623-8315

HOW TO REACH YOUR FEDERAL & STATE ELECTED OFFICIALS

United States Senators:

The Honorable Edward M. Kennedy (D)
2400 John F. Kennedy Federal Building, Boston, MA 02203
617-565-3170
315 Russell Senate Office Building, Washington, DC 20510
202-224-4543
senator@kennedy.senate.gov

The Honorable John F. Kerry (D)
One Bowdoin Square, 10th Floor, Boston, MA 02114
617-565-8519
362 Russell Senate Office Building, Washington, DC 20510
202-224-2742
john_kerry@kerry.senate.com

United States Representative:

The Honorable Niki S. Tsongas (D)
Fifth Congressional District
11 Kearney Square, Lowell, MA 01852
978-459-0101
2229 Rayburn House Office Building, Washington, DC 20515
202-225-3411
askniki@mail.house.gov

State Senator:

Susan C. Tucker (D)
Second Essex & Middlesex District
State House, Room 424, Boston, MA 02133
617-722-1612
stucker@senate.state.ma.us

State Representatives:

Barry R. Finegold (D)
Seventeenth Essex District (Andover Precincts 2, 3, 4, 5, 6 & 9)
State House, Room 275, Boston, MA 02133
617-722-2396
rep.barryfinegold@hou.state.ma.us

Barbara A. L'Italien (D)
Eighteenth Essex District (Andover Precincts 1, 7 & 8)
State House, Room 238, Boston, MA 02133
617-722-2380
rep.barbaralitalien@hou.state.ma.us

HOW TO REACH YOUR LOCAL ELECTED OFFICIALS

Board of Selectmen:

Ted E. Teichert
5 Dufton Road
978-475-1087
tteichert@comcast.net

Alex J. Vispoli
7 Alison Way
978-475-7661
avispoli@comcast.net

Mary K. Lyman
50 School Street
978-470-2685
jameslyman82@hotmail.com

Gerald Stabile, Jr.
8 Blueberry Hill Road
978-475-6060
jstabilejr@comcast.net

Brian P. Major
11 Odyssey Way
978-470-3428
bmmajor@comcast.com

